

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 6, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, January 6, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 1:06 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,433.63 for 12 items.

The Board met with Road Agent Stubby Heath regarding proposed road projects. The suggestion was to raise \$250,000 in both 2021 and 2022 to reconstruct Bull Pasture Road in 2022; then raise \$250,000 in 2023 and 2024 to reconstruct Stewart Road in 2024; then raise funds to reconstruct Towle Hill Road in 2026. Stubby Heath suggested shimming Bull Pasture, Stewart and Towle Hill Roads while waiting to reconstruct and that the operating budget will reflect rental of an excavator and dump truck to ditch all roads in Town.

The Board reviewed a proposal to purchase a larger truck this year with an estimated cost of up to \$185,000. Stubby Heath explained that the smaller one-ton truck is being overloaded and that a larger dump truck will save time and money. Stubby Heath suggested that instead of trading in the older truck, it could be retained as a spare. Ed Reilly questioned whether the purchase could be done as a lease/purchase to spread out the cost of the truck.

David Sorensen made a motion, seconded by Dick Fortin, to encumber \$11,285.92 (\$7,711.92 from Article 16 to resurface roads and \$3574 from Article 24 for the Carroll County Sheriff's Department contract). Motion unanimously carried.

The Board reviewed the 2019 expenditures and began work on the 2020 operating budget. The Board increased the Executive line item to cover the cost of updating the tax maps.

At 3:00 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:10 pm.

The Board discussed creating a new Capital Reserve Fund to begin raising funds for the road reconstruction projects.

The meeting adjourned at 4:30 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 7, 2020

The regular meeting of the Board of Selectmen took place on Tuesday, January 7, 2020 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$20,553.18 for 20 items. The Payroll manifests were also reviewed and signed.

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Special Meeting on December 17, 2019 as written. Motion unanimously carried.

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the regular Meeting on December 17, 2019 as written. Motion unanimously carried.

Thaire Bryant met with the Board regarding the primary elections in February and gave an update on the volunteers and schedule.

Dick Fortin explained that he spoke to ServiceMaster regarding the issue of sanitizing heating ducts and noted it would only be an issue if any mold reappears. Dick Fortin stated that Abundant Air quoted a cost of approximately \$1000 to clean the ducts. It was the consensus of the Board to table the issue until Spring and that the conditions could be reevaluated at that time.

Dick Fortin submitted a conceptual drawing of an addition to Town Hall.

Dick Fortin submitted an addendum to the Ambulance Service contract with Action Ambulance. The Board reviewed, initialed and signed the addendum.

Dick Fortin explained that there is an issue with an electric outlet in the basement. It was the consensus of the Board to contact Field Electric to replace the outlet.

Dick Fortin submitted an updated cost estimate for the Potter Road bridge project and indicated that the Warrant Article will be to raise the construction cost of \$620,000.

Dick Fortin stated that Milford Flooring will be at Town Hall on Thursday to measure and then submit an estimate to install new flooring.

Dick Fortin stated that he spoke to David Pandora about a heating system on Stewart Road. It was the consensus of the Board that the new system should be inspected by David Pandora.

The Board discussed the lease/purchase of a new truck and requested that estimates be obtained for a 3-, 5- and 7-year lease/purchase.

Signature items included a Diesel Certificate of Use for Eastern Propane.

Eleanor Border gave the Selectmen an overview of the Zoning Board of Adjustment hearing for Bobby Barker and Tim Ostendorf.

State of NH submitted a Statement of Remittance for the Meals & Room Tax of \$21,050.48.

The meeting adjourned at 8:38 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 21, 2020

The regular meeting of the Board of Selectmen took place on Tuesday, January 21, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$17,782.82 for 22 items. The Payroll manifest was also reviewed and signed.

Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the Special Meeting on January 6, 2020 as amended. Motion unanimously carried.

Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the regular Meeting on January 7, 2020 as amended. Motion unanimously carried.

Thaire Bryant met with the Board regarding ballot clerks and counters for Election Day.

John Hartman and Wayne Bradbury met with the Board regarding letters from Senator Bradley and William Cass of NHDOT. John Hartman stated that it is a good start for the Selectmen to meet with NHDOT as there are a lot of issues to discuss regarding the hazard of the sharp corner on Route 153 and recommended soliciting input from the residents at the four corners. John Hartman suggested pursuing signage, further guard rails to protect the house, overhead blinking lights and rumble strips. Wayne Bradbury suggested the use of motion-activated solar strobe lights. Wayne Bradbury stated that he will gather input from the residents and present to the Selectmen in April.

John Hartman stated that Peggy Wescott has a dug well which is affected by the road salt and that in 2004 there was a Warrant Article to reduce the amount of salt used in that area. David Sorensen suggested that the water be tested. Dick Fortin noted that the State has indicated that wells be tested four times per year to monitor the effect of road salt.

The Board reviewed an application for assistance. ***Dick Fortin made a motion, seconded by Ed Reilly, to cover the heating costs for January and February. Motion unanimously carried.***

The Board met with Road Agent Stubby Heath to discuss the purchase of a 6-wheeler truck for the Highway Department. After review of the estimates, ***Dick Fortin made a motion, seconded by Ed Reilly, to pursue the purchase of a truck through Peterbilt pending approval at Town Meeting. Motion unanimously carried.*** The Board then discussed the following proposed road construction schedule: 2020 shim Bull Pasture and Stewart Roads; 2022 reconstruct Bull Pasture Road; 2024 reconstruct

Stewart Road; 2026 reconstruct Towle Hill and Snowville Roads; 2028 reconstruct Ridge and Glines Hill Roads.

Dick Fortin noted that an estimate has been received from Milford Flooring and that J&J Flooring will also be submitting an estimate.

The Board discussed ambulance response times and noted that the Board will be meeting with Eric Damon of CarePlus on Thursday at 1:30 pm to review call information.

Dick Fortin gave an update on the Conservation Commission and explained that Tall Timbers performs prescribed burns and works with the Forest Service. Dick Fortin stated that the Commission will review and deal with water issues on Willis Bean Road in the spring.

Ed Reilly gave an update on the Planning Board and noted that the Board held a Public Hearing on the proposed Zoning Ordinance amendment dealing with Steep Slope Protection.

The Board reviewed the year-end Sheriff's Department activity report submitted by Ed Reilly. It was noted that the Board will request a meeting with Sheriff Richardi to discuss the issue of written warnings.

The Board reviewed the proposed budget and set a meeting for Tuesday, January 28th, at 1 pm, to further review the budget and discuss possible Warrant Articles.

Signature items included a State of NH Parade Permit for the Annual Triathlon to be held on May 30, 2020.

Terry & Lucinda Goslee filed a Building Permit application for a kitchen remodel at 86 Thompson Hill Road (R11-042-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201936).

Marianne Jackson submitted a report on the MWV Age-Friendly Community for the Town Report.

Sheriff Richardi submitted information on the 2020 commercial detail rates and the amount needed to be raised to continue the requested coverage for Eaton.

The meeting adjourned at 8:20 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 23, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Thursday, January 23, 2020 at the Evans Memorial Building. Present were Dick Fortin and Ed Reilly. The meeting was called to order at 1:30 pm.

The Board met with Eric Damon and Kelly Marsh of CarePlus Ambulance Service and Center Conway Fire Chief Glenn Merrill regarding an ambulance call on December 18, 2019. The Board reviewed roads that are closed during winter months so that map books can be updated.

The meeting adjourned at 1:57 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

January 28, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, January 28, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 12:58 pm.

The Board met with Sheriff Richardi regarding traffic stops and written warnings. Sheriff Richardi noted that if a driver has multiple warnings, they are most likely issued a ticket if stopped. Ed Reilly questioned whether the State responds to increases in traffic and whether it is monitored on Route 153.

The Board reviewed the proposed budget, revenues and Warrant. After review of a proposed lease/purchase for the 6-wheeler truck, the Board agreed to purchase the truck with the following funding: \$35,000 from the Equipment Capital Reserve, \$90,000 from the Fund Balance and the remaining \$65,000 to be raised through taxation.

The meeting adjourned at 4:25 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 4, 2020

The regular meeting of the Board of Selectmen took place on Tuesday, February 4, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$6,254.94 for 12 items. The Payroll manifest was also reviewed and signed.

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the regular Meeting on January 21, 2020 as written. Motion unanimously carried.

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Special Meeting on January 23, 2020 as amended. Motion unanimously carried.

Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the Special Meeting on January 28, 2020 as amended. Motion unanimously carried.

Dick Fortin explained that he reviewed the 2004 Town Meeting Minutes regarding the issue of salt in a well and noted that the Town offered to pay for the water testing. Dick Fortin also noted that the issue of the drainage crossing Ridge Road should be addressed in the spring with the property owner.

Dick Fortin noted that Eversource has directed him to speak with Brad Perry regarding upgrades in the street lights.

Dick Fortin raised the issue of Town Hall being used for meetings and noted that in the past, the Selectmen have denied the requests. Dick Fortin questioned whether organizations associated with the Town are permitted to use the building.

Road Agent Richard Heath met with the Board to discuss the purchase of the new truck and the possible trade-in value of the old 1-ton truck.

Steve Larson submitted the Zoning Board annual report and discussed the recent hearing.

Dick Fortin noted that he reviewed the tree cutting on Potter Road due to utilities being relocated for the bridge project.

Ed Reilly explained that Nancy Burns will be stepping down as Trustee of the Trust Funds and that she should be recognized for her years of service to the Town.

Ed Reilly stated that he spoke with Ken Cargill regarding the locked gate on Lary Road and was informed that there is a settled lawsuit dealing with that gate. It was noted that information will be forthcoming on this issue.

Signature items included a Notice of Intent to Cut for John Edge (R03-009 and 010).

Jenkins Family Trust filed a Building Permit application to relocate a generator at 381 Towle Hill Road (R07-008). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201937).

State of NH submitted a Statement of Remittance for the Q3 Highway Block Grant payment of \$8,832.91.

The Gibson Center invited the Selectmen to attend a Steering Committee meeting of the Age-Friendly Communities.

J & J Floorcovering submitted an estimate to replace the floor at Town Hall.

The Board reviewed the potential properties to auction after Town Meeting.

Due to the predicted winter weather, the Board rescheduled the Budget Hearing to Monday, January 10th at 6 pm.

The Board reviewed the draft Warrant and voted on all Articles. The Board also reviewed the budget and sources of revenue.

The meeting adjourned at 8:53 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
PUBLIC HEARING ON THE BUDGET
February 10, 2020

The Public Hearing on the budget took place on Monday, February 10, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The Public Hearing was called to order at 6 pm.

Copies of the budget, proposed Warrant, proposed Zoning Ordinance amendments, detailed payments and revenues were distributed.

David Sorensen opened the Public Hearing and reviewed the proposed operating budget. Peter Klose questioned what happens to the funds not spent. David Sorensen stated that it goes into the unreserved fund balance. Joyce Blue questioned the increase in taxes for the operating budget. Dick Fortin noted that it is approximately 50-cents.

Ed Reilly reviewed the Warrant Articles. Dick Fortin explained the ambulance service contract and how Eaton's portion of the contract cost was calculated. Road Agent Stubby Heath explained that funds from the Asphalt Trust Fund will be used to shim roads this year while waiting for the actual reconstruction. Ed Reilly explained that the Selectmen are proposing to open a Capital Reserve Fund and to appropriate funds each year to cover the cost of reconstructing roads and gave the following proposed schedule: 2022 Bull Pasture Road, 2024 Stewart Road, 2026 Towle Hill and Snowville Roads and 2028 Ridge and Glines Hill Roads. Road Agent Stubby Heath gave an overview of the proposed new truck and noted that a larger truck will save time and money. Dick Fortin gave an overview of the bridge project and indicated the construction will take place in 2021. Ed Reilly gave an overview of the Sheriff's Department patrols and noted that the Selectmen will be meeting with NHDOT regarding issues at the sharp corner and possible methods of slowing down the traffic.

Dick Fortin reviewed the revenues from last year and proposed for this year.

There being no further questions, the Public Hearing was adjourned.

The meeting adjourned at 7:12 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 11, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, February 11, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 11 am.

The Board reviewed the petitioned Warrant Article for Starting Point and requested that information be submitted for the increased funding request.

Victoria and George Murphy requested permission to host a Celebration of Life service at the Town Beach on Sunday, June 21st. ***Dick Fortin made a motion, seconded by Ed Reilly, to approve the Celebration of Life service at the Town Beach on June 21st, 5-8 pm. Motion unanimously carried.***

The Board reviewed Town Meeting materials.

The meeting adjourned at 12:30 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

February 18, 2020

The regular meeting of the Board of Selectmen took place on Tuesday, February 18, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$182,438.82 for 15 items. The Payroll manifest was also reviewed and signed.

Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the Regular Meeting on February 4, 2020 as amended. Motion unanimously carried.

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Budget Hearing on February 10, 2020 as written. Motion unanimously carried.

David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes of the Special Meeting on February 11, 2020 as written. Motion unanimously carried.

The Board discussed painting the ceilings where there are stains from previous roof leaks. It was the consensus of the Board to spend up to \$100 for paint and repairs.

Dick Fortin stated that he attended an Age-Friendly Committee meeting and that the committee would like to meet with the Selectmen and/or the Planning Board.

The Board reviewed the pending Zoning Board of Adjustment case.

Signature items included the 2020 Town Meeting Warrant and Yield Tax Warrant for Duncan Wilson (R06-034).

Tri-County CAP submitted information to explain why there are two petitioned funding requests for the Town Meeting.

Barbara Reid of the NH Municipal Association submitted information on use of the Highway Block Grant funds received by Towns.

The meeting adjourned at 6:52 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 3, 2020

The regular meeting of the Board of Selectmen took place on Tuesday, March 3, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$28,202.14 for 21 items. The Payroll manifest was also reviewed and signed.

Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the Regular Meeting on February 18, 2020 as written. Motion unanimously carried.

Dick Fortin stated that he received an inquiry regarding the logs at the Potter Road bridge and indicated that he has contacted Hoyle Tanner & Associates for clarification.

Dick Fortin explained that Shane Gurney has asked about reviewing the specifications for the proposed new truck. It was noted that the specs can be viewed at the Town Hall.

Dick Fortin noted that the Town will be receiving a rebate of \$240 from Eversource for the upgrade of the Town Hall lights.

Dick Fortin suggested scheduling a meeting with Action Ambulance to review roads in Eaton. It was noted that a meeting will be scheduled and that the Center Conway and Freedom Fire Chiefs will also be invited.

Jeanne & Ed Reilly filed a Building Permit application to demolish and rebuild a cabin on the existing footprint at 33 Roberts Road (R10-002). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201938).

Wayne Bradbury filed a Building Permit application to erect a 10x20 temporary shelter at 3 Ridge Road (U01-023). The Building Permit application was reviewed and denied by the Board of Selectmen as the structure does not meet setbacks.

George and Andrea Robbins submitted an Application for Current Use. The Board will request that a more-detailed map be submitted to clarify the Current Use categories.

John and Eleanor Border submitted an Application for Current Use. The Board will request that a more-detailed map be submitted to clarify the Current Use categories.

Town of Conway submitted updated Solid Waste costs for 2020. It was the consensus of the Board to amend Article 6 at Town Meeting to reduce the operating budget by \$5205 to reflect the decrease in Solid Waste costs.

Gov. Sununu submitted information on HB1402 regarding net metering.

NH Department of Transportation submitted the biennial inspection report of municipally owned bridges.

The Board reviewed property tax related matters.

The meeting adjourned at 8:01 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 10, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, March 10, 2020 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 11 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$2,758.05 for 9 items.

At 11:28 am, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss property tax issues. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 11:34 am.

Dick Fortin made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).

The Board reviewed an estimate from Heckman's Flooring. Dick Fortin suggested meeting with the three companies to discuss the flooring product. The Board tabled the issue for further review of the three estimates received to replace the Town Hall floor.

Dick Fortin submitted information for the Planning Board to review from UNH's GranitView mapping program for steep slope maps.

