

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

November 3, 2020

The Regular Meeting of the Board of Selectmen took place on Tuesday, November 3, 2020 at the Evans Memorial Building. Present were Dick Fortin, Ed Reilly and Joyce Blue. The meeting was called to order at 1:10 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$153,285.28 for 24 items. The Payroll manifests were also reviewed and signed.

Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on October 20, 2020 as written. Motion unanimously carried.

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on October 20, 2020 as written. Motion unanimously carried.

Dick Fortin submitted a draft letter to William Cass of NHDOT for the Board's review and amendment.

Dick Fortin explained that following a phone call regarding a cemetery plot in the Snowville Cemetery, he marked corners of a plot and noted that they are not uniform in size. Ed Reilly questioned the number of plots that have not been sold and Dick Fortin noted that there are at least 30 not sold. Joyce Blue stated that there are several variations of the cemetery map and suggested highlighting all plots that are available for sale. Dick Fortin stated that an inquiry was also received regarding whether the Town would permit a burial without a casket. The Board will further research this issue. The Board discussed the flags and plaques and Ed Reilly will contact Sherm DeWitt to retrieve the items and return to Town Hall.

Dick Fortin explained that a ramp has been built by the sand pile and Stubby Heath has asked about erecting a light for the ramp. It was noted that the light will be placed to shine toward the sand pile and put on a switch.

The Board discussed the heating system at Town Hall. Hurteau Heating will be contacted to clean the furnace and will be asked about a Hepa filter for the system.

Chris Kennedy met with the Board to discuss School Board items. Dick Fortin questioned whether the Town is charged for students who attend a Charter School. Chris Kennedy stated that he will research that and also noted that when students become home schooled, the tuition does not get adjusted until the next year.

The Board reviewed information for the property auction. The Board reviewed an email from Chad Miller and requested that Mr. Miller be sent the applicable State Statutes and be advised that he is welcome to attend the auction and bid on his former property. Dick

Fortin explained that Sue Hoople has researched lot 12A on Brownfield Road and has determined that it is part of the Fisher's lot so it must be removed from the auction list. The Board will prepare a letter to the property owners explaining the research and noting that as of January 1, 2021 their lot will be adjusted to the new size.

The Board discussed the difference between a flag and a sign and placed this issue on their agenda for the next meeting.

Ed Reilly questioned whether the climate change and drought and subsequent dry wells should become part of the Town's Master Plan. Dick Fortin stated that they are private wells rather than a Town issue. Joyce Blue questioned the feasibility of an assistance program for people who experience that issue. Dick Fortin stated that it is a personal responsibility and not part of the Town's oversight.

Signature items included the Property Auction Agreement with NH Tax Deed & Property Auctions, Limited Power of Attorney for Richard Sager and Right-of-Way Agreement Plan for the private section of Crystal Lake Road.

Suzanne Raiche presented the Avitar Clerk/Motor Vehicle Purchase and Installation Agreement. The Board noted that there will be an annual support fee of \$3200. **Joyce Blue made a motion, seconded by Ed Reilly, to purchase the software and sign the Agreement. Motion unanimously carried.** The Board signed the Agreement with Avitar.

At 3:00 pm, Dick Fortin made a motion, seconded by Joyce Blue, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:56 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

The Board reviewed the Hazard Mitigation Grant paperwork. **Dick Fortin made a motion, seconded by Ed Reilly, to accept the terms of the Hazard Mitigation Grant Program as presented in the amount of \$6,999.75 to update the Town of Eaton's local hazard mitigation plan and that the Board acknowledges that the total cost of this project will be \$9,333.00 of which the Town will be responsible for a 25% match of \$2,333.25. Motion unanimously carried.**

Iiro Lehtinen filed a Building Permit application for a 96 square foot deck and 120 square foot dock on Eaton Road (R04-007). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202027).

Tristan & Lisa Wilkins filed a Building Permit application for access stairs and 6x6 deck at rear of house at 2553 Eaton Road (R04-005). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #202028).

State of NH submitted a Statement of Remittance for the Qtr 2 Highway Block Grant payment of \$12,555.12.

Carroll County Sheriff's Department submitted the October Deputy activity sheets for the Eaton patrols.

White Mtn. Community Health Center submitted a funding request for 2021 Town Meeting.

NH Office of State Planning sent information regarding the Town's enrollment in the National Flood Insurance Program.

The Board reviewed a request from Shane Gurney for information on Highway Department costs.

The Board discussed the current payroll processing company and noted that local companies will be contacted for information.

The Board discussed the status of an audit. It was requested that the NH Municipal Bond Bank be contacted to determine whether an audit is required or whether a different report can be used.

The Board reviewed information on a new file cabinet and requested additional information for next meeting.

Joyce Blue, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 5:38 pm.

Respectfully submitted,

Lianne M. Boelzner

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