

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 20, 2021**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, April 20, 2021 at the Evans Memorial Building. Present were Ed Reilly, Joyce Blue and Dick Fortin. The meeting was called to order at 2:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$7,131.80 for 5 items.

***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on April 6, 2021 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on April 13, 2021 as written. Motion unanimously carried.***

The Community Church of Eaton filed a Building Permit application for sandwich board sign at 2371 Eaton Road (U01-008). The Building Permit application was reviewed and denied by the Board of Selectmen (Joyce Blue abstained) as the proposed sign does not meet Zoning Ordinance maximum size requirements.

Gary & Brooke Giese filed a Building Permit application for an addition to an existing building at 48 Brownfield Road (R031-041). The Building Permit application was reviewed and denied by the Board of Selectmen as the existing structure is non-conforming, thereby requiring Zoning Board approval.

Tax Collector Heather McKendry met with the Board and explained that a lien was placed on a property while payment was in the mail and requested that the fee and interest of \$18.63 be abated. It was the consensus of the Board to not waive the penalty and interest and to follow procedure. Heather McKendry explained that with permission of the Selectmen, interest under a specified amount could be forgiven and requested that the Board approve the waiving if under \$5. ***Joyce Blue made a motion, seconded by Ed Reilly, to authorize Tax Collector Heather McKendry to waive interest if the amount is less than \$5.00. Motion unanimously carried.***

Joyce Blue gave an update on the Planning Board and the revisions to Chapter 2 of the Master Plan. Joyce Blue explained that the Planning Board discussed the cutting of trees on Potter Road, which is a scenic designated road, and ultimately gave the Selectmen the authority to move forward with the cut. Joyce Blue noted that the Planning Board is discussing the possibility of removing the 720 square foot minimum for dwelling units to allow for tiny houses. Dick Fortin stated that the current minimum is not a burden. Ed Reilly questioned whether former Planning Board members can be contacted to determine why the regulation was originally adopted by the Town.

Dick Fortin stated that he spoke with Cliff Cabral regarding the cemetery maintenance and requested that care be taken not to disturb the headstones.

Dick Fortin stated that he will be attending the ambulance meeting at the Freedom Town Hall on April 26<sup>th</sup> at 6 pm and intends to step down as Chairman of the committee.

The Board reviewed the Potter Road bridge project and noted that an ad must be placed in the Conway Daily Sun advising of the road closure. Dick Fortin stated that there was recently an article in The Sun regarding biking on Potter Road and noted that he will contact them to let them know that the road will be closed for construction.

Denice Roy of the NH Department of Revenue Administration set a Revaluation start-up meeting for May 12<sup>th</sup> at 10 am and invited the Selectmen to attend.

Governor Sununu advised of possible funds through the American Rescue Plan for covid-related expenses. The Board will monitor the program guidance to determine whether Eaton has qualifying expenses.

Cliff Cabral/Cly's Clean-up advised of an increase in rates for maintaining the grounds at Town Hall and the cemeteries.

The Board reviewed an email regarding the traffic in Eaton Center and parking at the Eaton Village Store. The Board will draft a letter to the Eaton Preservation Society asking for a resolution to the issue.

Elaine Klose requested that the Bone Builders be permitted to resume meeting at the Town Hall. It was the consensus of the Board to wait until the end of May to monitor the virus statistics.

Dick Fortin submitted the newest NHDES information on Shoreland Accessory Structures for the Board's review.

Action Ambulance Service submitted activity reports for March 2021.

The Board discussed the possibility of adding a keyless entry system to the cellar door in an effort to allow UPS and FedEx delivery after hours. Dick Fortin will research the possibility and whether the door needs to be upgraded.

***Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried.*** The meeting adjourned at 3:52 pm.

Respectfully submitted,

*Lianne M. Boelzner*

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