

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 3, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, January 3, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 4:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$16,662.42 for 7 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of December 20, 2022. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of December 28, 2022. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Joyce Blue stated that she has reviewed the materials submitted regarding a Town Manager and noted that she is concerned as the question is on the ballot rather than discussed at Town Meeting. The Board requested that legal counsel be sought as to whether the Article can be voted on at Town Meeting.

Dennis Sullivan joined the Board to review a Building Permit application submitted by John Perrie on Lary Road (R06-008). Dennis Sullivan explained that the proposed site of the barn/garage is within the Ridgeline Protection zone and the driveway is within the Steep Slope zone, requiring Planning Board approvals. The Board denied the Building Permit application based on the requirement of Planning Board approvals under the Zoning Ordinance.

Road Agent Richard Heath met with the Board regarding budget items for the Highway Department. The Board discussed funding the CDL training with ARPA funds and requiring a two-year employment commitment by the employee before the training has begun. Road Agent Heath indicated that the gravel budget should not be reduced as there are still roads that do not have an adequate base. Road Agent Heath noted that he is now working full-time hours and is eligible for all benefits. Dick Fortin questioned the feasibility of parking in the winter parking lot to access a residence on Foss Mountain Road. Road Agent Heath noted that there is a mound of snow at the end of the Foss Mountain Road where the plow turns around that would be difficult to get over and that he would prefer access be through the other end of Foss Mountain Road.

Dick Fortin questioned whether the Board should meet with residents regarding snow mobiles on Willis Bean Road. Dick Fortin also questioned whether the Board should further discuss grooming of the roads for winter access. Ed Reilly stated that letters should be sent to all affected property owners.

The Board discussed the culvert on Towle Hill Road at the Simonds property. It was noted that the culvert will be disturbed to accommodate the installation of underdrain that will address water in that section of Towle Hill Road. If the Simonds' culvert is intact, it will be put back in place; if not, it will be replaced with a cost-share arrangement.

The Board discussed items to be included in the Town Report.

State of New Hampshire submitted a Statement of Remittance for the 2022 Meals & Rooms Tax in the amount of \$36,333.83.

State of New Hampshire submitted a Statement of Remittance for Bridge Aid under SB401 in the amount of \$23,156.97. It was noted that the Board will hold a Public Hearing on January 17th to accept this unanticipated revenue.

Minuteman Press submitted a quote for the printing of the Town Report.

The Board reviewed the Initial Damage Assessment for the December 22nd storm, which will be submitted to the NH Department of Emergency Management.

NHDHHS submitted information on assistance programs available to residents for fuel, electric and gas costs.

NHMA submitted Legislative Bulletin #1.

The Board scheduled a work session for Wednesday, January 11th, at 1 pm to work on the 2023 budget.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:20 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 11, 2023

A Special Meeting of the Board of Selectmen took place on Wednesday, January 11, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 1:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$154,963.26 for 8 items.

At 1:02 pm, Ed Reilly made a motion, seconded by Joyce Blue, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Joyce Blue-Yes, Dick Fortin-Yes, Ed Reilly-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 1:20 pm.

Joyce Blue made a motion, seconded by Dick Fortin, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board and render the proposed actions ineffective. Motion carried by roll call vote (Joyce Blue-Yes, Dick Fortin-Yes, Ed Reilly-Yes).

The Board will attend a Regional Ambulance meeting on February 6th at 6:30 pm at the Freedom Town Hall to discuss extension of the current ambulance contract.

The Board reviewed and worked on the 2023 proposed operating budget and Warrant Articles.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:30 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 17, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, January 17, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 4:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$13,172.54 for 15 items. The Payroll manifest and checks were also reviewed and signed.

At 4:01 pm, Joyce Blue called to order a Public Hearing regarding the acceptance of unanticipated revenue from the State of NH. Joyce Blue explained that the Town has received \$23,156.97 for bridge projects under SB401. Joyce Blue opened the Hearing for public comment. There being no comment, the Public Hearing was closed at 4:04 pm. ***Dick Fortin made a motion, seconded by Ed Reilly, to accept the funds to be used for bridge projects. Motion unanimously carried.***

The Board reviewed and amended the Minutes of January 3, 2023. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as amended. Motion unanimously carried.***

The Board reviewed the Minutes of January 11, 2023. ***Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and amended the Minutes of the Non-Public Session held on January 11, 2023. ***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

Dennis Sullivan met with the Board to discuss the proposed gas station in the Town of Effingham and proposed that the Town send a letter to the Effingham ZBA and Planning Board. It was noted that the letter suggested by Dennis Sullivan will be prepared and signed out of session.

Joyce Blue explained that a resident approached her regarding the expansion of Town Hall and the status of the Building Committee. Joyce Blue suggested a Warrant Article to appoint a committee to review the need and possible expansion of Town Hall or perhaps consider hiring an architect. Dick Fortin suggested a Warrant Article to form a Capital Improvements Committee to review the list of larger expenditures and to come up with a possible plan for funding.

Joyce Blue noted that Ken Cargill will be submitting a plan and information for his property to be released from Current Use.

Dick Fortin noted that School Board Chair Chris Kennedy always met with the Selectmen to review the school budgets and enrollment numbers. The Board would like Monique Hebert to attend their next meeting.

Dick Fortin submitted a proposed Warrant Article for the transfer of funds from the Forest Management to the Conservation Commission operating account. Dick Fortin noted that the initial \$20,000 used to open the Forest Management account was timber income from a parcel designated as “conservation land” and not “Town Forest”. Dick Fortin explained that as a result, that income could have been deposited into the Conservation Fund for general expenses.

Dick Fortin noted that a roof over the handicap ramp would cost approximately \$1300 for materials and that there is a possibility that labor would be donated.

Ed Reilly provided an update on the Planning Board and the three hearings held on January 11th.

Tracie & William Kittredge submitted a Building Permit Application to convert an approved ADU to a single-family residence and add a 988 square-foot second floor at 114 Thompson Hill Road (R11-042). The Building Permit application was reviewed and approved as all requirements of the 2022 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #202232).

Signature items included correspondence to David Lovequist, Jonathan Simonds and Mark & Nancy Watson.

John Border submitted the most recent data from the digital speed signs.

Stephanie Mathurin submitted information regarding schedules for the upcoming Town Meeting.

Gibson Center for Senior Services submitted information in support of their petitioned Warrant Article for funding.

NH Municipal Association submitted Legislative Bulletins #2 and #3.

The Board reviewed and amended the proposed 2023 operating budget. The Board will meet on Monday, January 23rd, at 1 pm to continue working on the budgets.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:38 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 24, 2023

A Special Meeting of the Board of Selectmen took place on Tuesday, January 24, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 1:00 pm.

The Board reviewed and signed the Emergency Services Contract with Center Conway Fire Department.

Road Agent Richard Heath met with the Board to review the proposed budget for next year. Joyce Blue noted that the Board would like to discuss Road Agent Heath's proposed schedule and benefits. Road Agent Heath explained that he averaged 30 hours per week last year and that he is proposing the same for this year. Dick Fortin stated that based on the Employment Policy, in order to be eligible for benefits, 30 hours will be expected. Ed Reilly noted that he does not believe the Road Agent is an employee and has reached out to NHMA legal counsel for direction. Ed Reilly further stated that employees should work 40 hours to be eligible for benefits. Dick Fortin stated that he would like a two-year commitment prior to offering CDL training. Joyce Blue stated that she would rather there be a three-year commitment. The Board reviewed the schedule of truck replacement and Road Agent Heath noted that the backhoe will most likely need to be replaced in five years.

The Board reviewed the draft Warrant and updated budget. The Board discussed the proposal to formulate a Capital Improvements Committee and noted that the Article will ask that the Selectmen be authorized to formulate the Committee rather than the Planning Board.

Dick Fortin gave an update on a tentative new blueberry grower, who has requested a seven-year lease. It was noted that Town Counsel will be asked to give direction before the Conservation Commission moves forward.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 2:08 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
January 31, 2023

A Special Meeting of the Board of Selectmen took place on Tuesday, January 31, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 10:00 am.

The Payroll manifest and checks were reviewed and signed.

The Board reviewed the Minutes of January 17, 2023. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of January 24, 2023. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board discussed and formulated the employment requirement in lieu of Town-paid CDL training to be agreed upon and signed by the employee and Selectmen.

The Board reviewed an email from Ken McKenzie requesting clarification on headstones at the Snowville Cemetery. The Board asked that the information be forwarded to the Cemetery Trustees for clarification.

The Board requested that John Border attend the next Select Board's meeting to review and discuss speed sign data for the Town Meeting and Town Report.

Action Ambulance submitted the 2022 year-end activity reports.

NH Municipal Association submitted Legislative Bulletins #4 and #5.

The Board reviewed and updated the operating budgets. It was noted that two additional Articles will be inserted into the Warrant as there have been changes to the State Statutes that require the Town to re-adopt the Veteran's Exemption provisions. The Board also reviewed the draft Warrant and Source of Revenues.

Ed Reilly made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 11:41 am.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 7, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, February 7, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 4:05 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$173,831.88 for 24 items.

The Board reviewed the Minutes of January 31, 2023. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

John Border met with the Board to review the digital speed sign data for the Town Report. Ed Reilly noted that the benefits of the sign are shown and perhaps additional speed signs should be purchased for Brownfield Road. Joyce Blue noted that NHDOT should install speed signs along Brownfield Road to see if that would help reduce the speed of vehicles.

Joyce Blue gave an overview of the Regional Ambulance meeting held Monday night in Freedom and noted that the contract will be updated for each of the six Towns to sign to extend the contract for an additional five years.

Dick Fortin gave an update on the Conservation Commission and the tentative new blueberry grower for Foss Mountain. Dick Fortin noted that the Commission is also discussing the fields with the Mennonites, who are interested in picking the blueberries.

The Board reviewed the grant application with NH Fish & Game for a prescribed burn this year on Foss Mountain. Joyce Blue signed the application on behalf of the Board.

Dick Fortin noted that the Conservation Commission would like data from the NH Heritage Bureau to search for endangered species on Town properties, which will require a letter from the Selectmen. It was noted that the letter will be prepared for signature.

Signature items included the 2023 Assessing Agreement with Northtown Associates, a letter to NH Department of Safety for E911 mapping information and the MS-60A Auditor Option.

Monique Hebert met with the Board and reviewed the School District budgets and enrollment for this year.

Road Agent Richard Heath met with the Board to discuss the purchase of a pressure washer as the current unit is more than 35 years old and not working properly. It was the general consensus of the Board to purchase a new unit.

State of NH submitted a Statement of Remittance for the FY23 Quarter 3 Highway Block Grant payment of \$8,597.44.

The Board reviewed an email from Kerry McGlame requesting clarification on the Board's letter to the residents dated January 19, 2023.

NHDOT submitted a letter regarding the temporary logging driveway for Ronald Cima.

The Board reviewed the two Notices of Decision issued by the Zoning Board of Adjustment from their January 30, 2023 meeting.

NH Municipal Association submitted Legislative Bulletin #6.

The Board reviewed the proposed 2023 Warrant and voted on each Article. The Board reviewed information for the Budget Hearing to be held on Thursday, February 9th.

Ed Reilly made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:06 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 9, 2023

A Special Meeting of the Board of Selectmen took place on Thursday, February 9, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 1:00 pm.

Signature items included the Ambulance Contract with Action Ambulance and a letter to the NH Heritage Bureau.

The Board spoke with Robin Nuccio about the Deputy Town Clerk position.

The Board reviewed and amended the operating budget to allow for a part-time assistant to cover the Planning and Zoning Boards.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 2:20 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
PUBLIC HEARING ON THE BUDGET
February 9, 2023

The Public Hearing on the budget took place on Thursday, February 9, 2023 at the Eaton Town Hall. Present were Selectmen Joyce Blue, Richard Fortin and Edward Reilly. The Public Hearing was called to order at 6 pm.

Copies of the budget, the proposed Warrant, proposed Zoning Ordinance amendments, the 2022 detailed payments and the Sources of Revenues were distributed.

Ed Reilly reviewed the revenues from last year and proposed for this year. Ed Reilly noted that the collected interest and penalties has decreased due to the aggressive collection by Heather McKendry and possibly as a result of the reduction in the applicable interest rate.

