

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
January 6, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, January 6, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed two Accounts Payable manifests for \$23,283.82 for 29 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of December 16, 2014 were accepted as amended.

Richard Eldridge filed a building permit application for a 28x16 addition and two 16x12 decks at 113 Brownfield Road (R03-034). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201436).

Maggie & Rick Hurl filed a building permit application for a bathroom remodel at 2613 Eaton Road (R04-014). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201437).

Signature items included Notice of Intent to Cut Wood for Edward Ellis (R05-035-A) and Diesel Certificate of Local Government Use for Downeast Energy.

Carol Mayhofer signed checks.

State of New Hampshire submitted a Statement of Remittance for the 2014 Meals & Rooms payment.

Tri-County Community Action Program submitted a request for funding in 2015, along with supporting documentation and financials.

Mitchell Municipal Group submitted the latest motions for the Fairpoint case.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:20 pm.

Respectfully submitted,
Lianne M. Boelzner
Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
January 14, 2015

A special meeting of the Board of Selectmen took place on Wednesday, January 14, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 9:00 am.

The budget and 2014 expenditures were reviewed and a proposed budget for 2015 was developed. There is a Public Hearing on the budget on Thursday, February 5th. Notices will be posted.

The meeting adjourned at 11:38 am.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

BOARD OF SELECTMEN

January 15, 2015

A Regional Selectmen's Meeting took place on Thursday, January 15, 2015 at the Ossipee Town Hall. Present were Rick Young and Dick Fortin. The meeting was called to order at 6:15 pm.

The Selectmen from the Towns of Ossipee, Effingham, Freedom, Madison, Tamworth and Eaton met to discuss the ambulance service contract.

It was noted that 2015 call numbers will be verified and that based on those numbers, each Town will receive the cost of ambulance services for the contract term.

A motion was made, seconded and unanimously approved that CarePlus be notified indicating that the proposal has been accepted by the Regional Board and that pending Town Meeting approvals, the contract can be signed in March.

The meeting adjourned at 6:41 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
January 20, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, January 20, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$8,549.40 for 15 items. The payroll manifest was also reviewed and signed.

The Minutes for the meetings of January 6, January 14 and January 15, 2015 were accepted as written.

Rick Young gave an update on the Conservation Commission and explained that blueberry field maintenance options are being explored.

Signature items included Certification to Protect Information for HealthTrust.

Carol Mayhofer signed checks.

HealthTrust submitted an updated Notice of Privacy Practices which will be sent to all enrollees.

FEMA submitted a Letter of Map Amendment for Wayne Bradbury at 3 Ridge Road.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:02 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
February 3, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, February 3, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$160,547.53 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of January 20, 2015 were accepted as written.

Thaire Bryant filed a building permit application for a 72-foot crank up antenna tower at 441 Stewart Road (R12-001-I). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201438).

The Board discussed the position of Emergency Management Director and Thaire Bryant was willing to take over the position. It was the unanimous decision of the Board to appoint Thaire Bryant as Emergency Management Director.

Marla Browning expressed concern regarding the winter condition of Bull Pasture and Stewart Roads.

Signature Items included a Yield Tax Warrant for Robert & Priscilla Dannies (R03-002).

The Board reviewed and updated the Employment Policy, which will be ready for signature at the Budget Hearing.

The Board reviewed the preliminary damage assessment form submitted to NH Homeland Security and Emergency Management for the January 26th blizzard.

Eugene Long went on record as being opposed to the adoption of Town tax credits for solar systems. Rick Young explained that the Article will be presented at Town Meeting because it is a petition signed by at least 10 registered voters.

NH Department of Environmental Services submitted an update on the new online permitting process for subsurface systems.

Mitchell Municipal Group submitted the Notice of Decision for the 2013 Fairpoint Communications tax abatement case.

HealthTrust submitted the new employer IRS reporting requirements due in 2016 under the Affordable Care Act.

Eversource (Public Service) submitted results of a recent voltage monitoring study performed on Town Hall. It was noted that the tree trimming due to take place this year may reduce circuit failures and thereby reduce power interruptions.

The Board reviewed the Warrant, budget and revenues in preparation for the budget hearing.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:09 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
PUBLIC HEARING ON THE BUDGET
February 5, 2015

The Public Hearing on the budget took place on Thursday, February 5, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

Copies of the budget, proposed Warrant, proposed Zoning Ordinance amendments, detailed payments and revenues were distributed.

Rick Young gave an overview of the Town's financial position. Dick Fortin reviewed the budget and proposed changes for 2015. Dick Fortin explained that the large decrease in the Personnel Administration line item is due to the retirement of the Town Road Agent, which will reduce health insurance costs.

Jonathan Simonds questioned how the library budget cost was determined. Dick Fortin explained that individuals purchased their library card and then submitted a receipt for reimbursement. It was noted that the library costs were not part of last year's operating budget and that the issue was addressed as a Warrant Article so that the voters could discuss the options at Town Meeting. Rick Young noted that there was a cost savings of \$5000 because the Selectmen could watch for senior discounts and verify that recipients were residents of the Town.

Rick Young reviewed the Warrant and explained the purpose of each of the Capital Reserve and Trust Funds, which are reported on in the annual Town Report. Rick Young explained that the Town is due to perform a 100% revaluation of the Town next year at an estimated cost of \$60,000. It was noted that the increase in the amount proposed to be added to the Revaluation Capital Reserve account will allow the Town to pay for the reval without increased taxes. Rick Young explained that the Roberts Road bridge is in the design phase and that the approximate cost of construction in 2018 is \$800,000 with an 80/20 cost share.

Rick Young explained that the \$25,000 for Glines Hill will allow maintenance to the section of road where the gravel has been washed away.

Rick Young gave an overview of the current ambulance contract with CarePlus and explained that the new contract will be for six years with an increase in cost to \$11,567 for next year. It was noted that the contract cost will increase annually to \$12,024 in 2020. Rick Young stated that this is the best deal for the Town and explained that the average number of calls was used to apportion the contract cost between the six Towns.

Rick Young explained that the Bloise lot was taken over by the Town for taxes approximately 20 years ago and is located on the corner of Towle and Burnham Roads. It was noted that the intent is to have the Conservation Commission add this property to their Forest Management Plan.

Rick Young explained that the Selectmen did not recommend the petitioned Article to adopt the property tax exemption for solar systems as there are administrative costs for the Town with no tax revenues to cover the costs. Paul Hennigan noted that if this is adopted and the State statutes change, the Town loses control and is bound by the changes. It was noted that it will be costly to the Town to monitor the systems to determine if they are operational and still eligible for the exemption. Thaire Bryant stated that the property owner receives State and Federal funds for the first year that a solar system is installed.

Rick Young went through the sources of revenue and explained that the Town now receives \$7000 from the Town of Conway for plowing approximately 1 mile of road. John Hartman questioned the Eaton Day account and whether some of the benches at the beach can be replaced with those funds. Rick Young indicated that those funds could be used for the 250th Anniversary celebration next year and that the benches are replaced under the operating budget.

There being no further questions, the meeting adjourned at 8:05 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
February 17, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, February 17, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$13,128.20 for 21 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of February 3, 2015 were accepted as written. The Minutes of the Budget Hearing on February 5, 2015 were accepted as amended.

Wayne Bradbury filed a building permit application for alteration of a roof at 3 Ridge Road (U01-023). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201439).

The Board reviewed the topographic plan submitted to FEMA by HEB Engineers for the LOMA on Wayne Bradbury's property. It was noted that most of the property and the entire structure have been removed from floodplain designation. Wayne Bradbury explained that he would like to add a handicap ramp to the front porch and install solar panels. It was noted that the application with the Zoning Board of Adjustment will be continued for approval to expand the non-conforming structure.

The Board discussed an amendment to the Special Exception for non-conforming structures and a ridgeline ordinance, which is on the agenda for the Planning Board this year.

Signature Items included the 2015 Town Warrant and MS-636 Budget of the Town.

Susan Brooks signed checks.

State of New Hampshire submitted a statement of remittance for the Quarter 3 block grant aid in the amount of \$7,162.01.

NH Department of Transportation submitted the biennial inspection report for the Eaton-owned bridges.

The Board reviewed an email from Atty. Richard Sager regarding a property issue. It was the unanimous decision of the Board to pass the information on to Town Counsel for an opinion on how to proceed.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:45 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
March 3, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, March 3, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$10,473.52 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of February 17, 2015 were accepted as written.

Signature Items included Correspondence and Yield Tax Warrant for Marla Browning (R09-013A).

Carol Mayhofer signed checks.

HealthTrust submitted a check for 2014's surplus return in the amount of \$3726.68.

Craig Nichols of NH Department of Revenue Administration submitted a report on his February 23rd visit to Town.

Heidi Lawton of NH Department of Safety advised the Board that the Town's Hazard Mitigation Plan must be updated this year. It was the consensus of the Board that the updates would be completed by Town staff.

