

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 17, 2022

The regular meeting of the Board of Selectmen took place on Tuesday, May 17, 2022 at the Evans Memorial Building. Present were Joyce Blue, Dick Fortin and Ed Reilly. The meeting was called to order at 3 pm.

The Board reviewed checks and signed the Accounts Payable manifest for \$14,837.31 for 23 items. The Payroll manifest was also reviewed and signed.

The Board reviewed the Minutes of May 3, 2022. ***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes as written. Motion unanimously carried.***

Joyce Blue gave an overview of the meeting with David Norton to review Town Hall and suggest possible alterations. Joyce Blue noted that it was suggested that the Town request an energy audit for heat loss and that David Pandora and Fire Chief Glenn Merrill be requested to review the building for compliance with ADA, life safety and fire regulations. Joyce Blue reported that the items discussed were installation of a bathroom downstairs, upgrade to the kitchen and enclosing the handicap ramp with possible rooms on either side.

Due to covid, Joyce Blue asked if the Town Beach could be used for activities otherwise planned to take place at the Little White Church. The Board discussed the current policy and noted that in the past groups have not been permitted to utilize the beach.

Joyce Blue stated that she is researching the cemetery regulations to determine when guidance was adopted on placement of headstones.

Dick Fortin gave an update on the Conservation Commission and noted that the Commission is sponsoring five campers for the Tin Mountain Camp. Dick Fortin noted that one resident withdrew application and inquired about the possibility of contacting the resident about Town recreation funds available. It was the consensus of the Board that the resident should be contacted.

Dick Fortin gave an update on the digital speed signs and questioned the placement of the regulatory speed limit sign. Ed Reilly noted that DOT should be asked as to whether the Town can relocate the sign or whether it must be on the same post as the digital sign.

Dick Fortin questioned whether the Town should purchase a projector for presentations and meetings. It was noted that a projector should be purchased with funds from the Office Equipment Capital Reserve.

Dick Fortin noted that Quddus Snyder installed a new driveway and blocked the drainage on Youngs Road. Dick Fortin explained that Road Agent Stubby Heath has indicated that

a culvert must be installed or the drainage path repaired. Dick Fortin noted that he observed several items that require a building permit at the Snyder residence.

Dick Fortin explained that he received a phone call regarding the stump dump on the Heath property. Dick Fortin noted that the issues are relative to water quality of the Snow Brook and that the property is in current use. Dick Fortin will further research the issue and report back to the Board.

Dennis Sullivan met with the Board regarding the newly developed Conservation Commission website. Dick Fortin noted that the Board's concern is vulnerability and cyber security. Dennis Sullivan explained that the Commission website contains mostly information from the Conservation Cohort presentation and that this site, along with the Foss Mountain and Natural Resource Inventory (NRI) sites, are Google based and utilize their software and security programs. Dennis Sullivan explained that the maps on the NRI site are designed for the Selectmen to view before issuing permits.

Elaine Klose and Victoria Murphy joined the Board to discuss the Snowville Cemetery. It was noted that the Simonds' stones are incorrectly placed according to the regulations. The Trustees noted that the stones should not be altered as they have been there for a number of years. The stonewall between the old and new sections of the Cemetery was discussed. Victoria Murphy will contact Michael Callis to obtain a cost estimate to repair the stonewall. Ed Reilly reported that Sherm DeWitt has requested permission to bury copper tubing near Veteran headstones so that service markers and American flags can be easily placed and protected. It was the general consensus of the Trustees and Selectmen that burying the tubing would be acceptable.

A resident met with the Board regarding his property taxes and agreed upon a payment plan.

Town Clerk/Tax Collector Heather McKendry met with the Board regarding updated office hours beginning on July 1st. It was noted that the office will now be open only on Tuesday mornings and evenings.

Tom Gross met with the Board via Zoom to make a presentation and request that the Town be the Municipal Fiscal Agent for a culvert modernization program loan under the NHDES Clean Water State Revolving Fund.

Zach Page met with the Board to inquire as to the requirements of converting his seasonal cabin to a full-time residence. It was noted that a Liability Waiver under 674:41 would be required and that the State would mandate the installation of a septic system. It was also noted that a Certificate of Occupancy from the Town would be required. Dick Fortin noted that winter access would be monitored. Zach Page asked whether he could work on Elbow Hill Road. The Board advised that abutting property owners would have to give consent to work on the road.

Zach & Graciela Page submitted a Building Permit Application to correct the dimensions of a shed approved under Permit #202110 at 15 Elbow Hill Road (R13-010). The Building

Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202210).

Tim & Charline Leonardi submitted a Building Permit Application for a 12x24 in-ground pool at 12 McCormack Lane (R09-011-B). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202204).

Craig Wilson submitted a Building Permit Application for a ground-mounted solar array at 65 Paul Hill Road (R04-010-E). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202205).

Kevin Conklin & Lorraine Bassett submitted a Building Permit Application for a 6x12 shed at 461 Stewart Road (R12-001-H). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202206).

Kevin Conklin & Lorraine Bassett submitted a Building Permit Application for an 8x10 chicken coop at 461 Stewart Road (R12-001-H). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202207).

Richard Eldridge submitted a Building Permit Application for a 14x14 greenhouse at 113 Brownfield Road (R03-034). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202208).

Heather McKendry submitted a Building Permit Application for 6.5x20.7 shed at 210 Brownfield Road (U02-015). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202209).

Signature items included Yield Tax Warrant for Peter & Laura Ferlazzo (R09-012) and Notices of Intent to Cut for Corey Lebeuf (R11-033) and Snowville L&T (R10-011 & 012).

Ed Reilly gave an update on the Planning Board and noted that the Board approved the changes to the Subdivision, Site Plan Review and Cluster Development Regulations after holding a Public Hearing.

NHMA Legal Counsel submitted information on use of land under Current Use for the Board's review.

HSEM Outreach Specialist Judy Emmert submitted information on updates to the Town's website regarding emergency preparedness and offered assistance to the Town.

United States Treasury submitted information on the American Rescue Plan (ARPA) fund program.

Primex and TD Bank submitted information regarding cyber security for the Board's review.

USVLT submitted a notice of annual monitoring of the Town's Foss Mountain Road property.

NH Department of Revenue Administration submitted approval of Eaton's 2021 USPAP Report.

NH Municipal Association submitted Legislative Bulletins #20 and #21.

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:28 pm.

Respectfully submitted,

Lianne Boelzner

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