Joyce Blue reviewed the operating budget expenditures from last year versus the proposed operating budget for 2023. John Hedden questioned what happens to the taxes raised but not spent last year. Dick Fortin explained that the unused tax revenues are in the Fund Balance and used to offset Warrant Articles the next year. Joyce Blue noted that the Planning and Zoning budget has been increased in hopes of hiring a part-time person for this position. Paul Hennigan questioned if the merger between the Center Conway and Redstone Fire Departments will impact Eaton. It was noted that Center Conway Fire Chief Glenn Merrill has indicated that a merger will not impact Eaton's contract. Jonathan Simonds questioned the cost for the transfer station. Dick Fortin explained the formula for calculating the costs to be split between Conway, Albany and Eaton and noted that revenues from recyclables has decreased while expenses have increased.

Joyce Blue noted that the remaining funds raised last year for cybersecurity has been encumbered to complete the project during this year. Jonathan Simonds noted that the operating budget has increased approximately 23% from last year. Joyce Blue stated that the estimated tax rate will be \$5.11 compared to \$4.42 for last year. Dennis Sullivan questioned whether the assessed valuation will change. Joyce Blue noted that it varies every year and that there has been new construction which will factor into the tax rate.

Dick Fortin reviewed the Warrant Articles. Dick Fortin gave an overview of why the Select Board voted not to recommend Article 2 for a Town Manager. Dick Fortin explained that the State Statute requires this Article appear on the ballot rather than allowing for discussion at Town Meeting. Joyce Blue noted that the position has not been factored into the current budget and that it makes more sense to hire additional staff to assist rather than a higher paid Town Manager. Paul Hennigan stated that there are too many issues not being addressed and that is why the proposal for a Town Manager was brought forward. Ed Reilly stated that the Board has accomplished much and that care is taken to keep costs down, while at the same time asking for the Town's input in prioritizing the

large projects ahead. Jane Gray noted that the public is not kept informed and suggested finding a way to keep voters informed about issues. Dick Fortin noted that some of these issues occurred during covid and that changed how the Town operated. Dick Fortin explained that the Town may be at a point of borrowing for projects for the first time and that the Selectmen have been preparing for that possibility by securing a professional annual audit. It was noted that if Article 2 passes, the operating budget will have to be amended to cover the costs of that position.

Dick Fortin explained that the funds raised in Article 13 to be placed in the Highway Equipment Fund will be added to the Fund and then used, along with \$25,000 from the ARPA funds, to purchase a new truck this year. Dick Fortin stated that Article 14 places additional funds in the Equipment Maintenance Fund and noted that the intent is to keep this fund at \$50,000. Road Agent Richard Heath explained that the intent is to keep the trucks for 10 years and that there would always be a spare in the event that a truck breaks down. Paul Hennigan noted that the amount raised for gravel should be higher as the cost of gravel has increased.

Dick Fortin explained that due to an amendment in the State Statutes, the Town must re-adopt the credits for the Veteran Exemptions and explained the two different credits.

Dick Fortin gave an overview of the Capital Improvements Committee and explained that there are large projects to be considered, such as reconstructing Bull Pasture Road. Paul Hennigan stated that dates should be included in the Warrant Article.

Dick Fortin noted that the Board has voted not to recommend the funding of the Sheriff's Department patrols for this year to determine whether the digital speed signs are adequate to reduce speeds through Eaton Center.

There being no further questions, the Public Hearing was adjourned at 7:38 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 21, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, February 21, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 4:00 pm.

Tax Collector Heather McKendry met with the Board and submitted information on property scheduled for tax deed on April 18th.

The Board reviewed the Meeting Minutes of February 7 & 9, 2023 and Budget Hearing Minutes of February 9, 2023. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly made a motion, seconded by Dick Fortin, to ratify the following items signed out of session: Accounts Payable warrant and checks dated February 20, 2023, the 2023 Town Warrant and the 2023 Budget Report. Motion unanimously carried.

Stephanie Mathurin met with the Board to ask for clarification on the Town Manager's position and authority. The Board reviewed RSA 37. Dick Fortin read an email from NHMA Legal Department, which cleared up the questions.

The Board discussed the status of the Hazard Mitigation Plan. Joyce Blue suggested that the Board sign off on the revised version of the Plan so that it can be sent to the State for review and approval.

Dick Fortin noted that a complaint by a citizen has been filed with NHDES regarding a wood addition project last summer and indicated that the work was completed before an approved permit was received.

Dick Fortin reviewed a property on Brownfield Road and indicated that work is being performed without a Building Permit. The Board will reach out to the property owners and request that a Permit be obtained.

Dick Fortin explained that he spoke with Center Conway Fire Chief Glenn Merrill about the proposed merger with Redstone Fire Department and was assured that it would only enhance the response to emergencies.

The Board reviewed an email from Michelle Clark at NHDRA regarding amendments to Warrant Articles and noted that the Town is exempt from the 10% rule because there is no Budget Committee.

Dick Fortin explained that he discussed the condition of the “Welcome to Eaton” signs with Jonathan Goodwin, who said that Gemini Signs will repair the signs. It was noted that a cost estimate will be submitted to the Town.

Ed Reilly raised the issue of the action items within the Hazard Mitigation Plan that fall upon the Select Board. The Board reviewed the list of items with possible ways to address the items.

Patricia & Christopher Pacewicz submitted a Building Permit Application for a kitchen remodel at 17 Pond View Drive (R04-010B). The Building Permit application was reviewed and approved as all requirements of the 2022 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #202233).

Dick Fortin submitted a draft listing of road classifications that he is developing.

The Board discussed the possible need for additional fireproof file cabinets. It was noted that the cost and need will be further discussed.

NH Municipal Association submitted Legislative Bulletins #7 and #8.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:00 pm.

Respectfully submitted,

Joyce Blue

Joyce Blue

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 7, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, March 7, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 3:45 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$23,846.70 for 24 items. The Payroll manifest was also reviewed and signed.

Moderator Stephanie Mathurin met with the Board to review Town Meeting procedures.

The Board reviewed the Minutes of February 21, 2023. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Joyce Blue explained that she received an email from Quddus Snyder requesting information regarding the Town Manager and noted that she forwarded him the letter from the Selectmen that was sent to the residents. Dick Fortin stated that he requested further clarification from NHMA regarding the Town Manager. Dick Fortin explained that the Town Manager would have full authority over all employment issues.

Dick Fortin stated that the Conservation Commission has been working on securing a harvester for the blueberry fields and noted that one individual does not have insurance. It was the consensus of the Board that insurance is required and should not be waived.

Dick Fortin noted that the Conservation Commission is researching whether funds in the Land Acquisition account could be used to assist property owners with the cost of placing conservation easements on private parcels of land.

Dick Fortin noted that he has researched RSA 210 and explained that municipal agents may remove beavers.

The Board reviewed and signed correspondence to Pam Burns & Ed Pliner.

Vince Vaccaro met with the Board regarding the annual Triathlon to be held on June 3rd. The Board reviewed and signed the Application to be submitted to the State.

The Board reviewed the Ambulance Contract addendum which will be added to the executed contract extension.

Green Mountain Conservation Group submitted information on the Saco River Watershed Stream Crossing training to be held on April 19th.

NHMA submitted information on training regarding First Amendment Audits.

NH Municipal Association submitted Legislative Bulletins #9 and #10.

Dick Fortin noted that the current turn-arounds are being marked and questioned whether formal agreements should be developed with the property owners.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:24 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 14, 2023

A Special Meeting of the Board of Selectmen took place on Tuesday, March 14, 2023 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 11:00 am.

The Board reviewed checks and signed the Accounts Payable manifest for \$6,341.53 for 8 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed an email from Marla Browning thanking the Highway Crew for their exceptional job this winter.

The Board reviewed a letter from Atty. Matthew Conley of the Attorney General's Office regarding the Communications District Agreement.

Jake & Marianna Crabbs submitted a Building Permit Application for a roof-mounted solar array at 36 Snowville Road (U02-007). The Building Permit application was reviewed and approved as all requirements of the 2022 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #202234).

The Board recessed the meeting at 12:00 pm and reconvened at 1:30 pm.

The Board met with a resident regarding the proposed Zoning Ordinance amendments.

Road Agent Richard Heath met with the Board regarding proposed road projects for this summer.

The Board met with Larry Nash regarding the position of Emergency Management Director.

The Board reviewed the Warrant Articles.

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 4:00 pm.

Respectfully submitted,

Dick Fortin

Dick Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 4, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, April 4, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$17,760.27 for 19 items.

Marnie Cobbs met with the Board to review the sample contract with Star Tree Wildfire Protection for the Foss Mountain burn this year. Marnie Cobbs explained that in the past the US Forest Service conducted the burn. Marnie Cobbs noted that US Fish & Wildlife contracts with Star Tree to perform the burn and that the Conservation Commission will be contributing \$2000 received from the US Fish & Game to the cost of this burn. Dick Fortin explained that he contacted Center Conway Fire Chief Glenn Merrill to advise that Star Tree would be reaching out regarding the controlled burn. ***Ed Reilly made a motion, seconded by Dick Fortin, to approve the Conservation Commission moving forward with the contract and burn by Star Tree Wildfire Protection. Motion unanimously carried.***

The Board reviewed the Minutes of March 7, 2023. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of March 14, 2023. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed duties of the Selectmen for the next year. Dick Fortin was appointed to the Conservation Commission, Ed Reilly was appointed to the Capital Improvements Committee and Greg Grinnell was appointed to the Planning Board. The Board discussed their meeting schedule and agreed to begin their meetings at 3 pm. The Board will reach out to the Town of Conway to determine the Lower MWV Solid Waste District meeting schedule.

Dick Fortin gave an overview of the recent NHMA training on First Amendment Audits and requested that each Board Chair be asked if they attended the training.

Dick Fortin explained that during the recent house fire in Eaton, he attempted to reach out to individuals for assistance. It was noted that the contact sheets are being updated as part of the Emergency Operations Plan and will be distributed. Dick Fortin explained that after discussing the E-911 numbers with Fire Chief Glenn Merrill, it was suggested that a letter be sent to residents emphasizing the importance of posting their house number so that emergency responders can locate their property.

The Board discussed soliciting information from residents for the purpose of creating a critical property list to assist the Town in identifying those individuals who might need assistance during power outages. Information on the Eversource Municipal Hub used to track and report power outages will be reviewed at the next meeting to determine how to list the properties as critical.

Greg Grinnell explained that he has been contacted regarding the possibility of installing cell towers in the Town, as there is no cell or internet service when power is out. Greg Grinnell noted that two towers would potentially provide cell service in Town and that it should be pursued for emergency purposes.

Trustees Jane Gray, Elaine Klose and Victoria Murphy joined the Board to review a proposed amendment to the Cemetery Regulations. Elaine Klose asked the Select Board about when a cemetery plot is marked. Dick Fortin stated that plots are marked when the four corner markers are placed or a headstone is set, and a burial scheduled. It was noted that the proposed amendments to the Cemetery Regulation will be made and presented for adoption by the Selectmen at their next meeting. Dick Fortin questioned whether the trees along the north boundary of the cemetery should be cut now or should the tree removal wait until expansion is necessary. Jane Gray suggested removing the trees before additional headstones are placed in that area. It was noted that there is need for placement of a turn-around for equipment and other vehicles. The Cemetery Trustees and Select Board will discuss placement of a turn-around with the Road Agent.

The Selectmen and Trustees reviewed and amended the current Investment Policy. The Policy was approved as amended for the ensuing year.

Dick Fortin stated that he is working on the road listings where the Road Agent and his staff utilize turn-arounds during snow and ice events. Dick Fortin noted that most turn-arounds are located on private property and suggested that the Highway crew rake out two turn-arounds that have some ruts and damage as a courtesy to the landowner.

Greg Grinnell raised the issue of the school contract and questioned how to obtain voter input. Dick Fortin noted that the Eaton School Board makes the decision on the contract. Ed Reilly stated that the Select Board needs to understand it's role during the contract process. The Board requested that the current school contract be forwarded to Town Counsel for review and guidance on the Selectmen's role relative to the contract process.

Ed Reilly indicated that he will work on an update to the Town's Employment Policy, and that the Board should keep the applicable Hazard Mitigation items on their agenda.

