

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
November 16, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, November 16, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$328,957.64 for 17 items.

Ed Reilly opened the Public Hearing regarding the acceptance of \$41,875.84 in unanticipated revenue from the American Rescue Plan Act (ARPA). Ed Reilly noted that the Board held a Public Hearing on August 17, 2021 to accept the first payment and that under the advisement of NH Municipal Association, are holding a Public Hearing to accept the entire amount to be received by the end of 2022. The Board noted that no project has been designed so the funds will be placed into the Reserved Fund Balance at this time. ***Joyce Blue made a motion, seconded by Dick Fortin, to accept \$41,875.84 from ARPA and to place the funds in the Reserved Fund Balance until a project has been designated. Motion unanimously carried.***

Thaire Bryant joined the Board to discuss location for Town Meeting and stated that King Pine has agreed to rent the base lodge for the Meeting again this year for a fee of \$1000. Ed Reilly questioned whether ARPA funds can be used to cover this expense. Thaire Bryant suggested researching an air purifying system for the Town Hall and whether upgraded audio/visual equipment would be covered under the ARPA program.

Thaire Bryant submitted the Town of Jackson's Ordinance relative to requiring E-911 signage and stated that Eaton needs to adopt a similar Ordinance before moving forward with purchasing signs and posts.

Thaire Bryant explained that the Town's Emergency Operations Plan needs to be updated and that it should be done in-house with the assistance of Courtney Jordan, who is the Town's Homeland Security and Emergency Services (HSEM) field representative.

The Board reviewed the Minutes of November 2, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Ed Reilly questioned whether a resident has been asked to serve on the Broadband Committee with John Border. The Board will ask John Hedden if he is willing to serve on the Committee.

Heather McKendry met with the Board to discuss the Deputy Clerk's position and noted that Ele Border will be stepping down on January 10, 2022. Heather McKendry suggested increasing the rate of pay and possibly reducing the number of hours per week. The Board will further discuss the matter once a possible Deputy has been found.

Heather McKendry requested that the Board consider moving forward with on-line credit card payments for taxes and motor vehicles. Ed Reilly stated that he wants to be sure it is to the Town's benefit to incur the additional costs before further discussing the possibility.

Ed Reilly stated that he would like to discuss a recommendation made by an Eaton resident that the Town hire a Town Manager. The Board discussed the possibility and also the feasibility of hiring a Code Enforcement Officer.

Ed Reilly noted that the Hazard Mitigation Plan committee has directed the Selectmen to write letters to the Inns and Camp to request permission to list their facilities as a possible shelter site in the event of an emergency. The Board discussed the feasibility and were in agreement that possible shelters should be located outside of Eaton.

Joyce Blue gave an update on the Planning Board work session and the proposed Zoning Ordinance amendments. Joyce Blue gave an overview of the Public Hearings on Watson's driveway and Hertel's proposed subdivision. Joyce Blue noted that both Hearings were recessed until December 8th.

Joyce Blue noted that approximately \$3 billion will be apportioned to New Hampshire under the infrastructure bill and noted that the Board should be aware of how the funds will be distributed and how the Town can apply for funds.

Dick Fortin gave an update on the Potter Road bridge project and noted that the project has been slowed down once again because of rain.

Dick Fortin raised the issue of the Land Use Permit. Primex noted that the Town is covered for recreation use of Town lands but that charging for use will potentially require additional language in the permit application. Primex will send information on an indemnity clause for the Board's review.

Dick Fortin explained that the Conservation Cohorts will be meeting to work on development of a conservation plan for Town lands. Dick Fortin noted that a public meeting will be held to explain to residents the intent of the plan and to gather input.

Dick Fortin reported that there are beaver issues affecting several culverts and suggested contacting NH Fish & Game to get direction on how to remove the beaver.

The Board discussed placement of the digital speed signs and budgeting for larger poles to install next spring. Ed Reilly stated that the statistics from the signs should be part of the Selectmen's Report in the Town Report.

Stephanie & Brian Lucey submitted a Building Permit application for a 48x76 single-family residence on Cove Road (R01-036-D). The Building Permit application was reviewed and tabled pending approval of the NH Shoreland Permit.

The Board reviewed property pictures taken by Assessor Jason Call during the revaluation process. The Board will send a letter to various property owners regarding their properties.

Action Ambulance Service submitted an updated subsidy allocation for April 2022 through March 2025.

The Town of Conway submitted the 2022 Lower Mt. Washington Valley Solid Waste District cost share breakdowns.

NH Municipal Association submitted information on the 2022 Membership dues and overview of 2021 and 2022 operations.

NH Department of Revenue submitted Community Action Reports for their September and October visits to Eaton Town Hall.

Eversource advised that David Creer will be the new Community Relations Specialist for Eaton.

Carroll County Sheriff's Department submitted Deputy activity reports for October.

Action Ambulance Service submitted activity reports for October.

The Board reviewed an updated letter and attachments to Town Counsel regarding the Cemetery Funds. It was noted that the information will be forwarded to Counsel for review and direction.

The Board reviewed a Critical Facility form that residents can submit to the Town in order to advise Eversource of facilities that require immediate attention in the event of power outages.

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting was adjourned at 6:52 pm.

Respectfully submitted,

Lianne Boelzner

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