

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 15, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, August 15, 2023 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$222,066.45 for 17 items. The Payroll manifest and checks were also reviewed and signed.

The Board reviewed the Minutes of August 1, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Assessor Jason Call met with the Board to review Current Use and to discuss what triggers the Land Use Change Tax. The Board also discussed non-profit and charitable organizations and noted that A-9 and A-12 forms are due by April 1st of each year in order to maintain tax-exempt status. Jason Call explained the modified assessed valuation, which is designed to bring the Town's valuation ratio to 100 percent.

Dick Fortin explained that he received a request from EVPS for funding to cover costs for EatonFest as a tent is being rented. The Board will research the possibility of using funds in the Capital Reserve to cover expenses.

Dick Fortin stated that the Conway Lake Association is concerned about parking at the Potter Road canoe launch. The Board suggested that the Association place "No Parking" signs and that no additional rocks would be placed without approval of the Eaton Road Agent.

Road Agent Richard Heath met with the Board to discuss Highway Department operations and noted that an excavator will be rented for two months to work on the roads.

Dick Fortin stated that Stephanie Mathurin will not be running for Moderator next year and that the Board should begin looking for a replacement.

The Board discussed the removal of knotweed at the Town Garage and requested that copies of previous Minutes regarding this issue be provided for the next Board meeting.

Dick Fortin gave an update on the Conservation Commission and questioned whether a representative from the Commission should be on the Capital Improvements Committee. Dick Fortin explained that Peter Klose put together a presentation to use monies from the Forest Management fund and noted that the Conservation Commission is putting together a 10-year budget to show how those funds will be used. Dick Fortin noted that he will contact Counsel regarding whether Conservation Commission funds can be used to maintain a Class 6 road.

Zach Page submitted a Building Permit Application for a roof-mounted solar array at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023021).

Zach Page submitted a Building Permit Application for a ground solar array at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023022).

Peter Dow submitted a Building Permit Application for a 784 square-foot ADU at 2954 Eaton Road (R05-028). The Board reviewed the Current Use map for the property and noted that approximately 52,000 square feet will be removed from Current Use. The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023023).

Dick Fortin suggested meeting with the beach attendants after the summer season to discuss any issues that arose and to review procedures.

Ed Reilly gave an update on the Capital Improvements Committee and noted that the project spreadsheet should be updated. Ed Reilly noted that the Selectmen should further discuss the retirement strategy as part of the expense updates. Greg Grinnell noted that the issue of whether engineered plans will be required for the Town garage should be further investigated.

Ed Reilly submitted the draft Returned Check Policy for the Board's review. The Policy will be formalized and presented for further review.

Signature items included correspondence to Waukeela Landco, Snowvillage Inn and Inn at Crystal Lake and Land Use Change Tax Warrants for Allin Family Trust (R10-014) and Tracie Kittredge (R11-042-B).

Kirk Roberts submitted a Building Permit Application for a 12x28 shed at 2878 Eaton Road (R05-035). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023018).

Cynthia Hall & John Schmerfeld submitted a Building Permit Application for a generator on a cement pad at 2677 Eaton Road (R05-001). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023019).

Patricia McMurry submitted a Building Permit Application for new siding and window replacement at 2930 Eaton Road (R05-030). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023020).

Primex submitted information for training on Municipal Immunity to be held on September 21, 2023.

NHDOT submitted information on the Highway Block Grant Aid payments for FY2024.

Town of Freedom Zoning Board of Adjustment submitted a Regional Notice for a Public Hearing on August 22, 2023 regarding a wireless telecommunications service facility.

State of NH submitted a Liquor License for an event at Purity Spring Resort.

Granite State Analytical Services submitted the water test results taken from the Town Beach on August 7, 2023.

NHDES submitted a Forestry Permit for Snowville Land & Timber (R10-011-A).

The Board reviewed a listing of Bond Counsels and requested that the Auditor and Town Counsel be consulted for recommendations.

The Board received a packet of information regarding Cybersecurity for review and further discussion.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:36 pm.

Respectfully submitted,

Lianne Boelzner

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