NH Department of Transportation submitted a schedule for proposed resurfacing, which includes ¾" paver shim on 3.2 miles of Route 153 (intersection of the Purity Lake Boat launch northerly to just north of Brownfield Road).

The Board reviewed an email from Josif Bicja of Hoyle Tanner & Associates regarding the Roberts Road bridge. The Board signed a Design Exception Request for the speed, width and timber railing, which does not meet NHDOT specifications.

The Board reviewed correspondence regarding water drainage and traffic issues in Eaton Village. It was noted that an option to address the traffic and speed in the Village is to ask voters at Town Meeting if they want the Selectmen to pursue a possible contract with the Carroll County Sheriff's Department for police coverage.

The Board reviewed correspondence from Town Council regarding a property issue.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:30 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
March 10, 2015

A special meeting of the Board of Selectmen took place on Tuesday, March 10, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 11 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$30,557.30 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of March 3, 2015 were accepted as written.

The Board reviewed the Employment Policies regarding accumulation of benefits.

Rick Young gave an update on the Conservation Commission and on-going projects.

Signature Items included Correspondence, Resolution and Primex Workers' Comp Agreement.

Carol Mayhofer signed checks.

Mitchell Municipal Group submitted an update on the Fairpoint case.

UNH Technology Transfer Center submitted their 2015 training calendar.

NH Municipal Association issued a notice regarding the possible reduction in the State Aid bridge fund.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 1:00 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
March 17, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, March 17, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$4,499.61 for 10 items.

Dick Fortin made a motion, seconded by Don Philbrick, to appoint Rick Young as Chairman. Motion unanimously carried.

The Minutes for the meeting of March 10, 2015 were accepted as amended.

The Board thanked Allan Bean for his service as an employee of the Highway Department and Road Agent.

John Hartman met with the Board to discuss the issues of traffic and drainage in Eaton Village. Rick Young explained that the Carroll County Sheriff's Department would be willing to contract with the Town to provide police coverage. Rick Young noted that the Town of Albany is paying approximately \$21,000 which is \$65 per hour for 4 hour blocks of time. John Hartman suggested that a meeting of concerned citizens be held to discuss the issues and possible solutions.

Eugene Long submitted information on the "penny-per-day" program.

Stewart Heath met with the Board to discuss the Highway Department structures and jobs for the coming year.

Paul Savchick met with the Board to discuss the possibility of changing the Planning Board meeting schedule.

The Board discussed and agreed to work on revisions to the Employment Policies regarding the accrual of vacation time.

Signature Items included the MS-232 Report of Appropriations Actually Voted.

Carol Mayhofer signed checks.

Carroll County Registry of Deeds submitted an update on their operations.

The Board reviewed the official list of write-in votes for the position of Trustee of the Trust Funds. It was noted that the position will be offered to Nancy Burns who received the highest number of votes.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:12 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

BOARD OF SELECTMEN

March 30, 2015

A Regional Selectmen's Meeting took place on Monday, March 30, 2015 at the Ossipee Freight House. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 6:30 pm.

The Selectmen from the Towns of Ossipee, Effingham, Freedom, Madison, Tamworth and Eaton and representatives from CarePlus Ambulance Service met to review and sign the Ambulance Service Agreement.

The meeting adjourned at 7:46 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

April 7, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, April 7, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$17,994.77 for 22 items.

The Minutes for the meeting of March 17, 2015 were accepted as amended. The Minutes of the meeting of March 30, 2015 were accepted as written.

Rick Young stated that Mark Morrell and William Lambert from the Department of Transportation (DOT) performed a site visit and that Mr. Lambert will put together a report addressing the traffic concerns expressed by the Town.

Rick Young explained that he met with Will Shepherd of NHDOT and John Hartman to review the drainage issues in the Village. It was noted that the drainage system is plugged and after review by Mike Lane of NHDOT, the Town will be notified of the State's intent to correct the issue.

Rick Young explained that he spoke with Stewart Heath regarding Ridge Road and even though the run-off is normal, drainage pipes will be checked to make sure that they are clear. Rick Young noted that he requested that quotes be obtained to fix the leaking roof at the garage.

Rick Young stated that Stewart Heath asked about health insurance and was informed that he is not eligible based on the number of hours worked. The Board reviewed pay rates for Road Agents/Highway Superintendent published by NH Municipal Association. ***Don Philbrick made a motion, seconded by Dick Fortin, to raise the rate of pay for the Road Agent to bring Eaton's hourly rate in line with neighboring Towns. Motion unanimously carried.***

Dick Fortin gave an update on the Master Plan and an overview of the proposed Public Hearing format. It was noted that the Planning Board has changed their schedule and that they will be meeting the second Wednesday of each month.

Signature items included the 2015 Assessing Services Agreement and Emergency Services Contract with the Freedom Fire Department.

Carol Mayhofer signed checks.

NH Department of Transportation submitted approval of the design exception for the Roberts Road bridge.

NH Department of Revenue Administration determined the equalization assessment to be 106.2% for the 2014 tax year.

The Board unanimously appointed Nancy Burns as Trustee of the Trust Funds for a three-year term.

Suzanne Raiche and Jeanne Hartman were in attendance.

At 9:00 pm, Rick Young made a motion, seconded by Dick Fortin, to enter non-public session under RSA 91-A:3 II(c). Motion carried by unanimous roll call vote.

Selectmen Young, Fortin and Philbrick and Administrator Boelzner entered non-public session.

At 9:11 pm, Don Philbrick made a motion, seconded by Dick Fortin, to seal indefinitely these Non-Public Minutes and to adjourn the non-public session. Motion carried by unanimous roll call vote.

The meeting adjourned at 9:20 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
April 21, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, April 21, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$6,742.68 for 20 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 7, 2015 were accepted as written. The Minutes of the Non-Public Session on April 7, 2015 were accepted as written.

MaryAnne O'Mara filed a building permit application for a 28x36 single-family residence with a 24x24 garage and 12x14 porch on Towle Hill Road (R06-027). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201501).

Andrew & Joyce Hossfeld filed a building permit application for a 22x24 barn/garage at 38 Bush Road (R12-004). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201502).

Thaire Bryant explained that he is putting together prices for a generator, propane tank and cell booster in order to apply for an Emergency Management grant.

Rick Young noted that NH Department of Transportation found a blockage in the drainage system within the Village and will be obtaining a permit to dig and repair the system.

Rick Young gave an update on the Conservation Commission projects and noted that the Bloise lot turned over to the ECC for oversight will be renamed.

Dick Fortin gave an update on the Master Plan and explained that the Planning Board will be reviewing and updating regulations to address the issue of regional impact.

Susan Brooks signed checks.

Property-Liability Trust advised that as of July 1, 2016, they will no longer offer any insurance coverage.

SAU #9 submitted the 2015/16 payment schedule.

The Board reviewed a proposal from Horizon Computer to setup and configure the new Town Clerk computers. It was the consensus of the Board to accept the proposal.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:22 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
May 5, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, May 5, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$106,555.90 for 25 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 21, 2015 were accepted as written.

Mark McConkey submitted a topographic map with septic system design for a property on Roberts Road. The septic design was for a proposed home to be built upon a 44-acre tract of land. Mr. McConkey indicated that he was unable to meet the Town's 125-foot wetland setback and inquired about getting a Variance. It was the opinion of the Board of Selectmen that on a lot of that size, a septic could be sited elsewhere without encroaching on the setback.

Chester Conboy filed a building permit application to renew Permit #201405 for a 20x40 single-family residence at 104 Willis Bean Road (R07-020). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201503).

Linda & Michael Ranhoff filed a building permit application for a 71x64 single-family residence on Thurston Road (R11-025-B). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201504).

Barry Portnoy filed a building permit application for a 10x12 tool shed on Crystal Lake Road (R04-001-L). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201505).

Steve Larson explained that the setbacks shown on a plan at the Zoning Board of Adjustment meeting do not appear to be accurate. It was noted that when the Building Permit application is reviewed by the Selectmen, the correct setbacks will be required.

Dick Eldridge obtained a Building Permit for a 28x16 addition (Permit #201436) and has increased the footprint to 30x16. It was noted that the permit will be updated and that an additional fee will be assessed.

The Board discussed the front lawn at Town Hall and indicated that it will not be aerated and reseeded this year. The Board approved power washing of the building.

Signature Items included a Notice of Intent to Cut for Kenneth McKenzie (R08-011), Yield Tax Warrants for Edward Ellis (R05-035-A), Richard Latour (R06-002) and Andrew Mahoney (R06-012-B) and MS-60A Auditor Option and Schedule.

Carol Mayhofer signed checks.

The Board reviewed information on the Cass property submitted by both Kenneth McKenzie and Jason Call. It was noted that the deed would be reviewed and that the issue will be forwarded to the property owners.

State of New Hampshire submitted a statement of remittance for Qtr4 Block Grant Aid payment.

NH Employment Security issued the March 2015 Eaton Community profile.

NH Department of Revenue Administration issued the 2014 Total Equalized Valuation.