Dick Fortin noted that Action Ambulance Service and Fire Chiefs Merrill and Cunio will be at the next Selectmen's meeting to review the road map and discuss any concerns.

Dick Fortin explained that he is reviewing the Shoreland Permit application for Ken Dean's property. The Board reviewed the maps and discussed the procedure for reviewing the application for compliance to the Ordinance.

Signature Items included an Application for Current Use for George & Andrea Robbins (R11-033-B).

Starting Point submitted information relative to the petitioned Warrant Article.

Jake Becker of Records Force requested a meeting with the Selectmen to discuss possible scanning of Town records. The Board requested that a meeting be scheduled for May.

The Board reviewed information regarding SB458 relative to short-term rentals. It was noted that the Board will monitor the Bill and write a letter to Senator Bradley expressing opposition to the Bill.

The meeting adjourned at 12:35 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 19, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Wednesday, March 19, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 2 pm.

EMD Thaire Bryant met with the Board to discuss how the Town can operate remotely and how the Selectmen can communicate during this shut down. The Board discussed options on how to hold a meeting that the public can “attend”. Ed Reilly asked if there are funds available to cover the cost of purchasing equipment. Thaire Bryant noted that the State has directed the Town to track all expenses. It was the consensus of the Board to move forward with the purchase of a camera.

The Board discussed putting together a mailing for the residents to give them information on procedures for Town business and also a system to check on neighbors.

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Regular Meeting on March 10, 2020 as written. Motion unanimously carried.

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Non-Public Session on March 10, 2020 as written. Motion unanimously carried.

Dick Fortin gave an overview of the meeting with Action Ambulance and Fire Chiefs Glenn Merrill and Rob Cunio.

Dick Fortin noted that he signed an updated contract with the Forest Service to burn on Foss Mountain. Dick Fortin explained that the burn will be conducted in sections rather than the entire field at once so that favorable conditions can be used.

Ed Reilly questioned whether a drop box should be installed. It was the consensus of the Board to pursue the purchase of a locked drop box.

The Board discussed schedules for the Land Use Boards. It was noted that Dick Fortin will contact all Board Chairs and advise that all meetings could be cancelled.

Signature items included: 2020 Assessing Agreement, MS-232 Report of Appropriations Voted, Application for Current Use for John & Eleanor Border (R11-011) and TD Bank Governmental Certificate of Resolution and signature cards.

The Board reviewed and revised a letter to CarePlus Ambulance service, which will be signed out of session.

The Board reviewed an invoice from North Country Council. It was the unanimous consensus of the Board to not join the Council.

The Board reviewed the South Eaton Meeting House property regarding recent upgrades and construction of a shed. Joyce Blue made a motion, seconded by Ed Reilly, to grant tax exempt status to the South Eaton Meeting House property on Burnham Road (R06-033).

NH Department of Revenue submitted information regarding the equalization ratio of 99.1% for the 2019 tax year.

At 3:41 pm, Joyce Blue made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss property tax issues. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:54 pm.

Joyce Blue made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The meeting adjourned at 3:57 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

March 25, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Wednesday, March 25, 2020 via teleconference. Those on-line for the meeting were Dick Fortin, Ed Reilly, Joyce Blue and Recording Secretary Lianne Boelzner. The meeting was called to order at 1 pm.

EMD Thaire Bryant joined the call to discuss protocols for Town Hall. It was noted that Town Hall is closed to the public.

At 1:30 pm, Joyce Blue made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 1:44 pm.

Joyce Blue made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board discussed notices for future Selectmen meetings and noted that the notice will contain the phone number and access code for the public to be able to participate in the meetings.

The meeting adjourned at 1:57 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 7, 2020

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, April 7, 2020 via teleconference. The meeting was called to order at 2 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via telephone for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting through dialing (978) 990-5000 and access code 387053.

Notice was given to the public of the necessary information for accessing the meeting, including how to access the meeting via telephone. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem, please call email eatonth@roadrunner.com. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Emergency Management Director Thaire Bryant joined the meeting to discuss the status of the Emergency. Thaire Bryant explained that NH Department of Safety is requesting a list of expenses, which includes hours worked by the Board. The Board discussed purchasing supplies once the crisis is over so that in the future, the Town will be prepared.

Road Agent Richard Heath joined the Board to discuss Highway Department operations.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Special Meeting on March 19, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Special Meeting on March 25, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Non-Public Session on March 19, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on March 25, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Dick Fortin, to ratify the following items signed out of session: Payroll Manifest (week end 3/29/2020), MS-535 Financial Report, NHDOT Letter for bridge reimbursement, Report of Wood Cut (R13-001), Manifest and Accounts Payable checks dated 4/6/2020, Building Permit #202001 (R03-003) and Building Permit #202002 (R03-003). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin reported that he met with Brad Perry of Eversource regarding the street lights and noted that LED bulbs will be used in those lights that are currently not working. Dick Fortin explained that if the LED bulbs blow, the light fixtures will need to be replaced. Dick Fortin stated that there is no cost to the Town to disconnect and remove the fixtures. Ed Reilly questioned why the Town would have to pay to replace the light fixture. Dick Fortin stated that he will discuss the issue with Brad Perry for clarification.

The Board discussed Town finances and the reduction in Rooms & Meals taxes. The Board discussed the possibility of property tax payments being slow. It was the consensus of the Board to postpone the tax map update at this time.

Joyce Blue explained that she received a phone call regarding a lot in the Deans subdivision and requested that information be sent digitally for the Board to review. After review of the septic system plan, the Board agreed to send the information to the Planning Board for review under the Steep Slope Ordinance.

The Board discussed the issue of the Town Beach and hiring of beach attendants. The Board tabled the issue until the end of April.

The meeting adjourned at 3:30 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 21, 2020

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, April 21, 2020 via Zoom. The meeting was called to order at 2 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Holly Fortin in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Emergency Management Director Thaire Bryant joined the meeting to discuss the status of the Emergency. Thaire Bryant explained he is working on the list of residents that should be monitored during the stay at home order. Ed Reilly questioned the status of voting in September. Thaire Bryant noted that he will check to see if the State has made any decisions yet and report back to the Board.

Thaire Bryant noted that at the School Annual Meeting, a committee was formed to review the needs of the Town and asked that the Selectmen think about two members to serve with Chris Kennedy.

Dick Fortin made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 4/12/2020), Manifest and Accounts Payable checks dated 4/20/2020, Building Permit #202003 (R01-036-A), Pistol Permit and Printer Maintenance Agreements with Porter Office Machines.

Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board discussed procedures for adjusting Yield Taxes due to reduced stumpage values received. It was the consensus of the Board that a contract or proof of what is paid to the landowner will be required before the Board will consider adjusting any assessed Yield Tax.

Dick Fortin noted that Eversource has removed the following street lights: two in Snowville, 2 in Eaton Village, one at the beach and one at the Town garage. Dick Fortin stated that the Board may want to consider an LED light at the beach as it is very dark. Dick Fortin explained that he spoke to the property owners at each location and they were in favor of removing the lights.

Dick Fortin stated that he calculated the fee for the Canavari Building Permit and that the landowner will be notified of the correct amount for the Permit. It was noted that a copy of the signed Shoreland Permit has been requested for Town files.

Dick Fortin explained that the highway crew has cleaned out the ditches on Ridge Road and that they cut back the bamboo at the corner of Ridge Road and Route 153. The Board reviewed an email from Peggy Wescott regarding the work done. It was noted that the ditching is routine maintenance.

Ed Reilly questioned how the Board will proceed regarding the beach if the stay at home order is still active. The Board tabled the discussion until the May 5th meeting.

Ed Reilly noted that the Board should be reviewing the financial impact of the pandemic and requested that three years of revenues be compared so that the Board can plan for any shortfalls.

The Board reviewed and revised a letter to William Lambert of NHDOT. Ed Reilly indicated that he will update John Hartman regarding this letter.

Joyce Blue noted that Hatch Hill Road is very rough. Dick Fortin explained that the Highway crew stopped grading the roads because it was getting too dry, but will start up again once it rains.

Vegetation Control Service advised that they will be applying herbicides within the NH Electric Cooperative power line rights of way and that all abutters will be notified.

The Board discussed the cleaning of Town Hall and it was the consensus to have the building cleaned in house. It was noted that the current cleaning service will be notified of the Board's decision.

Dick Fortin questioned whether there has been any further discussion regarding parking at the Little White Church. Joyce Blue noted that she will check with the Church Board.

Dick Fortin explained that he spoke with Paul King regarding the Town Vault and noted that the Odd Fellows may still have an interest in the property. Joyce Blue noted that there should be a Release of Easement recorded. Dick Fortin will further research the issue.

The Board discussed the issue of record storage at Town Hall. Joyce Blue noted that there are a lot of historic records which should be made available to the public. The Board discussed the Facility Committee and Joyce Blue offered to sit on the Committee. Dick Fortin noted that more options need to be reviewed before settling on an addition. Ed Reilly gave an overview of the Capital Improvement Committee which would assist the Selectmen in prioritizing projects. Ed Reilly suggested that the Board investigate methods of retaining records digitally so that paper records can be destroyed.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 3:31 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN

May 5, 2020

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, May 5, 2020 via Zoom. The meeting was called to order at 2 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Holly Fortin in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 4/26/2020), Manifest and Accounts Payable checks dated 5/4/2020, Notice of Intent to Cut for J. Thomas Flavin (R03-003) and Notice of Intent to Cut for C. Elizabeth Hatch (R09-003). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that the Board has been working on the plan to cut trees at Town Hall to give the Highway Department better access for piling winter sand and additional storage of materials on the garage lot. Dick Fortin noted that the abutters have been aware of the project and that trees were marked in advance so that they could review the proposed cut. Dick Fortin stated that he reviewed a survey map of the property to establish the property boundaries. Joyce Blue questioned whether the lighting is the concern and Dick Fortin stated that the Board should address alternate lighting for the rear entry of Town Hall. Joyce Blue noted that there is ample space for tree growth on

the property line to shield the light and that perhaps the Town should contribute to the planting of shrubs. Ed Reilly questioned whether a rough drawing of the plan can be generated for review.

The Board discussed the storage of an excavator at the Town garage which the Town would rent as needed. Ed Reilly questioned whether storage of private equipment will be an issue. Dick Fortin noted that since the Town will be renting the equipment it makes sense to have available rather than paying for the transport. The Board requested that rental prices be obtained from other companies to have on file.

Dick Fortin explained that the Effingham Selectmen have requested an amendment to the ambulance contract that would authorize the Fire Chiefs to determine whether an ambulance responds to an emergency call. Dick Fortin noted that he contacted Center Conway and Freedom Fire Chiefs, who already dictate the ambulance response.

The Board reviewed Selectmen assignments with the following results: Planning Board – Ed Reilly, Conservation Commission – Dick Fortin, Solid Waste Committee – Dick Fortin, Facility Committee – Joyce Blue, Eastern Slope Airport Authority – David Sorensen and Broadband Committee – John Border. **Joyce Blue made a motion, seconded by Ed Reilly, to accept the appointments as presented. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

The Board reviewed Article 22 regarding the carbon credit. Ed Reilly will remind Dennis Sullivan to submit the required letter for the Selectmen.

The Board reviewed the status of street lights and Dick Fortin noted that he will contact Brad Perry of Eversource regarding the burned out light in Snowville.

The Board reviewed the issue of grandfathering when regulations are updated. It was noted that unless the Site Plan and Subdivision Regulations contain a two-year clause, any subdivisions approved by the Planning Board are grandfathered for five years.

Dick Fortin explained that the Selectmen should have a list of all items to be addressed when reviewing a Building Permit application. Ed Reilly noted that the cover page of the application has a list of required items.

Dick Fortin noted that he would like to recommend Judy Wilson for the Cooperative School committee.

The Board discussed the beach and summer attendants. Ed Reilly noted that he will be attending a virtual meeting on Friday which will address in-land beaches. Joyce Blue suggested posting a sign with rules and requirements and that the beach can be monitored for compliance. Ed Reilly agreed and noted that if residents do not cooperate, the beach may be closed. The consensus of the Board is to open the beach as of Memorial Day weekend and to have attendants present. The discussion was tabled until after Friday's informational meeting.

Ed Reilly noted that he spoke to Quddus Snyder regarding the status of the septic system on his property and stated that it is being addressed.

Ed Reilly raised the issue of storage and questioned whether a storage unit should be considered for placement on the Town Hall property. Joyce Blue noted that wildlife can still gain entry into those units and destroy its contents.

The Board reviewed an email from NHDOT Assistant Commissioner William Cass regarding the sharp corner on Route 153. It was noted that Sheriff Richardi suggested installing a new sign to show "Conway" with an arrow. Dick Fortin requested that Sheriff Richardi be invited to the meeting with NHDOT scheduled for next week.

Joyce Blue explained that she attended a webinar on RSA 91-A for remote meetings and noted that Zoom has been hacked. It was noted that using the waiting room will reduce the possibility of a hacker.

Ed Reilly noted that he drove up Hatch Hill Road and spoke to Road Agent Richard Heath, who explained that the rain has helped but that grading of the roads is proceeding slowly based on the weather.

State of NH submitted a Statement of Remittance for the Bridge reimbursement in the amount of \$90,392.00.

NH Department of Revenue Administration submitted the 2019 Equalized Valuations.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 3:49 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 11, 2020

A duly-noticed meeting of the Board of Selectmen took place on Monday, May 11, 2020 via Zoom. The meeting was called to order at 1:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Holly Fortin, Simon Fortin and Aida Greenough in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Lianne Boelzner stated that Town Clerk Suzanne Raiche is in the room with her. Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Thaire Bryant joined the meeting to discuss upcoming elections and explained that the NH Election Commission is still working on changes to the election requirements. Thaire Bryant suggested encouraging residents to vote via absentee ballot. Thaire Bryant gave an overview of the supplies needed for the ballot clerks, counters and Selectmen and that only 1 to 3 voters will be permitted in the building at one time. Thaire Bryant noted that there are funds available to assist with the additional costs and that he will begin to pursue those funds.

Ed Reilly explained that NH Municipal Association has asked for Selectmen to send them any questions for the Governor's Reopening Task Force.

The Board discussed opening of the beach and what alterations will be necessary. It was the consensus of the Board to reduce the picnic tables to two, to only rent one toilet

facility this summer and to issue only one guest pass per property. The Board will draft and send a letter to all property owners explaining the new policies and procedures for use of the Town beach. Ed Reilly suggested that the Board proceed with the opening and to monitor use of the beach to determine whether it can remain open. The Board worked on verbiage for a sign at the parking lot entrance: beach hours 10 am – 6 pm; beach pass required; maintain 6-foot social distancing; no large group gatherings.

At 2:06 pm, Joyce Blue made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 2:28 pm.

Joyce Blue made a motion, seconded by Dick Fortin, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin stated that Chris Kennedy has requested permission to borrow six picnic tables. It was the consensus of the Board to grant permission to borrow tables from the Town Garage only and to sanitize the tables before returning them.

The Board reviewed an estimate from Computer Port for a new computer. ***Joyce Blue made a motion, seconded by Ed Reilly, to authorize the purchase of a new computer to be funded from the Office Equipment Capital Reserve. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 3:22 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 15, 2020

A duly-noticed meeting of the Board of Selectmen took place on Friday, May 15, 2020 via Zoom. The meeting was called to order at 9:30 am.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Holly Fortin, Simon Fortin and Aida Greenough in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

The Board reviewed the options to be discussed with NHDOT regarding the sharp corner on Route 153. Joyce Blue noted that rumble strips should not be considered because of the noise. Ed Reilly noted that he has been in favor of the four-way stop but would like to hear from Sheriff Richardi. Dick Fortin stated that additional signage should also be considered and that the current signs at the Little White Church are obstructed by vegetation. Dick Fortin also noted that reflective material should be placed on the guardrail at the Wescott residence. Joyce Blue suggested a speed bump in the area of the Store to slow traffic in that area.

