

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 16, 2021**

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, March 16, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Ed Reilly found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at [eatonnh.org](http://eatonnh.org). If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2231. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Ed Reilly started the meeting by taking roll call attendance: Ed Reilly (no one else in the room), Joyce Blue (no one else in the room) and Dick Fortin (no one else in the room). Ed Reilly noted that all votes taken during this meeting will be done by roll call vote.

***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on March 2, 2021 as written. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).***

***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Minutes of the Meeting on March 11, 2021 as written. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).***

***Joyce Blue made a motion, seconded by Dick Fortin, to ratify the following items signed out of session: Payroll Manifest (week end 3/14/2021), Manifest and Accounts Payable checks dated 3/15/2021, Building Permit #202032 (O'Neill), Building Permit #202033 (Alley) and correspondence to NH Representatives and Judiciary Committee regarding SB111. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).***

The Board reviewed duties of the Selectmen for the next year. Joyce Blue was appointed to the Planning Board, Dick Fortin was appointed to the Conservation Commission and Ed Reilly was appointed to the Lower MWV Solid Waste.

The Board reviewed the Potter Road bridge bid summary and analysis and noted that M.E. Latulippe Construction was the low bidder. It was noted that the contract is slated to be awarded on March 18<sup>th</sup>.

Ed Reilly gave an update on the Planning Board and noted that the Board is reviewing information regarding tiny house regulations.

Joyce Blue offered to make arrangements for a gift to be presented to outgoing Town Officials.

The Board discussed the feasibility of changing meeting times from 6-8 pm to 4-6 pm. It was noted that the Town Clerk office hours will also be changing due to State help lines being closed at 4 pm. The Board will further discuss the issue at their next meeting.

Dick Fortin gave an update on the Conservation Commission. Dick Fortin explained that the Commission met with Forester Dan Stepanauskas and noted that the Management Agreement will be updated to outline specific duties and rate of pay for services. Dick Fortin stated that the Commission is working with Cliff Cabral to perform invasive species inspection dives in several of Eaton's water bodies. Dick Fortin noted that a website for Foss Mountain is being developed and that the Commission will be sponsoring attendance at the Tin Mountain camp this summer.

The Board discussed property on Hatch Pond and noted that there is a new firewood shed that was constructed without a permit. The Board will contact the property owner for submission of a permit application.

Dick Fortin questioned whether a meeting should be scheduled with Bill Lambert of NHDOT regarding placement of the permanent curbing at the four corners. It was the consensus of the Board to send an email to Mr. Lambert advising of the Warrant Articles for digital speed signs on the Town Warrant and to set up a meeting.

Dick Fortin explained that Larry Nash is seeking names for potential Deputy Fire Wardens. The Board compiled a list of potential volunteers.

The Board reviewed a list of residents to serve on the Hazard Mitigation Plan update and noted that the update will begin in May.

Jessica Barrett contacted the Selectmen regarding the Town's policy for reimbursing library fees and requested that the Town consider paying the library directly. The Board agreed that the current process is acceptable but will research other options.

The Board reviewed information from NHDRA, Tamar Roberts and Town Counsel regarding how to proceed with a new Town Clerk/Tax Collector. It was noted that an

audit will be performed and that a new MS-61 will be prepared once Heather McKendry assumes the position of Tax Collector.

The Board reviewed an email from Marnie Cobbs regarding access to Conway Lake on the south end via private property on Potter Road. The Board was not in favor of utilizing cameras to monitor the use.

Ed Reilly submitted documents from the Town of Candia regarding building on private and Class VI roads under RSA 674:41 for the Board's review. The Board requested that the Agreement and Release Form be sent to Town Counsel for review and comment.

Action Ambulance Service submitted activity reports for January.

The Board reviewed a request for information on any Town owned land that would be considered for leasing to build a solar farm. The Board noted that there is a lack of infrastructure to accommodate the proposed use.

The Board scheduled a work session to prepare for Town Meeting at 1 pm on Tuesday, April 13<sup>th</sup> at Town Hall.

***Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Ed Reilly-Yes, Joyce Blue-Yes, Dick Fortin-Yes).*** The meeting adjourned at 8:17 pm.

Respectfully submitted,

*Lianne M. Boelzner*

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