

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 2, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, January 2, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 9:00 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$7,354.03 for 12 items.

The Board reviewed information and further discussed with Town Counsel property on Brownfield Road.

The Board reviewed the 2018 expenditures and began work on the 2019 operating budget.

The meeting adjourned at 1:30 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 14, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Monday, January 14, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 9:03 am.

David Sorensen gave an overview of the Building Committee meeting held last Thursday evening.

***At 9:11 am, David Sorensen made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***Ed Reilly made a motion, seconded by David Sorensen, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 9:35 am.

***David Sorensen made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

The Board continued to develop the 2019 operating budget and Warrant Articles.

Peggy Wescott questioned the status of having flags installed on the signs near her property on Route 153. It was noted that a call will be placed to NHDOT.

***David Sorensen made a motion, seconded by Ed Reilly, to encumber \$2,371.50 remaining from Special Article #10 for police coverage by the Carroll County Sheriff's Department. Motion unanimously carried.***

The meeting adjourned at 11:45 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 15, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, January 15, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,259.83 for 9 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes of December 18, 2018 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Special Meeting on January 2, 2019 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Special Meeting on January 14, 2019 as written. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes for the Non-Public Session on January 14, 2019 as written. Motion unanimously carried.***

John Hartman met with the Board regarding the corner on Route 153 at Glines Hill Road and submitted pictures. John Hartman stated that NHDOT should move the sign and cut back the foliage.

Ed Reilly gave an update on the status of the streetlights and indicated that Eversource is putting together cost estimates to replace the fixtures.

Graham Knirk met with the Board regarding the Conservation Commission. ***David Sorensen made a motion, seconded by Ed Reilly, to appoint Graham Knirk to the Conservation Commission. Motion unanimously carried.***

Road Agent Stubby Heath met with the Board regarding the operating budget and proposed projects for the next five years. It was noted that the old F550 is due to be traded in in two years and that Stubby Heath would like to purchase a 6-wheeler as the replacement.

Sheriff Richardi met with the Board regarding the proposed traffic details and budget for this year.

Roy Alley met with the Board and Sheriff Richardi regarding the trucks on Route 153. Sheriff Richardi explained that it is the State Police Truck Division that regulates trucks and that the issues have been forwarded to the appropriate Division.

David Sorensen gave an update on the Conservation Commission and the Forest Management Plan update. David Sorensen reviewed the plan depicting the 2318.42 acres under the control of the Commission.

Dick Fortin gave an update on the Planning Board and proposed Zoning Ordinance amendments to be voted on at Town Meeting.

Chris Kennedy met with the Board regarding the school budget and Warrant Articles.

The Board discussed the Highway Department operating budget and scheduled a meeting for Wednesday, January 23<sup>rd</sup>, to continue working on budgets. The Board also scheduled a meeting for Tuesday, January 29<sup>th</sup>, at 7 pm to make up for the cancelled meeting.

Signature items included correspondence to Rick Young, Notice of Intent to Cut for Martha Cobbs (R09-024) and Application for Parade Permit for the Annual King Pine Triathlon.

Suzanne Jones signed checks.

State of New Hampshire submitted a Statement of Remittance for the 2018 Rooms & Meals Tax of \$20,854.75.

Primex submitted notification of \$1,611.11 to be received for Premium Holiday on the Worker's Compensation Program.

William Lambert of NHDOT advised the Board that flags are not permitted on speed limit signs and submitted information on driver feedback radar devices.

Conway Recreation Director John Eastman submitted Eaton usage statistics for 2018 for the recreation programs.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 10:48 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**January 23, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Wednesday, January 23, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 9:02 am.

The Board reviewed the proposed 2019 budget and Warrant Articles.

Road Agent Stubby Heath submitted a cost estimate to replace the roof at the Town Garage. It was noted that additional estimates will be obtained prior to finalizing the Warrant.

Stubby Heath explained the proposed underdrain and ditching for Stewart and Bull Pasture Roads.

***David Sorensen made a motion, seconded by Ed Reilly, to add a Warrant Article to increase the Road Agent's term to 3 years. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by Dick Fortin, to increase the Road Agent's rate of pay by \$2 per hour. Motion unanimously carried.***

The meeting adjourned at 11:40 am.

Respectfully submitted,  
*Lianne M. Boelzner*  
Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 31, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Thursday, January 31, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 1:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$12,910.03 for 15 items. The Payroll manifest was also reviewed and signed.