Signature items included MS-232 Report of Appropriations Actually Voted, Permit for Use of Town Lands, NFIP Community Acknowledgement Form, Employment Agreement and correspondence to Nancy Spaulding of NHDOT, Jamie Rose, Steven Farrell and Kirk Roberts.

The Board reviewed and adopted the Governmental Entity Resolution for TD Bank and signed all applicable documents.

Alice Burns met with the Board regarding the missing sign to indicate that the Town Hall is the Evans Memorial Building.

The Board reviewed a letter from Ken McKenzie regarding veterans' tax credits.

NHDRA submitted information on the 2021 Full Statistical Revaluation and Sales Monitoring.

NH Attorney General's Office submitted information on the Carroll County Communications District Agreement and Bylaws.

The Board reviewed information from Primex regarding cybersecurity.

Tax Collector Heather McKendry submitted a copy the BTLA Notice for the Selectmen's files.

The Board reviewed information from Homeland Security regarding funding for the December 2022 severe winter storm. It was noted that documentation will be submitted for FEMA funding.

NH Municipal Association submitted Legislative Bulletins #12, #13 and #14.

The Board discussed possible members for the Capital Improvements Committee so that the Committee can be formed within the next few weeks.

Ed Reilly made a motion, seconded by Greg Grinnell, to appoint the following Zoning Board members for three-year terms: Steve Larson, Megan Hoffer and Alternate Joel Wasserman. Motion unanimously carried.

Ed Reilly made a motion, seconded by Greg Grinnell, to appoint the following Planning Board members for three-year terms: Dennis Sullivan, Kevin Conklin and Alternate Frank Holmes. Motion unanimously carried.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:35 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 18, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, April 18, 2023 at the Evans Memorial Building. Present were Dick Fortin (via Zoom), Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$59,416.47 for 17 items. The Payroll manifest was also reviewed and signed.

The Board discussed the Deputy Clerk and proposed part-time Planning/Zoning Clerk.

The Board reviewed an email from Town Counsel regarding the Conway School contracts.

Bayard Russell & Anne Skidmore submitted a Building Permit Application for a 36x30 single-family residence at 42 Crystal Lake Road (R04-001-F). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023006).

The Board reviewed the Minutes of April 4, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin explained that the Town can obtain 7-year warranty coverage for the new truck at a cost of approximately \$9,000 and that it covers some maintenance. Dick Fortin noted that the Town is now keeping trucks for 10 years, so this could assist with future repair bills. The Board requested that Road Agent Heath meet with the Board at their next meeting to discuss this possible option.

Dick Fortin stated that after some research, he determined the Town Hall was renamed in 1976 in memory of the Evans. Dick Fortin suggested adding a second sign by the front door and Ed Reilly suggested letting Alice Burns know before proceeding with this option.

Dick Fortin suggested meeting with both Beach Attendants next month. Greg Grinnell questioned whether the attendants enforce the 10 hp boat restriction. Dick Fortin stated that the Attendants do interact with the boat owners and also ask if the boats have been checked for milfoil.

Dick Fortin gave an update on the Conservation Commission and explained about the scheduling for the prescribed burn on Foss Mountain in late April. Dick Fortin stated that the Commission reviewed the Steep Slope application packet for John Perrie and explained that the Commission members may not be knowledgeable enough for this review.

Dick Fortin noted that one of the Welcome to Eaton signs is at Gemini Sign for repair, and noted that a new sign would cost approximately \$370. Greg Grinnell questioned whether there might be a cheaper option. Dick Fortin will review some alternatives rather than replace the sign at this time.

Dick Fortin noted that all members of Town Boards should be reminded that they are not permitted to walk onto private property unless certain requirements are met. Ed Reilly stated that members should consult with their Board Chair if they want to enter a private lot.

The Board discussed procedures to be followed at Town Meeting, and indicated that the issue can be discussed further at the next meeting after the Select Board has an opportunity to review an article in the January 2023 Town & City Magazine.

Ed Reilly submitted a draft *Application for Home Occupation Certificate of Use* for the Board's review. The Board reviewed and amended the Application for update and further review at their next meeting.

The Board discussed the formation of the Capital Improvements Committee. It was noted that information will be sent out to potential members.

Robin Nuccio met with the Board regarding the Deputy Clerk and Planning/Zoning Clerk positions.

Monique Hebert met with the Board regarding the School Contract. Monique Hebert gave an overview of the upcoming meetings and indicated that the Board would like input from parents before making a decision on the Contract. The Board discussed several ways to make parents and residents aware of the issue and upcoming meetings.

Sherm DeWitt met with the Board regarding the Veteran's flags and markers at the Cemeteries. Sherm DeWitt explained that the American Legion will be purchasing the flags and requested that the Town consider making a donation to the Legion to offset the cost. Sherm DeWitt explained that someone should be advising the Legion when a Veteran dies so that a grave can be marked. It was noted that the Trustees will be requested to contact Sherm to discuss the procedure.

Signature items included Application for Current Use for George & Andrea Robbins (R11-033-A), Certificate of Occupancy for Kirk Roberts (R05-035), Cemetery Regulations and correspondence to NH Department of Safety, Sheriff Richardi and Kenneth McKenzie.

Pam Burns & Ed Pliner submitted a Building Permit Application for interior remodel at 190 Brownfield Road (U02-019). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023001).

Pam Burns & Ed Pliner submitted a Building Permit Application for a 9x15 deck and barn foundation repair at 182 Brownfield Road (U02-020). The Building Permit application was

reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023002).

Richard Lavoie submitted a Building Permit Application to Renew Permit #202013 for a barn at 31 Thurston Road (R11-025-C). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023003).

Marla Browning submitted a Building Permit Application to Renew Permit #202201 for a single-family residence at 370 Stewart Road (R09-013-A). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023004).

Donald Hersey submitted a Building Permit Application to Renew Permit #2021043 for a solar system at 435 Stewart Road (R09-009). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023005).

Thomas Kugel submitted a Building Permit Application for a roof-mounted solar system at 40 Thurston Pond Road (R04-011-K). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023007).

Steve Farrell advised the Board that he is renting his property on AirBnB for a minimum stay duration of 31 days.

Kirk Roberts advised the Board that he is renting his property on AirBnB for a minimum stay duration of 30 days.

NH Department of Transportation notified the Town of their 2023 Resurfacing Program and noted that work will take place on Brownfield Road this summer.

Nancy Spaulding of NHDOT responded to the Selectmen's letter regarding the Brownfield Road. Ms. Spaulding indicated that the Brownfield Road will be further discussed to determine whether alternate treatments are needed.

NH Department of Energy submitted information on the Energy Efficiency and Conservation Block Grant.

The Board reviewed information regarding the Eversource Municipal Hub. The Board discussed methods of soliciting information from residents so that their property could be placed on the Critical Facilities list. Ed Reilly stated that a notice could be posted at the Store. Dick Fortin noted that he would like to start sending out a newsletter once again.

Vegetation Control Service submitted information regarding the application of herbicides within their power line rights-of-way.

NH Municipal Association submitted Legislative Bulletins #15 and #16.

Town Clerk Heather McKendry met with the Board regarding an application for employment for the Deputy Clerk's position. It was noted that the Board will schedule an interview.

Heather McKendry discussed a possible Foss Mountain fundraiser and noted that as a platform for collecting monies is selected, she will update the Board. Ed Reilly questioned whether the Conservation Commission will be the recipient of these funds. Heather McKendry noted that further research is needed to determine the tax-exemption status and that ways to solicit funds is still being discussed. Dick Fortin noted that the Town Treasurer should be involved in the process. Heather McKendry noted that the requests will be sent out by email, through social media and by word of mouth, and that the funds will be used specifically for rebuilding the Foss Mountain trail.

The Board reviewed and acted upon a request for Elderly Exemption.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:08 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 2, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, May 2, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$17,667.21 for 19 items. The Payroll manifest was also reviewed and signed.

The Board discussed the position of Deputy Clerk and proposed part-time Planning/Zoning Clerk. The Board agreed to hire Robin Nuccio as Deputy Town Clerk/Tax Collector. The Board also discussed the current pay method for the Town Clerk.

The Board reviewed the Minutes of April 18, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin explained that several roads were washed out during the rainstorm and that a few private culverts are being addressed with the property owners. It was noted that the Highway crew could develop a list of private culverts that need to be replaced and the property owners can be contacted.

Dick Fortin stated that Bull Pasture Road reconstruction is slated to take place this summer and that the plan is to leave the road gravel. Dick Fortin suggested developing a newsletter to keep residents informed of projects and items being addressed by the Highway Department and Selectmen.

Paul Nuccio met with the Board regarding his property on Long Pond and indicated that he has received State approvals for a dock. Paul Nuccio questioned whether any Town approvals are required. The Board explained that only State approval is necessary for a dock and that structures on the ground are not permissible within the Shoreland setback.

Road Agent Richard Heath met with the Board regarding the new truck and proposed 7-year warranty. Road Agent Heath explained that the current price of parts and maintenance makes this warranty cost of \$9000 justifiable.

Road Agent Heath explained that he measured Roberts Road, which ends right beyond the stone wall and explained that he will be moving forward with a new turn-around on the Reilly property.

Road Agent Heath noted that the roads are back in good condition after the rainstorm except for Foss Mountain Road, which is closed until the crew can conduct the necessary repairs.

Heather McKendry and Paul Nuccio met with the Board regarding a proposed fundraising platform called “FundRazr/Paypal” for the Conservation Commission. It was noted that the funds would be used to repair the trail on Foss Mountain. The Board discussed the current Paypal account and noted that it should be revised. The Board requested that the Town Auditor be contacted for guidance on how to proceed.

Dick Fortin submitted an updated Road Map and index depicting the status of all roads in Eaton.

Ed Reilly noted that the Highway Block Grant funds may be reduced beginning next year and that the legislature is still working on State Retirement issues.

Ed Reilly submitted information to be given out at the first Capital Improvements Committee meeting. The Board reviewed and revised the handout. The Board discussed the procedure to adopt the Plan and requested that clarification be sought on the process.

Ed Reilly submitted information on Considerate Conduct for review by Town employees.

Greg Grinnell gave an update on the Planning Board and recent Steep Slope/Ridgeline application. Greg Grinnell noted that George Diller met with the Board to discuss his property on Crystal Lake Road.

The Board reviewed an email regarding cell towers and requested that Mariner Tower be contacted to set up a meeting. Greg Grinnell explained that it could take up to 24 months to obtain all permits and then 13 to 15 weeks for construction.

Brian & Monique Hebert submitted a Building Permit Application for a 14x20 deck on the rear of the house at 2031 Eaton Road (R02-005-C). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023008).

The Board reviewed an inspection letter from Building Inspector David Pandora and issued a Certificate of Occupancy to Tracie Kittredge at 96 Thompson Hill Road (R11-042-B).

State of NH submitted a Statement of Remittance for the Quarter 4 Highway Block Grant Aid payment of \$8,592.05 and PDM19 Hazard Mitigation Grant payment of \$6,800.00.

The Board reviewed a request from the Gibson Center to hold a “Town Hall Meeting” for residents. The Board noted that if the meeting is held during office hours, it is permissible.

The Board reviewed an email from Ken McKenzie regarding the Snowville Cemetery and noted that the Trustees will be meeting next week to review the information.

The Board reviewed a letter from the Attorney General’s office regarding social media platforms.

NH Department of Energy submitted information on the Consumer Energy Savings Hub.

NH Department of Revenue submitted information on the 2022 Total Equalized Valuations. The Board requested that Town Assessor Jason Call be asked to meet with the Board to review the information.

NH Municipal Association submitted Legislative Bulletins #17 and #18.

Steve Larson submitted information for the Select Board to appoint an alternate to the Zoning Board of Adjustment. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint Hoke Wilson as an Alternate to the Zoning Board of Adjustment for a term of three years. Motion unanimously carried.***

Tips for Managing Security Systems was submitted for the Board's review. The Board will review and discuss at their next meeting.

The Board reviewed and amended the Application for Home Occupation Certificate of Use.