The Board discussed the beach opening on Memorial Day weekend. Joyce Blue made a motion, seconded by Ed Reilly, to send out a mailing and include one guest pass to those residents who obtained them last year. ***Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

NHDOT Assistant Commissioner Bill Cass, NHDOT District 3 Engineer Alan Hanscom, NHDOT Assistant Traffic Engineer Lee Baronas, Senator Jeb Bradley and Carroll County Sheriff Dominic Richardi joined the meeting to discuss the sharp corner on Route 153. Dick Fortin stated that the Selectmen are in favor of considering the four-way stop and would like more input before making a final decision.

Bill Cass stated that an advantage is that a stop sign slows the traffic and that a disadvantage is that all traffic stops. Bill Cass noted that he would like to make sure all abutters are made aware of the change to the intersection and shared pictures of the temporary curbing that would be installed for a trial period. Alan Hanscom noted that the current signage would be relocated to allow for the stop signs and warnings. Dick Fortin questioned whether there is typically an increase in accidents until drivers become familiar with the change. Alan Hanscom noted that there are not a lot of four-way stops on State highways but that temporary signs will be used to alert drivers to the change in traffic patterns.

Sheriff Richardi explained that he has watched the traffic at the corner and noted that a change in signage indicating the way to Conway would reduce the number of confused drivers and suggested removing the signs to the two side roads. Dick Fortin stated that the Board would like to proceed with the temporary four-way stop and to assess the effectiveness before making any permanent changes. Ed Reilly noted that the change in signage should also take place.

Bill Cass stated that temporary rumble strips can also be installed. Dick Fortin stated that the concern is noise. Bill Cass explained that a plan will be put together and that it will take 4 to 6 weeks to implement and that residents need to be made aware of the proposal. A Public Meeting will be held on June 2nd at 2 pm to inform the public of the proposed change; abutters will be notified of the meeting. The items to be presented include: temporary four-way stop with curbing, change in signage to add "Conway" with an arrow, removal of Glines Hill and Ridge Road signs. Bill Cass stated that he will have to verify that the Glines Hill and Ridge Road signs can be removed.

Bill Cass stated that the request for a speed bump will have to be researched. Alan Hanscom noted that he has received requests for a speed bump but none have ever been installed on a State road. Dick Fortin questioned whether a traffic flow issue will be created because of the stops. Sheriff Richardi stated that during the summer peak traffic times, traffic will back up in the Village. Alan Hanscom recommended adding a "Use Directional" sign to the stop sign, which should help with the traffic flow.

Dick Fortin questioned the box culvert construction project near the beach. Alan Hanscom noted that it is most likely a bridge maintenance project and is not aware of the schedule.

Joyce Blue explained that the Little White Church is exploring the possibility of purchasing property for a parking area and questioned whether a sidewalk could be installed in front of the cemetery. Alan Hanscom noted that NHDOT can provide guidance but it is a private project. Bill Cass noted that the sidewalk should be kept away from the road and drainage and installed immediately in front of the cemetery wall.

Ed Reilly thanked Bill Cass for the reduction in the speed limit through the Village. Ed Reilly explained that there are still issues and questioned whether anything further can be done to reduce the speed of traffic. Bill Cass noted that the area does not lend itself to a crosswalk and noted that cars parked on both sides of the road should be a natural speed reducer. Joyce Blue questioned the possibility of a pedestrian crossing sign. Bill Cass stated that a sign for pedestrian activity can be further discussed.

Bill Cass noted that he will provide an agenda and send pictures of the corner for distribution prior to the June 2nd Public Meeting. All participants left the meeting at 10:45 am.

The Board discussed reconfiguration of the beach parking lot to accommodate access to the boat ramp when the beach is closed. It was noted that a boat ramp access road and signage will be installed along Route 153. It was also noted that posts will be installed at the main entrance way to reduce the opening and to create two separate lanes with signage in the middle. After measuring the parking area, it was determined that 20 cars will be allowed at one time and that a “parking lot full” sign will be put across the entrance.

The Board reviewed verbiage for the sign at the entrance which will set forth the new beach rules. The Board will also post a “use at your own risk” sign on the port-a-potty. Dick Fortin stated that he will ask Thaire Bryant if the additional expenses to open the beach are reimbursable through the State programs.

Dick Fortin explained that he will be meeting with Thaire Bryant to review a possible set-up for elections and to determine what will be needed in the way of supplies to keep the ballot clerks and counters safe. Joyce Blue noted that voters should be encouraged to vote by absentee ballot and questioned whether a drive-through election could be held.

Dick Fortin noted that he has received complaints from Shane Gurney regarding Highway Department operations and stated that Road Agent Richard Heath will be meeting with the Board at their next meeting.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 11:30 am.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

May 19, 2020

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, May 19, 2020 via Zoom. The meeting was called to order at 2:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

The Board met with Beach Attendants Elaine Weathers and Suzanne Raiche to review the new regulations. It was noted that the beach hours are 10 am to 6 pm and that only one pass will be issued per property/household. Dick Fortin explained that the boat ramp now has a separate entrance so that trailers will not enter the parking area. Dick Fortin stated that 20 vehicles will be permitted to park in the parking lot and then it will be shut down to further vehicles. The Board stressed that parking on the road is not permitted and that the Selectmen should be contacted if there are issues. It was noted that the attendants should advise people at 5:30 that the beach will be closing and that a rope may be used to close off the lot.

The Board discussed upcoming elections with Suzanne Raiche and noted that a letter will be sent with tax bills encouraging residents to vote by absentee ballot. Dick Fortin encouraged Suzanne Raiche to attend all webinars to keep up to date on changes and new requirements for the elections.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on May 5, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on May 115, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Non-Public Session on May 11, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on May 15, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 5/10/2020), Manifest and Accounts Payable checks dated 5/18/2020, Notice of Intent to Cut for Russ & Brenda Canavari (R01-036-A), Notice of Intent to Cut for Ephraim Thompson Farm (R10-029), Building Permit #202004 For Thaire & Deborah Bryant (R12-001-I), Yield Tax Warrants for John R. Edge (R05-037 and R03-009/010). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly explained that the cemetery flags have been given to Sherm DeWitt for placement prior to Memorial Day.

Dick Fortin noted that he spoke with Atty. Matthew Weegar regarding the vault and indicated that a deed has been located whereby the Odd Fellows have relinquished all rights to the Town Vault, thereby allowing the Town to proceed with selling the vault.

Dick Fortin stated that Town Halls are beginning to open and questioned whether the Board is comfortable with opening Eaton's Town Hall. Joyce Blue noted that she has reviewed Albany's procedures for their re-opening. Ed Reilly suggested postponing Eaton's opening and to continue Board meetings via Zoom for the present.

Dick Fortin explained that he and Fire Warden Larry Nash were called to Foss Mountain regarding a campfire and campers.

The Board reviewed an email from Natalie Perry regarding the Beach and requested that she be used as a back-up attendant.

The Board rescheduled a presentation by Jake of Records Force for June 16th. This presentation is regarding the digital conversion of Town records.

Road Agent Richard Heath met with the Board regarding Highway Department operations. Road Agent Heath explained that he is utilizing a skid steer and the two one-ton trucks to clean the ditches rather than the proposed excavation and dump truck

and that the backhoe remains at the garage to load gravel into the trucks. The Board discussed the rental of the skid steer and personnel being utilized to accomplish the ditch work. Ed Reilly questioned the next step for the Town garage property. Road Agent Heath explained that the brush will be cleaned and the road installed. Dick Fortin questioned whether shimming of the roads will be done this year. Road Agent Heath explained that he has asked NHDOT to use their roller and that he is waiting for temperatures to be a bit higher.

Dick Fortin noted that the Conservation Commission has requested a one-ton load of gravel. ***Joyce Blue made a motion, seconded by Ed Reilly, to drop a load of gravel at the trail head parking area and to invoice the Conservation Commission for a 1/3 load of crushed gravel. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board discussed the upcoming elections and Dick Fortin suggested bringing Eleanor Border back to work to become familiar with the changes in requirements. Ed Reilly stated that the role of Moderator, Town Clerk and Deputy Town Clerk needs to be clarified in light of the election. Joyce Blue noted that the Town Clerk and Deputy Town Clerk must participate in the training sessions and that State Statutes should be reviewed to determine each individual's role in the election.

The Board reviewed an email from Shane Gurney questioning the use of rented equipment by the Highway Department. Dick Fortin noted that the current operation of the Department is efficient. Joyce Blue noted that rented equipment has always taken place by the Highway Department. It was noted that 3 estimates for equipment rental will be obtained and on file at Town Hall.

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 3:44 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 2, 2020

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, June 2, 2020 via Zoom. The meeting was called to order at 2:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 5/24/2020), Manifest and Accounts Payable checks dated 6/1/2020, June 2020 Tax Collector's Warrant and Building Permit #202005 For Jada & Richard Heath (R09-01). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that Moderator Thaire Bryant is working on election information and procedures so that a meeting can be held with all involved personnel.

Dick Fortin noted that the Foss Mountain trail will be closed for a few hours next week so that repairs can be done where rain has damaged the trail.

Dick Fortin opened a Public Information Meeting regarding the sharp corner of Route 153 at the junction with Glines Hill and Ridge Roads. NHDOT personnel present were: Assistant Commissioner William Cass, Traffic Engineer William Lambert, District 3

Engineer Alan Hanscom and Safety Engineer Michael Dugas. Also present were: Carroll County Sheriff Dominic Richardi and residents Linda Jenkins, Faith Timberlake-Alves, Wayne Bradbury, John Hartman, Tim Ostendorf, Edith Landowne, Beth Griffin, Joseph Ricardelli, Bob Moore and Jennifer Rust. Bill Cass gave the background and alternatives reviewed for the corner and noted that adding more signs adds to the clutter and does not have more impact on traffic. Bill Cass explained that the installation of a four-way stop is being reviewed and shared photos of the proposed curbing and sign locations. Bill Cass noted that there are pros and cons to the stop signs: abutters may notice increased noise as traffic stops and starts but that traffic speeds may be reduced. Bill Cass stated that the change will take place on a temporary basis and that the effectiveness will be reviewed before making the curbs and signs permanent. Alan Hanscom noted that the temporary curbing would have to be removed before winter as it will not withstand snow and plows. William Lambert explained that the north radius would be constructed with an apron designed for a turn radius by larger trucks.

Linda Jenkins stated that curbing is of concern but noted that the stop signs should be installed prior to July 4th due to the high volume of traffic. Bill Cass explained that stop signs alone will not work and that the intersection needs to be narrowed. Bill Cass stated that the temporary curbing is rubber but that the permanent curbing would be granite with a concrete apron that trucks could drive over to make the turn if necessary. Alan Hanscom shared photos of the temporary curbing and noted that it has to be ordered and may not be available until mid July. Faith Timberlake-Alves questioned whether reflector lights can be installed to make sure the curbing is visible. Tim Ostendorf stated that he is in favor of the four-way stop and questioned whether the extra signs would be removed. William Lambert stated that the curve signs would be replaced with stop and related signs. Alan Hanscom noted that in order to have pavement and concrete in place before winter, work would have to begin by Columbus Day requiring that the decision on how to proceed would need to be made by the end of summer.

Wayne Bradbury stated that consideration should be given to reduce the speed limit into the Village and approaching the stop sign. Bill Cass noted that the speed limit was reduced in 2017. Wayne Bradbury questioned the use of motion-activated LED lights on the signs. William Lambert noted that the abutters may not approve of the flashing lights and that the beginning point is installation of the stop signs. Bill Cass noted that signs will be assessed and that they will be removed and/or relocated to make them more effective.

Beth Griffin noted that it is important that drivers are alerted to the four-way stop in advance and that the Sheriff's Department is still vital to keeping traffic speeds down. Dick Fortin noted that the Selectmen have not discussed reducing the Sheriff's Department hours. Beth Griffin expressed support for less signage and stated that review of how the stop signs back up traffic and generate noise during night hours should be reviewed before making the final decision. Joseph Ricardelli stated that the signage is adequate and that speed is the issue.

Sheriff Richardi suggested lengthening the 30 mph zone as stop signs may create more confusion. Sheriff Richardi also suggested placement of a directional sign to Conway

rather than using the highway route number and that the stop signs should not be the first attempt at a solution. Bill Cass noted that highway route numbers are typically used so he questions the effectiveness of changing that policy. Sheriff Richardi stated that GPS does not work in that area and that tourists know where they are heading but not always what highway they are traveling on. William Lambert stated that adding signs will not help if vehicles are entering the corner too fast.

John Hartman explained that the signs as you head north are hidden by foliage which could be trimmed and noted that the guard rail is not long enough to protect the house. Alan Hanscom noted that the guard rail is not designed to be hit. Beth Griffin noted that the trial period will reveal a lot and questioned the use of painted alerts on the road. William Lambert stated that the paint does not last long so it is not effective.

Jennifer Rust questioned whether signs could be put at each end of the Village stating "four-way stop ahead" to give more warning. Bill Cass explained that there are requirements regarding the distance of signs to warn of the stop. William Lambert noted that the Town could install gateway signs. Dick Fortin noted that there are signs at the Town line and that the Selectmen could consider signs for the Village. Joyce Blue noted that there will be a temporary sign to alert drivers to the four-way stop initially. Faith Timberlake-Alves questioned if the four-way stop would remain through the winter even if the temporary curbing was removed. Alan Hanscom noted that the stop could remain but that the set-up would be reviewed prior to making that decision.

Dick Fortin read a letter from John McBride expressing concerns regarding the back up of traffic and also relayed concerns from Jane Gray regarding the position of the stop sign when traveling north and turning onto Glines Hill Road. William Lambert stated that the traffic should not back up much as vehicles turning right will move quickly through the intersection.

Sheriff Richardi suggested raising the speed limit to 40 mph on the stretch of Route 153 from Freedom so that the reduction to 30 mph entering Eaton Village will be significant to perhaps help slow the traffic. Dick Fortin questioned the use of a speed table around the area of the Village Store. Bill Cass noted that speed tables are not installed in State highways and suggested pedestrian activity and driver feedback signs. Bill Cass noted that the traffic study will be reviewed again to address the possibility of raising the speed limit north of the Village.

Dick Fortin closed the Public Information Meeting at 4:03 pm.

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on May 19, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin noted that vehicles are parking in the Fairpoint lot across from the beach and walking over, which is against the original consensus of the Board. Ed Reilly stated that the vehicles cannot park on the pavement. Joyce Blue stated that it is not a concern as long as they have a beach pass.

Dick Fortin stated that the Town is responsible for testing the beach water during the summer months and noted that he will ask Mark Carbone to once again perform the sampling.

The Board reviewed the status of replacing the Town Hall floor and asked that the three companies who submitted estimates be notified that the project is currently on hold due to the shut down.

Ed Reilly stated that there has been concern regarding the Veteran signs at the cemetery and requested that the mowers be asked to be respectful of those signs. Dick Fortin noted that they also need to find another spot to dump the grass clippings.

Ed Reilly questioned whether the Town has a list of Veterans that can be provided to Sherm DeWitt to place the flags. Joyce Blue offered to generate a list.

The Board reviewed a letter from Quddus Snyder regarding his septic system. Dick Fortin noted that all property owners must comply with State regulations. After further discussion, it was the consensus of the Board that the current septic system must adhere to State regulations and that a letter will be sent advising Quddus Snyder of this requirement.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 4:41 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 16, 2020

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, June 16, 2020 via Zoom. The meeting was called to order at 2:04 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Ida and Brian Greenough in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Jake Becker and Will McLaughlin of Records Force joined the Board for a presentation on digital scanning and document management of Town records. Dick Fortin questioned whether the Town needs to organize the records before scanning. Jake Becker noted that the Town provides the categories for sorting and that Records Force goes through the files and sorts during the scan process. Joyce Blue questioned what happens to the paper records once they are scanned. Will McLaughlin noted that it depends on State requirements and that Records Force provides three months of free paper storage before shredding the documents. Dick Fortin questioned the accuracy of scanning hand-written historical documents. Jake Becker explained that the OCR technology is approximately 40% accurate but that humans assist with the scanning and logging process. It was noted that the scanning and document management processes are separate and the Town could choose one or both of the services. Ed Reilly questioned whether some documents could be scanned but not accessible by the public. Jake Becker explained that some documents can have stricter rules to limit user access. The

issue of privacy was discussed and Jake Becker noted that Records Force is audited under the SSAE-18 SOC.2 requirements for data privacy.