Jennifer Rust, Wayne Bradbury, Shauna Kondrat and John Hartman met with the Board to discuss the water at the corner of Ridge and Glines Hill Roads. Jennifer Rust gave the history of her property, which she has owned for 18 years and has never had water issues. Jennifer Rust explained that the brook became a river that flowed through her house. Jennifer Rust indicated that she does not have flood insurance and wants to file a claim against the Town. Wayne Bradbury stated that there were "flooding" signs placed at the Little White Church but he did not receive a phone call advising him of the conditions. Wayne Bradbury explained that there was 8-feet of snow in the ditch between the properties with no assistance from the Town to remove the snow. Jennifer Rust stated that the Town was releasing water up Glines Hill Road while there was a clogged brook down below. Wayne Bradbury stated that the Town should admit to the mistake and indicated that he will litigate the issue. John Hartman stated that avalanches came down into the stream which caused the 4 to 6 inches of water running across the driveway. John Hartman stated that Peggy Wescott had flooding in her basement but once the grates were cleared, the water receded. John Hartman questioned what can be done to avoid this issue in the future and indicated that the brook needs to be opened up and pine trees addressed and perhaps a larger culvert. Ed Reilly explained that the property owners should submit their issues to Town Hall in writing and the Selectmen will take it under advisement.

The Board reviewed the proposed 2019 budget and Warrant Articles.

The meeting adjourned at 4:48 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 5, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, February 5, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$24,001.20 for 14 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes of January 15, 2019 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes of January 23, 2019 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes of January 31, 2019 as written. Motion unanimously carried.***

Deb Callis and Sam Norden met with the Board regarding the water at the Rust property. Sam Norden stated that the brook was plugged up between the two houses and that he took a video of the water coming down the road. Ed Reilly explained that the Selectmen have met with the property owners and have received documents from Jennifer Rust. Deb Callis noted that the grates were blocked so that the water could not go down into the drains.

Kevin Flynn met with the Board regarding Stewart Road. The Board explained the proposed road reconstruction proposed for the summer if the Article passes at Town meeting.

The Board discussed the proposed increase to the Road Agent's elected term. ***David Sorensen made a motion, seconded by Ed Reilly to amend the proposed term to two years rather than three. Motion carried with Dick Fortin voting in the negative.***

Ed Reilly explained that Eversource has found bulbs for the street lights and they were to be installed last week. The Board discussed the status of the fixtures and noted that clarification is needed as to who will be responsible for the cost.

Dick Fortin explained that he contacted Josif at Hoyle Tanner & Associates to make sure the Town is on track for the bridge project and explained that once this design phase is complete, the Town will be in line for construction and that it could happen as soon as 2020.

Dick Fortin gave an overview of the NHDES stream crossing initiative regarding the evaluation of culverts and state-wide data exchange system. Dick Fortin suggested being trained so that culverts in Town can be evaluated.

Marnie Cobbs met with the Board regarding the contract for the Forest Service to burn the blueberry fields and explained the cost share for the burn. It was noted that the Selectmen will review the contract. Marnie Cobbs explained that the boundaries of the property will need to be confirmed and marked prior to the burn.

Marnie Cobbs questioned whether the Selectmen would approve a hawk watch on Foss Mountain in April. Dick Fortin noted that Foss Mountain Road will most likely not be passable and that the group size exceeds the limit and would, therefore, require Town Land Use approval. ***Dick Fortin made a motion, seconded by David Sorensen, to not approve the request for the hawk watch. Motion unanimously carried.***

Chris Kennedy met with the Board and reviewed the proposed Eaton School budget. It was noted that the estimated tax impact will be reduced by 73-cents, in part due to the refund of last year's overcharge for enrollment.

Suzanne Jones signed checks.

State of NH submitted a Statement of Remittance for Quarter 3 Highway Block Grant payment of \$8,692.98.

Charter Communications advised of a new Government & Community Affairs representative.

CarePlus Ambulance Service submitted the Quarter 4 activity report.

The Board reviewed all materials for the Budget Hearing to be held on Thursday evening. The Board reviewed the Warrant and voted on each of the Articles.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 11:14 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**PUBLIC HEARING ON THE BUDGET**  
**February 7, 2019**

The Public Hearing on the budget took place on Thursday, February 7, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The Public Hearing was called to order at 7 pm.

Copies of the budget, proposed Warrant, proposed Zoning Ordinance amendments, detailed payments and revenues were distributed.

David Sorensen reviewed the revenues for last year and proposed revenues for this year.