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:23 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 16, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, May 16, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$233,431.16 for 19 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of May 2, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin explained that he measured the McKenzie plot at the Snowville Cemetery and it appears the corner stones may be incorrectly located. Dick Fortin noted that Ken McKenzie will contact Town Hall when he arrives back in Eaton and that a site visit to the Cemetery will be scheduled at that time.

Dick Fortin gave an update on the Conservation Commission and noted that the prescribed burn of Foss Mountain covered approximately 70 acres. Dick Fortin explained that the Town Auditor recommended closing the current Commission PayPal Account and noted that the Commission is considering a switch to Stripe for accepting on-line payments.

Dick Fortin stated that the May 1st storm washed out the trail on Foss Mountain and that the Commission has received an estimate of \$30,000 to repair the trail. It was noted that signs have been posted cautioning hikers of the uneven trail.

Ed Reilly questioned whether the road listing recently submitted by Dick Fortin could be used to identify culvert locations. It was noted that Ed Reilly will meet with Road Agent Heath to gather this information.

The Board discussed a concern expressed by a resident regarding lights at a short-term rental property. It was noted that the property owner will be contacted.

Dick Fortin explained that he met with Abby Sparks regarding the beach at Waukeela Beach to review the NHDES permit process.

Elaine Weathers and Suzanne Raiche met with the Board to review the Beach Use Policy and schedule of coverage for this summer.

Brian Hebert met with the Board to discuss the legality of "open carry" within a government building.

Signature items included Notice of Intent to Cut for Peter & Joyce Blue (R03-25 & 38), Yield Tax Warrant for Corey LeBeuf (R11-033) and documents to appoint John Border and Stanley Dudrick to the Carroll County Communications District.

The Board reviewed, approved and signed a Permit for the Use of Town Lands for the use of Foss Mountain on June 11, 2023.

JoAnn Kelly submitted a Building Permit Application for interior remodel at 10 Ridge Road (U01-036). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023009).

Michael & Jennifer Rust submitted a Building Permit Application for an 8x12 deck landing and stairs as approved by the Zoning Board of Adjustment at 5 Ridge Road (U01-024). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023010).

The Board reviewed projects and funding of the Capital Reserve funds to be brought to the Capital Improvements Committee for consideration within the CIP.

NH Municipal Association submitted Legislative Bulletins #19 and #20.

The Board reviewed and amended the Tips for Managing Security Systems, which will be added to the Building Permit Application packet.

The Board reviewed and amended the Application for Home Occupation Certificate of Use.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:02 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 6, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, June 6, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$33,827.66 for 28 items. The Payroll manifest was also reviewed and signed.

Louis Vitali of Mariner Towers met with the Board to discuss cell towers. Louis Vitali gave an overview of the process and the permits required to construct towers. Dick Fortin noted that he would like to keep Eaton residents well-informed of any cell tower discussions. Louis Vitali noted that he would begin mapping the existing towers to determine where additional towers would be needed to provide cell coverage.

Quddus Snyder met with the Board to discuss the possibility of subdividing his property on Eaton Road. The Board reviewed the Zoning Ordinance requirements for each of the lots and noted that Old County Road is discontinued so a deeded right-of-way would be required to access the second lot.

Marnie Cobbs met with the Board to give an update on the Conservation Commission fund-raising efforts. Marnie Cobbs explained that the Commission will be utilizing Stripe and the Give Butter fundraising website.

Marnie Cobbs stated that the Commission has received a donation of \$2500 from the Pequawket Foundation. ***Dick Fortin made a motion, seconded by Greg Grinnell to approve acceptance of the donation for work on Foss Mountain. Motion unanimously carried.***

Dick Fortin stated that he spoke to Alice Burns regarding the “Evans Memorial Building” sign for the front of Town Hall. It was the consensus of the Board to move forward with the sign.

Dick Fortin noted that Joel Wasserman has donated a new American Flag for the Town Hall. The Board expressed their thanks for the donation.

The Board discussed the Reach the Beach race and noted that they are not in favor of permitting the racers to utilize roads in Eaton.

Ed Reilly gave an update on the Capital Improvements Committee and explained that the projects discussed were: Town Hall, Town garage and paved roads. Ed Reilly stated that the Committee also discussed equipment and vehicle replacement schedules.

Greg Grinnell gave an update on the Planning Board and explained that the Powers' subdivision application on Hatch Hill Road was approved.

Signature items included a permit and Notice of Intent to Cut for Jeffrey Hertel (R10-031 Lots 2, 3 and 4).

The Board reviewed a Notice of Intent to Cut for Snowville L&T and questioned what portion of the Old Perkins Road was being used to access this timber sale.

Donald Hall submitted a Building Permit Application for interior remodel at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023011).

The Board reviewed the Minutes of May 16, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Peter and Colton Dow met with the Board to discuss the requirements for an ADU at their Eaton Road property. The Board reviewed the process and noted that the Current Use map will need to be reviewed when a Building Permit is issued.

Road Agent Richard "Stubby" Heath met with the Board to review Highway Department operations and noted that dust control will be spread by Scott Brooks. Road Agent Heath noted that CDL training begins next week.

The Board reviewed information on USDOT Funding Opportunities and associated webinars.

The Board reviewed a letter from Blue Sky Towers regarding cell tower placement in Eaton.

Action Ambulance Service submitted activity reports through April 2023.

MWV Economic Council requested that the Board appoint a representative to the Council's Board of Directors.

NHDOT submitted a Permit for the TriTek Triathlon held on June 3rd.

Town of Conway submitted a potential Regional Impact notice for a project at 1552 White Mountain Highway in North Conway.

NHDOT submitted a Temporary Driveway Permit for the logging of property owned by the Blues on Eaton Road (R03-025).

The Planning Board submitted a Notice of Decision indicating the approval of a Subdivision for David & Caroline Powers (R11-004).

NH Municipal Association submitted Legislative Bulletins #22 and #23.

The Board discussed the update to the Town Tax Maps and noted that they would notify Eleanor Jenkins of the status of the Boundary Line Adjustment on her Towle Hill Road properties.

The Board reviewed and approved the Tips for Managing Security Systems and requested that this information be added to the Building Permit Application packet.

The Board reviewed and approved the Application for Home Occupation Certificate of Use.

The Board re-scheduled their first meeting in July to Wednesday, July 5th, due to the holiday.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:15 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 20, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, June 20, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$42,421.41 for 22 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of June 6, 2023. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin explained that when the Town receives a Notice of Intent to Cut, the Board has 15 days to sign and process the Intent.

Dick Fortin stated that Quddus Snyder contacted him regarding cell towers. Dick Fortin explained that he relayed general information on how the Board was involved in the exploration of a possible tower in Town.

Dick Fortin reported that he met with Ken McKenzie and Jane Gray at the Snowville Cemetery regarding the McKenzie lot to discuss the permissible number of headstones per lot. Dick Fortin stated that up until a 2013 amendment to the Cemetery Regulations, a headstone was permitted for each grave. ***Dick Fortin made a motion, seconded by Ed Reilly, to permit up to four headstones on the McKenzie Cemetery plot as permitted in the Regulations. Motion unanimously carried.***

Dick Fortin explained that he received a phone call regarding a property on Thurston Pond Road. Dick Fortin noted that he contacted NHDES regarding season streams and stated that fill can be placed up to, but not within, the stream. Greg Grinnell indicated that the driveway slope on the Thurston Pond Road property here referenced, may be steeper than the permissible 10% grade.

Dick Fortin gave an update on the Conservation Commission and explained that the Foss Mountain trail will be closed in July for repairs.

Dick Fortin gave an update on the Capital Improvements Committee and the projected population growth over the next few years. Ed Reilly noted that the Committee discussed up-grades to Town Hall in the event that it could be used for an emergency shelter. It was noted that the next CIP meeting will be held on July 11th at 6 pm.

Greg Grinnell questioned whether the Board will be responding to BlueSky Towers. It was agreed that the Board should wait until the Townspeople respond to news of a possible cell tower in Eaton to gauge the interest in having a cell tower in Town.

Peter & Elaine Klose submitted a Building Permit Application for a 10x12 deck and 10x12 screen porch at 171 Birch Hill Road (R10-023-A). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023012).

Kurt Willson submitted a Building Permit Application to renew Permit #202214 for a single-family residence at 251 Brownfield Road (R10-007-B). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023013).

The Board reviewed a letter from Jonathan Simonds regarding the culvert replacement at his driveway on Towle Hill Road.

John Border submitted information from the digital radar signs for the Board's review.

Primex submitted information on changes to the Property & Liability Insurance coverage.

Building Inspector David Pandora submitted a prior inspection report of the Town Hall for the Capital Improvements Committee.

NH Municipal Association submitted Legislative Bulletins #24 and #25.

Joe Medeiros met with the Board regarding a possible addition to his residence on Cove Road. After review of the proposed plans, it was noted that the septic system would need to be upgraded to accommodate the additional bedroom.

Granite State Analytical Services submitted the water test results taken from the Town Beach on June 12, 2023.

The Board left Town Hall at 5:40 pm to conduct a site visit to property on Thurston Pond Road.

The Selectmen arrived back at Town Hall and adjourned the meeting at 6:15 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 5, 2023

The regular meeting of the Board of Selectmen took place on Wednesday, July 5, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$43,093.13 for 22 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of June 20, 2023. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin noted that within the Town's Hazard Mitigation Plan, emergency shelters are designated. Dick Fortin stated that the property owners should be contacted to determine whether they would be willing to open their facility in the event of an emergency.

Dick Fortin explained that there are elected and volunteer positions within the Town that still need to be filled and noted that the Selectmen need to review the voter checklist for possible candidates.

The Board discussed fiber optic internet service and whether electric service is required or if a generator would keep service active. It was noted that a request will be made for a Fidium Fiber representative to meet with the Board.

Ed Reilly submitted a copy of RSA 33 (Municipal Finance Act) for the Board's review and discussion at the next meeting. Ed Reilly raised the topic of possible costs for long-term borrowing based on the average property value in Town.

Ed Reilly noted that while reviewing the current Wireless Telecommunications Facility regulations within the Zoning Ordinance, he found that the references to State Statutes need to be updated.

Marnie Cobbs met with the Board to give an update on the Conservation Commission fundraising efforts with a website hosted on "Fundly."

Greg Grinnell gave an update on the Planning Board and an overview of the wetlands buffer regulations being developed by the Board.

Signature items included correspondence to Kenneth McKenzie and James Donato, Certificate of Occupancy for Pam Burns & Edward Pliner (U02-020), Emergency Services Contract with Freedom Fire & Rescue and NHDRA PA-28 Property Inventory Form.

Jamie & Trinity Rose submitted a Building Permit Application for a 12x38 Deck at 21 Thompson Hill Road (R11-039). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023014).

Bee Lakeside/Betsy Van Gemeren submitted a Building Permit Application for interior remodel and exterior cosmetic work at 1128 Potter Road (R02-017). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023015).

The Board discussed the Sea-to-Summit Bike Event to be held on July 22nd and requested that NHDOT be contacted to inquire as to whether a permit is required.

The Board reviewed an email from Susie Tolman requesting information on Birch Hill Road. The Board will research the history of the road for further discussion at their next meeting.

The Board reviewed a letter from Upper Saco Valley Land Trust regarding their property tax status. The Board will request information from Assessor Jason Call regarding the process for becoming exempt from property taxes.

NH Municipal Association submitted Legislative Bulletins #26 and #27.

The Board reviewed Notices of Decision from the Zoning Board of Adjustment and Planning Board for George Diller (R03-055).

The Board discussed the status of two properties on Hatch Pond. The Board will send a letter to the property owners regarding the conditions of their Zoning Board of Adjustment approvals.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:01 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 18, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, July 18, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$4,680.67 for 16 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of July 5, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin stated that he was approached by a member of the Conway Lake Association regarding parking at the canoe launch on Potter Road and requested that the Board conduct a site visit. Ed Reilly questioned whether a vehicle parked on the road is handled by the Sheriff's Department.

Dick Fortin gave an overview of an emergency services call last week and noted that both the Sheriff's Department and Action Ambulance responded to the call. Ed Reilly suggested that this incident be reviewed with Sheriff Richardi.