Marla Browning joined the Board to discuss her property on Stewart Road and a change in Current Use. Marla Browning noted that she is proposing to take 11.85 acres out and put back in 11.88 acres to Current Use. It was noted that 1.01 acres of Current Use was removed when the ownership of one parcel was changed following the Boundary Line Adjustment. Marla Browning requested a swap out of the land without financial penalty. Dick Fortin questioned whether the NHDRA gave an opinion on this request and Marla Browning noted that it is at the discretion of the Selectmen. It was noted that the Board will discuss the proposal with Assessor Jason Call and meet again with Marla Browning.

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on June 2, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly , to ratify the following items signed out of session: Payroll Manifest (week end 6/7/2020), Manifest and Accounts Payable checks dated 6/15/2020, Notice of Intent to Cut for Kenneth Cargill (R05-005, 06 & 07), Building Permit #202006 for Craig & Jacqueline Wilson (R04-010-E), Building Permit #202007 for South Eaton Meeting House (R06-033), Building Permit #202008 for Whit Whitman & Sue Wiley (U02-011), Building Permit #202009 for Pamela Burns & Ed Pliner (U02-019), Building Permit #202010 for Gary & Brooke Giese (R03-041) and correspondence to Quddus Snyder. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin gave an update on the Conservation Commission and explained that they are working with Ryan Bushnell regarding the price of blueberries.

Dick Fortin explained that the State will not be testing the beach water again this year so Mark Carbone will once again perform the water testing for the summer.

The Board discussed Jess Davis performing volunteer work at the Fernald and John Brooks cemeteries, which are on Town land. The Board discussed the issue of insurance and noted that State statutes will be researched to determine whether volunteers are required to have insurance. ***Joyce Blue made a motion, seconded by Ed Reilly, to give permission to Jess Davis and Nancy Watson to pursue the restoration of the stones in the Fernald and Brooks cemeteries. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Dick Fortin stated that he spoke to Road Agent Stubby Heath regarding shimming and explained that they agreed that it does not make sense to put down pavement this year if the roads will be torn up next year. The Board discussed that the timing for this work will depend on whether the road projects are to be funded by bonds or annual appropriations.

Dick Fortin reported that Moderator Thaire Bryant will be a holding meeting on Wednesday with the Town Clerk, Deputy Town Clerk and Supervisors of the Checklist to review the upcoming elections and role of each person.

Dick Fortin stated that the Town has received complaints regarding the Canavari property as it relates to the Shoreland Permit, which will require a site visit by the Selectmen. It was noted that the Selectmen will perform the site visit on Monday at 1 pm, followed by a work session at 33 Roberts Road.

Ed Reilly stated that the Board should move forward on the replacing the Town Hall floor. It was noted that the Board will review the three estimates received earlier this year.

Ed Reilly gave an update on the Planning Board and noted that the Board will begin working on a Ridgeline Ordinance and Chapters 2 and 7 of the Master Plan. Ed Reilly noted that the Board discussed possible solutions to slowing the traffic on Brownfield Road and stated that Peter Klose questioned the placement of a traffic sign. It was noted that a Warrant Article could be drafted to raise funds for the purchase of a vehicle-feedback traffic sign.

The Board discussed the Eaton Cemetery. ***Dick Fortin made a motion, seconded by Joyce Blue to request that Jess Davis submit an estimate for work to be done at the Cemetery. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Dick Fortin made a motion, seconded by Ed Reilly to waive the \$5 Building Permit fee for the South Eaton Meeting House. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed a letter from Quddus Snyder. Joyce Blue noted that similar letters have been received by the Little White Church. It was noted that the Selectmen can only enforce regulations and ordinances adopted by the Town.

The Board reviewed an email from Ralph Wilkewitz. Dick Fortin indicated that he would like to review the issue with Center Conway Fire Chief Glenn Merrill before taking any action.

The Board reviewed an email from Marnie Cobbs regarding the logging road opposite the old White Place on Willis Bean Road. ***Dick Fortin made a motion, seconded by Joyce Blue to authorize the trimming of trees only to a width wide enough for walking and not vehicle passage. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board reviewed a letter from MWV Economic Council requesting appointment of an Eaton representative. It was the consensus of the Board that no representative will be appointed and that the MWVEC can appoint an at-large substitute.

The Board reviewed a letter from HealthTrust regarding the return of contribution due to the reduction in claims during the Coronavirus pandemic.

Carroll County Sheriff's Department submitted Deputy activity reports for the month of May.

Action Ambulance Service submitted activity reports for the month of May.

The Board reviewed information from the NH Municipal Bond Bank and tabled discussion for a future meeting.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 4:53 pm.

Respectfully submitted,

Lianne Boelzner

Lianne Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 22, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Monday, June 22, 2020. Present were Dick Fortin, Ed Reilly and Joyce Blue.

At 1:07 pm the Board left the Eaton Town Hall to perform a site inspection at the Canavari property on Potter Road. The Board returned to Town Hall at 2:12 pm.

At 2:27 pm, the meeting was reconvened at 33 Roberts Road.

Signature items included the Payroll Manifest for week ending June 21, 2020, Accounts Payable Manifest and checks and correspondence.

The Board discussed payroll items. ***Joyce Blue made a motion, seconded by Ed Reilly, to revert the method of payroll for Lianne Boelzner from salary to hourly. Motion unanimously carried.***

The Board discussed the status of the Avitar Motor Vehicle software and requested that the software be installed and ready for use by July 7th.

The Board discussed the status of the Canavari property. Dick Fortin explained that he spoke with Greg Day at NHDES indicating that there is no violation within the 50-foot buffer but that there may be an issue in the 50- to 100-foot buffer zone.

Dick Fortin explained that he spoke with Sam Green at NHDRA regarding a Current Use question from Marla Browning and was informed that the land use change tax must be assessed by statute. Dick Fortin stated that the land must be removed from Current Use and then land can be put back into Current Use as the precise area of land in Current Use cannot "float". ***Ed Reilly made a motion, seconded by Joyce Blue, to notify Marla Browning that the Land Use Change Tax will be assessed and not waived by the Selectmen. Motion unanimously carried.***

Dick Fortin stated that he spoke to Chief Glenn Merrill regarding an ambulance call and gave an overview and noted that Action Ambulance will have to be contacted to gather information on transports from Memorial Hospital to Maine Medical. The Board will contact John Hatch to request a meeting to discuss the transport procedure.

The Board discussed funding for the road projects and the impact on tax rates for the duration of the project and/or bond. It was noted that an RFP for audit services will be drafted. Ed Reilly questioned why Bull Pasture Road is paved and whether it could go back to gravel.

The Board discussed the feasibility of replacing the Town Hall floor. Dick Fortin questioned whether the floor should be replaced if there are plans to remodel. Joyce Blue noted that the floor could be protected if a remodel or expansion project occurs in the future. It was noted that chair boots will be researched to protect a new floor. ***Dick Fortin made a motion, seconded by Joyce Blue, to proceed with the new floor by Milford Flooring and that a meeting should be scheduled to review the project and negotiate the price. Motion unanimously carried.***

The Board discussed a tentative Town Hall opening date of July 7th and will research the surrounding Town Hall opening dates. It was noted that once Town Hall opens, it will be on a limited basis.

The Board scheduled a meeting with Jess Davis on Monday, June 29th, at 11 am to discuss the Eaton Cemetery.

At 4:25 pm, Joyce Blue made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 4:37 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board discussed the issue of the locked gate at Elbow Hill Road. It was noted that a letter will be drafted requiring that the gates be unlocked or removed.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 4:40 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

June 29, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Monday, June 29, 2020 at the Eaton Town Hall. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 9 am.

The Board reviewed the list of road projects and discussed whether to raise the funds annually or to bond the entire project. Joyce Blue noted that it would be less per year to bond and pay for an annual audit. Dick Fortin stated that if a bond is pursued, more definite project costs will be required without spending funds on engineering. Ed Reilly stated that material costs can be estimated for each road and that labor can also be calculated and that an additional 15% could be added for possible overruns. It was noted that three quotes will be obtained for rented equipment. It was noted that costs will be broken down by road to determine the best way to fund the projects. It was noted that a 10-year payment schedule will be requested from the Bond Bank.

The Board reviewed a draft project listing to prioritize the funding of each project.

- Basement flooding: It was noted that the highway crew could reshape the ground surrounding Town Hall to move the water away from the foundation. It was noted that the option of tile drainage will be reviewed prior to any work being completed.
- Furnace/Water pump: Funds will be added to the Building Capital Reserve account.
- Town Hall addition: The Board discussed possible alternatives to an addition and noted that current use of space should be reviewed and changes made to make the space more efficient and secure. It was noted that remodeling should be investigated before pursuing an addition. Ed Reilly suggested rental of a storage container while records are sorted.
- Highway Garage roof: Funds will be added to the Building Capital Reserve account.
- Speed Sign: Warrant Article for 2021 Town Meeting.
- Digitize Town Records: Record storage will be sorted to determine the amount of paperwork to be scanned.

Jess Davis joined the Board to discuss maintenance/repair of cemetery stones. Jess Davis stated that there are 10 stones in the Eaton Cemetery to be repaired (\$900) plus two additional stones that will require a monument company. Jess Davis explained that someone has attempted to repair a stone with caulking and indicated that it is not a good way to repair stones. Jess Davis stated that there are 5 stones in the Snowville Cemetery to be repaired (\$500) and indicated that four of the stones are a result of

vandalism. ***Dick Fortin made a motion, seconded by Ed Reilly, to authorize the repair of the 15 headstones for a cost up to \$2000. Motion unanimously carried.***

The Board discussed a property on Brownfield Road and requested that a Building Permit application be sent to the property owner.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 11:40 am.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN

July 7, 2020

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, July 7, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Rich Lavoie joined the Board to review his Building Permit applications for a single-family residence and detached barn on Thurston Road.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on June 16, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on June 22, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Non-Public Session on June 22, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on June 29, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Eleanor Border joined the Board to review the proposal for the Avitar Town Clerk/Motor Vehicle software and gave an overview of the current MAAP system to register vehicles. Eleanor Border explained that the system would also handle dog licensing and could track all miscellaneous revenues. The Board reviewed the \$3207 annual support fee and Eleanor Border explained that the fee covers all support and software updates. It was noted that the quote of \$8400 for the software is good for 120 days. The Selectmen will further discuss the proposal and make a decision on whether to proceed with the purchase.

Marla Browning and Town Assessor Jason Call joined the Board to review the change in Current Use on Marla Browning's property. The Board reviewed an updated Current Use map and Jason Call explained that the one-acre strip removed from Current Use on the front lot has a value of \$16,000. It was noted that the value for the area being removed on the larger lot has not yet been determined. Jason Call explained that the Land Use Change Tax is assessed once development has taken place on the lot.

The Board discussed the upcoming Revaluation with Assessor Jason Call, who explained the process of revaluating the Town. Assessor Call noted that the focus next year would be on properties for sale and those that have sold in order to adjust cost tables and land values to market value. It was noted that a meeting will be scheduled to further discuss plans for the revaluation.

John Hatch of Action Ambulance Service joined the Board to discuss an ambulance call and subsequent questions regarding interpretation of the Town's contract. John Hatch explained that the 911 ambulance and transfer ambulance are separate contracts and are comprised of different ambulances and crew. Dick Fortin requested clarification of NH Protocol. John Hatch explained and noted that if the crew feels there is a life threatening situation, transport will be made to the closest hospital.

John Hartman joined the Board to review the installation of the four-way stop signs and noted a concern regarding the location of the stop line approaching from the south. Dick Fortin explained that the Board was made aware of that possibility at the public meeting with the NHDOT and that it has already been addressed.

John Hartman stated that he has been receiving calls regarding the raft in Crystal Lake and questioned whether there is any action that can be taken. Dick Fortin noted that the Lake is under State jurisdiction and that Marine Patrol has been contacted regarding the raft.

Nella Thompson joined the Board to discuss the raft in Crystal Lake and stated that she should not have to explain the meaning of the flags to her five-year old son.

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 7/5/2020), Manifest and

Accounts Payable checks dated 7/6/2020, Yield Tax Warrant for William Reny (U01-034-A), Land Use Change Tax bill for Lindsay Smith Kafka Trust (R01-006), Building Permit #202011 for Pamela Burns & Ed Pliner (U02-019), Building Permit #202012 for Richard Lavoie (R11-025-C) and Building Permit #202013 for Richard Lavoie (R11-025-C). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that he and Joyce Blue met with Milford Flooring and that floor colors have been chosen. It was noted that the estimate will be reviewed and resubmitted and that the work will take place in mid-September.

Dick Fortin stated that he viewed the driveway on the Canavari property after the heavy rain and reported no issues.

Dick Fortin stated that he will be meeting with Moderator Thaire Bryant regarding State-issued PPE for the upcoming elections.

Dick Fortin noted that he will be meeting with Doug Burnell and picking up a survey plan for Helen Snow's property. Dick Fortin noted that Doug Burnell also has property deeds which may assist the Town in researching the canal lot.

The Board discussed the issue of tax deeding properties. It was the consensus of the Board to direct Suzanne Raiche to move forward with the deeding process.

Ed Reilly questioned whether a letter will be sent regarding the option of absentee voting. Dick Fortin noted that rather than putting out another mailing, information could be put in the Town column. Joyce Blue suggested placing an advertisement in the paper. It was noted that the Selectmen will put together an exact paragraph for the Town column.

Joyce Blue questioned the possibility of assessing fines for non-compliance of permits and use of Town lands.

The Board scheduled a work session for Wednesday, July 15th, 2 pm.

The Board reviewed information on Land Use Change Tax values for Lindsay & Steven Kafka (R01-006) and Marla Browning (R09-013-C).

The Board reviewed a notice from Eversource regarding a change in the Town's contact person.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:20 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 15, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Wednesday, July 15, 2020 at 33 Roberts Road. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 2:05 pm.

The Board worked on a spreadsheet listing projects, expenses and revenues to project tax rates for the next 10 years. The Board also reviewed projected bond costs for future road reconstruction projects to determine which method of funding (bonding vs. annual appropriations) to pursue.

The Board discussed the possibility of shimming the paved roads to put off construction a few years giving the Town opportunity to raise the funds annually at a smaller amount. Ed Reilly questioned whether Bull Pasture Road needs to be paved or could it return to gravel. Joyce Blue noted that due to the added cost of an annual audit and interest, raising the funds annually is preferred. Dick Fortin noted that if the projects are bonded, there would be no maintenance costs while waiting for reconstruction.

Road Agent Stubby Heath joined the Board to review the road reconstruction projects. Stubby Heath set forth the following estimated cost to reconstruct Bull Pasture Road: \$100,000 for approximately 7500 yards of material, \$50,000 for truck, \$20,000 per week to rent equipment and \$250,000 for pavement. The option of allowing the road to return to gravel was discussed.

The Board then discussed Stewart Road and noted that the road is 7/10 of a mile long and should cost approximately \$375,000. Dick Fortin questioned whether the projects could be put off until 2022 in order to raise funds. Stubby Heath stated that he would reconstruct an entire road rather than only a portion of the road each year. Dick Fortin questioned how long the project could be put off if the roads were shimmed. Stubby Heath noted that shimming could last a maximum of three years. Stubby Heath suggested using cold patch on Stewart Road so that the project could be delayed for four years.

The Board discussed the option of raising \$250,000 to reconstruct Bull Pasture and leave it as gravel and then to bond in 2023 to reconstruct Stewart Road and pave both roads at that time.

