

**EATON SCHOOL BOARD**  
**APRIL 1, 2019**  
**MINUTES**

PRESENT: Chris Kennedy, Monique Hebert, and Kevin Richard.

1. Superintendent Kevin Richard called the meeting to order at 6:00 p.m.
2. Reorganization of Board
  - A. Election of Chairperson – Mr. Richard asked for nominations for Chairperson. **Monique Hebert made a motion to elect Chris Kennedy as Chairperson. The motion was seconded by Chris Kennedy and passed 2-0-0.** Mr. Richard turned the meeting over to Chair Kennedy.
  - B. Election of Vice-chairperson – Chris Kennedy asked for nominations for Vice-chairperson. **Chris Kennedy made a motion to elect Monique Hebert as Vice-chairperson. The motion was seconded by Monique Hebert and passed 2-0-0.**
  - C. Set Meeting Dates and Times – The Board will meet on the first Monday of each month at 6:00 p.m. at the Eaton Town Hall.
3. Approval of Minutes – **Monique Hebert made a motion to approve the minutes of February 4, 2019. The motion was seconded by Chris Kennedy and passed 2-0-0.**
4. Business Affairs
  - A. Signing of Manifest – The manifest was signed as presented.
  - B. General Assurances, Terms & Requirements for Participation in Federal Programs - Superintendent Richard distributed information on General Assurances, recommending that the Chair (on behalf of the Board) sign the Certificate Page (and initial all other pages), acknowledging that the Superintendent has informed the School Board about the District's participation in Federal Programs and the terms and conditions of the General Assurances, Terms, and Requirements for Participation in Federal Programs. The form was signed and initialed by Chair Kennedy.
5. Superintendent's Report
  - A. Mr. Richard noted that the SAU Study Committee will meet on April 11<sup>th</sup> at 5:30 p.m.
  - B. Mr. Richard informed the Board that Mr. Kevin Carpenter has been elected by Conway as the new Principal of Kennett High School. He also told the Board that Conway will be electing a new principal of Conway Elementary School on April 8<sup>th</sup>.
  - C. The SAU Board will meet on May 2<sup>nd</sup> at 6:00 p.m., with an Executive Board meeting at 5:30 p.m.

6. Any Other Business

A. Set Date for Next Meeting – The next meeting will be on May 6, 2019.

B. FYI – 2019-20 School Calendar – The calendar was mailed with agenda.

C. FYI – Audit Letter – The letter was mailed with the agenda

7. Board Member Issues – none

8. Nonpublic Session – none

9. **Chris Kennedy moved to adjourn. The motion was seconded by Monique Hebert and passed 2-0-0 at 6:18 p.m.**

Respectfully submitted,

Kevin Richard  
Superintendent of Schools