

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**

**May 19, 2020**

A duly-noticed meeting of the Board of Selectmen took place on Tuesday, May 19, 2020 via Zoom. The meeting was called to order at 2:00 pm.

As Chair of the Board of Selectmen, Dick Fortin found that due to the State of Emergency declared by the Governor as a result of the COVID-19 pandemic and in accordance with the Governor's Emergency Order #12 pursuant to Executive Order 2020-04, this public body is authorized to meet electronically.

There is no physical location to observe and listen contemporaneously to this meeting, which was authorized pursuant to the Governor's Emergency Order. However, in accordance with the Emergency Order, Chairman Fortin confirmed public access to the meeting via Zoom for this electronic meeting. All members of the Board have the ability to communicate contemporaneously during this meeting through this platform, and the public has access to contemporaneously listen and participate in this meeting by clicking on the following website address <https://us02web.zoom.us/j/9569071146>.

Notice was given to the public of the necessary information for accessing the meeting. Instructions have also been provided on the Town website at [eatonnh.org](http://eatonnh.org). If anyone has a problem accessing the scheduled Selectman meeting, please call 603-447-2840. In the event that the public is unable to access the meeting, the meeting will be adjourned and rescheduled.

Dick Fortin started the meeting by taking roll call attendance: Dick Fortin (no one else in the room), Ed Reilly (no one else in the room) and Joyce Blue (no one else in the room). Dick Fortin noted that all votes taken during this meeting will be done by roll call vote.

The Board met with Beach Attendants Elaine Weathers and Suzanne Raiche to review the new regulations. It was noted that the beach hours are 10 am to 6 pm and that only one pass will be issued per property/household. Dick Fortin explained that the boat ramp now has a separate entrance so that trailers will not enter the parking area. Dick Fortin stated that 20 vehicles will be permitted to park in the parking lot and then it will be shut down to further vehicles. The Board stressed that parking on the road is not permitted and that the Selectmen should be contacted if there are issues. It was noted that the attendants should advise people at 5:30 that the beach will be closing and that a rope may be used to close off the lot.

The Board discussed upcoming elections with Suzanne Raiche and noted that a letter will be sent with tax bills encouraging residents to vote by absentee ballot. Dick Fortin encouraged Suzanne Raiche to attend all webinars to keep up to date on changes and new requirements for the elections.

***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on May 5, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

***Joyce Blue made a motion, seconded by Ed Reilly, to adopt the Minutes of the Meeting on May 115, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

***Ed Reilly made a motion, seconded by Joyce Blue, to adopt the Minutes of the Non-Public Session on May 11, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

***Dick Fortin made a motion, seconded by Joyce Blue, to adopt the Minutes of the Meeting on May 15, 2020 as written. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

***Dick Fortin made a motion, seconded by Joyce Blue, to ratify the following items signed out of session: Payroll Manifest (week end 5/10/2020), Manifest and Accounts Payable checks dated 5/18/2020, Notice of Intent to Cut for Russ & Brenda Canavari (R01-036-A), Notice of Intent to Cut for Ephraim Thompson Farm (R10-029), Building Permit #202004 For Thaire & Deborah Bryant (R12-001-I), Yield Tax Warrants for John R. Edge (R05-037 and R03-009/010). Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

Ed Reilly explained that the cemetery flags have been given to Sherm DeWitt for placement prior to Memorial Day.

Dick Fortin noted that he spoke with Atty. Matthew Weegar regarding the vault and indicated that a deed has been located whereby the Odd Fellows have relinquished all rights to the Town Vault, thereby allowing the Town to proceed with selling the vault.

Dick Fortin stated that Town Halls are beginning to open and questioned whether the Board is comfortable with opening Eaton's Town Hall. Joyce Blue noted that she has reviewed Albany's procedures for their re-opening. Ed Reilly suggested postponing Eaton's opening and to continue Board meetings via Zoom for the present.

Dick Fortin explained that he and Fire Warden Larry Nash were called to Foss Mountain regarding a campfire and campers.

The Board reviewed an email from Natalie Perry regarding the Beach and requested that she be used as a back-up attendant.

The Board rescheduled a presentation by Jake of Records Force for June 16<sup>th</sup>. This presentation is regarding the digital conversion of Town records.

Road Agent Richard Heath met with the Board regarding Highway Department operations. Road Agent Heath explained that he is utilizing a skid steer and the two one-ton trucks to clean the ditches rather than the proposed excavation and dump truck

and that the backhoe remains at the garage to load gravel into the trucks. The Board discussed the rental of the skid steer and personnel being utilized to accomplish the ditch work. Ed Reilly questioned the next step for the Town garage property. Road Agent Heath explained that the brush will be cleaned and the road installed. Dick Fortin questioned whether shimming of the roads will be done this year. Road Agent Heath explained that he has asked NHDOT to use their roller and that he is waiting for temperatures to be a bit higher.

Dick Fortin noted that the Conservation Commission has requested a one-ton load of gravel. ***Joyce Blue made a motion, seconded by Ed Reilly, to drop a load of gravel at the trail head parking area and to invoice the Conservation Commission for a 1/3 load of crushed gravel. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).***

The Board discussed the upcoming elections and Dick Fortin suggested bringing Eleanor Border back to work to become familiar with the changes in requirements. Ed Reilly stated that the role of Moderator, Town Clerk and Deputy Town Clerk needs to be clarified in light of the election. Joyce Blue noted that the Town Clerk and Deputy Town Clerk must participate in the training sessions and that State Statutes should be reviewed to determine each individual's role in the election.

The Board reviewed an email from Shane Gurney questioning the use of rented equipment by the Highway Department. Dick Fortin noted that the current operation of the Department is efficient. Joyce Blue noted that rented equipment has always taken place by the Highway Department. It was noted that 3 estimates for equipment rental will be obtained and on file at Town Hall.

***Ed Reilly made a motion, seconded by Joyce Blue, to adjourn the meeting. Motion unanimously carried by roll call vote (Dick Fortin-Yes, Ed Reilly-Yes, Joyce Blue-Yes).*** The meeting adjourned at 3:44 pm.

Respectfully submitted,

*Lianne Boelzner*

Lianne Boelzner