Dick Fortin explained that the Selectmen gave the Conservation Commission authority to accept gifts under \$250 and that all larger donations would come to the Selectmen for review and approval. Dick Fortin stated that the Commission is requesting a blanket approval to accept donations. ***Ed Reilly made a motion, seconded by Greg Grinnell, to authorize the Conservation Commission to accept donations up to \$1000 without Selectman approval. Motion unanimously carried.***

Dick Fortin gave an update on the Foss Mountain trail work and noted that the reconstructed trail was affected by Sunday's rainstorm. Dick Fortin noted that the Willis Bean Road is maintained by the Conservation Commission as it is a Class 6 road. Dick Fortin explained that the Commission will be hiring William Heath to work on the road repairs during his off hours.

The Board discussed the status of Birch Hill Road beyond the Town's turnaround. Road Agent Heath stated that the road cannot be plowed by a Town truck without upgrading and widening the road. The Board will research the history of the road for further discussion.

Dick Fortin noted that the beach has been extremely busy and suggested that the guest passes be documented daily to get a sense of usage.

Ed Reilly gave an update on the Capital Improvements Committee and submitted a timeline for July bond sales through the NH Municipal Bond Bank. The Board will work on funding of the Capital Reserve accounts at their next meeting.

Ed Reilly questioned whether the Town should budget funds to reimburse property owners if they purchase E-911 street numbers for their property. The Board will further discuss this possibility during budget season.

Greg Grinnell stated that the Town Hall chimney needs work as the apron is degrading and noted that he can have the chimney inspected and obtain an estimate for repairs. Greg Grinnell noted that he fixed the flange on the vent pipe, which is where the leak occurred.

Signature items included correspondence to the NH Department of Safety, Oath of Office for Deputy Clerk Robin Nuccio and MS-535 Financial Report.

The Board reviewed, accepted and signed the PDMG 2019 Grant Agreement Amendment to extend completion date of the Hazard Mitigation Plan update to May 29, 2024.

Marnie Cobbs submitted a Building Permit Application for roof-mounted solar panels at 118 Foss Mountain Road (R09-024). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023016).

Action Ambulance Service submitted activity reports for June 2023.

North Country Council submitted a community profile outlining housing and workforce demographics.

NH Office of Planning and Development submitted information regarding requirements for addressing building repairs within the floodplain.

NHDES submitted information regarding municipal roadway soils.

June Garneau submitted an update on the Hazard Mitigation Plan, which is currently being reviewed by HSEM and FEMA.

Granite State Analytical Services submitted the water test results taken from the Town Beach on July 6, 2023.

At 6:10 pm, the Board conducted a site visit on Potter Road. The Board reviewed the area of the canoe launch and will make suggestions to the Conway Lake Association.

The meeting was adjourned at 6:30 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 1, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, August 1, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$21,329.24 for 19 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed and amended the Minutes of July 18, 2023. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

Colton Dow met with the Board regarding a potential ADU. The Board reviewed the requirements and noted that the Current Use plan will be reviewed and that the Septic System approvals will be needed.

Dick Fortin explained that John Hartman has requested that the historical quilt stored at his house be relocated to the Town Hall or Historical Room at the Conway Library. Ed Reilly noted that several years ago, the issue was discussed at Town Meeting. Dick Fortin stated that he will gather additional information for further discussion at the next meeting.

Dick Fortin stated that John Hartman expressed concerns regarding the School Board conducting negotiations and requested that a Committee be formed to work on future school contracts. It was noted that the School Board is in charge of the process.

The Board discussed beach passes and potential parking issues by utilizing private land across the street. Ed Reilly suggested a fence to limit access onto the beach. Dick Fortin suggested having the Beach Attendants count the number of vehicles hourly and to document the visitor pass numbers so that the Board can review the usage.

Dick Fortin stated that he spoke with Dennis Sullivan regarding the dead tree on Foss Mountain Road and noted that because it is Town property, the Highway crew can remove the tree.

Road Agent Richard Heath met with the Board regarding Highway Department operations and noted that Dan Jones has obtained his CDL license. Road Agent Heath suggested combining the Asphalt and Road Reconstruction Capital Reserve Funds so that road projects can be scheduled as needed.

The Board discussed the status of Birch Hill Road and reviewed RSA 231:81. Road Agent Heath explained that due to the current width of that section of the road, a pick-up could

plow but the Town plow trucks cannot get through without a significant upgrade to the road.

Greg Grinnell gave an update on the Planning Board and the status of the Steep Slope application by John Perrie.

The Board discussed the status of a Building Permit on Thurston Pond Road and whether relocation of a septic system voids the permit. The Board will review the permit application to determine when the current permit expires.

The Board reviewed an inspection report and issued a Certificate of Occupancy for Jamie Rose at 21 Thompson Hill Road (R11-039).

Stephen Larson submitted a Building Permit Application for interior remodel of a bathroom at 90 Thurston Pond Road (R04-011-C). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023017).

State of NH submitted a Statement of Remittance for the Quarter 1 Highway Block Grant Aid payment of \$12,746.78.

Michelle Clark of NHDRA submitted information on RSA 289:2-a, which authorizes the Town to deposit funds from the sale of a cemetery plot directly into the Trust Fund. It was noted that this provision should be voted on at Town Meeting.

Town of Conway submitted information on the Household Hazardous Waste Collection Day to be held on September 23, 2023.

Green Mountain Conservation Group submitted information on upcoming seminars addressing the use of road salt.

Tammy St. Gelais of NH Municipal Bond Bank submitted information on bonding requirements.

The Board reviewed the draft Returned Check Policy. Ed Reilly will work on updates for further review by the Board.

The Board developed a spreadsheet showing projected costs over the next 10 years for use by the Capital Improvements Committee.

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:34 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 15, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, August 15, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$222,066.45 for 17 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of August 1, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Assessor Jason Call met with the Board to review Current Use and to discuss what triggers the Land Use Change Tax. The Board also discussed non-profit and charitable organizations and noted that A-9 and A-12 forms are due by April 1st of each year in order to maintain tax-exempt status. Jason Call explained the modified assessed valuation, which is designed to bring the Town's valuation ratio to 100 percent.

Dick Fortin explained that he received a request from EVPS for funding to cover costs for EatonFest as a tent is being rented. The Board will research the possibility of using funds in the Capital Reserve to cover expenses.

Dick Fortin stated that the Conway Lake Association is concerned about parking at the Potter Road canoe launch. The Board suggested that the Association place "No Parking" signs and that no additional rocks would be placed without approval of the Eaton Road Agent.

Road Agent Richard Heath met with the Board to discuss Highway Department operations and noted that an excavator will be rented for two months to work on the roads.

Dick Fortin stated that Stephanie Mathurin will not be running for Moderator next year and that the Board should begin looking for a replacement.

The Board discussed the removal of knotweed at the Town Garage and requested that copies of previous Minutes regarding this issue be provided for the next Board meeting.

Dick Fortin gave an update on the Conservation Commission and questioned whether a representative from the Commission should be on the Capital Improvements Committee. Dick Fortin explained that Peter Klose put together a presentation to use monies from the Forest Management fund and noted that the Conservation Commission is putting together a 10-year budget to show how those funds will be used. Dick Fortin noted that he will contact Counsel regarding whether Conservation Commission funds can be used to maintain a Class 6 road.

Zach Page submitted a Building Permit Application for a roof-mounted solar array at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023021).

Zach Page submitted a Building Permit Application for a ground solar array at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023022).

Peter Dow submitted a Building Permit Application for a 784 square-foot ADU at 2954 Eaton Road (R05-028). The Board reviewed the Current Use map for the property and noted that approximately 52,000 square feet will be removed from Current Use. The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023023).

Dick Fortin suggested meeting with the beach attendants after the summer season to discuss any issues that arose and to review procedures.

Ed Reilly gave an update on the Capital Improvements Committee and noted that the project spreadsheet should be updated. Ed Reilly noted that the Selectmen should further discuss the retirement strategy as part of the expense updates. Greg Grinnell noted that the issue of whether engineered plans will be required for the Town garage should be further investigated.

Ed Reilly submitted the draft Returned Check Policy for the Board's review. The Policy will be formalized and presented for further review.

Signature items included correspondence to Waukeela Landco, Snowvillage Inn and Inn at Crystal Lake and Land Use Change Tax Warrants for Allin Family Trust (R10-014) and Tracie Kittredge (R11-042-B).

Kirk Roberts submitted a Building Permit Application for a 12x28 shed at 2878 Eaton Road (R05-035). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023018).

Cynthia Hall & John Schmerfeld submitted a Building Permit Application for a generator on a cement pad at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023019).

Patricia McMurry submitted a Building Permit Application for new siding and window replacement at 2930 Eaton Road (R05-030). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023020).

Primex submitted information for training on Municipal Immunity to be held on September 21, 2023.

NHDOT submitted information on the Highway Block Grant Aid payments for FY2024.

Town of Freedom Zoning Board of Adjustment submitted a Regional Notice for a Public Hearing on August 22, 2023 regarding a wireless telecommunications service facility.

State of NH submitted a Liquor License for an event at Purity Spring Resort.

Granite State Analytical Services submitted the water test results taken from the Town Beach on August 7, 2023.

NHDES submitted a Forestry Permit for Snowville Land & Timber (R10-011-A).

The Board reviewed a listing of Bond Counsels and requested that the Auditor and Town Counsel be consulted for recommendations.

The Board received a packet of information regarding Cybersecurity for review and further discussion.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:36 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 5, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, September 5, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$44,238.86 for 30 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of August 15, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Road Agent Richard Heath met with the Board to discuss the proposed new Town garage and Highway Department operations. Dick Fortin noted that William should be recognized for the great job that he is doing ditching the roads.

Steve Larson met with the Board and questioned whether a bathroom remodel needs to be inspected by the Building Inspector. Steve Larson stated that he would like the opportunity to comment on the tentative addition to Town Hall as he was involved in the initial discussions. Greg Grinnell gave an update on the Capital Improvements Committee and stated that the next meeting is September 26th. Steve Larson questioned whether there will be a joint Board meeting this year as it is beneficial to all the Boards.

Steve Larson questioned the process for putting a portion of his property into Current Use and asked whether a bridge is permissible if the land is in Current Use. It was noted that Town Assessor Jason Call will be contacted to meet with Steve Larson to review the proposal.

Dick Fortin explained that Kristy Foster-Carbone has requested permission to place a Green Mountain Conservation Group sign somewhere in Town. The Board noted that it cannot be placed on Town lands and that placement of a sign on private property requires a Building Permit if the sign is larger than 4 square feet.

The Board discussed the request by Green Mountain Conservation Group for data on the amount of sand, salt and calcium purchased by the Town over the past 10 years. It was noted that the data is not readily available and records are purged after 6 years.

Dick Fortin explained that he has the data generated by the Beach Attendants regarding the number of vehicles and beach use, which he will prepare for review at the next Board meeting when the Beach Attendants are present. The Board discussed the additional work performed by the Attendants. ***Dick Fortin made a motion, seconded by Greg***

Grinnell to give the Beach Attendants a raise of \$3 per hour retroactive to August 1st. Motion unanimously carried.

Dick Fortin explained that he viewed the timber sale that generated the complaint from Conway Lake residents and reported that the logger did a professional job restoring the road and stone walls. Dick Fortin stated that the view had been created 30 years ago and that this cut simply refreshed the area.

The Board reviewed information from NHMA and the NHDRA regarding the use of the Eaton Days Capital Reserve. It was noted that withdrawal of funds from this fund would require a vote at Town Meeting. The Board will further discuss this Capital Reserve fund prior to generating the next Town Meeting Warrant.

Dick Fortin explained that while researching the Capital Reserve, he found that the voters at Town Meeting in 1989 approved paying the Deputy Tax Collector .5% of taxes collected. The Board will research this issue for further discussion.

Dick Fortin noted that he spoke to Michelle Clark at the NHDRA regarding the possibility combining two Capital Reserve Funds and explained that Warrant Articles will be prepared for Town Meeting.

Dick Fortin stated that he spoke with John Hartman regarding the quilt he has requested be placed in Town Hall. Dick Fortin noted that John Hartman has stated that he wants a Selectman to serve on the school contract negotiations committee. Dick Fortin explained that John Hartman challenged the Little White Church Board to amend their by-laws to state that the Town will take over the Church if the Church Board dissolves.

