

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 3, 2021

The regular meeting of the Board of Selectmen took place on Tuesday, August 3, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed and signed the Accounts Payable manifest and checks for \$8,140.44 for 15 items. The Payroll manifest and paychecks were also reviewed and signed.

Road Agent Richard Heath met with the Board to review William Heath's evaluation. The Board of Selectmen signed the evaluation. The Board will further discuss suggestions on pay and benefits.

Marnie Cobbs met with the Board and presented a new sign to be installed at the Town Beach.

Marnie Cobbs explained that the Conway Lake Conservation Association (CLCA) wants to gather information now that the parking area off Potter Road has been blocked by the property owners. It was noted that the affected property owners have all given permission to move forward with the CLCA's efforts via letters to the Town. Dick Fortin stated that the volunteers must be on private property as the Town should bear no liability. Ed Reilly stated that the Town has no involvement in the data collection efforts. Dick Fortin noted that the letters from the affected property owners were requested before the Town contacted Fish & Game to request that the Potter Road access be removed from their website.

Marnie Cobbs questioned whether the Foss Mountain website can utilize a donate button rather than asking that checks be mailed to the Town for donations. It was noted that a new account has been established for the donations and that the donate feature will be worked on to make the process secure.

Rick VanderPoll joined the Board regarding the Dredge & Fill Permit for wood addition to improve trout habitat on Linscott Brook. ***Dick Fortin made a motion, seconded by Joyce Blue, to authorize Chairman Edward Reilly to sign the Permit Application on behalf of the Selectmen. Motion unanimously carried.***

Mark and Nancy Watson joined the Board to discuss several issues pertaining to Elbow Hill and Willis Bean Roads. The Watsons reminded the Board that in 2016 they went through the process of obtaining permission with conditions to utilize their track vehicle on Willis Bean Road for access during spring and fall. Mark Watson stated that another resident is planning to utilize the road with a tracked vehicle and noted that they do not want to be associated with that use and subsequent possible damages.

Mark Watson explained that he spoke with Eric Thomas at NHDES regarding outhouses/privies and proper screening to eliminate houseflies and noted that it is the duty of the Health Officers to inspect the units to verify compliance with State Regulations. Mark Watson submitted pictures taken off the internet of a neighboring residence and noted that there appears to be plumbing in the building.

Mark Watson questioned the status of Elbow Hill Road. Ed Reilly stated that as best as the Board's research to date can determine, Elbow Hill is a Class VI road subject to gates and bars. Mark Watson explained that there is a snowmobile path between New Hampshire and Maine and that the road needs to remain open to avoid the swampy area of Willis Bean Road. Ed Reilly noted that property owners need to approve the grooming of Class VI roads for snowmobile trails. Dick Fortin suggested getting the approvals in writing to avoid any issues. Mark Watson stated that Elbow Hill Road is most likely a market road as it is bordered by stone walls. Nancy Watson noted that the historian at the Conway Public Library gave them information on market roads. Mark Watson stated that they were told they could walk, but not drive, on Elbow Hill Road.

Nancy Watson stated that she is concerned about the safety of hikers and walkers because of the dogs. Mark Watson gave an overview of the dog incident and noted that the Animal Control Officer asked that someone in Town visit the site. Dick Fortin questioned whether the Officer has conducted a site visit and Mark Watson indicated that she has not been to the site.

The Board reviewed the Minutes of July 20, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of the Special Meeting on August 2, 2021. ***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes as written. Motion unanimously carried.***

The Board reviewed the Minutes of the Non-Public Session on August 2, 2021. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes as written. Motion unanimously carried.***

Joyce Blue gave an overview of the Little White Church's updated Articles of Incorporation.

Dick Fortin explained that he spoke to Carol Mayhofer again regarding her concerns relative to spending and that she suggested that the Town wait for the Federal infrastructure package to be approved in the event that funding may be available for local road projects. Dick Fortin noted that the proposed road projects could be delayed for one year.

Dick Fortin stated that the NHDES Permit by Notification covers up to a 6x30 dock that runs perpendicular to the shoreline. Dick Fortin stated that he will contact NHDES for clarification regarding the three Hatch Pond properties.

Dick Fortin stated that the event tent is being stored at the Town Garage and questioned whether any organization wishing to use the tent should be required to contact the Selectmen's Office. Joyce Blue noted that arrangements should be made with Town Hall to obtain the tent as there is no access to the storage room at the Town Garage without first receiving permission from a Town Official.

Dick Fortin explained that he has been reviewing the Zoning Ordinance due to the increase of tents in Town and asked that the Planning Board clarify the definition of a structure as it relates to tents.

Dick Fortin submitted amendments to the Permit for Use of Town Lands and Facilities for the Board's review. Dick Fortin noted that the fee will remain \$75 for individuals and non-profit organizations and will increase to \$100 for commercial entities and uses.

Signature items included a Work Agreement between the Town and Daniel Stepanauskas/Northern Forest Resources as Town Forester and a Cemetery Deed for the Hurley/Geiling Family.

Holly & Richard Fortin filed a Building Permit application for a 4'x12' wood shed at 20 Stewart Road (U02-017). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202120).

John T. Flavin filed a Building Permit application for a car port attached to the existing garage at 134 Glines Hill Road (R03-003). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202121).

Thomas & Bethany Hicks filed a Building Permit application for a ground-mounted solar array at 95 Brownfield Road (R03-033). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202122).

Ed Reilly submitted the 2021 Sheriff's Traffic Patrol Summary for activity through June 2021.

The Board reviewed an email from NHMA Legal Services regarding updates to RSA 128:1 affecting Health Officer training and background checks.

NHDOT submitted information on Eaton's Highway Block Grant Aid for FY 2022.

State of NH submitted a Statement of Remittance for the Highway Block Grant payment of \$12,488.54.

NHDOT notified the Town that the request for reimbursement for the Potter Road bridge project has been processed and the Town will be receiving \$166,421.40.

NH Governor's Office has notified the Town that Eaton will be receiving the first American Rescue Plan Act (ARPA) payment of \$20,937.91. The Board scheduled a Public Hearing to accept the unanticipated revenue for Tuesday, August 17th, at 4 pm.

NHDES notified the Town that Forest Permits by Notification for Elizabeth & Robert Hatch (R09-003) and Jeffrey Hertel (R10-031) have been approved.

The Board reviewed a Permit Application for Use of Town lands & Facilities for Jocelyn Dion to utilize Foss Mountain for a wedding ceremony on September 3, 2021. **Joyce Blue made a motion, seconded by Ed Reilly to approve the application. Motion unanimously carried.**

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:34 pm.

Respectfully submitted,

Lianne Boelzner

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