

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

August 18, 2020

A duly-noticed Special Meeting of the Board of Selectmen took place on Tuesday, August 18, 2020 at the Eaton Town Hall. Present were Selectmen Dick Fortin, Ed Reilly and Joyce Blue. Also present was Town Clerk/Tax Collector Suzanne Raiche. The meeting was called to order at 3:02 pm.

At 3:06 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c). Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin made a motion, seconded by Joyce Blue, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 3:41 pm.

Dick Fortin made a motion, seconded by Joyce Blue, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:58 pm.

Respectfully submitted,

Richard Fortin

Richard Fortin

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BOARD OF SELECTMEN

August 18, 2020

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, August 18, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #16 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at eatonnh.org. If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Alice Williams joined the meeting to discuss the possibility of borrowing up to a dozen chairs for the Bone Builders to meet in her barn. Dick Fortin noted that he would prefer that the folding chairs be used as having items returned has been a problem in the past. Alice Williams explained that the barn floor is not level which is why they are requesting use of the sturdier brown chairs. Alice Williams stated that the barn is not heated so the chairs would be returned to Town Hall in early fall. Joyce Blue stated that she would support lending the brown chairs. Ed Reilly stated that this group has always been respectful of the Town and will return the chairs. It was the consensus of the Board to permit the Bone Builders to borrow 12 of the brown chairs to be returned before winter.

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on July 31, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on August 4, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on August 5, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on August 13, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on August 13, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Ed Reilly made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 8/16/2020), Manifest and Accounts Payable checks dated 8/17/2020, Building Permit #2020015 for James Brooks (R05-026), Building Permit #2020016 for Sarah Arsenault & James Baxendell-Young (R11-013-A) and Agreement to Cut Timber with Northern Forest Resources. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).

Dick Fortin stated that he has reviewed the budget and expenses for the winter sand project and gave an overview of possible expenses if winter snow begins early.

Dick Fortin stated that he received another email from the Carbones regarding the lights at Town Hall and the Town Garage expressing their frustration that the Town has done nothing to address their concerns. Dick Fortin stated that the Town has hired electricians, moved lights and put up shields. It was decided that the Board will send a letter to the Carbones outlining the steps taken by the Selectmen.

Dick Fortin explained that he spoke to John Border regarding the issue of Town Hall becoming a hot spot and stated that it is not part of the grant proposal which is pursuing fiber optics.

Dick Fortin stated that Mike Mahanor has requested permission to cut the wood that the Town crew discards at the Town pit and deliver it to anyone in Town who may need the wood. Dick Fortin noted that in the past there had been a pile at the Town Garage that was available to residents. The Board will research liability issues with the insurance company and further discuss ways to separate the Town wood pile from that which would be available to residents. Ed Reilly stated that the Town should take advantage of this offer.

Dick Fortin stated that Marnie Cobbs will research the issue of misinformation regarding the kayak access on Potter Road.

Dick Fortin stated that he and Road Agent Stubby Heath walked the Town's Thurston Pond Road property and found a level building area, which makes it easier for the Town to sell the property as it does not require Planning Board approval for Steep Slopes. The Board will request information from Atty. Richard Sager on performing an auction of tax deeded properties.

The Board discussed several signs which are in violation of the Zoning Ordinance and will be drafting a letter to the property owners.

Joyce Blue gave an update on the Building Committee and explained that the Committee is discussing renovations to Town Hall rather than an addition. Joyce noted that Fire Chief Glenn Merrill and Building Inspector David Pandora will be invited to join the Committee at their next meeting on September 14th to review code compliance requirements. Joyce Blue stated that she is also contemplating the proposal of an addition so that the Town Clerk/Tax Collector and Selectmen can remain operational during renovations. Ed Reilly questioned how the addition would be used after renovations were complete and Joyce Blue stated it could remain an office or be used for storage. Ed Reilly stated that the downstairs space should be considered as it is easier access. It was noted that Ian Blue will be joining the Committee and that he will be an invaluable resource.

The Board reviewed an email from Jess Davis regarding work to be done at the Eaton Center and Snowville Cemeteries. It was noted that the estimate is \$175 over the previously approved expenditure of \$2000. ***Dick Fortin made a motion, seconded by Joyce Blue, to accept and approve the \$2175 estimate for repairs at the two cemeteries. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board reviewed an email from NHMA Atty. Greyes regarding the definition of "commodities" as it relates to RSA 95:1. The Board reviewed the Procurement Policy and noted that at minimum, three estimates should be obtained for equipment rental.

Carroll County Sheriff's Department submitted Deputy activity reports for the month of July.

Granite State Analytical Services submitted water test results for the three samples taken at the Town Beach on August 6th.

North Country Council requested information on any projects to be considered for inclusion in New Hampshire's Ten-Year Transportation Improvement Plan. It was noted that Eaton must be a member of the Council to submit a project for consideration.

The Board discussed the Audit Proposals and requested that a meeting be set up with Roberge & Company on September 15th and Roberts & Greene on October 6th.

The Board discussed the status of the Crystal Lake Road project. It was the consensus of the Board that all signed documents and plans should be submitted to the Town Office and that the Selectmen will review and sign the plans at their next meeting. Dick

Fortin noted that all property owners and Fire Chief Cunio must sign off before the Selectmen receive the plans.

The Board reviewed the Regulation of Town Land Use Ordinance and amended the fine to \$50.00. ***Joyce Blue made a motion, seconded by Dick Fortin, to adopt the Regulation of Town Land Use Ordinance as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried. The meeting adjourned at 3:58 pm.

Respectfully submitted,

Lianne M. Boelzner

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