Ed Reilly reviewed last year's expenditures and this year's proposed budget. Ed Reilly explained that an abatement and two refunds accounted for most of the overage in the Financial Administration line item and noted that there may be a large abatement due to Northern NE Telephone this year. Paul Hennigan questioned whether fire and smoke systems at the Town Hall are slated to be addressed this year. Dick Fortin stated that the Selectmen have not yet formulated a plan for upgrades to Town Hall. Jonathan Simonds questioned how the Solid Waste cost is calculated. Ed Reilly stated that the valuation of Conway, Eaton and Albany is used to determine the cost for each Town. Paul Hennigan questioned the roof on the Town Garage and Ed Reilly noted that the project has been postponed for one year.

Dick Fortin reviewed the Warrant Articles. Road Agent Stubby Heath explained the proposed work included in Article 16. Dick Fortin explained that the Selectmen received a number of complaints regarding dogs at the Grove, which is why the dog restriction was put in place. An Article has been submitted for Town Meeting to remove the restriction. The Selectmen voted to abstain to let the voters make the decision. Dick Fortin noted that the Selectmen also received complaints regarding night activity at the Beach, which is why Article 29 is seeking to set a curfew that the Sheriff's Department can enforce.

The Board discussed the process for amending the language of a petitioned Warrant Article. It was noted that an opinion will be solicited from legal counsel.

There being no further questions, the Public Hearing was adjourned at 8:17 pm.

The Board discussed the culvert on Ridge Road and questioned whether it is a designated historic granite culvert.

The meeting adjourned at 9:27 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 19, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, February 19, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$209,131.64 for 25 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes of February 5, 2019 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes of February 7, 2019 as amended. Motion unanimously carried.***

Deb Callis met with the Board to determine who plows in front of her house as she has been plowed in for the first time since she has owned the house. Dick Fortin noted that the State plows that road and that she should contact the Freedom Patrol Shed.

David Pandora met with the Board to discuss building inspections and inspection letters. Ed Reilly questioned the items listed in the inspection report. David Pandora explained that he submits the recommendation to issue a Certificate of Occupancy only if the items to be completed are not fire or life safety related. David Pandora questioned whether the Selectmen would like him to inspect commercial facilities and indicated that revocation of a Certificate of Occupancy is at the direction of the Selectmen.

Road Agent Stubby Heath met with the Board to discuss Highway Department operations.

David Sorensen explained that he attended a meeting at the Albany Town Hall of surrounding Town, County and State representatives to discuss internet services. David Sorensen noted that a committee will be formed to investigate the possibility of fiber optics.

David Sorensen gave an update on the Conservation Commission and ongoing projects.

Dick Fortin stated that in researching Capital Improvement Plans, the Plan is put together by either the Planning Board or a designated committee. Dick Fortin submitted a preliminary list of projects to begin the process.

Signature items included the MS-60A Auditor Option, MS-636 Proposed Budget and 2019 Town Warrant.

Suzanne Jones signed checks.

John Greene of Eversource gave an update on replacing the street light bulbs. The Board scheduled a meeting for Tuesday afternoon with Eversource to review options for replacing existing street light fixtures.

Wayne Bradbury submitted concerns regarding the snow at the corner of Ridge Road and Route 153.

NH Department of Transportation submitted the bridge inspection report for the Potter Road bridge.

The Board completed their evaluation of Lianne Boelzner.

Suzanne Raiche was in attendance.

The meeting adjourned at 9:44 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 5, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, March 5, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 1:00 pm.

Randy Perkins of Eversource met with the Board to review street lights and possible upgrades to the light fixtures. Randy Perkins stated that currently the Town is charged the OL rate which includes repairs and that if the fixtures are upgraded to LED, the rates will convert to EOL and repairs would be charged to the Town at a rate of \$95 per fixture. Ed Reilly indicated that more detailed rates will be needed before the Selectmen can make any decisions about possibly converting the fixtures. Randy Perkins stated that the Town will save approximately 40% on lighting costs and that Eversource will contribute \$100 per fixture for the conversion. Randy Perkins explained that the Town will have to hire an independent contractor and suggested Affinity, who will supply the Selectmen with the costs and savings. Randy Perkins noted that there will be a cost of \$169.08 to convert from the OL to OEL rate structure. Dick Fortin questioned whether the Town must convert to LED and Randy Perkins indicated that no change is required. Dick Fortin questioned whether the Town can receive a waiver of fees as the lights have not worked for a year or more. Randy Perkins noted that there would be a fee if any of the existing street lights were to be discontinued.

The meeting adjourned at 2:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 5, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, March 5, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$31,357.06 for 25 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes of February 19, 2019 as written. Motion unanimously carried.***

Brian Hebert met with the Board regarding the possibility of growing vegetables to sell. The Selectmen explained that it is a permitted use in the Village District and that a permit would be required if a structure is built.