Susie Tolman advised that she will be having renovations completed on her home. It was noted that due to the estimated cost and scope, a building permit will be required.

NH Electric Coop advised that they will be conducting vegetation control and will be distributing notices to affected property owners.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:26 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
May 19, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, May 19, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$14,158.50 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of May 5, 2015 were accepted as amended.

Royce & Diana Alley filed a building permit application to renew Permit #201401 for a 30x24 single-family residence on Eaton Road (U01-044). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201506).

Ben Frieden filed a building permit application to demolish an old shed and rebuild an 8x12 shed on the exact footprint at 335 Stewart Road (R09-005). It was noted that the existing shed is non-conforming as it is within the setbacks and that the Selectmen will conduct a site visit to verify the setbacks. The building permit application was reviewed, conditionally approved and signed by the Board of Selectmen subject to site visit (Permit #201507).

Elaine & Peter Klose filed a building permit application for a solar panel array installation on an existing garage roof at 171 Birch Hill Road (R10-023-A). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201508).

Willis Williams filed a building permit application to repair/replace an existing screen porch at 129 Foss Mountain Road (R09-010). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201509).

Jonathan Simonds filed a building permit application for a 10x32 porch at 35 Towle Hill Road (R06-010). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201510).

Lorenz Reibling filed a building permit application to enclose existing deck space to create a 10x20 sitting area at 26 Breezy Point Road (R01-021). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201511).

Wayne Bradbury filed a building permit application for a 5x20 front porch, 4x18 handicap ramp, 300 square feet of solar panels and overhangs over the two rear doors as approved by the Zoning Board of Adjustment at 3 Ridge Road (U01-023). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201512).

Whit Whitman & Susan Wiley filed a building permit application to replace rotten sills, rotten shingles and window on Brownfield Road (R03-033). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201513).

John & Eleanor Border filed a building permit application for a 14x16 bedroom addition and to renovate an existing bedroom to a mudroom at 217 Hatch Hill Road (R11-006). The building permit application was reviewed and denied by the Board of Selectmen as the existing house is non-conforming. It was noted that a Special Exception to increase the footprint must be sought from the Zoning Board of Adjustment.

Monique and Brian Hebert questioned the process of demolishing a house and combining two lots of record. Rick Young explained that a permit to demolish the building is needed and that once the house is gone, approval by the Planning Board for voluntary merging of the two lots can be pursued.

Rick Young noted that he has not heard from William Lambert at the NH Department of Transportation regarding the requested reduction of the speed limit in the Village, but that he will follow up on the issue.

Rick Young gave an update on the Conservation Commission projects and proposed timber sales.

Dick Fortin gave an update on the Planning Board and noted that the Public Hearing on the Master Plan will most likely be held in July.

The Board discussed the approval given last year for the Farmer's Market at the grove and noted that they received no complaints from residents.

Dick Fortin stated that he attended training conducted by the NH Municipal Association for new public officials and gave an overview of topics covered.

The Board discussed the condition of Stewart Road. It was noted that the road is built on sub-standard materials and that the cost of re-building the road would be very expensive.

Signature items included correspondence, Heating System Maintenance Plan agreement with Jesse Lyman, Agreement to Cut Timber with Northern Forest Resource and Frank Perrault, Yield Tax Warrant for John Edge (R04-021) and Notices of Intent to

Cut for John Low & Jonna Carter (R03-013), Robert & Priscilla Dannies (R03-002), Elizabeth Hatch (R09-003) and Town of Eaton (R06-013).

Carol Mayhofer signed checks.

CarePlus Ambulance submitted the Quarter 1 Activity report.

NH Department of Transportation submitted a permit for the triathlon to be held on Route 153 on Saturday, May 30th.

NH Department of Environmental Services submitted the beach water sampling schedule for June 15th through August 27th.

Upper Saco Valley Land Trust advised the Board of their intent to conduct a site visit to Town property on Foss Mountain Road for easement compliance.

The Board reviewed information from Jason Call regarding land use change tax assessments. It was noted that all paperwork would be prepared for review and approval by the Board at the next meeting.

The Board reviewed and corrected the Eaton Community Profile worksheet submitted by NH Employment Security.

The Board discussed the Emergency Management Performance Grant through the NH Department of Safety which covers 100% of the costs of upgrading Town Hall as the Emergency Operations Center. It was the consensus of the Board to authorize Thaire Bryant to pursue grant funds for purchase and installation of a generator and cell signal booster for Town Hall.

After discussion of the various projects underway and on the horizon, the Board authorized the hiring of Jeanne Hartman for temporary, part-time assistance in the office.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:34 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
June 2, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, June 2, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$15,715.87 for 18 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of May 19, 2015 were accepted as amended.

John & Eleanor Border filed a building permit application for a 14x16 addition/new bedroom and to renovate an existing bedroom to a mudroom at 217 Hatch Hill Road (R11-006). It was noted that the Borders had received conditional approval for the addition from the Zoning Board of Adjustment. After reviewing the septic inspection documentation, the building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201514).

Twin Brook Farm/Susan Tolman filed a building permit application to replace beams, improve drainage and basement repairs at 222 Birch Hill Road (R10-026). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201515).

Edith Dashnau expressed her concerns regarding the possibility of trees being cut near Snow Brook on an abutting tract of land and questioned whether there is a required buffer should the property owner elect to cut down trees.

The Board discussed a request from September Edge/Exploration Daycare to use the Town Beach on June 18th. ***Don Philbrick made a motion, seconded by Dick Fortin, to deny the request as it is the policy to not permit use of the Beach by groups. Motion unanimously carried.***

Signature items included the June 2015 Property Tax Warrant, Cemetery Deed and Yield Tax Warrant for Elizabeth Hatch (R09-003).

Carol Mayhofer signed checks.

Property-Liability Trust submitted the FY2015 renewal for Property Liability coverage.

Ford Motor Company submitted a service notification on the exhaust gas temperature sensors on the 2011 F-550 truck.

The Board reviewed a request for information on an Eaton Road property.

The Board discussed the procedure for entering Veteran's Exemptions and requested a listing of current exemptions for review.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:24 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
June 16, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, June 16, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$16,546.28 for 20 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of June 2, 2015 were accepted as written.

Frank Holmes and Sheri Christensen questioned the Board on the status of a Building Permit application within the Thurston Pond development and indicated that the property owners will pursue the issue of compliance with their covenants.

Robert Blaney met with the Board regarding the placement of pole barns on his property. Rick Young questioned whether the current use boundaries have been monumented. After review of the current plan, it was agreed that the Selectmen would conduct a site visit to review the boundaries to determine whether the proposed pole barns would require removal of land from Current Use.

Cameron Kennedy requested use of the beach for the Boy Scouts on Thursday evening, June 18th. It was the consensus of the Board to permit the event and noted that the Boy Scouts would clean the grove of garbage.

John Edge filed a building permit application for demolition of a boathouse and removal of the concrete slab at 2399 Eaton Road (U01-010). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201516).

Dale & Gary Schofield filed a building permit application to renew Permit #2618 for a 42x44 single-family residence at 40 Ridge Road (U01-034-B). The building permit application was reviewed, approved conditionally upon taking ownership of the property and signed by the Board of Selectmen (Permit #201517).

The Board reviewed a letter from Paul Shackford requesting beach passes. Rick Young explained that he received a call from Gary Shackford, who is one of the co-owners of the same property. It was noted that each owner of record is entitled to one pass if requested.

The Board reviewed a letter regarding a potential Zoning Ordinance violation. Rick Young and Dick Fortin noted that while walking the boundaries of Town land they observed this violation and stated that a letter will be sent to the property owner.

Rick Young noted that while driving through Town, he observed two shelters which requires a Building Permit and asked that a letter be sent to the property owner requesting a permit application be submitted to the Selectmen.

The Board discussed the hole in the ditch near the Inn at Crystal Lake and indicated that a letter will be sent to the property owners requesting that action be taken to correct the issue.

The Board discussed the installation of a new sign and asked that a letter be sent requesting a building permit application with the exact dimensions be submitted to the Selectmen.

The Board reviewed the listing of property owners receiving a Veteran's Exemption as requested by the Department of Revenue Administration and found several properties that do not qualify and will be removed.

The Board reviewed a listing of lien properties and requested that the tax deed process be started by sending the appropriate letters.

Rick Young gave an update on the Conservation Commission and current projects. Rick Young noted that the Bloise lot will be renamed and it was the consensus of the Board that it be called the South Eaton lot.

Dick Fortin gave an update on the Planning Board and explained that the Boundary Line Adjustment for Edge has been conditionally approved pending removal of the concrete slab for the boathouse.

Dick Fortin explained that he spoke to Thaire Bryant regarding the update to the Hazard Mitigation and Emergency Operation Plans. The Board reviewed an email from Thaire Bryant outlining the potential costs for hiring an outside firm to do the update. It was the consensus of the Board to pursue grant funding for the projects.

The Board discussed the issue of Town sand being trucked off during summer months and sent a letter to an Eaton resident outlining the Town policy on utilizing sand and requesting that other sources be found for obtaining sand.