The Board discussed the driveway at the Little White Church and noted that it is private property rather than a Town issue. Stubby Heath offered to donate his time and equipment to fix the driveway.

Stubby Heath noted that the new configuration and four-way stop on Route 153 will require snow removal, thereby increasing the Town's winter costs.

The Board reviewed language for the Town column regarding absentee voting and noted that they will submit information to Columnist Nancy Williams.

Joyce Blue noted that she will be putting together a meeting of the Facility Committee to begin discussions on how to move forward with the Town Hall upgrade.

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 4:05 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 21, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, July 21, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #15 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Matthew Watson joined the Board to review his Building Permit application for a tent platform, boardwalk, hot tub and outhouse. Matt Watson explained that the platform will be 33 x 33 and 20' tall including the tent. Matt Watson questioned whether there are NHDES regulations regarding the outhouse. Dick Fortin noted that there are specific requirements and that there are minimum distance requirements to seasonal highwater table. Joyce Blue requested a plan of the property showing placement of the structures with setbacks. Dick Fortin questioned whether the property will become a rental property and Matt Watson noted that they are considering renting it for "glamping." It was noted that if multiple tents and/or tent platforms are installed, the use will require a Special Exception from the Zoning Board of Adjustment. Matt Watson stated that there will only be one platform and one tent. Matt Watson noted that there will be no water supply and that the hot tub deck is 8x8 and that water will be brought in to fill the tub.

Marla Browning joined the Board to discuss the change in Current Use of her property on Stewart Road. It was noted that excavation has begun and that Assessor Jason Call will be contacted to provide required information to the Board.

Daymond Steer of the Conway Daily Sun joined the Board and questioned the recent activities in Eaton. Dick Fortin noted that the Board is meeting for the first time since being apprised of the events and that no discussion has taken place. Daymond Steer questioned whether the public can be present for the discussion. Dick Fortin stated that in order to protect the reputation of citizens, the Board will most likely discuss the events in Non-Public Session.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on July 7, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 7/19/2020), Manifest and Accounts Payable checks dated 7/20/2020, Building Permit #202014 for Marla Browning (R09-013-A), Notice of Intent to Cut for the Town of Eaton (R13-003), Certificate of Occupancy for Sue Wiley & Whit Whitman (U02-011) and PA-28 Request Form. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin gave an update on the Conservation Commission and noted that the blueberry crop is excellent this year. Dick Fortin stated that there is a lot of traffic on Foss Mountain Road. Ed Reilly questioned whether “no parking” signs should be placed at the pull outs.

Joyce Blue explained that she received a phone call from Sandy Thoms regarding the work being done on Youngs Road and requested that the Selectmen review the work. The Board scheduled a site visit for July 22nd at 2 pm.

Ed Reilly gave an update on the Planning Board and noted that the Board is working on Chapter 2 of the Master Plan.

Ed Reilly stated that the upgrade to Crystal Lake Road has taken place and that the Board should review the road.

Ed Reilly explained that he has been reviewing the Avitar proposal and would like more information on why the Town is not relying on the State website rather than purchasing software. Joyce Blue noted that she has spoken to Ele Border who indicated that the State is moving Towns away from the website and that this software is intended to reduce time and increase accuracy.

Heather McKendry submitted a letter of resignation from the Zoning Board and offered to sit on the Conservation Commission. Dick Fortin stated that the Conservation Commission has expressed support to the Selectmen for appointing Heather McKendry as a regular member. ***Joyce Blue made a motion, seconded by Ed Reilly, to appoint***

Heather McKendry as a regular member of the Conservation Commission. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed correspondence from Primex regarding the Premium Holiday distributions for the Workers' Compensation and Unemployment Compensation programs.

Carroll County Sheriff's Department submitted deputy activity information for the June patrols in Eaton.

Carroll County Commissioners submitted information regarding a Supplemental Appropriation hearing on July 27th.

Building Inspector David Pandora submitted an Inspection Report for Sue Wiley and Whit Whitman (U02-011) recommending issuance of a Certificate of Occupancy.

Granite State Analytical Services submitted water test results for the three samples taken at the Town Beach on July 7th. Dick Fortin noted that he received a phone call from a resident regarding development of a rash from swimming. Dick Fortin stated that he questioned the beach attendants, who have not received any complaints.

The Board reviewed a draft Town Land Use regulation. Ed Reilly suggested an Ordinance specific to Foss Mountain and a separate one for all other Town Land. Joyce Blue noted that it could be one Ordinance with separate sections. The Board will continue working on this Ordinance.

Daymond Steer requested a copy of the information provided to the Town from the Carroll County Sheriff's Department.

At 7:41 pm, Joyce Blue made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss several issues. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 8:33 pm.

Joyce Blue made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:35 pm.

Respectfully submitted,
Lianne M. Boelzner
Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 22, 2020

An emergency meeting of the Board of Selectmen took place on Wednesday, July 22, 2020 at 48 Youngs Road. Present were Selectmen Dick Fortin, Ed Reilly and Joyce Blue and Road Agent Stubby Heath. The meeting was called to order at 2:00 pm.

The Board reviewed the roadwork performed on Youngs Road.

The Board drove to Crystal Lake Road to review the road work on the private section.

The meeting adjourned at 3:15 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

July 31, 2020

A duly-noticed special meeting of the Board of Selectmen took place on Friday, July 31, 2020 on Crystal Lake Road. Present were Dick Fortin and Joyce Blue. The meeting was called to order at 3:07 pm.

Also present were: George Diller, Ken & Linda McKenzie, Michael Burns, Freedom Fire Chief Rob Cunio and Wes Smith of Horizons Engineering.

Wes Smith distributed copies of the original and as-built road plans and noted that the only change is an alteration to one of the pull-outs.

Pull-out #3: Wes Smith explained that the existing culvert has been extended because of the location of the pull out and that it is entirely within the right of way.

Pull-out #2: Wes Smith noted that with this pull-out, the road is wide enough to allow two vehicles to pass. Ken McKenzie noted that this pull-out was crucial because of the lack of sight. Chief Cunio noted that this widened section of road will make it possible to get the larger trucks through.

Ken McKenzie stated that at a prior meeting the Fire Chief stated that there is a response plan for every house as to what trucks would respond and how they would be parked. Chief Cunio stated that in this area a tanker truck would be utilized or that water lines would be laid up the road, depending on the time of year and type of fire.

Pull-out #1: Wes Smith explained that there has been a slight change in location and size for this pull-out and that an extra 10 feet of gravel has been used for this area. Wes Smith stated that the maintenance easements should reflect this change and noted that the increased size makes it easier for vehicles to pass safely.

Turn-Around: Wes Smith suggested that the maintenance easement include the extra fill in this area and the slope area so that the integrity of the 40'x40' turn around can be maintained. Dick Fortin stated that the stump on the east side of the road approaching the 40'x40' turn around should be removed. George Diller stated that he will consider that recommendation and explained that fill was added to the other side of the road to help with equipment access during construction. Wes Smith noted that the fill was placed on the Burns property. Michael Burns stated that he will discuss the issue with his wife before agreeing to any easements.

Chief Cunio expressed concerns regarding winter maintenance and stressed the importance of removing the snow rather than using the turn around for snow storage. Wes Smith noted that the snow may have to be trucked out of area. Ken McKenzie

noted that the maintenance agreement should stipulate that snow cannot pile up in the turn outs or turn around.

Wes Smith explained that he will update the plans to show actual measurements and reference to the maintenance agreement, which will also document the actual measurements. Wes Smith noted that all documents and plans will be reviewed by the attorney, Selectmen and property owner before being signed and then recorded by the attorney. Ken McKenzie noted that the Selectmen cannot sign the plan until all conditions have been met. Wes Smith stated that the easement can be written by the attorney and that the document and plans will go to the Selectmen for review and vote prior to everything being signed.

The meeting adjourned at 3:57 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 4, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, August 4, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #15 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on July 15, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Non-Public Session on July 21, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on July 21, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on July 22, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 8/2/2020), Manifest and Accounts Payable checks dated 7/10, 7/29 and 8/3/2020 and letter to Russ Canavari. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Matthew Watson joined the Board to review his building permit application for a tent platform on Woodland Acres Road. Dick Fortin explained that the proposed structure is considered a residential occupancy and will, therefore, require inspection by the Building Inspector to make sure all codes are met and then issuance of a Certificate of Occupancy. Dick Fortin stated that the other requirement will be adherence to NH RSA 674:41, which requires a Notice of Limited Liability to the Town to release the Town from any liability if an emergency vehicle cannot access the structure in the event of an emergency. Matt Watson stated that he spoke to Eric Thomas at NHDES regarding the outhouse and that he will be working with a soil specialist to determine the high water table. Dick Fortin noted that the permit would only allow one tent and one platform and that if additional tents/platforms are added, it will require approval from the Zoning Board.

The Board opened the following sealed Proposals for Audit Services:

	2020	2021	2022
Graham & Veroff	\$14,150	\$14,650	\$15,350
Roberge & Co	\$10,500	\$6,500	\$6,500
Roberts & Greene	\$7,450	\$7,500	\$7,550

The Board will review the proposals for discussion at their next meeting.

The Board reviewed the year-to-date budget and revenue figures. It was noted that the Town did not have enough Covid-19 related expenses to qualify for State funding, so the beach budget will be overspent. It was the general consensus of the Board to reduce the hours of the beach attendants to ease over spending.

Dick Fortin reported that he explained the sign restrictions in Eaton’s Zoning Ordinance to Quddus Snyder so that he is aware of issues to be addressed regarding the signs he placed on the Timberlake property. Dick Fortin suggested sending a letter indicating that the signs require a permit or must be removed. Joyce Blue suggested putting a notice in the Town Column reminding residents that any sign over 3 square feet requires a Building Permit.

Dick Fortin stated that there has been an increase of bicyclists on Town Land and questioned whether the Town Land Use Ordinance should specify Foss Mountain or all Town land. **Joyce Blue made a motion, seconded by Ed Reilly, that the Town Land Use Ordinance addressing wheeled vehicles apply to all Town land. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

Dick Fortin explained that Michael Callis is filling in his property and gave an overview of the history of whether that property is wetlands. Dick Fortin noted that research is being

done to find the letter written by Mary Gospodarek and to determine how NHDES handled the last reported incident.

Dick Fortin noted that a few residents on Stewart Road have joined together to have high speed internet run to their houses. Ed Reilly requested that John Border be invited to join the next Selectmen's meeting to discuss the status of the grant for internet service in Eaton.

Ed Reilly noted that he received a message from John Hartman asking why the Selectmen did not respond to his letter regarding the signs.

The meeting was recessed at 7:06 pm due to the weather and power issues. The meeting will be reconvened at 6:00 pm on Wednesday, August 5, 2020.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 5, 2020

The duly-noticed virtual meeting of the Board of Selectmen was reconvened at 6:00 pm on Wednesday, August 5, 2020 via Zoom.

Joyce Blue stated that the Building Committee will be meeting on August 12th at 4:30 pm.

Dick Fortin gave an update on Crystal Lake Road and noted that everyone is in agreement that the upgrade has been completed. Dick Fortin explained that due to concerns expressed by Fire Chief Rob Cunio, the road maintenance agreement will specify that no snow is to be stored in the turn around. It was noted that once final plans are drawn up and the road maintenance and easement document is finalized, the plans will be signed and recorded.

State of NH submitted a Statement of Remittance for the Qtr1 Block Grant Aid payment of \$12,555.12.

NHDOT submitted a schedule of the State Highway Block Grant Aid payments for Fiscal Year 2021.

Action Ambulance Service submitted the June 30th activity reports.

Town of Conway submitted information on the Household Hazardous Waste Collection Day to be held on Saturday, September 26th.

The Board reviewed information from Elan City on radar speed signs. It was the consensus of the Board to table any discussion on purchase of these signs pending the public hearing on the four-way stop signs.

The Board reviewed an email from Don Morse regarding access to Conway Lake on Potter Road. Ed Reilly stated that he understood that the access was grandfathered but that parking was the issue. Dick Fortin stated that the Town has no record of a change in property ownership. The Board will send property owner information to Mr. Morse so that he can contact them directly.

The Board reviewed a request for information on Elbow Hill Road. It was noted that due to the records that will need to be reviewed, an extension of 30 days should be requested.

The Board reviewed a letter from In Addition regarding payroll services. The Board discussed several options for future payroll processing. The discussion was tabled until costs from local payroll companies can be obtained.

Ed Reilly made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 7:28 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 13, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Thursday, August 13, 2020 via Zoom. The meeting was called to order at 2:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #16 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

At 2:05 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:00 pm.

Joyce Blue made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board scheduled a non-public session for Tuesday, August 18, 2020 at 3 pm.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:04 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 18, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, August 18, 2020 at the Eaton Town Hall. Present were Selectmen Dick Fortin, Ed Reilly and Joyce Blue. Also present was Town Clerk/Tax Collector Suzanne Raiche. The meeting was called to order at 3:02 pm.

At 3:06 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:41 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:58 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 18, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, August 18, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #16 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Alice Williams joined the meeting to discuss the possibility of borrowing up to a dozen chairs for the Bone Builders to meet in her barn. Dick Fortin noted that he would prefer that the folding chairs be used as having items returned has been a problem in the past. Alice Williams explained that the barn floor is not level which is why they are requesting use of the sturdier brown chairs. Alice Williams stated that the barn is not heated so the chairs would be returned to Town Hall in early fall. Joyce Blue stated that she would support lending the brown chairs. Ed Reilly stated that this group has always been respectful of the Town and will return the chairs. It was the consensus of the Board to permit the Bone Builders to borrow 12 of the brown chairs to be returned before winter.

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on July 31, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on August 4, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on August 5, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on August 13, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on August 13, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 8/16/2020), Manifest and Accounts Payable checks dated 8/17/2020, Building Permit #2020015 for James Brooks (R05-026), Building Permit #2020016 for Sarah Arsenault & James Baxendell-Young (R11-013-A) and Agreement to Cut Timber with Northern Forest Resources. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin stated that he has reviewed the budget and expenses for the winter sand project and gave an overview of possible expenses if winter snow begins early.

Dick Fortin stated that he received another email from the Carbones regarding the lights at Town Hall and the Town Garage expressing their frustration that the Town has done nothing to address their concerns. Dick Fortin stated that the Town has hired electricians, moved lights and put up shields. It was decided that the Board will send a letter to the Carbones outlining the steps taken by the Selectmen.

Dick Fortin explained that he spoke to John Border regarding the issue of Town Hall becoming a hot spot and stated that it is not part of the grant proposal which is pursuing fiber optics.

Dick Fortin stated that Mike Mahanor has requested permission to cut the wood that the Town crew discards at the Town pit and deliver it to anyone in Town who may need the wood. Dick Fortin noted that in the past there had been a pile at the Town Garage that was available to residents. The Board will research liability issues with the insurance company and further discuss ways to separate the Town wood pile from that which would be available to residents. Ed Reilly stated that the Town should take advantage of this offer.

Dick Fortin stated that Marnie Cobbs will research the issue of misinformation regarding the kayak access on Potter Road.

Dick Fortin stated that he and Road Agent Stubby Heath walked the Town's Thurston Pond Road property and found a level building area, which makes it easier for the Town to sell the property as it does not require Planning Board approval for Steep Slopes. The Board will request information from Atty. Richard Sager on performing an auction of tax deeded properties.

The Board discussed several signs which are in violation of the Zoning Ordinance and will be drafting a letter to the property owners.

Joyce Blue gave an update on the Building Committee and explained that the Committee is discussing renovations to Town Hall rather than an addition. Joyce noted that Fire Chief Glenn Merrill and Building Inspector David Pandora will be invited to join the Committee at their next meeting on September 14th to review code compliance requirements. Joyce Blue stated that she is also contemplating the proposal of an addition so that the Town Clerk/Tax Collector and Selectmen can remain operational during renovations. Ed Reilly questioned how the addition would be used after renovations were complete and Joyce Blue stated it could remain an office or be used for storage. Ed Reilly stated that the downstairs space should be considered as it is easier access. It was noted that Ian Blue will be joining the Committee and that he will be an invaluable resource.