Eugene Long submitted information on the NRA event at the Red Jacket for the Board's review.

Ed Reilly gave an overview of a website showing information on the economy and work force of NH Towns.

David Sorensen gave an update on the Eastern Slope Airport Authority changes due to the bylaw revisions.

David Sorensen reported on the Building Committee and explained that a survey is slated to be mailed with tax bills to solicit input from residents.

Dick Fortin explained that he met with Marnie Cobbs on Foss Mountain to mark the boundaries for the proposed burn of the blueberry fields. Dick Fortin noted that there is a meeting on March 14<sup>th</sup> with the Forest Service to review the burn.

Dick Fortin indicated that NHDES will be sending out a culvert training manual to review prior to enrolling in the training course.

Signature items included a pistol permit, Public Hearing notice, and a Notice of Intent to Cut for Stephen & Patricia Larson (R04-11-C & D).

Suzanne Jones signed checks.

David & Caroline Powers filed a Building Permit application for a bathroom remodel at 851 Brownfield Road (R11-016-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201839).

CarePlus Ambulance Service requested permission to conduct blood pressure checks for residents before Town Meeting. It was the consensus of the Board to authorize the service.

Hoyle Tanner & Associates submitted preliminary plans and engineers estimate of construction costs for the Potter Road bridge.

The Board met with Eleanor Border and discussed the status of the AARP Age-Friendly Community committee and her position as Eaton Deputy Town Clerk. **David Sorensen made a motion, seconded by Dick Fortin, to hire Eleanor Border as Deputy Town Clerk/ Tax Collector. Motion unanimously carried.**

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 12, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, March 12, 2019 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 11:00 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,050.86 for 11 items.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Special Meeting on March 5, 2019 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes of March 5, 2019 as amended. Motion unanimously carried.***

The Board reviewed the meeting with Randy Perkins of Eversource and requested that a reminder be sent to Randy to obtain contact information for a customer service representative that handles the financial aspect of the account.

Ed Reilly submitted a summary of the operating budget line items for review.

David Sorensen gave an update on the Conservation Commission and current projects.

Larry Nash met with the Board regarding storage of the firefighting equipment, recruitment of Deputy Fire Wardens and the Town garage roof.

Ed Reilly noted that he received an email from Shane Gurney questioning where the gravel was placed last year. It was noted that the gravel was spread in the Fall on several roads while they were being graded.

Dick Fortin questioned whether the Selectmen will be meeting with Time Warner to discuss cable and internet services. David Sorensen noted that the committee is discussing fiber optics rather than regular cable. It was noted that a meeting will be scheduled with a representative of Time Warner.

Jane Gray met with the Board regarding the School tax rate and submitted a summary for the past 10 years for the Selectmen to review.

Dick Fortin suggested the Selectmen make a list of items in Town Hall that need to be addressed and questioned whether the Selectmen should clarify the task of the Building Committee. David Sorensen explained that the Committee is putting together a questionnaire to send out with tax bills.

Caleb Gross of Asplundh Tree met with the Board to discuss removal of seven trees from Town property. The Board reviewed and signed the Tree Removal Request Form.

Signature items included the Eversource tree pruning authorization form, 2019 Assessing Services Agreement and NHDES Wetland Permit application for the Potter Road bridge.

The Board reviewed the estimated costs to clean and test the smoke detectors at Town Hall. ***David Sorensen made a motion, seconded by Ed Reilly, to schedule Pope Security to test and clean the smoke detectors and test the alarm system. Motion unanimously carried.***

Lana Nickerson and Dick Dole expressed interest in obtaining cable services to their property on Foss Mountain Road.

The Board reviewed information from Mitchell Municipal on the Fairpoint settlement and requested information on proposing a counter offer.

FEMA submitted information on modifications to the National Flood Insurance Program.

Eastern Slope Airport Authority submitted a request for funding.

North Country Council requested input regarding any transportation-related projects within the Town.

The Board reviewed and discussed all Warrant Articles for the Town Meeting.

The meeting adjourned at 5:45 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 19, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, March 19, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$5,405.66 for 11 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes of March 12, 2019 as written. Motion unanimously carried.***

Elaine Weathers met with the Board regarding her schedule as beach attendant. It was the consensus of the Board to run a help wanted advertisement for additional attendants. ***Dick Fortin made a motion, seconded by Ed Reilly, to hire Elaine Weathers as part-time beach attendant for the summer. Motion unanimously carried.***

Shane Gurney met with the Board regarding the process of putting part of his property into Current Use. Shane Gurney requested that he receive information on the tax savings before he submits the paperwork.

Road Agent Stubby Heath met with the Board to discuss Highway Department operations. David Sorensen explained that the Highway Department must stay within the adopted operating budget for the year. The Board discussed the report of a clogged box culvert at the corner of Ridge and Glines Hill Roads and noted that there was no issue and that it appears the property owner shoveled snow into the culvert. The Board discussed replacement of lights at the Garage and the merits of motion-sensor spotlights. Dick Fortin requested that the Highway Department budget distinguish between regular maintenance and repairs by vehicle so it can be tracked.

The Board discussed changing the Selectmen's meeting time to 6 – 8 pm and adjusting the Town Clerk's hours beginning in April. ***Ed Reilly made a motion, seconded by David Sorensen, to change the hours of the Selectmen's meeting. Motion unanimously carried.***

Dick Fortin explained that a meeting was held with the US Forest Service regarding the prescribed burn on Foss Mountain and noted that the Town will be notified at least two weeks in advance so that it can be posted.

Dick Fortin stated that he reviewed the proposal submitted by Eversource and the current bills for the street lights. Dick Fortin explained that the only savings for the Town will be in the estimated usage and that more definite numbers should be submitted by

Eversource. Ed Reilly noted that Randy Perkins directed the Town to contact an electrician to obtain estimates and analysis on costs.

Dick Fortin stated that he will be meeting with three electricians to obtain quotes on replacing the lights and adding outlets at Town Hall.

Dick Fortin stated that Stanley Dudrick is interested in serving on the Planning Board but was not able to attend tonight's meeting. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint Stanley Dudrick as a regular member of the Planning Board. Motion unanimously carried.***

The Board reviewed a notice from NHDES regarding the Wetlands Permit for the Potter Road Bridge. ***David Sorensen made a motion, seconded by Dick Fortin, to authorize Ed Reilly to sign the permit application on behalf of the Town. Motion unanimously carried.***

Ed Reilly suggested writing a policy regarding the use and/or alteration of Town Hall as it is the designated emergency shelter and offered to draft the initial document.

Signature items included correspondence to NH Department of Environmental Services and application for Veteran's Exemption.

Suzanne Jones signed checks.

Paul Hennigan submitted his letter of resignation from the Building Committee.

NH Department of Environmental Services submitted information regarding a privately-owned dam and a dam owned by NH Fish & Game in Eaton for the Board's review. It was noted that additional information will be obtained for the privately-owned dam.

John Barrett requested information on how to apply for funds under the budgeted recreation line item. The Board discussed how to fairly disburse the available funds. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt a policy of approving \$200 maximum (once per year) for each resident, school-aged child for programs similar to those offered by the Conway Recreation program. Motion unanimously carried.***

The Board reviewed a request for funding of summer camp for an Eaton resident. ***Dick Fortin made a motion, seconded by Ed Reilly, to approve \$200 towards the camp tuition. Motion unanimously carried.***

Town of Freedom invited the Selectmen to attend a presentation by Action Ambulance Service next Monday evening.

NH Department of Revenue Administration submitted the 2018 equalized ratio for the Board's review.

The Board reviewed several requests for internet service.

NH Department of Transportation submitted information on the 2018 red listed bridges.

The Board reviewed and revised the draft Procurement Policy.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 10:05 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 27, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Wednesday, March 27, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 4:00 pm.

The Board of Selectmen reviewed a check and signed the Accounts Payable manifest for \$70.00 for 1 item.

Chairman David Sorensen opened the Public Hearing at 4:01 pm to amend existing pole petitions, adopt a resolution and adopt a new pole petition license application. David Sorensen stated that Pursuant to the provisions of RSA 231:163 and 43:2, the Board of Selectmen are holding a public hearing today, March 27, 2019 as properly posted and noticed, to determine if it would be in the best interests of the public good to amend all of the existing pole licenses issued by the Town of Eaton through March 27, 2019 to include language regarding taxation pursuant to RSA 72:23.

The Public Hearing was then opened for questions and comments. David Sorensen read into the Minutes a letter from Eversource (attached). There being no further questions or comments, David Sorensen closed the Public Hearing at 4:12 pm.

***Ed Reilly made a motion, seconded by Dick Fortin, to approve the resolution that read:***

Pursuant to the provisions of RSA 231:163 and 43:2, the Board of Selectmen held a public hearing on March 27, 2019 to determine if it would be in the best interests of the public good to amend all of the existing pole licenses issued by the Town of Eaton through March 27, 2019 to include language regarding taxation pursuant to RSA 72:23.

As a result of the public hearing, the Board of Selectmen have found it is in the best interests of the public good to amend these existing pole licenses to include the following language:

In accordance with the requirement of RSA 72:23, I (b), this license is granted to the licensee(s) subject to the condition that the licensee(s) and any other entity using or occupying property of the municipality pursuant to this license shall be responsible for the payment of, and shall pay, all properly assessed real and personal property taxes no later than the due date. Failure of the licensee(s) to pay duly assessed personal and real property taxes when due shall be cause to terminate this license.

In accordance with the requirements of RSA 72:23, I (b), the licensee(s) hereunder and any other entity using or occupying the property of the municipality pursuant to this license shall be responsible for the payment of, and shall pay, both current and potential

real and personal property taxes when due. Furthermore, in accordance with the requirements of RSA 72:23, I (b), the licensee(s) and any other entity using and/or occupying property of the municipality pursuant to this license shall be obligated to pay real and personal property taxes on structures or improvements added by the licensee(s) or any other entity using or occupying the property of the licensor pursuant to this license.

The Petitioner hereby acknowledges its statutory obligation pursuant to RSA 231:177-181 to relocate the poles, structures, conduit, and equipment licensed hereunder upon written notice from the Town.

The Licensee is required to provide the town in writing the names and contact information for any additional provider(s) authorized now or in the future to place equipment at these location(s).

In addition, the Board of Selectmen has found it to be in the best interests of the public good to adopt a revised Pole License form to be used by the Town of Eaton effective March 28, 2019 that includes the same language noted above for all future pole licenses to be issued in the Town of Eaton.

There being no discussion, ***the motion unanimously carried.*** All Selectmen signed the Resolution. The Resolution and approved Pole Petition License Application is attached to the end of these Minutes.

David Sorensen gave an update on a meeting in Albany regarding internet and possible fiber optics.

The Board reviewed an application for Tax Deferral and requested that it be sent to Town Counsel for review and comment.

The Board discussed the Building Committee and will be attending the next meeting on April 17<sup>th</sup>.

The Board reviewed duties of the Selectmen for the next year. Ed Reilly was appointed to the Planning Board, Dick Fortin was appointed to the Conservation Commission and David Sorensen was appointed to the Lower MWV Solid Waste.

***Dick Fortin made a motion, seconded by Ed Reilly, to appoint Victoria Murphy as Trustee of the Trust Funds for a term of three years. Motion unanimously carried.***

Dick Fortin gave an overview of the meeting with Action Ambulance Service.

The meeting adjourned at 5:29 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 2, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, April 2, 2019 at the Evans Memorial Building. Present were David Sorensen and Dick Fortin. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$85,473.60 for 23 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes of March 19, 2019 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes of March 27, 2019 as amended. Motion unanimously carried.***

Road Agent Stubby Heath met with the Board to discuss Highway Department operations.

Shane Gurney met with the Board and submitted an application for Current Use.

Signature items included correspondence, Application for Property Tax Credit, MS-535 Financial Report and Application for Wildland Fire Hazardous Fuels Reduction Funds.

Suzanne Jones signed checks.

Purity Springs Resort filed a Building Permit application to demo an existing 16x25 cabin and build a 20x25 cabin at 1251 Eaton Road (R06-007). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201901).

Town of Freedom invited the Selectmen to an Ambulance Contract organizational meeting on Monday, April 22, 2019.

The Board reviewed a proposed financial form to be part of the tax deferral application process. ***David Sorensen made a motion, seconded by Dick Fortin, to adopt the financial form. Motion unanimously carried.***

The Board reviewed a help wanted ad for beach attendants. It was noted that the ad will be placed in the newspaper in early May.

The US Census Bureau requested that the Town participate in the 2020 Census New Construction Program. It was the consensus of the Board to participate by submitted construction information.

The Board reviewed correspondence from Betsy Gemmecke, Bob & Ellen Graf and Robert Blaney regarding cable services.

Town of Conway submitted the calculation of the Lower Mt. Washington Solid Waste District cost share for Conway, Albany and Eaton.

The Board reviewed preliminary cost estimates to upgrade the lighting at Town Hall.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 8:04 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 16, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, April 16, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$18,946.76 for 22 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of April 2, 2019 as written. Motion unanimously carried.***

Wayne Bradbury filed a Building Permit application to renew Permit #201713 for interior remodel at 3 Ridge Road (U01-023). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201905).

Wayne Bradbury raised the issue of signage and speed at the corner and suggested motion-sensor flashing lights. David Sorensen suggested that he contact NHDOT to file a complaint. Wayne Bradbury stated that a petition or letter written by an attorney would be more appropriate and that it is not his place to file the complaint.

David Sorensen gave an update on the Eastern Slope Airport Authority and the proposed solar project.

Dick Fortin gave an update on the Conservation Commission and the water testing program. Dick Fortin explained that there is interest in hosting a GIS training session for the Commission and Planning Board members.

Dick Fortin gave an overview of the estimates received for electrical upgrades at Town Hall and for new street lights. Dick Fortin noted that Affinity Electric will be putting together a packet for the Board's review for the upgrade of street lights. Dick Fortin explained that once the Town has purchased the street light fixtures and pays to have them installed, Eversource will assess the Town a monthly fee for the fixtures and charge for all repairs, including light bulbs.

Dick Fortin explained that he proposed to the Conservation Commission a program for trout habitat restoration in the Shepherd River and that the Commission will be supporting that project by Tin Mountain Conservation.

Dick Fortin gave an overview of the inspection performed by Pope Security and noted that seven exit lights should be installed. It was noted that the electricians submitting bids for the electrical work will be asked to give an estimate on the lights.

Daymond Steer met with the Board to discuss the traffic on Route 153 and stated that Peggy Wescott is concerned about the increased traffic due to the Conway Village Main Street project. David Sorensen stated that the Selectmen will be discussing additional signage with NHDOT.

Dick Fortin stated that NH Department of Environmental Services has advised the Town that they will no longer be testing the water at the beach. Dick Fortin explained that he spoke with NHDES and arranged to have Mark Carbone test the beach water as part of the water testing program by the Conservation Commission.

Dick Fortin explained that NHDES is hiring interns for culvert assessment and indicated that they will be reviewing the culverts in Eaton. Dick Fortin indicated that NHDES sent him a map showing 55 culverts in Town and requested that a listing of all culverts be compiled and submitted.

Roy Alley met with the Board to discuss truck traffic on Route 153 and noted that the State Police will be using the beach parking lot to monitor the traffic.

The Board discussed cutting of trees for the sand pile. It was the consensus of the Board to put the project on hold pending further discussion.

Dick Fortin stated that Mark Carbone raised the issue of plowing on Everett White Road. The Board will meet with all parties to come to an agreement regarding winter maintenance and parking.

Dick Fortin stated that the files stored in the basement can be purged and questioned whether additional help should be brought in to complete the project.

The Board discussed the Facility Committee and possible timeframe for financial resources.

Ed Reilly read an email received from John Hartman requesting that the Selectmen contact Senator Jeb Bradley regarding the traffic on Route 153 and submitted possible ways to slow traffic speed at the corner.

Ed Reilly explained that he is working on the Emergency Operations plan and has contacted the Red Cross. Ed Reilly noted that the Red Cross is willing to store materials and to review Town Hall to give the Selectmen ideas on how to upgrade the facility.

The Board reviewed the proposed Procurement Policy. ***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Procurement Policy as written. Motion unanimously carried.***

The Board reviewed and signed the Emergency Services Contract with Freedom Fire Department.

Suzanne Jones signed checks.

Donald Hersey filed a Building Permit application for a patio and outdoor fireplace at 435 Stewart Road (R09-009). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201902).

Jessica Fortin & Brian Greenough filed a Building Permit application to demo and replace an existing 12 x 40 deck at 69 Woodland Acres Road (R05-016). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201903).

Michelle Clarke filed a Building Permit application for repairs at 145 Stewart Road (R09-002-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201904).

NH Department of Transportation submitted a permit for the Triathlon on June 1, 2019.

CarePlus Ambulance Service submitted an update on the ambulance inspections.

The Board reviewed a letter from Town Counsel regarding property in Eaton. The matter was tabled for further discussion at the next meeting.

The Board reviewed property on Nesmith Road and noted that prior to issuance of any permits, the property owner must comply with RSA 674:41.

David Sorensen noted that he will be asking John Border to represent Eaton at the upcoming meetings regarding internet service.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 9:18 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 7, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, May 7, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$15,669.37 for 26 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of April 16, 2019 as amended. Motion unanimously carried.***

Shane Gurney met with the Board regarding the funds raised for Stewart and Bull Pasture Roads and questioned when the project will be put out for bid. David Sorensen noted that the Board has not discussed the project yet and Road Agent Stubby Heath stated that the project will be done in-house and not put out for bid. Shane Gurney stated that State Statute mandates that any project over \$200 be put out for bid. The Board will research the requirements.