Dick Fortin explained that a Public Hearing must be held to declare Willis Bean Road an emergency lane in order to repair the Class 6 road. Following the Hearing, the Selectmen must publish a report detailing why the emergency lane designation is necessary. It was noted that the Selectmen will hold a Public Hearing on September 19th.

Ed Reilly explained that the Board needs to further discuss plans for the future of the employee retirement benefits and noted that it could be placed on the agenda for the October 3rd meeting.

Ed Reilly questioned the status of the Non-Emergency Response Facilities request. It was noted that the Snowvillage Inn has agreed, the Inn at Crystal Lake has declined and Camp Waukeela has not yet responded.

Ed Reilly stated that the Capital Improvements Committee discussed raising funds every year to place in a Capital Reserve account to allow the Highway Department to work on roads as needed. Ed Reilly gave an update on the CIP and noted that the CIP members understand that they need to develop their arguments for the proposed projects. Dick Fortin questioned whether the Committee should be preparing this information for the Public Hearing. Greg Grinnell explained that Kevin Drew will be contacted to discuss the possibility of a General Contractor to oversee the Town garage project.

Greg Grinnell gave an update on the Planning Board and the Perrie project. The Board reviewed the Notice of Decision issued by the Planning Board for John Perrie.

The Board reviewed Minutes from 2022 for discussions regarding knotweed removal at the Town Garage.

Signature items included authorization for destruction of legal files by Drummond Woodsum Law Firm and correspondence to Roberts & Greene.

Barry & Lynda Kandel submitted a Building Permit Application for a generator at 89 Bean Road (R10-010-C). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023024).

Cheryl Lieber & Stephen Paddick submitted a Building Permit Application for a 10x12 brick patio at 2590 Eaton Road (R04-019). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023025).

Laurence Nash submitted a Building Permit Application for a 10x16 chicken pen at 573 Brownfield Road (R10-020). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023026).

Jay Perault & Erin DeRoche submitted a Building Permit Application for interior garage remodel and new 28x8 screen porch at 16 Lary Road (R06-025). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023027).

State of NH submitted a Statement of Remittance for FEMA funding of the DR-4693 event in the amount of \$4,158.92 for Debris Removal.

Cindy Hall advised the Board of a scheduled interment on September 23, 2023.

Laurie Brown requested information on replacing a dock on her Breezy Point property (R01-025).

The Board reviewed the draft 2022 Eaton Financial Report submitted by Roberts & Greene.

Carroll County submitted their 2021 Audit Report for the Town's records.

The Board reviewed photographs of a property on Lary Road. The Board will retain the information for future discussions with the property owner.

The Board reviewed a photograph submitted as a possible wetlands violation on Brownfield Road. The Board will send a letter to the property owner.

The Board reviewed information from the NH Department of Labor. It was noted that sample safety plans will be solicited from Primex.

The Board reviewed a Shoreland Permit Application for Iiro & Pirjo Lehtinen. The Board will send a letter to Ammonoosuc Survey regarding the proposed house location.

The Board reviewed the revised estimated revenues for submission to the State.

The Board reviewed information submitted by Bond Counsel at Devine, Millimet & Branch.

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:27 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 19, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, September 19, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$53,195.09 for 18 items. The Payroll manifest and checks were also reviewed and signed.

Dick Fortin read the Public Notice and opened the Public Hearing regarding the acceptance of unanticipated revenue from the State of NH. Dick Fortin explained that the Town will receive approximately \$12,500 in FEMA funds for the December 25th storm event. Dick Fortin noted that funds for the debris removal and road repair categories have been received and that the Town expects an additional payment for administrative costs. Paul Hennigan questioned where these funds are being held. Dick Fortin stated that the money is currently in the General Fund and will be moved to the Road Reconstruction Capital Reserve at the Town Meeting. There being no further questions, ***Ed Reilly made a motion, seconded by Greg Grinnell, to accept the unanticipated revenues of \$12,500 from the State of NH. Motion unanimously carried.***

Dick Fortin opened the Public Hearing regarding the designation of Willis Bean Road as an emergency lane. Dick Fortin explained that the Conservation Commission has requested this designation so that the Willis Bean Road from the corner of Foss Mountain Road, over the two bridges to the Maine State line can be repaired as a result of the December and May storms. Dick Fortin displayed pictures of the road showing the washouts in several locations. Dick Fortin noted that Conservation funds will be utilized for the repairs as this is the only access to Town lands. Dick Fortin explained that emergency vehicles cannot access Town lands from either direction in the event of an emergency or forest fire. Dick Fortin explained that this a Class 6 road and that under NH RSA 231-59-a, the Board must declare it an emergency lane in order to make repairs. Dick Fortin further explained that this designation can be rescinded at any time and that it does not make the Town responsible for any future repairs or carry any additional liability to the Town.

Dave Lovequist questioned whether the funds would come from revenues generated by timber cuts on Town lands. Dick Fortin stated that funds would come from timber cuts and gave an overview of the Town lands. Dave Lovequist asked who repaired the bridges in prior years. Dick Fortin noted that the Conservation Commission paid approximately \$70,000 in 2009 to repair the bridges on Willis Bean Road.

Paul Hennigan noted that Conservation funds are Town monies and that the Town gave the Commission permission to retain funds rather than come to Town Meeting every year. Dick Fortin explained that he has researched the Commission's financials for the past 3 years and found more than 1000 volunteer hours were worked for Conservation

Commission projects, and that funds were used cautiously. Dave Lovequist questioned the projected cost for the work to be done on Willis Bean Road. Dick Fortin explained that Richard Heath will be donating his time and that William Heath will be working on weekends to make the repairs with an estimated cost of \$2000 for labor, materials and equipment.

There being no further questions, ***Ed Reilly made a motion, seconded by Greg Grinnell, to designate Willis Bean Road as an emergency lane giving emergency vehicles access and to authorize the repairs of the road due to recent storm events, and that the designation will revert back to Class 6 at the discretion of the Board of Selectmen under NH RSA 231:59-a. Motion unanimously carried.***

Dave Lovequist discussed the status of snowmobiles and grooming on Class 6 Roads. Dick Fortin noted that the abutting property owners own to the centerline of the road. Dave Lovequist stated that he would prefer the roads not be groomed to prevent increased usage by snow machines.

Road Agent Richard Heath met with the Board to discuss Highway Department operations and to give an update on the new Town truck. The Board authorized the use of \$34,376 remaining in the ARPA funds to use towards the purchase of the truck.

Ed Reilly explained that CIP members will be meeting with a few General Contractors to review the Town Garage to obtain an estimated cost for the project.

Stephanie Mathurin met with the Board and indicated that she will not be running for Moderator next year and gave an overview of the election schedule for next year. Stephanie Mathurin noted that some of the duties could be removed from the Moderator's position and delegated to a Deputy Moderator. Dick Fortin questioned whether the State Statutes support that proposal. Stephanie Mathurin reminded the Selectmen that they have been authorized to set the date of the business portion of Town Meeting and suggested holding it the night after elections in March.

Dick Fortin stated that after reviewing the budget, an increase of \$1700 would be necessary if the beach attendants are given a raise. Dick Fortin suggested tabling that decision until budgets are finalized in January.

The Board reviewed and amended the Minutes of September 5, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as amended. Motion unanimously carried.***

The Board discussed and set the Joint Board Meeting for Tuesday, October 17th, at 6 pm. The Board noted that the Public Hearing on the Capital Improvements Plan will be held in early December.

Dick Fortin gave an update on the Conservation Commission and stated that the Commission is working on budgets.

Elaine Weathers and Suzanne Raiche joined the Board and received a hearty thank you from the Board for a good summer at the beach. Dick Fortin stated that the Board authorized a \$3 per hour bonus for the month of August due to the added responsibilities given to count cars and document passes. Elaine Weathers recommended making a change to the entrance to force vehicles to stop at the hut before entering the parking lot. The Board discussed the possibility of staggering Beach Attendant hours next summer and clarifying the use of the guest pass.

The Board reviewed, adopted and signed the Returned Check Policy.

The Board reviewed, adopted and signed the amended Parking Regulations During Winter Road Maintenance Ordinance.

Craig & Jacqueline Wilson submitted a Building Permit Application to rebuild a single-family residence destroyed by fire at 65 Paul Hill Road (R04-011-E). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023028).

The Board reviewed an Engagement Letter from Devine Millimet for Bond Counsel Services. The Board tabled the signing of this Letter until next meeting so that the document could be reviewed.

State of NH submitted a Statement of Remittance for FEMA funding of the DR-4693 event in the amount of \$7,528.40 for Road Repairs.

Al Frizelle requested the Board consider removing the streetlight in front of his property. It was the consensus of the Board that the light remain for safety reasons and that the lower watt bulb should be utilized.

NH Department of Revenue Administration submitted the 2024 Education Tax Warrant in the Amount of \$191,433.

The Board reviewed information on a Cybersecurity Grant Program through the State of NH. ***Dick Fortin made a motion, seconded by Ed Reilly, to apply for grant funds for the migration to a “.Gov” website. Motion unanimously carried.***

Action Ambulance Service submitted activity reports for August. The Board requested that the Town of Freedom be contacted to schedule the Regional Ambulance meeting to review contract prices for next year.

NHDES advised the Town that it has received a Shoreland Permit Application from Iiro & Pirjo Lehtinen (R04-007).

Roberts & Greene submitted the finalized 2022 Eaton Financial Report.

The Board reviewed the final NHMA Legislative Bulletin for the year.

The Board reviewed the Ramsay property files as information was requested by Megan Ramsay. A letter will be drafted to furnish the requested information.

Greg Grinnell made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:43 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 3, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, October 3, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$19,106.53 for 15 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of September 19, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed and noted the following items for discussion at the Joint Board meeting to be held on October 17th: CIP Update, Planning & Zoning Board timeframe applied to approvals, proposed Ridgeline and Wetlands Ordinance amendments.

Dick Fortin noted that the street light fixture on Route 153 in front of the Frizelle residence appears to have been removed. PSNH will be contacted regarding the issue.

Dick Fortin questioned whether he should contact Camp Waukeela regarding parking on their property by residents utilizing the beach. The Board agreed to pursue the issue to determine whether parking is permissible.

Dick Fortin stated that the work on Willis Bean Road has been completed. The Board agreed to leave the emergency lane designation intact in the event of future damage during storm events.

The Board discussed possible residents to fill the position of Emergency Management Director and noted that they will pursue the filling of this position.

Dick Fortin gave an overview of the seminar that was held at the Snowvillage Inn regarding transportation needs of elders in Eaton.

Ed Reilly stated that he spoke to Jake Crabbs, who is willing to serve as Town Moderator. The Board will schedule a meeting with Mr. Crabbs to review duties and time requirements for the position.

Road Agent "Stubby" Heath met with the Board to discuss Highway Department operations. Road Agent Heath questioned the possibility of designing a septic system for the Town Garage. It was the consensus of the Board to wait until after Town Meeting.

Don and Heidi Field met with the Board to review materials submitted regarding the South Eaton Meeting House. The Board will forward the information to Town Counsel for review and guidance.

The Board reviewed the project spreadsheet and discussed possible ways to reduce the estimated tax rates. It was noted that the Selectmen will meet with the CIP Committee at their October 10th meeting to review project proposals and funding schedule.

Matthew Watson submitted a Building Permit Application for a tent platform and boardwalk on Woodland Acres Road (R05-018). The Building Permit application was reviewed and approved with the condition that the project be reviewed and approved by the Building Inspector prior to construction. The Permit was signed by the Board of Selectmen (Permit #2023029).

Jay Hastings submitted a Building Permit Application for a single-family residence at 83 Hatch Hill Road (R11-004-A). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023030).

Thomas & Heidi Parilla submitted a Building Permit Application to demolish and rebuild a residence and sheds/garage at 74 Breezy Point Road (R01-032). The Building Permit application was reviewed and denied for the following reason: The proposed structures do not meet setbacks as set forth in Article IV, Section C and Article IV, Section B.9 of the 2023 Zoning Ordinance. The Board noted that the Applicant can seek a Special Exception from the Zoning Board of Adjustment under Article VI, Section 5 for new construction within the setback on a non-conforming lot or a Variance to Article IV, Sections C and B.9.

Signature items included the MS-1 Summary Inventory of Valuation and Engagement Letter with Devine Millimet for Bond Counsel services.

