

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 16, 2021**

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, February 16, 2021 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Executive Order #2021-02, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at [eatonnh.org](http://eatonnh.org). If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on February 2, 2021 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Budget Hearing on February 4, 2021 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

***Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 2/14/2021), Manifest and Accounts Payable checks dated 2/15/2021, Report of Wood Cut (Town of Eaton), Building Permit #202030 (Burns/Pliner), Certificate of Occupancy (Kafka), Emergency Services Contract with Town of Freedom, Town Meeting 2021 Warrant, 2021 MS-636 Proposed Budget and correspondence to Nelson, Wilkins***

***and Lehtinen. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Dick Fortin gave an overview of the meeting at the Potter Road bridge and noted that five contractors were in attendance and four additional companies have expressed interest in the project. Dick Fortin explained that in order to operate a crane during the project, additional trees need to be removed and that Road Agent Heath has been asked to do the work. Dick Fortin indicated that he spoke with Fred Goss about the tree removal. Joyce Blue noted that widening the road in that area is a good idea to create parking off of Route 153.

Dick Fortin stated that after reviewing an email from Matt Watson, he believes the Board should respond regarding the requirements for obtaining property owner permission. Joyce Blue stated that items to be researched and addressed should be sent to Matt Watson prior to meeting with the Selectmen to review the project.

Dick Fortin stated that the Board needs to be prepared to address the question raised at the Budget Hearing regarding rental of equipment. Ed Reilly stated that the Selectmen adhere to the Procurement Policy and that the Road Agent is authorized to utilize their own equipment. Dick Fortin stated that the Board should research the history of equipment rental and be prepared to fully explain at Town Meeting.

Ed Reilly gave an update on the Planning Board and an overview of the presentation made by the Saco Headwaters Association.

Joyce Blue noted that the Building Committee has not met recently and requested input from the Selectmen regarding any items to be addressed.

Joyce Blue noted that she has been contacted by Marnie Cobbs regarding the history of old roads from the area of Paul Hill Road to Foss Mountain. Joyce Blue stated that she wants to present her findings on the discontinuance of roads to the Selectmen.

The Board reviewed a report of a photographer advertising a session on Foss Mountain in April. It was noted that the company will be contacted regarding the required permit application, fee and insurance certificate.

The Board reviewed the Inspection Report for Lindsey & Steve Kafka at 694 Potter Road (R01-006).

The Board reviewed the Rooms & Meals Tax calculation sheet submitted by Joyce Blue. The Board will contact legislators to log their support of SB-99-FN to revert funding back to 40%.

The Board reviewed a list of plan holders for the Potter Road bridge project.

The Board reviewed a letter from Matt Goodwin of Modern Concepts regarding links on the Town website.

The Board reviewed the Project Agreement for the State Bridge Aid Program. **Joyce Blue made a motion, seconded by Ed Reilly, to approve the Agreement and to authorize Chairman Dick Fortin to sign the document on behalf of the Town. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

Dick Fortin gave an overview of the proposed changes to the blueberry lease between the Town and Ryan Bushnell.

The Board discussed possible upgrades to Town Hall for this year: paint ceiling, cover handicap ramp, new kitchen, renovate bathroom, portable room divider, fire-proof storage.

**Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).** The meeting adjourned at 7:58 pm.

Respectfully submitted,

*Lianne M. Boelzner*

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