

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 18, 2023

The regular meeting of the Board of Selectmen took place on Tuesday, April 18, 2023 at the Evans Memorial Building. Present were Dick Fortin (via Zoom), Ed Reilly and Greg Grinnell. The meeting was called to order at 3:00 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$59,416.47 for 17 items. The Payroll manifest was also reviewed and signed.

The Board discussed the Deputy Clerk and proposed part-time Planning/Zoning Clerk.

The Board reviewed an email from Town Counsel regarding the Conway School contracts.

Bayard Russell & Anne Skidmore submitted a Building Permit Application for a 36x30 single-family residence at 42 Crystal Lake Road (R04-001-F). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023006).

The Board reviewed the Minutes of April 4, 2023. ***Ed Reilly made a motion, seconded by Greg Grinnell, to adopt the Minutes as written. Motion unanimously carried.***

Dick Fortin explained that the Town can obtain 7-year warranty coverage for the new truck at a cost of approximately \$9,000 and that it covers some maintenance. Dick Fortin noted that the Town is now keeping trucks for 10 years, so this could assist with future repair bills. The Board requested that Road Agent Heath meet with the Board at their next meeting to discuss this possible option.

Dick Fortin stated that after some research, he determined the Town Hall was renamed in 1976 in memory of the Evans. Dick Fortin suggested adding a second sign by the front door and Ed Reilly suggested letting Alice Burns know before proceeding with this option.

Dick Fortin suggested meeting with both Beach Attendants next month. Greg Grinnell questioned whether the attendants enforce the 10 hp boat restriction. Dick Fortin stated that the Attendants do interact with the boat owners and also ask if the boats have been checked for milfoil.

Dick Fortin gave an update on the Conservation Commission and explained about the scheduling for the prescribed burn on Foss Mountain in late April. Dick Fortin stated that the Commission reviewed the Steep Slope application packet for John Perrie and explained that the Commission members may not be knowledgeable enough for this review.

Dick Fortin noted that one of the Welcome to Eaton signs is at Gemini Sign for repair, and noted that a new sign would cost approximately \$370. Greg Grinnell questioned whether there might be a cheaper option. Dick Fortin will review some alternatives rather than replace the sign at this time.

Dick Fortin noted that all members of Town Boards should be reminded that they are not permitted to walk onto private property unless certain requirements are met. Ed Reilly stated that members should consult with their Board Chair if they want to enter a private lot.

The Board discussed procedures to be followed at Town Meeting, and indicated that the issue can be discussed further at the next meeting after the Select Board has an opportunity to review an article in the January 2023 Town & City Magazine.

Ed Reilly submitted a draft *Application for Home Occupation Certificate of Use* for the Board's review. The Board reviewed and amended the Application for update and further review at their next meeting.

The Board discussed the formation of the Capital Improvements Committee. It was noted that information will be sent out to potential members.

Robin Nuccio met with the Board regarding the Deputy Clerk and Planning/Zoning Clerk positions.

Monique Hebert met with the Board regarding the School Contract. Monique Hebert gave an overview of the upcoming meetings and indicated that the Board would like input from parents before making a decision on the Contract. The Board discussed several ways to make parents and residents aware of the issue and upcoming meetings.

Sherm DeWitt met with the Board regarding the Veteran's flags and markers at the Cemeteries. Sherm DeWitt explained that the American Legion will be purchasing the flags and requested that the Town consider making a donation to the Legion to offset the cost. Sherm DeWitt explained that someone should be advising the Legion when a Veteran dies so that a grave can be marked. It was noted that the Trustees will be requested to contact Sherm to discuss the procedure.

Signature items included Application for Current Use for George & Andrea Robbins (R11-033-A), Certificate of Occupancy for Kirk Roberts (R05-035), Cemetery Regulations and correspondence to NH Department of Safety, Sheriff Richardi and Kenneth McKenzie.

Pam Burns & Ed Pliner submitted a Building Permit Application for interior remodel at 190 Brownfield Road (U02-019). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023001).

Pam Burns & Ed Pliner submitted a Building Permit Application for a 9x15 deck and barn foundation repair at 182 Brownfield Road (U02-020). The Building Permit application was

reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023002).

Richard Lavoie submitted a Building Permit Application to Renew Permit #202013 for a barn at 31 Thurston Road (R11-025-C). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023003).

Marla Browning submitted a Building Permit Application to Renew Permit #202201 for a single-family residence at 370 Stewart Road (R09-013-A). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023004).

Donald Hersey submitted a Building Permit Application to Renew Permit #2021043 for a solar system at 435 Stewart Road (R09-009). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023005).

Thomas Kugel submitted a Building Permit Application for a roof-mounted solar system at 40 Thurston Pond Road (R04-011-K). The Building Permit application was reviewed and approved as all requirements of the 2023 Zoning Ordinance have been met. The Permit was signed by the Board of Selectmen (Permit #2023007).

Steve Farrell advised the Board that he is renting his property on AirBnB for a minimum stay duration of 31 days.

Kirk Roberts advised the Board that he is renting his property on AirBnB for a minimum stay duration of 30 days.

NH Department of Transportation notified the Town of their 2023 Resurfacing Program and noted that work will take place on Brownfield Road this summer.

Nancy Spaulding of NHDOT responded to the Selectmen's letter regarding the Brownfield Road. Ms. Spaulding indicated that the Brownfield Road will be further discussed to determine whether alternate treatments are needed.

NH Department of Energy submitted information on the Energy Efficiency and Conservation Block Grant.

The Board reviewed information regarding the Eversource Municipal Hub. The Board discussed methods of soliciting information from residents so that their property could be placed on the Critical Facilities list. Ed Reilly stated that a notice could be posted at the Store. Dick Fortin noted that he would like to start sending out a newsletter once again.

Vegetation Control Service submitted information regarding the application of herbicides within their power line rights-of-way.

NH Municipal Association submitted Legislative Bulletins #15 and #16.

Town Clerk Heather McKendry met with the Board regarding an application for employment for the Deputy Clerk's position. It was noted that the Board will schedule an interview.

Heather McKendry discussed a possible Foss Mountain fundraiser and noted that as a platform for collecting monies is selected, she will update the Board. Ed Reilly questioned whether the Conservation Commission will be the recipient of these funds. Heather McKendry noted that further research is needed to determine the tax-exemption status and that ways to solicit funds is still being discussed. Dick Fortin noted that the Town Treasurer should be involved in the process. Heather McKendry noted that the requests will be sent out by email, through social media and by word of mouth, and that the funds will be used specifically for rebuilding the Foss Mountain trail.

The Board reviewed and acted upon a request for Elderly Exemption.

Ed Reilly made a motion, seconded by Greg Grinnell, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:08 pm.

Respectfully submitted,

Lianne Boelzner

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