The Town of Freedom tentatively set the Regional Ambulance meeting for October 30th to review call numbers and next year's costs for Action Ambulance Service.

John Border submitted data from the digital speed signs for the Board's review.

Jeffrey Hertel advised the Board that the culverts will be installed on his Brownfield Road property by October 1st.

Roberts & Greene submitted their 2023 audit letter for the Board's review.

Tri-County Community Action submitted their 2024 funding request.

Carroll County Communications District submitted their Annual Report.

The Board discussed the status of retirement benefits. Ed Reilly submitted information for the Board's review and further discussion.

Ed Reilly made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:51 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 17, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, October 17, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$222,567.49 for 16 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of October 3, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin explained that Abby Sparks from Camp Waukeela will meet with the Board on November 7th to discuss the parking situation at the beach.

Dick Fortin stated that Bayard Russell has expressed a willingness to be Eaton's Emergency Management Director. Dick Fortin noted that he will provide a copy of the current Emergency Operations Plan and contact information for Thaire Bryant to Bayard Russell.

Dick Fortin gave an update on the Conservation Commission and noted that Commission members discussed at length the proposed Wetlands Ordinance. Dick Fortin explained that the Commission was not opposed to the Ordinance, but had concerns as to whether they had the expertise to review applications.

The Board reviewed topics for discussion at the Joint Board meeting: Ridgeline & Wetlands Ordinances, ZBA & Planning Board approvals to contain deadlines and a Capital Improvements Committee update.

The Board discussed the possible tax impact of the proposed projects (Town garage, Town Hall addition and road reconstruction). Dick Fortin noted that the Committee needs to review the tax impact and begin discussing alternatives. Ed Reilly stated that he still would rather upgrade Town Hall than pursue an addition. Greg Grinnell indicated that he wants to wait until estimates are received from Drew Corp. and Construx before making any final decisions.

Ed Reilly stated that Jake Crabbs will not be running for Moderator and noted that the Selectmen should continue seeking a resident to run for this position in March.

The Board discussed the recent article in The Daily Sun regarding the possible \$40 million in repairs to the Conway Schools. The Board will question the Eaton School Board as to whether Eaton will be responsible for a portion of those costs.

Ed Reilly presented options for providing employees with retirement benefits through the NH Retirement System. The Board reviewed financial impacts and will further discuss at their next meeting.

Greg Grinnell questioned whether the Board should contact Mariner Towers for an update. It was the consensus of the Board to put this topic in the Tatler and request feedback from taxpayers.

Renelle L'Huillier of Devine Millimet gave an update on costs for bond counsel if the Town does not approve the Town garage project next year.

The Board reviewed letters from Robert Barker & Timothy Ostendorf regarding two properties in Eaton.

Town Counsel submitted information on the South Eaton Meetinghouse for the 2024 Town Meeting.

Primex submitted renewal information and 2024 rates for the Unemployment Compensation, Workers Compensation and Property & Liability Insurance programs.

HealthTrust submitted information on the 2024 health insurance rates.

Freedom ZBA submitted a Regional Impact notice for a proposed wireless telecommunications service facility hearing on October 24th.

Northern Human Services submitted information for their 2024 funding request.

Matthew Malkin submitted a Building Permit Application to construct a shed at 2029 Eaton Road (R02-004). The Building Permit application was reviewed and denied for the following reason: the proposed structure does not meet setbacks as set forth in Article IV, Section C of the 2023 Zoning Ordinance. The Board noted that the Applicant can seek a Special Exception from the Zoning Board of Adjustment under Article VI, Section 5 for new construction within the setback on a non-conforming lot or a Variance to Article IV, Section C.

The Board reviewed the Application for Restoration of Involuntarily Merged Lots. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Application packet for Town use. Motion unanimously carried.***

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:40 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 7, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, November 7, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$285,987.11 for 23 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of October 17, 2023. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Joint Board Meeting Minutes of October 17, 2023. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin stated that the Planning Board is reviewing an update to Article IV, Section I regarding the acceptance of roads. Dick Fortin explained that the Selectmen requested that this item be reviewed for clarification. The Board reviewed Section I.2 and suggested the following amendment: Prior to the Town's acceptance of a ***Private or*** Class VI road, or any portion thereof, the landowner is required, at his expense, to bring the road up to Town standards ***Specifications***.

Dick Fortin explained that Carol Mayhofer offered to research grant funds for the Capital Improvement projects and questioned whether the Board wanted to pursue seeking funds. The Board agreed to have Carol Mayhofer look into possible funding and to inform the Capital Improvements Committee of the research.

Dick Fortin noted that all of Eaton's Annual Reports are in digital format at the UNH Library.

Dick Fortin explained that Kristine Foster-Carbone reported activity on Potter Road regarding the destruction of beaver dams. Dick Fortin explained that a municipality is permitted to remove dams if they threaten roads and/or bridges.

Dick Fortin noted that there is a red maple tree on the north side of Potter Road near the second bridge, which has been compromised by beaver activity. The Board noted that Potter Road is designated as a scenic road but that the tree poses an imminent threat to safety and property due to its proximity to the power lines. The Board drafted a letter to Road Agent Heath to remove the tree as soon as possible.

Dick Fortin stated that he received an email from Nancy Watson regarding a new street sign on Willis Bean Road and noted that Zach Page installed the sign after obtaining approval from the Selectmen.

Dick Fortin gave an overview of the Regional Ambulance meeting and noted that Eaton's calls are 1.03% of the total calls by Action Ambulance. It was noted that Michael Brooks will provide a cost breakdown to each Town for next year's budget. The Board requested that Action Ambulance be asked to submit information on the Ambulance non-transporters explaining the type of call and why the patient was not transported.

Ed Reilly explained that Monique Hebert was asked to get information regarding the possible facility maintenance plan for Conway School buildings and whether or not it will affect Eaton's budget.

Abbie Sparks joined the Board to discuss Camp Waukeela. Dick Fortin explained that current residents who use the beach have been parking on the corner of Brownfield and Eaton Roads, which is property owned by the Camp. Dick Fortin noted that if the Camp decides not to permit parking for beachgoers, the owners of the Camp might wish to consider posting the area as private property. Greg Grinnell questioned whether the Camp's insurance policy covers non-camp related parking. Abbie Sparks stated that she will review the issue with the owners and bring a decision back to the Board.

Dick Fortin explained that the Selectmen sent a letter to the Camp owners asking if they would be willing to serve as a Non-Emergency Response Facility (NERF) in the event that there is a situation in Town where residents would have to be evacuated. Abbie Sparks stated that she will discuss this possibility with the owners and report back to the Board.

Dick Fortin explained that he cut down the Japanese Knotweed at the Camp's beach using a new technique being tried by the State. Dick Fortin noted that the plants will be monitored next year to see if this technique has worked in killing the plants.

Dick Fortin stated that the silt fence barrier has always been put in place at the Camp beach in an effort to avoid sand washing into the lake. Abbie Sparks noted that she met with Peter Cooperdock and because of the recent erosion and loss of sand, it does not make sense to erect the silt fence. The Board will review the NHDES Permit to determine whether the silt fence must be installed.

Greg Grinnell recommended placing a "Town Hall" sign in front of the building and stated that he will come up with a design for the Board's review.

Greg Grinnell suggested writing a letter to EVPS regarding the post office's limited hours to get mail and packages.

Dennis Sullivan met with the Board to discuss the proposed gas station in Effingham. The Board reviewed and amended the draft letter to the Effingham Zoning Board of Adjustment.

Dennis Sullivan explained that he received an email from Matt Howe of Green Mountain Conservation Group regarding culverts within the Saco water shed region. Dennis Sullivan stated that GMCG is seeking FEMA funds to upgrade culverts. Ed Reilly stated that he would like to review information on restrictions and requirements placed on Towns requesting access to these funds before consideration of joining this funding effort.

Dennis Sullivan gave an overview of the Planning Board and noted that the Board has agreed to postpone the Wetlands Ordinance amendment and will conduct training sessions for residents over the next year. Dennis Sullivan stated that communications between the Selectmen and Planning Board needs to be improved. Dennis Sullivan stated that the Planning Board requested a report on Building Permits that are not granted by the Selectmen with the reason(s) for denial as a means to monitor possible changes to the Zoning Ordinances. Dennis Sullivan noted that the Planning Board will be working on the Master Plan during the upcoming year. Dick Fortin questioned whether in-person interviews are being considered as an alternative to a mail-in questionnaire. Dennis Sullivan stated that the Board has not yet discussed the means of obtaining input from residents.

Dick Fortin noted that the Selectmen have drafted the proposed amendment to the acceptance of roads and will submit for the Planning Board's review. Dennis Sullivan explained that he has developed a Zoning District clarification and will update the Zoning Map to make the boundaries clearer. Dennis Sullivan stated that he is working on an amendment to address the Zoning Board's request for clarification on non-conforming structures.

Paul and Kevin Maura joined the Board to discuss the Snowvillage Inn and questioned whether the business could be expanded with additional cabins or an event barn. Greg Grinnell suggested hiring a surveyor to review Eaton's regulations and the property to determine what expansions would be feasible.

Zach & Ginger Berger submitted a Building Permit Application to remove and rebuild a deck at 434 Stewart Road (R09-010). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023031).

Kenneth Cargill submitted a Building Permit Application for a single-family residence with attached garage on Lary Road (R05-006). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023032).

Matthew Malkin submitted a Building Permit Application for a 6x8 shed at 2029 Eaton Road (R02-004). The Board reviewed the approval for the shed from the Zoning Board of Adjustment. The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met or waived. The Permit was signed by the Board of Selectmen (Permit #2023033).

Signature items included the December 2023 Property Tax Warrant, Yield Tax Warrant for Snowville L&T (R10-011&012), and Notices of Intent to Cut for Richard & Holly Fortin (R04-002) and Michael Choremi (R01-001-A).

State of NH submitted a Statement of Remittance for the Quarter 2 Highway Block Grant payment of \$12,746.78.

State of NH submitted a Statement of Remittance for the Category Z (Administrative) FEMA payment of \$779.15.

NH Municipal Association submitted information on the State Aid (HB2/SB270) payment for roads and bridges.

White Mountain Community Health Center submitted a request for funding in 2024 in the amount of \$706.00.

The Board reviewed an email from Patricia McMurry regarding an energy savings program that the Town of Ossipee is reviewing. It was noted that Ms. McMurry will be asked to review all information from the Town of Ossipee and report back to the Selectmen.

The Board reviewed an email from Peter Klose regarding funding options for the Capital Improvements projects.

NHDES submitted a Wetlands Permit for the NH Department of Transportation for a culvert on Brownfield Road.

The Board reviewed the 2024 Town Meeting schedule.

The Board reviewed the 2023 budget and expenditures report.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:23 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 21, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, November 21, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$33,141.75 for 23 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed and amended the Minutes of November 7, 2023. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as amended. Motion unanimously carried.***

Dick Fortin noted that the Selectmen, as Planning Board and Conservation Commission representatives, need to be very clear when reporting issues and relaying the position of the Selectmen on Town matters.

Dick Fortin explained that there is a 21-acre parcel of land on Ben Road that the Town obtained for tax deed that the Conservation Commission is interested in obtaining. Dick Fortin noted that a Warrant Article would be required to transfer control of the parcel and stated that he will further research the process with Town Counsel. Greg Grinnell questioned whether the parcel is buildable and Dick Fortin stated that it is on a Class 6 road but could be developed.

Dick Fortin gave an update on the Conservation Commission and noted that Kristy Foster-Carbone gave a presentation on invasive species. Dick Fortin explained that Kristy will be forming a committee to map the locations with a plan to remove these invasive plants. Dick Fortin gave an overview of Counsel's opinion on pursuing Conservation Easements on Town land.

Dick Fortin suggested moving forward with the hiring of a Zoning/Planning Board secretary by running a help wanted ad. It was noted that a job description will be developed prior to advertising the position.

The Board discussed the position of Moderator and Dick Fortin will reach out to two residents to determine their interest in serving.

Dick Fortin submitted a draft Warrant Article regarding 10 Town-owned parcels of land, which is needed to clarify and distinguish which of the lots owned by the Town are officially Town Forest versus Conservation land.