The Board issued a Cease and Desist on all construction activity for failure to obtain a Building Permit for a property on Thurston Pond Road.

Signature items included correspondence, DRA form for PA-28 Taxable Property Inventory and Yield Tax Warrant for Peter & MaryLou Dow (R05-028).

Susan Brooks signed checks.

The Board discussed the issue of utilizing the official Town seal for personal use. ***Rick Young made a motion, seconded by Don Philbrick, to disallow the official Town seal to be used for other than Town business. Motion unanimously carried.***

The Board reviewed an email from Robert Kennett regarding Lary Road. It was noted that the end of the Town road is approximately at Aitken's driveway and that the exact measurement can be obtained from State records.

The Board reviewed a review of the NH Supreme Court ruling in a zoning case regarding agritourism.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 11:11 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
July 7, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, July 7, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$15,971.09 for 27 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of June 16, 2015 were accepted as written.

Robert Blaney filed a building permit application for a 52x16 and a 30x16 pole barn at 235 Towle Hill Road (R07-006). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201518).

Jesse Ingham questioned the need of a building permit for a temporary cover over a firewood pile. Rick Young explained that the Town does not recognize temporary structures and noted that the hut must be permitted and meet all setback requirements. It was noted that an application will be submitted and that the current hut will be moved to meet all setbacks. Jesse Ingham explained that he will need some time to move the pile of firewood under the tent.

John Andrewski met with the Board regarding a possible home occupation providing service work and stated that there would be no signs or retail at the location. John Andrewski indicated that he would like to construct an accessory building for this business. Rick Young stated that once a home occupation of this type is relocated to an accessory building, it becomes a home business and that it requires a Special Exception from the Zoning Board of Adjustment.

Joseph Ricardelli questioned the current policy of issuing beach passes and expressed his opposition to the policy. Rick Young gave the history of the beach usage and adoption of the current policy in 2001.

Beth and Mark Griffin requested approval for a gathering of 30 people at the Town Beach. Rick Young explained that the Selectmen adopted a policy of not permitting group gatherings at the beach due to complaints from residents.

Ed Reilly and Jeanne Simha requested clarification of the notice from Hoyle Tanner & Associates regarding the Roberts Road bridge project.

Gary Giese questioned the current policy of issuing beach passes and expressed his opposition to the policy. Rick Young gave the history of the beach usage and adoption of the current policy in 2001.

Rick Young explained that he received an email from the Eaton Village Preservation Society regarding the Eaton Day parade on August 30th and asked whether the Selectmen would be willing to participate in the parade.

Dick Fortin noted that the Boy Scouts cleaned the Grove in exchange for using the beach.

Signature items included new signature cards for Citizens Bank, Abatement Application and A-5 Land Use Change Tax for Robert Blaney (R07-006).

Carol Mayhofer signed checks.

The Board reviewed and signed a Planning Scope of Work & Agreement with MAPS for the Hazard Mitigation Plan update. The Board then reviewed and signed the Grant Agreement with the NH Department of Safety. The Board reviewed the grant amount and method of payment (Exhibit B) and noted the requirement that the Town contribute 25% of the project cost.

The Board reviewed a letter from Quddus Snyder regarding the use of Town sand.

Ken & Marguerite Dean requested a review of their property assessment on the former Cove Camping area property. It was the consensus of the Board to refer their concerns to Jason Call.

The Board reviewed a letter from the Inn at Crystal Lake in response to the request that the property owner resolve the drainage issue on Glines Hill Road. It was the consensus of the Board that the Town will install a catch basin but the property owners must resolve the drainage from their parking lot by replacing the driveway culvert which is no longer serviceable.

Hoyle, Tanner & Associates submitted final plans and engineer's estimate of construction cost for the Roberts Road Bridge. NH Department of Transportation submitted approval of these final plans.

Town of Conway submitted a regional impact notification of a Public Hearing by the Conway Zoning Board of Adjustment for a wireless tower on East Conway Road.

Property-Liability Trust submitted updated policy documents and member agreement.

Tri-County CAP submitted updated contact information for resident services.

PRIMEX issued notification of the 2015 premium holiday for the workers' compensation program.

The Board reviewed the Notice of Decision by the Zoning Board of Adjustment for Norma McGlashing. ***Rick Young made a motion, seconded by Dick Fortin, to remain with the original mandate that Norma McGlashing restore the deck to its original dimensions and to require that the work be completed by August 15th. Motion unanimously carried.***

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:55 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
July 10, 2015

A special meeting of the Board of Selectmen took place on Friday, July 10, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 4:05 pm.

Ed Roberts filed a building permit application for a 16x20x17 shed on Thurston Pond Road (R04-011-F). The building permit application was reviewed and denied by the Board of Selectmen as the structure currently under construction does not meet the definition of a shed and is in violation of the expired Building Permit issued in 2013. The Selectmen signed and sent a letter to Ed Roberts directing him to remove the existing structure from his property by September 15th.

Signature items included correspondence and A-5 Land Use Change Tax for the access road constructed by John Perrie.

The meeting adjourned at 4:40 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
July 21, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, July 21, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$11,261.26 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of July 7, 2015 were accepted as amended. The Minutes for the meeting of July 10, 2015 were accepted as written.

Ken and Marguerite Dean met with the Board regarding bonding for the road within their conditionally-approved subdivision on Cove Road. Ken Dean explained that he can obtain a Letter of Credit and questioned the required amount as the engineer's estimate also includes removal of buildings. Ken Dean noted that he has an estimate of \$82,000 for the road projects and that it will take approximately two weeks to obtain the Letter. It was noted that the Board will discuss the issue and contact Ken Dean with their decision.

Steven Dautrich filed a building permit application for conversion of a garage to a 38x40 2-story single-family residence at 250 Brownfield Road (R10-007). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201519).

Dale & Gary Schofield filed a building permit application to relocate an 8x12 shed from Conway to 40 Ridge Road (U01-034-B). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201520).

Chris & Heather Kennedy filed a building permit application to renovate a first floor room to a bathroom and a second floor room to a full bath at 182 Brownfield Road (U02-020). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201521).

Rick Young explained that he met with Fred Goss regarding brush cutting on Potter Road and noted that it has been resolved. Rick Young stated that he received a complaint regarding the condition of Foss Mountain Road and explained that the Highway crew will grade and fix the road.

Rick Young explained that he received a call from Arthur's Memorials requesting that a cemetery plot be staked. Rick Young noted that a granite slab had tipped over into the entrance way and that the Highway crew will put the granite block back into place.

Rick Young noted that Jesse Ingham has removed the structure covering his wood pile so a permit is no longer required.

Rick Young gave an update on the Conservation Commission and reported on the three timber harvests for this summer. Rick Young explained that the Commission has been reviewing the blueberry fields and noted that additional rock popping will not be pursued as moving the rocks and filling the holes was not covered by the grant.

Brian Hebert submitted a copy of the approved septic system design for his property at 2031 Eaton Road (R02-005-C).

Steve Larson explained the decision of the Zoning Board of Adjustment on the Norma McGlashing Special Exception appeal. Steve Larson indicated that he has spoken to Heather McKendry, who is willing to become an alternate to the Zoning Board. ***Rick Young made a motion, seconded by Dick Fortin, to appoint Heather McKendry to the Zoning Board of Adjustment as an alternate member. Motion unanimously carried.***

Dick Fortin questioned the difference between a Home Occupation and Home Business within the Zoning Ordinance. After some discussion, it was noted that the Planning Board may be requested to draft an amendment to make the definition of each very clear.

Dick Fortin raised the issue of the current beach pass policy and questioned whether the policy could be reviewed. It was noted that the Board will review the policy and it could be amended.

Dick Fortin noted that Eversource has filed an application to cut trees on a scenic road. Rick Young explained that State statutes are very clear about the Planning Board's jurisdiction.

The Board discussed the required bonding by Ken Dean. It was the consensus of the Board that bonding in the amount of \$82,000 and copies of the plans given to their contractor for the road construction will be required to be submitted to the Selectmen within two weeks.

Signature items included correspondence and Notices of Intent to Cut for Ralph & Sunni Wilkewitz (R12-1F and 2), Snowville L&T (R10-039) and Town of Eaton.

Carol Mayhofer signed checks.

The Board discussed the issue of the hole on Glines Hill near the Inn at Crystal Lake. The Selectmen signed and sent a letter to Barker Ostendorf Inc. indicating that the Town will repair the roadside hole in hopes of cost sharing and also notified them that the driveway culvert needs to be replaced by the owners at their earliest convenience.

The Board reviewed a letter of appeal from Edward Roberts regarding his shed on Thurston Pond Road. No action was taken as it was the unanimous consensus of the Board to stick by their original decision to remove the structure and let the matter go to the Zoning Board of Adjustment.

Tri-County CAP submitted information on their fuel and electric assistance programs for posting at Town Hall.

Town of Conway's Zoning Board of Adjustment advised that a Variance has been granted for a wireless communication facility on East Conway Road.