The Board reviewed an email from Jess Davis regarding work to be done at the Eaton Center and Snowville Cemeteries. It was noted that the estimate is \$175 over the previously approved expenditure of \$2000. ***Dick Fortin made a motion, seconded by Joyce Blue, to accept and approve the \$2175 estimate for repairs at the two cemeteries. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board reviewed an email from NHMA Atty. Greyes regarding the definition of "commodities" as it relates to RSA 95:1. The Board reviewed the Procurement Policy and noted that at minimum, three estimates should be obtained for equipment rental.

Carroll County Sheriff's Department submitted Deputy activity reports for the month of July.

Granite State Analytical Services submitted water test results for the three samples taken at the Town Beach on August 6th.

North Country Council requested information on any projects to be considered for inclusion in New Hampshire's Ten-Year Transportation Improvement Plan. It was noted that Eaton must be a member of the Council to submit a project for consideration.

The Board discussed the Audit Proposals and requested that a meeting be set up with Roberge & Company on September 15th and Roberts & Greene on October 6th.

The Board discussed the status of the Crystal Lake Road project. It was the consensus of the Board that all signed documents and plans should be submitted to the Town Office and that the Selectmen will review and sign the plans at their next meeting. Dick

Fortin noted that all property owners and Fire Chief Cunio must sign off before the Selectmen receive the plans.

The Board reviewed the Regulation of Town Land Use Ordinance and amended the fine to \$50.00. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Regulation of Town Land Use Ordinance as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:58 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 1, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, September 1, 2020 via Zoom. The meeting was called to order at 6:05 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #17 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Special Meeting on August 18, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on August 18, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Regular Meeting on August 18, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 8/30/2020), Manifest and Accounts Payable checks dated 8/31/2020, Building Permit #2020017 for Michael

& Linda O’Neill (R04-009-A). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that Fire Warden Larry Nash reported that a resident had a fire with no permit and as no one was watching the fire, Larry Nash requested that the Freedom Fire Department bill the property owner for the call. It was also reported that another property owner has had multiple brush fires that have gotten away from him and asked that he also be billed by the Freedom Fire Department. It was the consensus of the Board to bill the two property owners.

The Board discussed two recent emergency calls and requested that the call log be obtained from the Sheriff’s Department for review and further discussion.

Atty. Rick Sager joined the Board to discuss an auction of Town property. Atty. Sager gave an overview of the process and explained that he would take care of the advertising, posting of signs on the properties, perform the closing and prepare the deeds. Atty. Sager stated that the Selectmen would need to grant him Power of Attorney which would allow him to execute all documents on behalf of the Town. Atty. Sager noted that the Town can collect all uncollected taxes, interest and a 10% penalty based on the assessed value and that any monies collected over that amount, are to be returned to the former owner. Atty. Sager explained the process of the Town keeping the proceeds if the former owner cannot be located. Dick Fortin noted that the Town also has two parcels of land with no deed. Atty. Sager explained that the lots are sold “As Is, Where Is” and the new owner could file a petition with the Court to grant a clear title. Joyce Blue questioned whether the parcels typically sell for enough to cover back taxes if no minimum bid is required. Atty. Sager stated that generally, lots sell for one-third to one-half of the assessed value. Dick Fortin stated that the Town Vault may be slated to go for auction and that the building is on land not owned by the Town. Dick Fortin questioned whether the Town pays any fees if a lot does not sell. Atty. Sager stated that there are no fees to the Town unless there are minimum bids requirements. After further discussion, **Dick Fortin made a motion, seconded by Joyce Blue, to proceed with the auction of the properties taken for tax deed in 2016 and the two lots in Snowville. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

Dick Fortin questioned whether the Town Clerk’s bi-weekly report had been submitted. It was noted that the Board will send a reminder.

Dick Fortin explained that the Watson property on Woodland Acres Road is extremely steep and that Matt Watson has been advised of the Steep Slope Ordinance. It was noted that Matt Watson will be advised to contact the Planning Board prior to work being done to the driveway.

Dick Fortin stated that he spoke to Road Agent Stubby Heath regarding the possibility of storing fire wood at the garage. Stubby Heath indicated that there would be no room but that he will put aside the collected logs for Mike Mahanor.

The Board discussed the hours for the Beach Attendants for Labor Day Weekend. It was the consensus that the beach be covered Friday through Sunday.

The Board discussed the schedule for moving furniture at Town Hall prior to the installation of the new floor. It was noted that the Highway Crew will assist with the move on Friday, September 11th.

Dick Fortin stated that pictures have been taken of the right-of-way for the Conservation Commission timber sale to make sure that the property is returned to its original condition.

Ed Reilly gave an update on the Planning Board and noted that the Board is working on Chapter 2 of the Master Plan.

The Board reviewed an email from Quddus Snyder regarding his septic system on Youngs Road. Dick Fortin noted that the Board asked that a certified inspector be contacted to inspect the system. Quddus Snyder's explanation that he had a phone conversation with the inspector does not relieve him of his obligation to address an uninspected septic installation.

The Board reviewed the Zoning Ordinance pertaining to signs and will prepare letters explaining that a Building Permit is required for any sign over 3 square feet.

The Board reviewed an email from John Border giving an update on the Carroll County Broadband Committee. The Board reviewed an email and service map from John Maher of Charter/ Spectrum. It was noted that the Board will forward the service map to John Border. Ed Reilly asked if the issue will be put before the voters at Town Meeting. Joyce Blue noted that information will be put together to make available to voters before Town Meeting.

Health Trust submitted information on the FY2020 Surplus to be returned to the Town in November.

The Board reviewed an email from Dennis Sullivan regarding the Henney Historical Fund. ***Dick Fortin made a motion, seconded by Joyce Blue, to reappoint Dennis Sullivan to the Board of the Henney Historical Fund for a term of six years. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board reviewed the 2020 Legislative Update prepared by Town Counsel.

The Board reviewed the 2021 Zoning Amendment Calendar for Town Meeting.

The Board reviewed the year-to-date budget worksheet and revised estimated revenues.

Ed Reilly requested that Road Agent Stubby Heath keep a record of the culverts being replaced and to note size and location for future reference.

Ed Reilly asked about the Public Hearing regarding the four-way stop. It was noted that NHDOT will be contacted to schedule the Hearing.

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:52 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 8, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, September 8, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 11:00 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$5,543.73 for 11 items.

Dick Fortin noted that a report from the Town Clerk has once again not been received.

Dick Fortin gave an update on the floor installation and noted that the Highway Crew will be moving the furniture on Friday, September 11th.

Dick Fortin requested that the Conservation Commission be permitted to meet inside for their meeting on September 14th. It was the consensus to permit the meeting indoors as long as they follow all Covid-19 guidelines.

The Board discussed the granted request for a group to utilize the beach and noted that it was to be a maximum of 10 people. Dick Fortin noted that the Beach Attendant indicated there were closer to 20 people and that the parties involved need to be informed that permission will not be granted in the future.

Dick Fortin explained that runoff from heavy rains flows out of the beach parking lot down the boat ramp and into the lake. Dick Fortin suggested that the Town should consider rerouting the runoff so it is trapped by the vegetation beside the ramp to prevent constant introduction of sand into Crystal Lake. Dick Fortin will bring this suggestion up at the Conservation Commission meeting to see if they would be willing to cover the expenses. Dick Fortin also suggested moving the porta-potties from the current location to the opposite end of the beach next year as the current location increases the use because of its proximity to Route 153. Dick Fortin also noted that shrubs could be planted to make the units less visible.

Ed Reilly stated that he understood that the top coating of Stewart and Bull Pasture Roads were not going to be done this year. Dick Fortin explained that because the road projects are being delayed, the roads were top coated to smooth them out for winter.

Joyce Blue noted that the Building Committee meeting has been rescheduled for Monday, October 5th.

Signature items included a Supplemental Notice of Intent to Cut for Ephraim Thompson Farm (R10-029) and correspondence to Quddus Snyder, Barker Ostendorf Inc. and Rui & Faith Timberlake-Alves.

Ed Pliner & Pam Burns filed a Building Permit application for a 35x30 2-car garage with attached shed at 190 Brownfield Road (U02-019). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202018).

NH Department of Environmental Services advised that the Camp Waukeela Water System is temporarily out of service.

In Addition advised that ConnectPay is interested in taking over the Town's payroll processing at the same cost for next year. It was the consensus of the Board to move forward with ConnectPay.

Carroll County Sheriff's Department submitted the August Deputy patrol detail sheets.

The Board reviewed an email from Jerry and Polly Vanasse. It was noted that Road Agent Stubby Heath will review the issue and report back to the Board.

The Board reviewed call information on two emergency responses in Eaton. Dick Fortin will discuss the calls with Center Conway Fire Chief Merrill.

The Board recessed the meeting at 12:55 pm. The Board reconvened at 1:38 pm.

The Board reviewed a deed for a land lease. It was noted that the Board will send a letter to the property owner outlining the Zoning Ordinance and Current Use requirements if the property is developed.

The Board discussed the beach and costs for next year. Dick Fortin explained that concerns have been expressed regarding milfoil and questioned whether the beach attendants could monitor the boat ramp. Joyce Blue suggested keeping a log of boat numbers in case there is an issue.

The Board discussed the culvert on Paul Hill Road and noted that there are issues due to beavers and that the Road Agent would like to replace the existing metal culvert with a plastic smooth walled culvert. It was noted that a large excavator will be rented for the project to minimize the road closure impact.

The Board reviewed the audit proposals in preparation for the next meeting.

The Board reviewed each parcel of land slated for public auction. ***Joyce Blue made a motion, seconded by Dick Fortin, to auction the tax deeded parcels and the Town Vault. Motion unanimously carried.***

The meeting adjourned at 3:45 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 15, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, September 15, 2020 via Zoom. The meeting was called to order at 6:02 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #17 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on September 1, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on September 8, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Dick Fortin, to ratify the following items signed out of session: Payroll Manifest (week end 9/13/2020), Manifest and Accounts Payable checks dated 9/14/2020, Building Permit #2020019 for Ed Pliner & Pam Burns (U02-019), Building Permit #202020 For Mark & Marci Labrie (R11-025-B) and Yield Tax Warrant for Ephraim Thompson Farm (R10-029). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Matthew Watson joined the Board to discuss his property on Woodland Acres Road. Matt Watson explained that the original tent is not available so they will be erecting a round yurt at the same location. Dick Fortin noted that an updated Building Permit application will need to be submitted showing all the updated sizes and details of what will be built. Matt Watson explained that an old logging road is being used to access the property and that they have been working on the road for the past 1-1/2 years. Matt Watson stated that the driveway will go up about half way and that a parking area will be constructed so that vehicles are not going all the way to the top of the hill. Dick Fortin explained that the Planning Board Chairman mapped the property and noted that the property exceeds the allowable 15% slope, which means that Planning Board approval is required. Matt Watson stated that they are widening and filling the driveway. Dick Fortin stated that it is the slope, not the final product, that determines whether the Steep Slope Ordinance applies. Matt Watson stated that a culvert will be installed and that planters are being used. Dick Fortin stated that runoff from this driveway is the major concern and that the Selectmen cannot issue a Building Permit without Planning Board approval. Matt Watson questioned whether there is a way to move forward with the yurt while waiting for Planning Board approval and noted that work on the driveway can be postponed until next spring. Ed Reilly suggested speaking with the Planning Board Chairman. Matt Watson stated that they can park on the flat spot and walk up to the yurt and that the driveway can be blocked off with boulders. Dick Fortin questioned whether the Selectman can walk the property. Matt Watson stated that he would want to be present and noted that he will be in the area in about 1-1/2 weeks.

Jim Roberge of Roberge & Company joined the Board to discuss audit procedures and the responsibilities of the Town and the audit firm. Jim Roberge explained that the Town prepares a trial balance and the audit firm assists in preparing financial statements so that an audit opinion can be produced. Jim Roberge noted that if the audit firm finds areas of weakness or concern, it will be discussed with the Selectmen. Dick Fortin noted that the submitted payment schedule has an increased payment for the first year. Jim Roberge explained that the first year requires additional work as the beginning balances must be tested for accuracy and that procedures must be put in place. Jim Roberge stated that a report could be provided without performing a full audit, if that is acceptable to a bonding company. Joyce Blue noted that the Bond Bank has indicated that a full audit will be required. Jim Roberge suggested asking the Bond Bank if an MS-535 would be acceptable rather than a full audit.

The Board discussed the skim coat on Bull Pasture and Stewart Roads. Ed Reilly questioned whether that type of expenditure should have come before the Board. Joyce Blue noted that the expense was discussed a few months ago.

Ed Reilly stated that the recent letter from Quddus Snyder should be forwarded to Sheriff Richardi and Town Counsel for guidance.

Dick Fortin explained that he spoke to Fire Chief Glenn Merrill regarding the two emergency services calls in Eaton and gave an overview of each call.

Dick Fortin stated that he spoke to Road Agent Stubby Heath regarding the ditch on Glines Hill Road in front of the Vanasse property and reported that it will be fixed this week.

Dick Fortin noted that the Highway Department will be replacing the culvert on Paul Hill Road, which will require that the road be shut down next Tuesday morning. It was noted that the Fire Departments and Action Ambulance will be notified of the road closure.

Dick Fortin gave an update on the Conservation Commission. Dick Fortin reported that Town Forester Dan Stepanaukas has suggested slowing down in the frequency of timber sales on Town lands; most of the sales for improvement cuts have been completed and it would be best to reduce the annual cut. Dick Fortin noted that the Commission suggested the Town pursue water quality grant funds to work on the beach parking lot.

Ed Reilly submitted the Sheriff traffic patrol summary report for the Board's review.

Ed Reilly noted that there are traffic cones at the end of Long Pond Road once again. The Board will research the status of the road for further discussion.

Ed Reilly questioned the procurement policy as it relates to rental of equipment and suggested obtaining Counsel's opinion.

Joyce Blue explained that Wayne Bradbury has offered to clean out the Eaton Cemetery and put Round Up around the stones. Dick Fortin noted that you must be licensed to spray Round Up in that capacity. It was the consensus of the Board to approve Wayne Bradbury to do clean up work in the Cemetery.

Joyce Blue stated that Ele Border is willing to assist with the General Election in November.

The Board reviewed a letter from Mark and Kristine Carbone regarding the lighting at Town Hall.

The Board discussed the next public meeting to review the four-way stop signs. It was noted that William Cass will be contacted to set a meeting for the last week in September.

At 8:42 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 8:53 pm.

Dick Fortin made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely

the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:57 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
September 30, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Wednesday, September 30, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 10:00 am.

Signature items included Notice of Intent to Cut Wood for the Town of Eaton (R13-003).

Burton & Linda Day filed a Building Permit application for a generator on a concrete pad at 7 Woodland Acres Road (R05-012). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202021).

At 10:17 am, the Board left Town Hall to perform several site visits in preparation of the tax sale.

The Board returned to Town Hall at 12:07 pm and the meeting was adjourned.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

September 30, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Wednesday, September 30, 2020 at the Evans Memorial Building and also accessible via Zoom. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 4 pm.

Dick Fortin opened a Public Information Meeting regarding the sharp corner of Route 153 at the junction with Glines Hill and Ridge Roads. NHDOT personnel present were: Assistant Commissioner William Cass, Traffic Engineer William Lambert and District 3 Engineer Alan Hanscom. William Cass gave an overview of the temporary placement of the signs, curbing and indicated that input is being solicited before making the decision as to whether the changes will become permanent or removed.

Betsy Gemmecke spoke in support and stated that it makes the corner safer. Don Gemmecke spoke in support and stated that it helps people coming from Glines Hill Road safely enter Route 153. Peter Klose stated that the traffic has slowed down coming north and questioned whether something could be done to slow the traffic heading south. Eleanor Border stated that the stop signs make it safer to enter Route 153 from Glines Hill Road.

Steve Jones stated that his understanding was that the stop signs were to slow down the traffic and noted that it does not do that as people roll through the stop signs. William Cass stated that the immediate focus was to reduce the accidents at the corner. Steve Jones stated that the stop signs do not reduce the accidents.

Heather McKendry explained that Jennifer Rust lives on Ridge Road and watches the traffic go straight rather than follow Route 153 and have to turn around in her driveway. It was noted that the stop signs help alleviate this issue. John Hartman stated that the stop signs do slow down the traffic even if they do not come to a complete stop and suggested placement of a "Conway" sign with an arrow.

Jane Gray stated that tractor trailers have a difficult time making the turn coming north because of the curbing and noted that they have to go into the oncoming lane. William Cass stated that they have noticed the issue and will discuss possible solutions to the narrow intersection. Richard Heath stated that trucks cannot make the corner and questioned the issue of snow removal for the winter as the curbing tightens the corner. Wayne Bradbury stated that the stop signs are a major improvement even if people are not stopping. Wayne Bradbury suggested additional signage to make sure people are going in the right direction.

Linda Barton stated that there is a lot of clutter on the corner because of the flags and signs which makes it challenging. Mark Griffin stated that most vehicles do stop and indicated that enforcement would help. Mark Griffin stated that additional signs would add to the clutter. Jane Gray questioned painting reflective arrows on the guard rail. John Hartman noted that some of the signs are difficult to see because of the foliage and suggested moving them closer to the Church.

Dick Fortin read an email from Eleanor Jenkins in support of the stop signs. Dick Fortin stated that Greg Grinnell also spoke in support of the stop signs but noted that the traffic is still moving too fast in front of the store.

Judy Fowler spoke in favor of the signs as it is easier to come off Ridge Road onto Route 153. Nancy Williams stated that the stop signs make the corner safer. Beth Griffin stated that the stop signs are a big improvement and that she observed a back up of approximately 30 cars only once. Beth Griffin noted that the Sheriff's Department is doing a great job giving tickets to those vehicles not stopping.

Tim Ostendorf spoke in favor of the stop signs but noted that the increase in noise is a little inconvenient for the guests at the Inn. Sheriff Richardi stated that if the stop signs become permanent, adjustments will have to be made in the corner to make it safer for tractor trailers to make the turn without going into oncoming traffic.

Kim Bowker spoke in favor of the stop signs and noted that Dave Condoulis feels it will make plowing safer at the corner properties. Candace Maher stated that the stop signs appears to slow traffic down and suggested a sign that shows the direction of Route 153 to make sure people go in the right direction. Peggy Wescott noted that the stop signs are slowing down the traffic and that no one has hit her house. Sheriff Richardi noted that the house has been hit several times but that stop signs would not have kept them from happening. Dick Fortin noted that in the month of August, the Deputies stopped 14 vehicles for failure to stop and 13 vehicles for speeding. Wayne Bradbury stated that many accidents on the corner are not reported.

Carroll Shackford stated that the rubber curbing is difficult to navigate as vehicles crowd the inside of the corner and also noted that when traveling south, you cannot see up Ridge Road from the stop sign. Don Gemmecke noted that you can see if a vehicle is stopped on Ridge Road and indicated that there has been a tremendous increase in traffic in the area. Carroll Shackford questioned the feasibility of blinking lights. William Lambert explained that flashing lights would be an issue with residents on the corner.

John McBride stated that he is not in favor of the stop signs and has observed traffic backed up to the cemetery. John McBride stated that signage showing which direction Route 153 travels is needed.

Carroll Shackford questioned whether a true four-way corner can be constructed and noted that it backs up traffic. Wayne Bradbury stated that there has been a steady line of traffic but he has not observed it backed up in either direction. Betsy Gemmecke suggested additional signage that points Route 153 in the right direction and thanked the Town for removing the bamboo which makes it easier to see on the corner.

Dick Fortin explained that the Selectmen will further discuss the issue with NHDOT and make a decision based on the input received from residents. William Cass noted that positive feedback has been received and that if the Town wants to make the four-way stop permanent, the change will take place in the spring. William Cass explained that the signs would remain but the rubber curbing would be removed for the winter. William Cass noted that the curve ratios would be reviewed over the winter and that a survey would be done to develop a final plan. William Lambert stated that either additional signs or relocation of signs will also be reviewed.

Dick Fortin questioned methods for slowing traffic coming from the north into the Village by the store. William Lambert suggested a digital speed limit sign as an effective means of slowing down the vehicles.

William Lambert submitted a traffic study for the Selectmen's review and recommended raising the speed limit south of the Village between Freedom and Eaton to 40 mph so that when the limit is reduced to 30 mph coming into the Village, drivers naturally slow down. William Cass asked that the study be shared with Sheriff Richardi for his input.

The meeting adjourned at 5:08 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 5, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Monday, October 5, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 9:00 am.

The Board left Town Hall to perform a site visit at the Watson property on Woodland Acres Road.

The Board returned to Town Hall and the meeting was adjourned at 10:25 am.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 6, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, October 6, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #18 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Matthew Watson joined the Board to discuss his application for a Building Permit. Dick Fortin explained that the Board has reviewed and discussed the application and that there will be conditions on the permit. Dick Fortin stated that the seasonal high water table will have to be delineated prior to construction of the outhouse. Matt Watson stated that he would like to use a compost toilet outhouse and noted that once the final decision has been made, he can advise the Board. Matt Watson explained that he will spend the next few weeks working on the footings and frame and that the outhouse will most likely not be constructed until the Spring. Joyce Blue questioned whether there will be electric at the tent platform and Matt Watson stated that in the Spring he will pursue electric service at the site. Dick Fortin stated that Building Inspector David Pandora must perform inspections and that a pre-construction visit would be advisable before proceeding. Matt Watson stated that he is following building codes but he will contact David Pandora to review the project once again. Matt Watson stated that the platform is ADA compliant. Dick Fortin listed the following conditions for the Building Permit: 1. The outhouse is to be identified and approved by either NHDES or the Board of Selectmen;

2. No potable water system, no cistern, or container system is permissible as there is no septic system in place; water can only be carried in and not stored; 3. No rental of the property may occur until a Certificate of Occupancy has been issued by the Town. Matt Watson stated that he will work with the State to come up with the best solution for an outhouse. Dick Fortin suggested small solar panels to power a small heater and fan for the composting toilet. Dick Fortin noted that once a Building Permit has been issued, it gives the Selectmen authority to visit the property at any time.

Tamar Roberts of Roberts & Greene joined the Board to review their proposal for audit services. Tamar Roberts gave an overview of the company and what would occur during an audit and indicated that it would take 2-3 days on site to review and gather all pertinent information. Dick Fortin noted that the Board is considering bonding for road projects, which requires a formal audit. Ed Reilly questioned if there is another means to satisfy the bonding company. Tamar Roberts noted that a compilation may not fulfill the requirements for bonding and that specifics should be obtained from the bonding company.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on September 15, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Non-Public Session on September 15, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on September 30, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting with NHDOT on September 30, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on October 5, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 9/27/2020), Manifest and Accounts Payable checks dated 10/5/2020, Pistol Permits, Waiver of Municipal Liability for Private Road by Matthew Watson and Yield Tax Warrant for John Thomas Flavin (R03-003). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that Marnie Cobbs submitted an email regarding milfoil and wanted to ban all motorized boats from Crystal Lake, which would not be approved by the State. Dick Fortin stated that the proposal would be to monitor all boats entering the lake and perhaps it could be done by the beach attendants. Ed Reilly suggested drafting

a policy and detailing the role of the beach attendant. Dick Fortin noted that it is unclear as to whether the Town or State owns the boat ramp. Joyce Blue questioned a designated site where the boat owners can go to clean off a boat before entering the lake. Dick Fortin stated that Cliff Cabral will charge approximately \$300 to check Crystal Lake for any signs of milfoil.

Dick Fortin noted that no report has been received from Suzanne Raiche and that a reminder should be sent. Ed Reilly will draft up a letter.

It was noted that Joyce Blue is interested in one of the properties being auctioned and will recuse herself from any further discussions involving the auction.

The Board discussed drafting a letter to NHDOT outlining the Board's understanding of items to occur before winter at the four-way stop. The Board will review the traffic study so that further discussions can take place regarding the possibility of reducing the speed limit south of the Village.

Dick Fortin requested that Josif at Hoyle Tanner & Associates be contacted to verify that the Potter Road bridge is on schedule for next spring.

The Board discussed the possibility of opening Town Hall to one resident at a time for vehicle registrations. The Board will layout procedures for further discussion at their next meeting. Ed Reilly noted that he is not in favor of opening Town Hall. Dick Fortin suggested making appointments to reduce the waiting time outside.

Dick Fortin explained that a Conway resident has requested that Potter Road be plowed on the Eaton side to his property. The Board discussed the condition of the road and noted that in its current condition, it is not adequate for plowing or storage of snow. It was the consensus of the Board to deny the request.

The Board reviewed the invoice from Milford Flooring. It was the consensus of the Board to request that Milford Flooring cover the cost of the plumber to replace the two toilets and to have them pick up 3 or 4 of the extra boxes of tiles.

Ed Reilly questioned whether NHMA has been contacted regarding the interpretation of the Procurement Policy. It was noted that Ed Reilly will contact the legal department for clarification.

Joyce Blue noted that Wayne Bradbury has cleaned the Eaton Cemetery and noted that a thank you letter should be sent.

Joyce Blue gave an update on the Building Committee and explained that the Committee is reviewing interior renovations and enclosing the handicap ramp.

State of New Hampshire submitted a statement of remittance for the municipal aid payment of \$2,604.39.

The Board reviewed a proposal from Marnie Cobbs to bind Town Reports from 1981-2020. ***Ed Reilly made a motion, seconded by Joyce Blue, to approve the project and apply for funding from the Henney Historical Fund and to authorize Dick Fortin to sign the application on behalf of the Board. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Carroll County Sheriff's Department submitted Deputy activity sheets for September 2020.

Action Ambulance Service submitted the August 2020 reports for the Board's review.

June Garneau of Mapping & Planning Solutions advised the Board that the Town's Hazard Mitigation Plan is due to update in 2021.

The Board reviewed the Notice of Grant Award for CARES Act Funding from the Federal Elections Assistance Commission. ***Ed Reilly made a motion, seconded by Joyce Blue, to authorize Richard Fortin, Chairman, to sign the Grant Agreement (Form P-37) and all supplemental documents on behalf of the Board of Selectmen. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board noted that the Grant could be up to \$1,334.25 in unanticipated revenue. It was noted that RSA 31:95-b was adopted at Town Meeting in 1994 authorizing the Selectmen to accept unanticipated revenues. ***Ed Reilly made a motion, seconded by Joyce Blue, to accept the CARES Act grant allocation as unanticipated revenues. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board reviewed the Certification Regarding Drug Free Workplace (attached). It was noted that the Town has a Drug and Alcohol Policy in place for all employees and elected officials. ***Ed Reilly made a motion, seconded by Joyce Blue, to accept the Certification Regarding Drug Free Workplace and to authorize Dick Fortin, Chairman, to sign the Certification on behalf of the Board of Selectmen. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Joyce Blue made a motion, seconded by Dick Fortin, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:40 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 15, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Thursday, October 15, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 9:00 am.

Ed Reilly gave an overview of the Watson's Steep Slope application review at the Planning Board meeting.

The Board discussed opening Town Hall. After discussion and review of draft procedures, it was the consensus of the Board to not permit any use of Town Hall other than for Town business.

The Board discussed the request for winter plowing and inspected the northern terminus of the Potter Road. It was the consensus of the Board to stay with the original decision of not plowing the road.

The Board performed a site inspection of Kafka's property on Potter Road.

The Board discussed rugs to protect the new flooring at Town Hall. It was the consensus of the Board to purchase three rugs.

The Board returned to Town Hall and the meeting was adjourned at 10:13 am.

Respectfully submitted,

Richard Fortin

Richard Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

October 20, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, October 20, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #20 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Heather McKendry joined the Board to discuss the position of Deputy Town Clerk/Tax Collector. Dick Fortin explained the hours of operation and noted that there is training available in early November. The Board reviewed pay rates. Heather McKendry noted that she reviewed the duties of the position on the NH Municipal Association website. ***Joyce Blue made a motion, seconded by Ed Reilly, to hire Heather McKendry as Deputy Town Clerk/Tax Collector. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on October 6, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on October 15, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 10/11/2020), Manifest and Accounts Payable checks dated 10/19/2020, Equalization Data Certificate, Building Permit #202024 for Lindsey & Steve Kafka (R01-006), Building Permit #202025 for Willis Williams (R09-020) and Building Permit #202026 for South Eaton Meeting House (R06-036). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that he spoke to Center Conway Fire Chief Glenn Merrill regarding the Neville property on Potter Road and explained that emergency responses will access the property via Route 153 in Eaton during winter months. It was the consensus of the Board to not plow during the winter as requested by the property owner.

Dick Fortin stated that he spoke to Jim at Milford Flooring and explained that four boxes of tile will be returned and that a credit was applied to the invoice.

Dick Fortin stated that the Conservation Commission will be holding a work day on Foss Mountain on Saturday.

Dick Fortin questioned whether the Watsons were given permission to work on the driveway. Ed Reilly noted that the Planning Board granted permission to work on the driveway on the flat area only. Dick Fortin stated that there is an excavator on site and that site inspections should be performed.

Ed Reilly submitted the summary Sheriff's Department report for review and noted that the Deputies are roaming through the Town rather than focusing on the four corners. It was noted that the Deputies should be directed to focus more time in the Village.

Dick Fortin made a motion, seconded by Joyce Blue, to waive the \$5.00 fee for the South Eaton Meeting House Building Permit. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed an email from Eleanor Jenkins regarding the Bone Builders group. It was the consensus of the Board to not permit Bone Builders to use Town Hall at this time due to the pandemic.

The Board reviewed emails from Tamar Roberts and Jim Roberge regarding possible changes to audit fees if the Town opts for a one-year contract.

Primex submitted renewal costs for the 2021 Property & Liability, Workers' Compensation and Unemployment programs.

HealthTrust advised the Town that the return of surplus in the amount of \$1,776.57 will be sent in November.

HealthTrust submitted health insurance renewal rates for 2021.

NH Department of Revenue Administration submitted information on the 2020 Equalization process.

Josif Bicja of Hoyle Tanner & Associates advised that the Potter Road bridge project is on schedule and that advertising will begin late November or early December.

The Board review and amended the Policy for opening Town Hall.

The Board reviewed the estimated 2020 tax rate. The Board discussed whether to utilize the fund balance to reduce the rate or to leave the rate static to fund upcoming road projects. ***Dick Fortin made a motion, seconded by Joyce Blue, to set the 2020 tax rate at \$14.26 as proposed. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

At 8:10 pm, Dick Fortin made a motion, seconded by Joyce Blue, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 8:20 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 8:34 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 3, 2020

The Regular Meeting of the Board of Selectmen took place on Tuesday, November 3, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 1:10 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$153,285.28 for 24 items. The Payroll manifests were also reviewed and signed.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on October 20, 2020 as written. Motion unanimously carried.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on October 20, 2020 as written. Motion unanimously carried.

Dick Fortin submitted a draft letter to William Cass of NHDOT for the Board's review and amendment.

Dick Fortin explained that following a phone call regarding a cemetery plot in the Snowville Cemetery, he marked corners of a plot and noted that they are not uniform in size. Ed Reilly questioned the number of plots that have not been sold and Dick Fortin noted that there are at least 30 not sold. Joyce Blue stated that there are several variations of the cemetery map and suggested highlighting all plots that are available for sale. Dick Fortin stated that an inquiry was also received regarding whether the Town would permit a burial without a casket. The Board will further research this issue. The Board discussed the flags and plaques and Ed Reilly will contact Sherm DeWitt to retrieve the items and return to Town Hall.

Dick Fortin explained that a ramp has been built by the sand pile and Stubby Heath has asked about erecting a light for the ramp. It was noted that the light will be placed to shine toward the sand pile and put on a switch.

The Board discussed the heating system at Town Hall. Hurteau Heating will be contacted to clean the furnace and will be asked about a Hepa filter for the system.

Chris Kennedy met with the Board to discuss School Board items. Dick Fortin questioned whether the Town is charged for students who attend a Charter School. Chris Kennedy stated that he will research that and also noted that when students become home schooled, the tuition does not get adjusted until the next year.

The Board reviewed information for the property auction. The Board reviewed an email from Chad Miller and requested that Mr. Miller be sent the applicable State Statutes and be advised that he is welcome to attend the auction and bid on his former property. Dick

Fortin explained that Sue Hoople has researched lot 12A on Brownfield Road and has determined that it is part of the Fisher's lot so it must be removed from the auction list. The Board will prepare a letter to the property owners explaining the research and noting that as of January 1, 2021 their lot will be adjusted to the new size.

The Board discussed the difference between a flag and a sign and placed this issue on their agenda for the next meeting.

Ed Reilly questioned whether the climate change and drought and subsequent dry wells should become part of the Town's Master Plan. Dick Fortin stated that they are private wells rather than a Town issue. Joyce Blue questioned the feasibility of an assistance program for people who experience that issue. Dick Fortin stated that it is a personal responsibility and not part of the Town's oversight.

Signature items included the Property Auction Agreement with NH Tax Deed & Property Auctions, Limited Power of Attorney for Richard Sager and Right-of-Way Agreement Plan for the private section of Crystal Lake Road.

Suzanne Raiche presented the Avitar Clerk/Motor Vehicle Purchase and Installation Agreement. The Board noted that there will be an annual support fee of \$3200. **Joyce Blue made a motion, seconded by Ed Reilly, to purchase the software and sign the Agreement. Motion unanimously carried.** The Board signed the Agreement with Avitar.

At 3:00 pm, Dick Fortin made a motion, seconded by Joyce Blue, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:56 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed the Hazard Mitigation Grant paperwork. **Dick Fortin made a motion, seconded by Ed Reilly, to accept the terms of the Hazard Mitigation Grant Program as presented in the amount of \$6,999.75 to update the Town of Eaton's local hazard mitigation plan and that the Board acknowledges that the total cost of this project will be \$9,333.00 of which the Town will be responsible for a 25% match of \$2,333.25. Motion unanimously carried.**

Iiro Lehtinen filed a Building Permit application for a 96 square foot deck and 120 square foot dock on Eaton Road (R04-007). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202027).

Tristan & Lisa Wilkins filed a Building Permit application for access stairs and 6x6 deck at rear of house at 2553 Eaton Road (R04-005). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202028).

State of NH submitted a Statement of Remittance for the Qtr 2 Highway Block Grant payment of \$12,555.12.

Carroll County Sheriff's Department submitted the October Deputy activity sheets for the Eaton patrols.

White Mtn. Community Health Center submitted a funding request for 2021 Town Meeting.

NH Office of State Planning sent information regarding the Town's enrollment in the National Flood Insurance Program.

The Board reviewed a request from Shane Gurney for information on Highway Department costs.

The Board discussed the current payroll processing company and noted that local companies will be contacted for information.

The Board discussed the status of an audit. It was requested that the NH Municipal Bond Bank be contacted to determine whether an audit is required or whether a different report can be used.

The Board reviewed information on a new file cabinet and requested additional information for next meeting.

Joyce Blue, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:38 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 9, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Monday, November 9, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 1:07 pm.

At 1:08 pm, Dick Fortin made a motion, seconded by Joyce Blue, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 2:04 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 2:05 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 17, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, November 17, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #21 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Holly Fortin in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on November 3, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on November 3, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Special Meeting on November 9, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on November 9, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 11/8/2020) and Manifest and Accounts Payable checks dated 11/16/2020. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that he spoke to Debra Callis about groups using the beach and informed her that use of the beach by Gould Academy will not be allowed in the future.

Dick Fortin gave an update on the Conservation Commission and stated that the Commission will be holding a work session on December 4th with the focus being use of Foss Mountain and the USVLT purchase of the Hill property on Paul Hill Road.

Dick Fortin stated that John Border has expressed an interest in perambulation of the Town lines. It was noted that the Town will supply the marking paint.

Dick Fortin stated that he is researching floor protectors and noted that carpet on the tile is not recommended so he is looking for plastic runners.

Ed Reilly gave an update on the Planning Board and submitted the draft amendment to the sign section of the Zoning Ordinance. Dick Fortin questioned the elimination of the number of permitted signs. Joyce Blue noted that the Ordinance should address the distinction between flags and signs. Ed Reilly noted that the Planning Board will review the entire Zoning Ordinance to make sure that any amendment is not contradicted elsewhere in the Ordinance.

The Board discussed property on Thurston Pond Road and a recent approval by NHDES of a septic system. The Board will draft a letter to remind the property owner of the restrictions on the building.

Joyce Blue stated that Jess Davis has submitted photographs of the cemetery work that has been completed and noted that the project will be completed in the spring. Joyce Blue noted that she has found information on the different sizes of cemetery plots, which she will submit to Town Hall.

Joyce Blue stated that she is researching maps and historical documents for the exact locations referred to in the many Town Meeting votes relating to discontinued roads.

Dick Fortin stated that you can see the marks on the cemetery head stones from the lawn service equipment and noted that it should be discussed with Cliff Cabral. It was noted that the Selectmen will meet with Cliff during the winter. Ed Reilly noted that he spoke to Sherm DeWitt regarding the flags and noted that they should be returned to Town Hall. Dick Fortin stated that he has researched the topic of natural burials and indicated that the Town can make the decision. Dick Fortin stated that he has received additional information from Julie Lanoie, which he will read and report back to the Board.

The Board reviewed the updated CARES Act grant paperwork for reimbursement. **Ed Reilly made a motion, seconded by Joyce Blue, to accept the adjusted grant**

amount of \$1,365.87 and to authorize Chairman Richard Fortin to sign the documents. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed an email from Dave Lovequist regarding the abutting property recently auctioned by the Town. Dick Fortin noted that he will research the issue of basal areas.

The Board reviewed emails from Rick Treiss and Travis Guess of NHDES regarding Town review of septic systems. The Board will further research the issue for discussion at their next meeting.

Eastern Slope Airport Authority requested Town funding of \$300 for 2021. It was noted that the Authority was reminded that a signed petition is required to put the Article on the Warrant.

The Board reviewed an article on the Gibson-Woodbury Foundation for cemetery projects. It was noted that the Board will research the possibility of requesting funds.

The Board reviewed information from NHDHHS regarding contract tracing.

Secretary of State William Gardner thanked the Town officials for their work at the November General Election.

The Board reviewed information from NH Municipal Bond Bank regarding requirements for bonding. **Joyce Blue made a motion, seconded by Ed Reilly, to negotiate with Roberts & Greene for the 2020 audit. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

The Board reviewed information on potential payroll services. **Ed Reilly made a motion, seconded by Joyce Blue, to process payroll in-house beginning January 2021. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

The Board discussed email accounts for the Selectmen and Board Chairs. It was noted that work will begin to establish accounts through the Town website provider.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 8:30 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 1, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, December 1, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #23 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Holly Fortin in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Town Clerk Suzanne Raiche joined the meeting to give an update on the Avitar Town Clerk software and noted that it will most likely be in place in January. Dick Fortin noted that while purging files in the Selectmen's closet copies of Town Clerk documents were found. It was requested that Suzanne be sure that all originals are in her possession. Dick Fortin explained that any request for information must be acted upon within 5 business days and stated that the requests must be taken care of immediately. Joyce Blue stated that the Board discussed changing the Town Clerk office hours back to the first and third Tuesday night instead of the Thursday hours. Suzanne Raiche stated that there have been no complaints and that the extra hours are not necessary. Suzanne Raiche requested that a second person be permitted into Town Hall so that it would speed up the process of registering a vehicle.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on November 17, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 11/22/2020), Manifest and Accounts Payable checks dated 11/30/2020, Letter of Engagement with Roberts & Greene, Building Permit for James Hart (R04-016) and Notice of Intent to Cut Wood for Kenneth Cargill (R05-005). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin stated that the Conservation Commission will be holding a work session on Friday afternoon, December 4th.

Dick Fortin stated that he visited the Watson property on Woodland Acres Road and reported that it does not appear that any work was done to the lower driveway area.

Dick Fortin explained that the Gibson-Woodbury Foundation grants for cemetery work would have to be given to a Historical Society but Eaton does not have a 501(c)3 and, therefore, is not eligible for the grant funding.

Dick Fortin explained that he spoke to representatives at NHDES regarding septic system approvals that do not meet Eaton Zoning requirements and was told that Eaton could become a prior approval Town and was given contact information to pursue the issue. Ed Reilly questioned whether the Town can enforce local ordinances once the State approves a design. Dick Fortin noted that designers would have to resubmit a plan to the State for approval of the updated design that meets local requirements. **Joyce Blue made a motion, seconded by Ed Reilly, to pursue Eaton becoming a prior approval Town for septic systems. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

Heather McKendry joined the Board to discuss the South Eaton Meetinghouse and explained that no deed can be located. Heather McKendry questioned whether the Board would support efforts for the SEMH to pursue ownership of the property. Dick Fortin noted that there is a deed for the parsonage lot which was taken for tax deed. Joyce Blue stated that the property should be owned by the Meetinghouse non-profit organization. Ed Reilly stated that it should be presented to the voters and Heather McKendry stated that she will make a presentation at Town Meeting. **Dick Fortin made a motion, seconded by Joyce Blue, to authorize Heather McKendry to research and prepare a presentation regarding transfer of ownership of the South Eaton Meetinghouse from the Town to the non-profit Meetinghouse organization. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

John Border joined the Board to discuss the Broadband Committee and the options for internet in Eaton. Dick Fortin questioned whether satellite is an option with the topography. John Border stated that it is viable and noted that broadband is any service above 25mbs. Ed Reilly questioned whether there have been any cost estimates. John Border noted that the cost of installing fiber optics would be borne by the Town and the service provider and that the user then only pays a monthly fee. John Border explained that based on the number of poles in Town, he would estimate the cost to the Town to be approximately \$180,000. **Dick Fortin made a motion, seconded by Joyce Blue, to**

put a Warrant Article on the Town meeting Warrant to begin the process of forming a “Communications District” for the purpose of bringing high-speed, affordable Broadband to every premise in Carroll County. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly submitted the Summary Sheriff Traffic Patrol report for October.

Ed Reilly explained that he conducted a site visit of the Hatch Hill Cemetery and gave an overview of the work to be done on the railings and headstones. Dick Fortin noted that he has repaired the railings and stated that the granite posts need to be adjusted.

Tamar Roberts of Roberts & Greene submitted a listing of required documents for the audit.

Catherine Lovequist inquired as to the status of the former DeWitt property and whether the closing has occurred after the auction.

Carroll County submitted the proposed 2021 Budget and Revenue reports.

The Board reviewed a NHDOT driveway permit for Michael Callis (R03-020). The Board noted that a drive-thru pizza business will require a Special Exception from the Zoning Board and then Site Plan Review approved from the Planning Board. Dick Fortin suggested that a letter be sent outlining the process and that no work can begin on the driveway without the necessary approvals.

The Board reviewed a letter from Paul Hennigan requested a revaluation of his property. The Board reviewed photographs of the abutting parcel of land. **Dick Fortin made a motion, seconded by Ed Reilly, to write a letter to the Portnoys addressing the issues on their property. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

The Board discussed the revaluation for 2021 and noted that the Board can waive the bid requirement under the Procurement Policy.

The Board discussed heating oil for Town Hall. **Dick Fortin made a motion, seconded by Joyce Blue, to lock into the offered \$1.74 per gallon price by Rymes for heating oil this winter. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 8:37 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 15, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, December 15, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #24 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on December 1, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Town Moderator Thaire Bryant met with the Board to discuss Town Meeting and believes that elections can be safely held and noted that RSA 669:1-A allows for postponement of the Meeting in two week increments. The Board discussed the possibility of holding an outdoor meeting on a Saturday morning in June.

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 12/6/2020), Manifest and Accounts Payable checks dated 12/14/2020 and Diesel Certificate of State Use. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that he spoke with NHDOT regarding Michael Callis' driveway permit and was told that the approval is for the stone business and residence only. Dick Fortin stated that any other use must be approved by NHDOT once Town approvals have been obtained.

Dick Fortin gave an update on the Conservation Commission. Dick Fortin explained that the Commission met with Brian Hebert regarding harvesting of the blueberry fields.

Ed Roberts joined the Board to discuss his septic system approval. Dick Fortin explained that the plan shows a three bedroom house, which may need to be amended if the system is connected to the shed. Dick Fortin noted that the plan would need to be amended again once a residence is constructed and the septic system is connected.

Ed Reilly gave an update on the Planning Board and an overview of the Zoning Ordinance Amendments scheduled for Public Hearing on January 13th.

The Board reviewed photos of the Portnoy property and will be moving forward with generating correspondence regarding Zoning violations.

Ed Reilly explained that he would like to ensure that the South Eaton Meetinghouse has adequate insurance on the building. Joyce Blue explained that she has been researching deeds for the Meetinghouse and has not located anything definitive.

Joyce Blue stated that the EVPS is a 501(c)3 organization and should qualify for tax exemption. Ed Reilly stated that the Board has nothing official requesting tax exempt status and noted that official financial documents will need to be submitted. Joyce Blue noted that the Village Store is a separate entity and that they lease the building. The Board tabled this discussion for a future meeting.

Carroll County Sheriff's Office submitted the November Deputy activity reports.

Rick Wilcox requested information on the tax increase.

The Board reviewed an email from Jason Call regarding next year's revaluation. The Board asked that Jason meet with them on December 29th to discuss the plan and costs.

Dick Fortin explained that Candace Maher has submitted a septic plan and she indicated that her lot is smaller than the Town assessment shows. The issue has been sent to Jason for clarification.

Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 7:47 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 29, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, December 29, 2020 via Zoom. The meeting was called to order at 10:02 am.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #24 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Jason Call met with the Board to discuss the revaluation proposal for 2021. Jason Call explained that it will be a statistical update based on sale properties, updated building costs, and market trends. Jason Call stated that he reviewed his data base to see how many properties he has not reviewed in the past five years to make sure that all properties have been visited and noted that there are approximately 80 properties that have not been physically reviewed. Jason Call explained that upon completion of the reval, annual pickups and updates, approximately 200 of the 314 improved properties in Town will have been visited.

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 12/20/2020), Manifest and Accounts Payable checks dated 12/28/2020, Yield Tax Warrant for Kenneth Cargill (R05-005) and correspondence to Diane Portnoy. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed the updated Town Hall policy which requires that all Board meetings be held via Zoom until further notice.

Dick Fortin noted that the Town Clerk's office will be open on the first and third Tuesday evening, 5 – 7 pm beginning in January.

Dick Fortin explained that he spoke with Josif at Hoyle Tanner Associates regarding the cost of building materials for the bridge, who indicated that he is fairly confident that the State will pick up 80% of the overruns. Ed Reilly questioned whether an Article will be needed to raise additional funds. Dick Fortin stated yes, but noted that until bids are received, the Town will not have definite costs.

Joyce Blue explained that she has been researching the South Eaton Meeting House and noted that the church and parsonage at one time were one parcel.

State of NH submitted a Statement of Remittance for the 2020 Rooms & Meals Tax payment of \$21,151.93.

Dick Fortin made a motion, seconded by Joyce Blue, to encumber \$5849 raised for the Carroll County Sheriff's Office contract. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed the updated budget reports.

The Board discussed the status of the green truck. ***Ed Reilly made a motion, seconded by Joyce Blue, to sell the green Town truck. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 12:13 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner