

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 19, 2022

The regular meeting of the Board of Selectmen took place on Tuesday, July 19, 2022 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 3:38 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$16,708.37 for 22 items. The Payroll manifest and checks were also reviewed and signed.

Marnie Cobbs, Dennis Sullivan, Heather McKendry and Paul Nuccio met with the Board to discuss the updated website, PayPal and QR code for Foss Mountain. Dick Fortin questioned the QR code security. Heather McKendry stated that the QR code will be checked frequently to verify that it is accurate. Marnie Cobbs explained that all donations go through the PayPal account and then are used for the upkeep of Foss Mountain. Ed Reilly questioned the number of funds held by the Conservation Commission and how those funds are reported to the Town. Marnie Cobbs explained that there are four accounts and that a report is submitted for publication in the Town Report. Marnie Cobbs noted that any donation over \$250 must be approved by the Selectmen but that the Town can vote to authorize the Commission to accept those donations without prior approval of the Selectmen. Dennis Sullivan gave an overview of the Foss Mountain website and noted that the Conservation Commission website has not yet been launched. Dick Fortin noted that the Town must not be exposed to any security risks. Marnie Cobbs stated that she is the only person who is authorized to transfer funds from the PayPal account to the Commission checking account. The Board stated that there should be a second person authorized to transfer funds. Treasurer Suzanne Jones noted that she would be willing to be that designated person. Ed Reilly stated that the procedures should be approved by the auditor and that it should be written down for the files. Marnie Cobbs stated that Dagmar VonSchwerin could process the paperwork and keep track of all the donations. It was noted that record of all transfers should be submitted to the Town Treasurer.

Marnie Cobbs questioned whether the Permit to Use Town Lands is for properties other than Foss Mountain and questioned whether the permit could request donations. Ed Reilly stated that the Board will review the insurance information before making any decisions. Joyce Blue requested that someone from the Conservation Commission meet with the Selectmen periodically to keep the Board informed on the website and donations.

Town Clerk Heather McKendry met with the Board regarding the hiring of Dale Schofield as Deputy. ***Dick Fortin made a motion, seconded by Ed Reilly, to hire Dale Schofield as Deputy Town Clerk/Tax Collector. Motion unanimously carried.***

The Board reviewed and amended the Minutes of July 5, 2022. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as amended. Motion unanimously carried.***

Joyce Blue explained that she received a phone call from Ron Cima regarding the logging operation on the Snowville L&T property and noted that a meeting should be scheduled. Dick Fortin stated that he reviewed the road and found that it is steep and wet and stated that he would like to know how the abutting lot was logged in the past. Dick Fortin stated that the Allin property is flagged to show how Peter Farrell would like to temporarily reconfigure the road and that it is a minimal change. Ed Reilly questioned if the road can be upgraded at the wet area. Dick Fortin explained that materials and fabric could be used but that the deed to the Joseph Snow Spring lot must be reviewed to make sure that any upgrades will not violate the terms of the gift to the Town. Dick Fortin stated that the Town is not the only abutter to that road. It was noted that any meeting scheduled regarding use of Old Perkins Road should include all abutters so that all affected parties can be part of the discussion.

Dick Fortin stated that he received an email regarding a possible pizza oven on the Rust property. It was noted that the proposed oven would not meet setback requirements so the owners have not submitted a Building Permit application.

Dick Fortin stated that the dead trees at the Hatch Cemetery have been removed, so the repair of the fencing by Jay Hastings can proceed.

Dick Fortin explained that due to the increased price and lengthy waiting period, dust control will not occur this year. It was noted that the highway crew will be renting a mower to mow the roadsides throughout Town.

The Board discussed the procedures for obtaining and returning the tent at the Highway garage. It was noted that Road Agent Heath indicated that returning the tent after the July 4th picnic is permissible without a Selectman present.

Dick Fortin explained that due to changes in federal regulations, Dan Jones will be required to attend training to obtain his CDL license and that the cost will be approximately \$9800 plus 6 weeks off to attend the classes. It was noted that this cost should be considered when establishing next year's budget.

The Board discussed the NH Retirement System and Ed Reilly noted that he will forward documents for the Board's review.

The Board discussed knotweed removal. Ed Reilly gave an overview of how the highway crew removed a patch on Snowville Road.

Ed Reilly gave an overview of the Planning Board and noted that the hearings for the Hertel subdivision and removal of the tree on Foss Mountain Road were both continued until next month.

Ed Reilly explained that he reviewed the Alarm Policy again and noted that the charges are for calls and not based on "if" the Fire Department responds. ***Dick Fortin made a motion, seconded by Ed Reilly, to contact Center Conway and Freedom Fire Departments as the Carroll County Sheriff's Office to request that information on***

false alarms be forwarded to the Town as they occur so that the Board can address the issue in a timely manner. Motion unanimously carried.

The Board reviewed a summary report of the Sheriff Department's activity in Eaton. Ed Reilly offered to contact the Sheriff to obtain more detail on the traffic stops.

Signature items included Application for Voluntary Change of Address for Steven Dautrich, correspondence to the Office of Broadband Initiatives and Certificates of Occupancy for Quddus Snyder (R04-027-A) and Richard Lavoie (R11-025-C).

Lorraine Bassett & Kevin Conklin submitted a Building Permit Application for a roof-mounted solar system at 461 Stewart Road (R12-001-H). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202216).

The Board reviewed an inspection letter from Building Inspector David Pandora for the Rose property at 21 Thompson Hill Road (R11-039).

The Board reviewed a letter from Tamar Roberts of Roberts & Greene.

The Board reviewed an email from Mark & Nancy Watson regarding information on google maps. It was noted that the Board will thank the Watsons for bringing this information to their attention and that the Board will further review this issue.

The Board reviewed information from NHMA regarding Class VI roads. It was noted that the Board will meet with property owners on Willis Bean Road to discuss agreements for usage and winter grooming.

Primex submitted information on the distribution of the 2021 Premium Holiday to the Town in the amount of \$499.85.

Carroll County Sheriff's Office submitted Deputy activity information for June.

Granite State Analytical Services submitted water test results for the July testing of Crystal Lake.

The Town of Madison submitted notice of potential regional impact for a proposed development on Bickford Road.

The Board discussed the status of Planning and Zoning Board fees. It was noted that the Board will hold a public hearing on August 16th to update application fees.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 6:40 pm.

Respectfully submitted,

Lianne Boelzner

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