NH Division of Public Health Services submitted water test results for the June 29th sample taken at the Eaton Town Beach.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:22 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
August 4, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, August 4, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$247,457.20 for 23 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of July 21, 2015 were accepted as written.

Richard Brisbois filed a building permit application for a 3x4-1/2 concrete generator slab at 5 Pond View Drive (R04-010-A). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201522).

Nancy Burns filed a building permit application to renew Permit #201413 for a single-family residence on Crystal Lake Road (R03-051). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201523).

Laurie Banks & John Andrews filed a building permit application for a 28x32 garage/workshop at 57 Towle Hill Road (R06-012). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201524).

Rick Young gave an overview of the recent Zoning Board of Adjustment hearing regarding John Andrews' request for a Special Exception to operate a home business. Dick Fortin questioned whether the Zoning Ordinance should be amended to clarify a home occupation in an accessory building.

Rick Young explained that he met with the Highway crew after receiving complaints about the condition of several roads.

The Board discussed the decision of William Cass of NH Department of Transportation to deny the request for reduction of the speed limit in Eaton Village. It was the consensus of the Board that this decision should be appealed.

Signature items included Notice of Intent to Cut for Twin Brook Farm (R10-24 and 26) and letter requesting reimbursement to NH Department of Transportation for the Roberts Road bridge project expenses paid by the Town.

Carol Mayhofer signed checks.

State of New Hampshire submitted a Statement of Remittance for the Highway Block Grant Aid.

June Garneau of Mapping and Planning Solutions advised that update of the Hazard Mitigation Plan will begin in the fall and that the Town should begin putting together the committee and meeting schedule.

NH Department of Environmental Services issued a Shoreland Permit for the Roberts Road bridge project.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:14 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
August 18, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, August 18, 2015 at the Evans Memorial Building. Present were Rick Young and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,410.97 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of August 4, 2015 were accepted as amended.

Greg Grinnell filed a building permit application for a 26x28 carport attached to the residence at 15 Thurston Pond Road (R04-011-N). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201525).

Jill Shea & Steve Thompson filed a building permit application to demolish an existing shed and to relocate and construct a 10x12 shed at 62 Breezy Point Road (R01-027). The building permit application was reviewed and denied by the Board of Selectmen as the proposed location of the new shed does not meet the required 125-foot setback from the lake.

Ken McKenzie met with the Board regarding George Diller's property and the requirement of upgrading the road. The Board reviewed a letter submitted by Ken McKenzie outlining the history of Crystal Lake Road and questioning the decision of the Board to not require a road upgrade if Mr. Diller builds a residence. Rick Young explained that the Board was contacted by Mr. Diller's attorney and that the Town's attorney reviewed the issue and gave an opinion that a road upgrade would not be required based on recorded maps and the fact that this was a lot of record prior to Zoning Ordinances being adopted by the Town. Ken McKenzie gave an overview of the properties and suspects that minor subdivisions on the property remove the validation of being lots of record. Ken McKenzie noted that the driveway accessing Dudrick's property is on the private right-of-way beyond the cul-de-sac, which technically becomes the second house and that the Building Permit for Nancy Burns should have been denied. Ken McKenzie requested the opportunity to review the correspondence between the Town and attorneys. Rick Young suggesting having a meeting to review the correspondence and further discuss the issue.

Rick Young explained that he and Dick Fortin met with Leslie Feron, Jeanne & Ed Reilly and Don Dashnau regarding the easements for the Roberts Road bridge project. Rick Young noted that he also spoke with Rebecca Monger regarding the Snow property and that he will be mailing her a copy of the plans with the easement paperwork.

Rick Young gave an overview of the Conservation Commission meeting and on-going projects. Rick Young explained that Bill Petrie from the Loon Preservation Society met with the Commission regarding a loon nesting raft on Crystal Lake.

Rick Young stated that he received a complaint about the condition of Glines Hill Road and notification of an altercation at the Town Beach which was handled by the Sheriff's Department.

Don Philbrick reminded the Board of the previously raised issue of vehicles parking in the Grove and driving down to the water. It was the consensus of the Board that the Highway crew will place boulders at the Grove to keep cars out.

Signature items included permit, MS-1 Extension Request, Yield Tax Warrant for Robert & Priscilla Dannies (R03-002) and letter of support for the Carroll County Sheriff's Department to pursue an Emergency Management Grant.

Susan Brooks signed checks.

John Hartman met with the Board to discuss the traffic problem in Eaton Village and submitted a list of possible solutions. It was noted that the Selectmen will send a follow-up letter to NH Department of Transportation addressing their unwillingness to lower the speed limit and that John Hartman will circulate a petition.

NH Department of Transportation submitted the anticipated State Highway Block Grant Aid for Fiscal Year 2016.

John Perrie questioned the assessed value used to calculate his Land Use Change Tax. It was noted that he would be sent the memos from Jason Call outlining the properties used to calculate the value. Peter Aitken and Robert Kennett requested information on the Land Use Change Tax assessed to John Perrie.

NH Division of Public Health Services submitted the test results of water samples taken at Crystal Lake on July 22nd.

John Edge submitted a letter regarding his property on Eaton Road. The Selectmen will draft and send a letter once again explaining the assessment of his property.

Ken Dean submitted a Letter of Credit and Certificate of Liability Insurance for the road project on his Cove Road property as part of the Subdivision conditional approval.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:07 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
September 1, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, September 1, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$30,456.67 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of August 18, 2015 were accepted as amended.

Eugene Long requested permission to place a penny jar for White Mountain Community Health Center at Town Hall with a poster requesting donations to keep the Health Center self-sufficient.

Jeanne & Ed Reilly questioned the process of putting a portion of their property on Roberts Road into Current Use.

Rick Young stated that a small hole in the decking of the Potter Road bridge has been discovered and that it will be patched and covered by the Highway crew.

Rick Young noted that the McGlashing's deck has been removed and that Jason Call should conduct a site visit to confirm the size.

Rick Young stated that he observed three campers on a Breezy Point Road property and that a letter of violation should be sent to the property owner.

The Board discussed the petition being signed by Eaton residents requesting a reduced speed limit through the Village. It was noted that pursuant to Don Philbrick's recommendation, pictures of the traffic will be attached to the petition.

Jill Shea & Steve Thompson filed a building permit application to demolish an existing shed and rebuild a 9-1/2x9-1/2 shed on the existing footprint at 62 Breezy Point Road (R01-027). The building permit application was reviewed by the Board of Selectmen, who requested that a diagram be submitted showing control points so that the location and size can be verified.

Signature items included permits and Notices of Intent to Cut for Richard Storms (R05-39, 40, 41) and Lewis Lesser (R03-001 and R04-030).

Carol Mayhofer signed checks.

Carol Mayhofer explained that the Capital Reserve and Trust Funds are being transferred from the Public Deposit Investment Pool (PDIP) to TD Bank and that the Town will see an increase in interest revenues.

Carroll County Administrator Ken Robichaud notified the Board of the September 9th hearing on the proposed County supplemental budget.

NH Department of Transportation submitted a Statement of Remittance for the reimbursement of the Roberts Road bridge project expenses.

Property-Liability Trust submitted payment for replacement of stolen items and have closed the case.

Northern Human Services/The Mental Health Center thanked the Town for their financial support and noted that they will be seeking level funding for next year.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:25 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
September 2, 2015

A special meeting of the Board of Selectmen took place on Wednesday, September 2, 2015 at the Evans Memorial Building. Present were Selectmen Rick Young, Dick Fortin and Don Philbrick, Planning Board Chairman Paul Savchick and Kenneth McKenzie. The meeting was called to order at 8 am.

Rick Young stated that Ken McKenzie approached the Selectmen regarding the number of houses on the private section of Crystal Lake Road and requested the opportunity to review the correspondence from Town Counsel.

Rick Young explained that George Diller's attorney challenged the required upgrade to the road and so the issue was sent to Town Counsel for opinion. Rick Young stated that Town Counsel agreed and no road upgrade is required as they are lots of record and there are recorded plans showing the road. Rick Young noted that Ken McKenzie has raised the issue as to whether the boundary line adjustment to the properties negates the grandfathered status of the lots. Paul Savchick noted that RSA 674:41 states that platted roads prior to adoption of Zoning are considered roads.

Ken McKenzie stated that the Zoning Ordinance states there cannot be more than two houses on a driveway and that the difference between the two is the width. Ken McKenzie read RSA 674:17 and stated that the reason why the restriction of two houses was adopted is for safety. Ken McKenzie stated that there is case law to show that a safety issue cannot be vested and that the Planning Board should have made these lots adhere to the Zoning Ordinances during the minor subdivision process. Ken McKenzie noted that any exemption must be stated in the Zoning Ordinance and Eaton's Ordinance only allows for exemption of lot size and road frontage. Ken McKenzie stated that cost is not an allowable hardship and that the road should be upgraded so that only two houses are on the unimproved section of the road. Don Philbrick noted that under RSA 674:41, Ken should not have gotten a building permit without approval from the Planning Board. Ken McKenzie noted that he had the document prepared but was told by David Maudsley, Administrative Assistant, that it was not needed.