Ed Reilly questioned whether the School Board has received an answer about the impact to Eaton if the Conway School District moves forward with the proposed building

maintenance. Greg Grinnell noted that Monique Hebert has indicated that no information has yet been received regarding the impact to Eaton. The Board also discussed that the school will be returning surplus funds and questioned if Eaton will see any of those funds. It was noted that these questions will be asked of the Eaton School Board.

Greg Grinnell explained that the Capital Improvements Committee is now recommending that the new garage and addition to Town Hall be bonded at the same time. Greg Grinnell explained that temporary offices could be created in Town Hall if the addition is postponed. Ed Reilly stated that he is not in favor of a Town Hall addition before Town Hall is brought up to code. Ed Reilly further stated that he recognizes the importance of keeping Town employees safe, but wondered if such safety concerns could be addressed by utilizing Town Hall existing space. The Board discussed options if an addition is not pursued for office and storage space.

Dick Fortin noted that Carol Mayhofer is researching the availability of grant funds for the capital projects. The Board requested that the Public Hearings be available to residents via Zoom.

Ed Reilly gave an update on the Planning Board and the proposed Zoning Ordinance amendments. Ed Reilly noted that when the Planning Board reviews the Master Plan, the language needs to be clear and as precise as possible.

Abbie Sparks met with the Board to discuss Camp Waukeela. Dick Fortin explained that the silt fence was part of the condition for the 2003 Dredge & Fill Permit and is no longer required. Dick Fortin noted that if the Camp pursues a new Permit to replace sand on their beach, the Selectmen can request that a silt fence be required indefinitely. Abbie Sparks stated that Peter Cooperdock stated that a silt fence this year is not needed because of the loss of sand last winter. Dick Fortin noted that the beach could be reduced and riprap used to stop the flow of water that erodes the sand.

Abbie Sparks noted that the Camp owners have agreed to be a Non-Emergency Response Facility. Abbie Sparks explained that the Camp owners have indicated that the corner should not be open to parking and will post as "private property/no parking" before summer.

Greg Grinnell noted that he reached out to Louis Vitali of Mariner Towers, who reported that there are no plans to pursue a cell tower in Eaton at this time.

Road Agent Richard Heath met with the Board to discuss Highway Department operations.

NH Department of Transportation submitted information and a Statement of Remittance for the Special Highway Block Grant payment in the amount of \$11,994.89. It was noted that the Selectmen will hold a Public Hearing on December 19th at 4 pm to accept the unanticipated revenue.

The Town of Conway submitted the Lower MWV Solid Waste District cost share breakdowns for the 2024 budget.

NH Department of Information Technology submitted an update on the Cybersecurity grant program.

NH Municipal Association submitted information on the member services for next year.

The Board discussed the status of properties being utilized for short-term rentals. It was noted that the information will be sent to Counsel for review.

The Board reviewed and revised Building Permit fees for presentation and adoption at a Public Hearing on December 19th at 4 pm.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:09 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 5, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, December 5, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$22,179.84 for 17 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of November 21, 2023. ***Dick Fortin made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

The Board discussed the status of the new turn-around on Roberts Road and the change in plowing. Dick Fortin suggested that the Board should consider pursue written agreements with property owners for all turn-arounds in Town. The Board will consult with Town Counsel regarding these agreements.

Dick Fortin stated that he has been speaking with residents regarding the position of Moderator. Dick Fortin noted that Bayard Russell has agreed to become the Emergency Management Director and is reviewing the Emergency Operations Plan. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint Bayard Russell as Eaton's Emergency Operations Director. Motion unanimously carried.***

Dick Fortin explained that he attended the Eaton School Board meeting and questioned whether Eaton will be receiving any of the unexpended funds. Dick Fortin noted that funds apportioned to Eaton will be applied against the operating budget to reduce the amount raised by taxes. Dick Fortin stated that the School Board feels that the Conway School District will not pursue the \$40 million in repairs until it is determined which sending Towns will not renew their contracts.

Greg Grinnell explained that he is working on an estimate for the Town Hall addition. The Board discussed the upcoming Capital Improvements Committee Public Hearing and possible alternatives to a Town Hall addition. The Board will contact Shawn Bergeron to obtain an estimate for reviewing Town Hall and making recommendations for utilizing the existing space for offices and meetings.

Dennis Sullivan, Tom Gross and Matt Howe joined the Board to discuss upgrading culverts in the Upper Saco Watershed to protect natural resources. Tom Gross gave an overview of the grant program being submitted for FEMA funding and requested that the Selectmen submit a letter of support for the Financial Strategy Feasibility Planning Process. Dennis Sullivan noted that Eaton has 53 stream crossings and that 11 of those crossing have reduced or no passage for fish. It was noted that NH Fish & Game

performed the culvert assessments in Eaton and is preparing a report. Dick Fortin questioned the type of culverts being proposed and Tom Gross noted that the culverts should be open bottom so that fish can travel through safely. Matt Howe stated that the letter of support for the program does not obligate the Town to participate in replacing culverts. Dick Fortin noted that FEMA funding requires a vast amount of paperwork and questioned the cost to the Town. Tom Gross stated that Saco Water Alliance would assume all responsibility for paperwork and that there is no cost at this time. Dick Fortin stated that information and location of all culverts in Eaton will be needed prior to making any decisions. Ed Reilly questioned whether the State will be part of this program as some of the culverts are on State roads. Dennis Sullivan noted that approximately 20 culverts are on Town roads, with the remainder being on State roads. Tom Gross stated that in a few years, this program may require a financial commitment but that at this time they are only seeking support to move forward with the grant application.

Ken & Marguerite Dean met with the Board regarding their property on Cove Road. Ken Dean questioned whether the existing septic system can be used if the residence is replaced. It was noted that the septic plan cannot be found in Town or State records. Greg Grinnell stated that NHDES will most likely require a new septic design. Ken Dean questioned whether the existing house foundation could be used for a detached garage. The Board indicated that it could be used as it meets all setbacks.

Zach Page met with the Board regarding the status of winter parking for his vehicles. Zach Page noted that he would like to continue utilizing the winter parking area on Foss Mountain Road. Dick Fortin stated that as long as the vehicles are out of the way of Town plows, there is no issue. Zach Page questioned the requirements for expanding his cabin. The Board explained the process and requirements for obtaining a Building Permit.

Dennis Sullivan questioned using a tracked vehicle to travel on Town roads as ATVs are not permitted. Dick Fortin explained that the vehicle is registered as a truck so it can travel on any Town road. Dennis Sullivan expressed concerns that using a track vehicle will invite more people to follow and use the road when closed for the winter.

Richard Stewart submitted a Building Permit Application to enclose a porch at 481 Brownfield Road (R10-019). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023034).

Signature items included correspondence to Michael Kent, Kirk Roberts and Jamie Rose, 2023 Municipal Assessment Date Certificate, Agreement and Release for Kenneth Cargill (R05-006) and 2023 Audit Engagement Letter.

Marnie Cobbs submitted an email regarding the use of the winter parking lot on Foss Mountain Road.

Hollie Hazzard submitted information on the 2024 prices for the grounds maintenance at Town Hall and the three cemeteries.

Patricia McMurry submitted information on the Energy Aggregation Public Hearing held in Ossipee.

Peter Klose asked that the Selectmen contact NHDOT to request a low salt zone be established on State roads near all waterways. The Board will draft a letter to NHDOT with exact locations to be designated as low salt zones.

The Board received an email regarding Action Ambulance Service. The Board will contact John Hatch to obtain information on billing practices.

The Board reviewed a draft job description for a recording secretary. The Board will review the information for further discussion at their next meeting.

Carroll County Commissioners submitted their proposed 2024 Budget for review and posting at Town Hall.

The Board reviewed and revised the new Building Permit application packet in preparation for the Public Hearing on December 19th.

Dick Fortin made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:58 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 19, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, December 19, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$15,907.77 for 15 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of December 5, 2023. ***Greg Grinnell made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed a listing of Town turn-arounds located on private property. The Board discussed whether formal agreements should be pursued and noted that the issue will be sent to Town Counsel for further guidance.

Road Agent “Stubby” Heath met with the Board to discuss Highway Department operations. Road Agent Heath asked about the status of pursuing enrollment in the NH Retirement System.

Dick Fortin stated that Marnie Cobbs put together a packet of information on the use of Foss Mountain Road, which she presented to the Conservation Commission. Dick Fortin noted that he spoke to Zach Page, who stated that they are using the track vehicle on the road once per week.

Dick Fortin gave an update on the Conservation Commission and noted that the Conservation Plan may become part of the Master Plan, which will give authority to the Planning Board to adopt new regulations.

Dick Fortin explained that he spoke to Freedom Selectman Les Babbs regarding the culvert program presented by the GMCG/Saco Headwater Alliance and noted that the Freedom Selectmen did not sign the letter of support for the program because there were a lot of unanswered questions.

Dick Fortin stated that the Town received a request to define a “low salt” area for winter road maintenance. Dick Fortin questioned the liability to the Town if an accident occurs within that “low salt” zone. The Board will consult with Town Counsel to determine the potential liability for the Town.

Dick Fortin stated that he contacted Shawn Bergeron’s office to obtain a cost estimate to assess Town Hall and develop a plan for office space and meeting room. Dick Fortin noted that it will cost approximately \$12,000 to \$15,000 to develop a plan and that Bergeron’s office would not be available until late summer.

Greg Grinnell questioned whether the Board should reach out to Blue Sky Towers, who contacted the Town this summer regarding the potential placement of a cell tower. Dick Fortin suggested requesting a representative meet with the Selectmen to discuss the proposal and to review the location.

At 4:00 pm, Dick Fortin called to order a Public Hearing and read the Public Notice. Dick Fortin stated that the first portion of the Hearing is regarding the acceptance of unanticipated revenue from the State of NH. Dick Fortin explained that the Town has received \$6,807.98 for bridge projects and \$11,994.89 for road maintenance under HB2. Dick Fortin stated that the funds are dedicated and cannot be used for anything other than bridges and roads. Dick Fortin opened the Hearing for public comment. There being no comment, ***Ed Reilly made a motion, seconded by Greg Grinnell, to accept \$6,807.98 to be used for bridge projects and \$11,994.89 to be used for road maintenance. Motion unanimously carried.***

Dick Fortin explained that the Selectmen have been reviewing Building Permit fees and forms from surrounding Towns and have put together a new packet of information to obtain permits. The Board reviewed and explained the new Permit forms and fee schedule. Dick Fortin opened the Hearing for public comment. Peter Klose suggested the Town adopt regulations for driveways and private roads to be sure that they are safe. There being no further comment, ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the new Building Permit forms and fee schedule effective January 1, 2024. Motion unanimously carried.*** There being no further comment or questions, Dick Fortin closed the Public Hearing.

Abbie Sparks met with Board to submit a Building Permit application for Camp Waukeela to demolish an existing structure with toilets and sinks and to construct a new shower house. The Board stated that the septic system should be reviewed to make sure that it can accommodate the additional usage. It was also noted that the location of the proposed structure should be reviewed to make sure it is not within the flood zone.

David & Caroline Powers submitted a Building Permit Application for a 36 x 60 barn/accessory building at 59 Hatch Hill Road (R11-004). The Building Permit application was reviewed and tabled by the Board. The Selectmen requested that the applicants meet with the Board to review the proposal for the barn.

Snowville L&T submitted an abatement packet for their Yield Taxes. It was noted that a spreadsheet of stumpage values were submitted rather than the actual timber contract. The Board will review the information for further discussion and consideration at their next meeting.

USVLT submitted information indicating that they are a charitable organization and does not pay property taxes. The Board reviewed the application process for charitable organizations to become tax exempt and noted that until such time as formal application is made by USVLT, they are required to pay property taxes.

Kirk Roberts submitted information on his Eaton Road property. After review of the information, the Board removed this property from the short-term rental category.

Minuteman Press submitted a cost quote for the printing of the Town Reports.

Tri-County Community Action Program submitted information on their programs to support their 2024 funding request.

The Board discussed the new requirement to electronically file all tax documents and the need to find a second contact person with a federal identification to process the paperwork.

The Board reviewed the year-to-date budget reports and capital reserve fund balances.

Greg Grinnell made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:25 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner