

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 17, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, November 17, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #21 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2391. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (Holly Fortin in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on November 3, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on November 3, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Special Meeting on November 9, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on November 9, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 11/8/2020) and Manifest and Accounts Payable checks dated 11/16/2020. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin explained that he spoke to Debra Callis about groups using the beach and informed her that use of the beach by Gould Academy will not be allowed in the future.

Dick Fortin gave an update on the Conservation Commission and stated that the Commission will be holding a work session on December 4th with the focus being use of Foss Mountain and the USVLT purchase of the Hill property on Paul Hill Road.

Dick Fortin stated that John Border has expressed an interest in perambulation of the Town lines. It was noted that the Town will supply the marking paint.

Dick Fortin stated that he is researching floor protectors and noted that carpet on the tile is not recommended so he is looking for plastic runners.

Ed Reilly gave an update on the Planning Board and submitted the draft amendment to the sign section of the Zoning Ordinance. Dick Fortin questioned the elimination of the number of permitted signs. Joyce Blue noted that the Ordinance should address the distinction between flags and signs. Ed Reilly noted that the Planning Board will review the entire Zoning Ordinance to make sure that any amendment is not contradicted elsewhere in the Ordinance.

The Board discussed property on Thurston Pond Road and a recent approval by NHDES of a septic system. The Board will draft a letter to remind the property owner of the restrictions on the building.

Joyce Blue stated that Jess Davis has submitted photographs of the cemetery work that has been completed and noted that the project will be completed in the spring. Joyce Blue noted that she has found information on the different sizes of cemetery plots, which she will submit to Town Hall.

Joyce Blue stated that she is researching maps and historical documents for the exact locations referred to in the many Town Meeting votes relating to discontinued roads.

Dick Fortin stated that you can see the marks on the cemetery head stones from the lawn service equipment and noted that it should be discussed with Cliff Cabral. It was noted that the Selectmen will meet with Cliff during the winter. Ed Reilly noted that he spoke to Sherm DeWitt regarding the flags and noted that they should be returned to Town Hall. Dick Fortin stated that he has researched the topic of natural burials and indicated that the Town can make the decision. Dick Fortin stated that he has received additional information from Julie Lanoie, which he will read and report back to the Board.

The Board reviewed the updated CARES Act grant paperwork for reimbursement. **Ed Reilly made a motion, seconded by Joyce Blue, to accept the adjusted grant**

amount of \$1,365.87 and to authorize Chairman Richard Fortin to sign the documents. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed an email from Dave Lovequist regarding the abutting property recently auctioned by the Town. Dick Fortin noted that he will research the issue of basal areas.

The Board reviewed emails from Rick Treiss and Travis Guess of NHDES regarding Town review of septic systems. The Board will further research the issue for discussion at their next meeting.

Eastern Slope Airport Authority requested Town funding of \$300 for 2021. It was noted that the Authority was reminded that a signed petition is required to put the Article on the Warrant.

The Board reviewed an article on the Gibson-Woodbury Foundation for cemetery projects. It was noted that the Board will research the possibility of requesting funds.

The Board reviewed information from NHDHHS regarding contract tracing.

Secretary of State William Gardner thanked the Town officials for their work at the November General Election.

The Board reviewed information from NH Municipal Bond Bank regarding requirements for bonding. **Joyce Blue made a motion, seconded by Ed Reilly, to negotiate with Roberts & Greene for the 2020 audit. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

The Board reviewed information on potential payroll services. **Ed Reilly made a motion, seconded by Joyce Blue, to process payroll in-house beginning January 2021. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

The Board discussed email accounts for the Selectmen and Board Chairs. It was noted that work will begin to establish accounts through the Town website provider.

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes). The meeting adjourned at 8:30 pm.

Respectfully submitted,

Lianne M. Boelzner

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