Ken McKenzie stated that Town Zoning defines a driveway but not a private road and noted that because of his deeded right-of-way being 20 feet, he could not construct the access any wider. Don Philbrick noted that the Town has a plan showing that as a road. Ken McKenzie stated that the attorney has not addressed the issue of upgrading the road and noted that this is a safety issue.

Rick Young questioned whether constructing turn outs would mitigate the safety concerns. Ken McKenzie stated that he wants the road wide enough for two vehicles to pass but that it does not have to meet Town specifications. Don Philbrick questioned why one person must upgrade the road instead of all affected property owners. Ken McKenzie stated that the increased width only needs to occur from the cul-de-sac to where the driveway leaves the road and noted that Diller can increase the width because he owns the property beyond the deeded 20-foot right of way.

Rick Young gave an overview of the cul-de-sac and indicated that equitable waivers were granted for road frontage on Crystal Lake Road. Don Philbrick stated that Dudrick's driveway is shown wrong on the plan. Ken McKenzie noted the location of the pins and indicated that approximately 18-feet of that driveway enters onto the private section of road. Ken McKenzie stated that if Dudrick moved their driveway onto the Town portion of the Road, Diller would only have to improve the roadway from the cul-de-sac to where his driveway meets the road and noted that the width would have to permit two vehicles to pass.

Rick Young noted that Ken is questioning safety and whether widening the road should be required from the cul-de-sac to where the driveway leaves the road. Ken McKenzie stated that 18-feet should be wide enough for two vehicles to pass. Rick Young stated that the Selectmen will send out the information to Town Counsel for an opinion.

The Board discussed the request by Eugene Long to place a donation jar at Town Hall. ***Dick Fortin made a motion, seconded by Don Philbrick, to permit White Mountain Health Center to place a donation jar at Town Hall. Motion unanimously carried.***

The meeting adjourned at 8:55 am.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
September 15, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, September 15, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$57,505.15 for 17 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of September 1, 2015 were accepted as written. The Minutes for the meeting of September 2, 2015 were accepted as amended.

Wayne Bradbury raised the issue of the traffic and speed and indicated that the Town could install signs with flags to slow down traffic. Rick Young explained that the Selectmen are still addressing this issue with the State.

Jill Shea & Steve Thompson filed a building permit application to demolish an existing shed and rebuild a 9-1/2x9-1/2 shed on the existing footprint at 62 Breezy Point Road (R01-027). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201526).

Kevin Dubois & Sheri Christensen filed a building permit application for a 16x14 shed/greenhouse at 25 Thurston Pond Road (R04-011-P). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201527).

The Board discussed with members of the Thurston Pond Development Association the Zoning Board of Adjustment decision on Edward Robert's Appeal of Administrative Decision and explained that Mr. Roberts has requested the opportunity to enlarge the existing structure to meet Town requirements. Greg Grinnell noted that the Association requires more square footage than the Town for living space and also a two-car garage. It was noted that a Building Permit for a residence will require septic approval. Dick Fortin explained that the Selectmen can make sure the building is in compliance with the Town regulations but that the Association will have to enforce their own covenants.

Jeanne and Ed Reilly presented a Current Use plan for their Roberts Road property for review. The Board explained the requirements of monumenting the area Not In Current Use and the categories of Current Use land.

Mark and Beth Griffin expressed their concerns regarding the traffic in Eaton Village. Rick Young gave an overview of the issues and how the Selectmen are addressing them. Beth Griffin suggested a four-way stop at the corner to slow the traffic.

Rick Young gave an update on the Conservation Commission and the on-going projects. Rick Young explained that the Dashnaus and Reillys have asked the Commission if they would be interested in putting in a trail to the water falls on Roberts Road.

Dick Fortin gave an update on the Planning Board and noted that the Master Plan has been formally adopted. Dick Fortin explained that Steve Larson requested that the Planning Board clarify the difference between a driveway and private road.

Dick Fortin stated that he has observed a camping trailer on a property and indicated that he will monitor the status and report back to the Board.

The Board reviewed a letter from Kenneth McKenzie regarding Crystal Lake Road. It was the unanimous consensus of the Board to set up a meeting with Mr. McKenzie and Town Counsel to review all relevant information.

The Board reviewed the proposed building plans from Edward Roberts. The Board requested that an email be sent to Mr. Roberts indicating that the Board worked at length on his proposal but have not yet reached any decisions. It was noted that Mr. Roberts would also be reminded that the building cannot be occupied and that he is still subject to a fine of up to \$275 per day.

Signature items included MS-1 Summary Inventory of Valuation and Certificate of Occupancy for Faith Timberlake-Alves (U01-006).

Carol Mayhofer signed checks.

Hampshire Pewter submitted information on a pewter piece for the Town's 250th anniversary.

HealthTrust submitted an outline of benefit and program changes which will be taking place over the next few years.

NH Division of Public Health Services submitted water test results from the August 19th samples at the Crystal Lake beach.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:38 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
September 23, 2015

A special meeting of the Board of Selectmen took place on Wednesday, September 23, 2015 at the Evans Memorial Building. Present were Selectmen Rick Young, Dick Fortin and Don Philbrick, Town Counsel Laura Spector-Morgan and Kenneth McKenzie. The meeting was called to order at 8 am.

Rick Young gave an overview of the Crystal Lake Road issue and stated that the Board would like Ken McKenzie to present all relevant information to Town Counsel.

Ken McKenzie stated that the first question is whether the access way is considered a driveway or a private road and noted that there is no definition of a private road in the Zoning Ordinance and the definition in the Subdivision Regulations does not clarify the issue. Ken McKenzie stated that if the roadway is considered a driveway, only two houses can be constructed before requiring an upgrade and explained that he believes this requirement was adopted for safety reasons. Ken McKenzie stated that if this is a driveway, technically S&T Trust (Dudrick) enters the private section after the cul-de-sac making Burns the third house.

Ken McKenzie reviewed RSA 674:41 and noted that Burns did not file the required waiver so a permit should not have been issued. Ken McKenzie stated that the road appears on a "minor subdivision" plat, which is not the same as a subdivision plan. Ken explained that the condition of approving a subdivision plan means all approved items must be built according to Town specifications, which was not the case with the minor subdivision approval.

Ken McKenzie gave an overview of the Diller and Burns lots and stated that neither one is a "lot of record" because of the approved boundary line adjustment and subsequent merging of lots by each owner. Ken McKenzie pointed out that the Burns property does not have 200 feet of road frontage and that State Statutes deems the lot unbuildable unless a Variance is granted.

Ken McKenzie explained that during the site meeting on October 10, 2012 it was agreed upon that the road would have to be upgraded when the third house permit was issued and that it was part of his condition for approving relocation of the Town cul-de-sac. Ken McKenzie stated that he wants the road to be wide enough for two vehicles to pass and that he has no objection to the Burns permit being issued as long as it does not set precedence for the Diller property. Ken McKenzie explained that non-conforming lots of record are only exempt from road frontage and lot size and that they cannot be vested in any issue that causes a safety hazard.

Atty. Spector-Morgan explained that she will review all the presented information and will issue a decision as soon as possible. Ken McKenzie noted that he will be filing a Motion for Rehearing with the Zoning Board and noted that the Selectmen could rescind Burns' permit during this appeal process. Rick Young explained that he spoke with George Diller, who indicated that he would be willing to discuss a road upgrade with Mr. McKenzie as he also wants emergency vehicles to be able to access his property.

Ken McKenzie left the meeting at 8:55 am. After supplying Atty. Spector-Morgan with additional copies of information, she also left the meeting.

The Board then addressed the issue of Edward Roberts' property. Rick Young explained that Mr. Roberts should be fined for two violations: conversion of the shed to a cabin without a permit and violation of the Cease and Desist order. Rick Young stated that his suggestion is that the shed be restored to the original permitted size of 16x20x17 or remove the building entirely.

It was noted that the first fine will begin on June 22nd with the initial Cease and Desist order issued for building without a permit and that the second fine will begin July 15th for converting the shed to a cabin and ignoring the second Cease and Desist order issued in July. It was noted that the calculation of fines ends on August 24th, when a complete application was ready for the Zoning Board of Adjustment.

The Board will draft a letter to Mr. Roberts setting forth the two fines to be paid by October 31st and the option of removing the building or reducing the size to a 16x20x17 shed by December 31st.

The meeting adjourned at 10:42 am.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
October 6, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, October 6, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$11,628.75 for 22 items. The payroll manifests were also reviewed and signed.

The Minutes for the meeting of September 15, 2015 were accepted as amended. The Minutes for the meeting of September 23, 2015 were accepted as amended.

Christopher Nee explained that there is a drainage issue at his property on McCormack Lane due to run-off from the road and stated that the Town does not have an easement which allows this drainage on his property. Christopher Nee suggested lining the swale with cloth and erosion stone. Christopher Nee asked to review the easement for the culvert. Rick Young explained that there is no written easement for each culvert and explained that the Town accepted the road complete with drainage and right to drain and noted that a former property owner installed the extension on the culvert. It was noted that an appointment will be made to conduct a site visit.

Ed and Jeanne Reilly submitted a Current Use application and plan for their property at 33 Roberts Road (R10-002). The Board reviewed, approved and signed the Application.

Rick Young gave an update on the Highway Department and noted that Scott Brooks will be assisting with grading of the roads.

The Board discussed the issue of the leak at Town Hall and noted that the roof needs to be checked to determine if there is ice and water shield under the shingles. It was the consensus of the Board that this project will be put out to bid.

Dick Fortin noted that Candace Maher has moved into the new addition prior to issuance of a Certificate of Occupancy. It was noted that the Board will draft and send a letter reminding Ms. Maher that a CO is required prior to occupancy.

Dick Fortin stated that the application by Eversource to cut trees on Eaton's scenic roads will be reviewed by the Planning Board this month. It was the consensus of the Board that the process of notifying the property owners is excessive.

Susan Wiley & Whit Whitman filed a building permit application for a bathroom remodel at 95 Brownfield Road (R03-033). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201528).

The Board reviewed and adopted a Certificate of Authorizing Resolution for HealthTrust and then signed Membership and COBRA Administrative Services Agreements.

Signature items included a permit and Notice of Intent to Cut Wood for Linda Jenkins (U01-034).

Carol Mayhofer signed checks.

The Board reviewed a letter from Jackie Sparks regarding the temporary ramp at her residence on Brownfield Road.

The Board reviewed an invoice from Carroll County which is due by December 17th.

The Board reviewed a packet of information from Tri-County Community Action Program (CAP) to support their funding request at 2016 Town Meeting.

The Board reviewed and adjusted the preliminary tax rate to \$10.95 and anticipated that tax bills would be ready by the beginning of November.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:13 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
October 20, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, October 20, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,540.33 for 12 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of October 6, 2015 were accepted as written.

Rick Young explained that Hoyle, Tanner and Associates have contacted NH Department of Transportation about moving the Roberts Road bridge project to the 2016 construction season, which leaves only the Potter Road bridge on the red list.

Rick Young stated that Scott Brooks has begun grading roads in Eaton. Rick Young stated that September Edge has inquired as to whether Eaton could rejoin the Conway Recreation program and noted that she has been informed that there are currently no funds but that she could raise the issue at Town Meeting.

Rick Young gave an update on the Conservation Commission and on-going projects.

Dick Fortin gave an update on the Planning Board and noted that Eversource received approval to cut trees on the scenic roads. Dick Fortin noted that the Planning Board will be reviewing the regulations and will be looking to adopt stricter regulations for tree trimming on Eaton's scenic roads.

Signature items included a Cemetery Deed and Certificates of Occupancy for Candace Maher (U02-016) and Royce Alley (U01-044).

Carol Mayhofer signed checks.

The Board reviewed and approved the 2015 Eaton tax rate at \$10.95 and noted that the bills will be issued early November with a December 15th due date.

PRIMEX issued the 2016 Workers Comp and Unemployment renewal rates.

HealthTrust issued the 2016 health insurance rates.

The Board reviewed a letter from Cooper Cargill Chant requesting information under RSA 91-A.

Steve Larson joined the Board to discuss the requirements for the Zoning Board of Adjustment to grant a rehearing.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:40 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
November 3, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, November 3, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$177,815.08 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of October 20, 2015 were accepted as written.

Ken McKenzie questioned whether an opinion has been received from Town Counsel. Rick Young explained that a letter has been received but the Board has not had a chance to meet to discuss the matter and noted that the Selectmen will review the letter later in the meeting.

Nancy Burns and Heather McKendry met with the Board to discuss plans for the 250th Eaton celebration and questioned whether there are funds available. Rick Young stated that there are funds in the Eaton Day Capital Reserve Fund which can be used for this event and that the committee should put together a budget. Dick Fortin noted that additional funding would have to be an Article on the Town Meeting Warrant and that it must be submitted by February 1st.

Ken Dean questioned the method of assessing his Cove Road property now that the campground has been closed and the roads are under construction for the conditionally-approved subdivision. It was noted that the issue would be sent to the Assessor for review.

Rick Young explained that Ed Roberts will be meeting with the Thurston Pond Association regarding his property and potential construction.

Rick Young stated that Scott Brooks has finished the road grading and that Mr. Brooks informed him that more gravel is needed on the roads.

Rick Young stated that he has conducted a site visit at Linda Jenkins' property regarding the drainage and found that there are no issues that the Town needs to address.

Dick Fortin explained that he and Rick Young met with Christopher Nee regarding drainage at his property and that they have agreed upon installing a larger settling pond and to reshape the road so that it slopes away from the driveway.

Dick Fortin noted that the camping trailer is still being stored on the Drew Hill Road property but it is unclear as to whether someone is occupying the trailer. It was noted that the Board will monitor the property.

The Board reviewed a letter from Town Counsel regarding the issue of Building Permits on the private section of Crystal Lake Road. Don Philbrick suggested rescinding the Building Permit issued to Nancy Burns and that she could then seek a Variance from the Zoning Board of Adjustment. Ken McKenzie noted that the Planning Board would have to meet with the Selectmen to vote on issuing permits on that road and that a waiver of liability would have to be recorded. ***Don Philbrick made a motion, seconded by Dick Fortin, to rescind the Building Permit issued to Nancy Burns for her Crystal Lake Road property based on the following three reasons: (1) requirements of RSA 674:41 have not been met regarding recording of waiver of liability, (2) Town Zoning requires 200 feet of frontage on a road built to Town specifications and (3) the lot in question is not a grandfathered lot of record. Rick Young made a motion, seconded by Dick Fortin, to table the motion until the Selectmen meet with Nancy Burns. Motion unanimously carried.***

Signature items included the December 2015 Property Tax Warrant, letter to Lizette Snyder regarding her Young Road property, letter to Linda Jenkins regarding her Ridge Road property, 2015 Equalization Certificate, Internet Account application for Carroll County Registry of Deeds, Reimbursement Request to NH Department of Safety for the Hazard Mitigation Plan update and Yield Tax Warrant for Ralph & Sunni Wilkewitz (R12-001 and 002).

Susan Brooks signed checks.

State of NH submitted a Statement of Remittance for Quarter 2 Highway Block Grant Aid.

NH Department of Environmental Services issued a Wetlands Permit for the Roberts Road bridge.

Mitchell Municipal Group submitted an update on the Fairpoint case.

Ralph Wilkewitz requested that a sign be posted on each end of Bush Road indicating that the road is not maintained in the winter. It was noted that a sign could be posted on the corner of Bush and Stewart Road.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:30 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
November 5, 2015

A special meeting of the Board of Selectmen took place on Thursday, November 5, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 3 pm. Also present were Nancy Burns and Ken McKenzie.

Rick Young gave an overview of the original Building Permit issued to Nancy Burns on July 1, 2014 and renewed August 4, 2015. Rick Young explained that the Selectmen sent Atty. Rick Sager a letter on March 10, 2015 indicating that based on the opinion of Town Counsel, the Selectmen would issue a Building Permit to George Diller. Rick Young stated that the Permit issued to Nancy Burns was based on the fact that it would be the second permit on the private section of Crystal Lake Road. Rick Young noted that the final survey of Crystal Lake Road shows S&T Trust's driveway entering the private section of the road.

Rick Young noted that the Board of Selectmen should have required Nancy Burns to comply with RSA 674:41 which requires recording of a Waiver of Liability and stated that should a Building Permit be issued in the future, the Waiver will be required. Rick Young explained that when Burns and Diller obtained approval for a Boundary Line Adjustment in 1999, two new lots were created and grandfathering rights were lost.

Rick Young explained that Nancy Burns has the right to appeal the decision of the Selectmen to rescind the Building Permit to the Zoning Board of Adjustment. Don Philbrick noted that Article IV of the Zoning Ordinance deals with this type of issue and that the Zoning Board can approve issuance of a Building Permit and put conditions on the approval. Rick Young stated that the Zoning Ordinance requires 200 feet of frontage on a road built to Town specifications and that an appeal can be taken to the Zoning Board.

Nancy Burns questioned whether she could have been informed of these issues when she applied for the Building Permit. Rick Young stated that the Selectmen have been working with Town Counsel and that the Board reviewed Counsel's latest decision at their meeting Tuesday night.

Nancy Burns noted that she was not aware that the Boundary Line Adjustment would take away her ability to build and questioned what could be gained by appealing to the Zoning Board. Don Philbrick explained that the Zoning Board could waive the requirement of a road built to Town specifications as there is only a deeded 20-foot right of way. Ken McKenzie stated that the road is only 13-1/2 feet wide and is not wide enough for two vehicles to pass. Dick Fortin questioned whether Nancy Burns

understands why she should pursue approval from the Zoning Board and noted that they can relax the restrictions.

