

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 21, 2020**

A duly-noticed virtual meeting of the Board of Selectmen took place on Tuesday, July 21, 2020 via Zoom. The meeting was called to order at 6:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #15 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at [eatonnh.org](http://eatonnh.org). If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

Matthew Watson joined the Board to review his Building Permit application for a tent platform, boardwalk, hot tub and outhouse. Matt Watson explained that the platform will be 33 x 33 and 20' tall including the tent. Matt Watson questioned whether there are NHDES regulations regarding the outhouse. Dick Fortin noted that there are specific requirements and that there are minimum distance requirements to seasonal highwater table. Joyce Blue requested a plan of the property showing placement of the structures with setbacks. Dick Fortin questioned whether the property will become a rental property and Matt Watson noted that they are considering renting it for "glamping." It was noted that if multiple tents and/or tent platforms are installed, the use will require a Special Exception from the Zoning Board of Adjustment. Matt Watson stated that there will only be one platform and one tent. Matt Watson noted that there will be no water supply and that the hot tub deck is 8x8 and that water will be brought in to fill the tub.

Marla Browning joined the Board to discuss the change in Current Use of her property on Stewart Road. It was noted that excavation has begun and that Assessor Jason Call will be contacted to provide required information to the Board.

Daymond Steer of the Conway Daily Sun joined the Board and questioned the recent activities in Eaton. Dick Fortin noted that the Board is meeting for the first time since being apprised of the events and that no discussion has taken place. Daymond Steer questioned whether the public can be present for the discussion. Dick Fortin stated that in order to protect the reputation of citizens, the Board will most likely discuss the events in Non-Public Session.

***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on July 7, 2020 as amended. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

***Joyce Blue made a motion, seconded by Ed Reilly, to ratify the following items signed out of session: Payroll Manifest (week end 7/19/2020), Manifest and Accounts Payable checks dated 7/20/2020, Building Permit #202014 for Marla Browning (R09-013-A), Notice of Intent to Cut for the Town of Eaton (R13-003), Certificate of Occupancy for Sue Wiley & Whit Whitman (U02-011) and PA-28 Request Form. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Dick Fortin gave an update on the Conservation Commission and noted that the blueberry crop is excellent this year. Dick Fortin stated that there is a lot of traffic on Foss Mountain Road. Ed Reilly questioned whether “no parking” signs should be placed at the pull outs.

Joyce Blue explained that she received a phone call from Sandy Thoms regarding the work being done on Youngs Road and requested that the Selectmen review the work. The Board scheduled a site visit for July 22<sup>nd</sup> at 2 pm.

Ed Reilly gave an update on the Planning Board and noted that the Board is working on Chapter 2 of the Master Plan.

Ed Reilly stated that the upgrade to Crystal Lake Road has taken place and that the Board should review the road.

Ed Reilly explained that he has been reviewing the Avitar proposal and would like more information on why the Town is not relying on the State website rather than purchasing software. Joyce Blue noted that she has spoken to Ele Border who indicated that the State is moving Towns away from the website and that this software is intended to reduce time and increase accuracy.

Heather McKendry submitted a letter of resignation from the Zoning Board and offered to sit on the Conservation Commission. Dick Fortin stated that the Conservation Commission has expressed support to the Selectmen for appointing Heather McKendry as a regular member. ***Joyce Blue made a motion, seconded by Ed Reilly, to appoint***

**Heather McKendry as a regular member of the Conservation Commission. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

The Board reviewed correspondence from Primex regarding the Premium Holiday distributions for the Workers' Compensation and Unemployment Compensation programs.

Carroll County Sheriff's Department submitted deputy activity information for the June patrols in Eaton.

Carroll County Commissioners submitted information regarding a Supplemental Appropriation hearing on July 27<sup>th</sup>.

Building Inspector David Pandora submitted an Inspection Report for Sue Wiley and Whit Whitman (U02-011) recommending issuance of a Certificate of Occupancy.

Granite State Analytical Services submitted water test results for the three samples taken at the Town Beach on July 7<sup>th</sup>. Dick Fortin noted that he received a phone call from a resident regarding development of a rash from swimming. Dick Fortin stated that he questioned the beach attendants, who have not received any complaints.

The Board reviewed a draft Town Land Use regulation. Ed Reilly suggested an Ordinance specific to Foss Mountain and a separate one for all other Town Land. Joyce Blue noted that it could be one Ordinance with separate sections. The Board will continue working on this Ordinance.

Daymond Steer requested a copy of the information provided to the Town from the Carroll County Sheriff's Department.

**At 7:41 pm, Joyce Blue made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss several issues. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

**Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.** The Board reconvened public session at 8:33 pm.

**Joyce Blue made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).**

**Joyce Blue made a motion, seconded by Ed Reilly, to adjourn the meeting. Motion unanimously carried.** The meeting adjourned at 8:35 pm.

Respectfully submitted,  
*Lianne M. Boelzner*  
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