Dick Fortin made a motion, seconded by Don Philbrick, to bring the tabled motion back up for vote. Motion unanimously carried. The motion to rescind the Building Permit issued to Nancy Burns unanimously carried by roll call vote.

The Board reviewed the March 10, 2015 letter to Atty. Sager regarding issuance of a Building Permit to George Diller. Don Philbrick stated that when George Diller recorded the new deed for his property, it became one lot of record. It was the consensus of the Board that based on that information, the Selectmen should not issue a Building Permit and that it is up to George Diller to prove he has grandfathered lots.

Don Philbrick made a motion, seconded by Dick Fortin, to send a letter to Atty. Sager indicating that based on new information that George Diller's lots have been merged and grandfathered rights lost, the Selectmen will not issue a Building Permit. Motion unanimously carried by roll call vote.

The Board discussed adding the definition of a private road to the Zoning Ordinance and Don Philbrick suggested using the verbiage directly from the Subdivision Regulations. It was noted that Dick Fortin will discuss this issue with the Planning Board.

The meeting adjourned at 4:34 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
November 17, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, November 17, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$7,952.07 for 15 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of November 3, 2015 were accepted as written. The Minutes for the meeting of November 5, 2015 were accepted as amended.

Ken McKenzie requested that if there is any discussion by the Selectmen or Planning Board regarding Crystal Lake Road that he be notified in advance.

Eaton Village Preservation Society filed a building permit application for interior remodel of the Eaton Village Store at 2316 Eaton Road (U01-042). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201529).

Rick Young gave an update on the Highway Department and noted that Stewart Heath will be meeting with the Selectmen.

Rick Young gave an update on the Conservation Commission and the on-going projects. Rick Young explained that the primary focus is on the blueberry fields and that after meeting with Ryan Bushnell, there will be a change in the contract.

Rick Young gave an update on the Solid Waste District meeting and noted that the old office trailer has been replaced by a new office building at the landfill.

Dick Fortin noted that the picnic tables have been taken care of and secured via cable and lock.

Dick Fortin stated that Dan Brooks is pursuing several small structures connected with walkways to adhere to the minimum 720 square feet and that he will be approaching the Selectmen for a Building Permit.

Dick Fortin questioned whether the Planning Board should address the clarification of a driveway and private road within the regulations. The Board discussed possible amendments to Articles IV and VI of the Zoning Ordinance.

Signature items included a permit and Notice of Intent to Cut by Judith Wilson (R04-001-B).

Carol Mayhofer signed checks.

Building Inspector David Pandora submitted an inspection report for Wayne Bradbury (U01-023).

Town of Conway submitted the 2016 solid waste financial information.

North Conway Ambulance Service submitted activity reports for 3rd quarter.

Tri-State Fire Protection notified the Town that they have been awarded the fire extinguisher contract for the State.

The Board reviewed a letter from Kenneth McKenzie regarding building on Crystal Lake Road.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:58 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
December 1, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, December 1, 2015 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$178,380.67 for 10 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of November 17, 2015 were accepted as written.

Thaire Bryant gave an update on the Emergency Management Grant, reviewed the equipment to be purchased and explained the Town match of funding and services. Rick Young noted that the Town has a Building Capital Reserve fund for the matching monies. It was the unanimous consensus of the Board to proceed with the Grant application.

Eugene Long submitted posters for the White Mountain Community Health Center and requested that they be posted at Town Hall.

Tom Deans and Tom Earle met with the Board to discuss the issues of access to Conway Lake via the Herrera property on Potter Road. Rick Young explained that the burden of this issue is on the property owner. Tom Deans questioned whether there would be any issues with placing boulders to limit access and Rick Young indicated that as long as the boulders are beyond the ditch line, there will be no issues.

Rick Young stated that John Hartman has questioned the status of the follow-up letter to NH Department of Transportation regarding the speed limit in Eaton Village.

Dick Fortin gave an update on the Planning Board and indicated that the Board is working on amendments to the Zoning Ordinance. The Board reviewed the proposed amendments. Rick Young noted that the Selectmen had suggested amending the Home Occupation section to require Zoning Board approval for a home occupation located within an accessory building.

Signature items included a Certificate of Occupancy for Gary & Dale Schofield at 40 Ridge Road (U01-034) and Property & Liability Insurance application with Primex.

Timothy Boyce filed a building permit application for a 10'x16' storage shed at 18 Thompson Hill Road (R10-030-A). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201530).

Quddus Snyder filed a building permit renewal application for a 28'x30' log home at 140 Young Road (R04-025-A). The building permit application was reviewed, approved and signed by the Board of Selectmen with the condition that the septic system be installed prior to issuance of an Occupancy Permit (Permit #201531). It was noted that a separate application will be required for the barn and that the applicant should be reminded that the building permit must be renewed every year.

The Board reviewed a driveway permit for Richard Lavoie on Thurston Road (R11-025-C), which has been approved by Stewart Heath.

Davis & Towle Insurance Group submitted information on Property & Liability Insurance. It was noted that a cost estimate will be requested.

White Mountain Community Health Center submitted their funding request for 2016.

US Army Corps of Engineers submitted approval for the Roberts Road bridge project.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:29 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
December 2, 2015

A special meeting of the Board of Selectmen took place on Wednesday, December 2, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. Also present were Tax Collector Suzanne Raiche and Assessor Jason Call. The meeting was called to order at 3:22 pm.

Josh Arend and Patricia Woolsey of Avitar Associates presented their Tax Collection and Assessing software. It was noted that the Town of Eaton has 631 parcels of land, of which 269 are vacant of structures.

The meeting adjourned at 5:35 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
December 10, 2015

A special meeting of the Board of Selectmen took place on Thursday, December 10, 2015 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. Also present was Road Agent Stewart Heath. The meeting was called to order at 6:30 am.

The Board discussed the proposed 2016 operating budget and any suggested Warrant Articles for road improvements or upgrades. It was noted that Stewart Heath will prepare a cost estimate to repair a section of Stewart Road below Snowvillage Inn. The Selectmen agreed to consider a Warrant Article up to \$25,000 for gravel replacement.

The Board discussed on-going projects and personnel issues.

The meeting adjourned at 7:35 am.

Respectfully submitted,

Dick Fortin

TOWN OF EATON, NEW HAMPSHIRE 03832
EVANS MEMORIAL BUILDING
BOARD OF SELECTMEN
December 15, 2015

The regular meeting of the Board of Selectmen took place on Tuesday, December 15, 2015 at the Evans Memorial Building. Present were Rick Young and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$15,545.01 for 21 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of December 1, 2015 were accepted as amended. The Minutes for the meeting of December 2, 2015 were accepted as written. The Minutes for the meeting of December 10, 2015 were accepted as written.

Ed and Jeanne Reilly met with the Board to review a preliminary Current Use application for their property on Roberts Road.

Greg Grinnell questioned the status of the Roberts property on Thurston Pond Road. It was noted that the issue will be on the January 5th agenda for discussion.

Peter & MaryLou Dow filed a building permit application for a 30'x96' greenhouse at 2954 Eaton Road (R05-028). The building permit application was reviewed and denied by the Board of Selectmen as the structure did not meet the 60-foot road setback.

Rick Young questioned Peter and Colton Dow about the status of the sign removal. Peter Dow stated that the sign will be removed.

Rick Young gave an update on the Highway Department and ongoing projects.

Rick Young explained that there is a 5th-wheel camper parked on John Perrie's property off Lary Road and noted that the lot is in Current Use. It was noted that the Selectmen will draft a letter explaining that the property is in Current Use and that the camper must be removed.

Rick Young stated that he spoke with Fred Goss regarding the Herrera property on Potter Road and noted that there were concerns regarding the proposed placement of boulders. Rick Young and Fred Goss both agreed that the boulders need to be placed so as to not interfere with winter plowing and snow removal.

Rick Young gave an update on the Conservation Commission and ongoing projects and noted that a new contract with Ryan Bushnell for the management of the blueberry fields is forthcoming.

Signature items included a permit.

Susan Brooks signed checks.

State of New Hampshire submitted a Statement of Remittance for the Hazard Mitigation Plan update grant.

John Edge indicated that his tax bill is incorrect for U01-010. It was noted that the Selectmen will draft a letter explaining the status of the lots and buildings until the Boundary Line Adjustment has final approval from the Planning Board.

CarePlus Ambulance submitted a letter from the Conway Fire Department regarding charges for paramedic intercepts.

Minuteman Press submitted a quote for the 2015 Town Report.

Mitchell Municipal Group submitted their rates for 2016.

The Board reviewed a draft amendment to Article VII of the Zoning Ordinance relative to Home Occupations and Businesses. It was noted that the amendment will be presented to the Planning Board.

The Board reviewed a software purchase and installation agreement from Avitar Associates. It was noted that the purchase of software will be tabled until the Board reviews the proposals for Eaton's revaluation.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:30 pm.

Respectfully submitted,

Lianne M. Boelzner

Lianne M. Boelzner