Executive Councilor Michael Cryans introduced himself to the Board. David Sorensen explained that there is a traffic issue in the Village and gave an overview of past efforts by the Selectmen to address those issues. Michael Cryans noted that he will be driving through the area with NHDOT and NHDES at a later date and will voice the concerns of the Selectmen.

Road Agent Stubby Heath met with the Board to discuss Highway Department Operations and gave an update on current road work. Stubby Heath noted that he would like to discuss possible benefits for full-time employees and will submit information for the next meeting. Dick Fortin noted that the access road for the sand pile needs to be further discussed and David Sorensen asked about the cost of putting in the road. Stubby Heath stated that it will take approximately one day with an excavator to remove the stumps and that a gate or cable could be used to block off the road. Dick Fortin noted that the turn-around areas on some roads need to be enlarged to protect the lawns.

Mark and Kristine Carbone met with the Board regarding Everett White Road and winter plowing. Dick Fortin explained that everyone must work together so that the plow trucks can access the road and turn around. Kristine Carbone noted that a turn-around area can be constructed. Kristine Carbone questioned the lights at the garage and Town Hall. Dick Fortin explained that the Selectmen are working to revise the lighting at the garage and shed and will look at shielding the lights at Town Hall. Kristine Carbone requested that the trees proposed to be removed be marked so that she can view them as there is concern about opening more space between the properties.

Sherman DeWitt met with the Board regarding the cemetery flags. It was noted that the Board will order the flags and grave markers for the American Veterans.

Dick Fortin gave an update on the electrical review and noted that light fixtures have not been selected yet.

Dick Fortin indicated that the next meeting to discuss ambulance services is Monday, May 13<sup>th</sup> and noted that there is some confusion on the actual expiration date of the current contract.

Dick Fortin stated that in light of the flood of the Town Hall Basement, files and storage need to be dealt with downstairs and that the effects of the water must be addressed.

Signature items included correspondence to William Lambert of NHDOT, signature cards for TD Bank accounts and Notice of Intent to Cut Wood for John Edge (R05-037).

Walter Jenkins filed a Building Permit application for a 12x24 storage shed/workshop at 26 Old Portland Road (R11-034). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201906).

MWV Economic Council requested that a representative be appointed to the Board of Directors. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint David Sorensen as Eaton's representative to the MWV Economic Council Board. Motion carried with David Sorensen abstaining.***

CarePlus Ambulance Service submitted Quarter 1 activity reports.

State of New Hampshire submitted a Statement of Remittance for the Highway Block Grant Aid payment of \$8,627.19.

Primex submitted 2020 insurance renewal information.

NH Department of Revenue Administration submitted the 2018 Total Equalized Valuations.

George & Victoria Murphy advised the Board that they are interested in cable services.

The Board reviewed the 2019 NH Healthy Aging Community Profile for Eaton.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 9:12 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 21, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, May 21, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$144,970.23 for 25 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of May 7, 2019 as amended. Motion unanimously carried.***

Dick Fortin gave an update on the ambulance service meetings and the request that all Towns commit to participate in the solicitation of proposals and execution of a multi-year contract for ambulance services. The Board concurred that participation in this joint effort is the most cost-effective way to provide services to the citizens. ***Dick Fortin made a motion, seconded by Ed Reilly, to participate with all other Towns who similarly commit, in the solicitation of proposals and execution of a multi-year contract for the provision of ambulance services to our respective Towns. Motion unanimously carried and the Board signed a letter confirming this vote of commitment.***

Mark & Nancy Watson filed a Building Permit application to renew Permit #201812 for a 38x48 barn at 258 Willis Bean Road (R13-012). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201909).

Mark Watson gave an overview of the condition of Foss Mountain and Willis Bean Roads and offered his assistance at adding gravel and filling in the pot holes. Dick Fortin noted that Foss Mountain Road is under Town jurisdiction but Willis Bean Road is maintained by the Conservation Commission. It was noted that the Board will discuss the issue with the Road Agent for clarification on the Class V and Class VI boundary location.

Mark Watson reported that representatives of Competitive Power Ventures have been viewing the fields on Foss Mountain for possible placement of industrial-sized solar fields and noted that this company also installs wind turbines. The Board discussed current height restrictions for the Town.

The Board discussed property now being used for a full-time residence with no septic system. Dick Fortin noted that he discussed the issue with NHDES, who indicated that a septic system is not required if there is no plumbing in the house. Ed Reilly suggested that the Board send a letter to the property owner to begin discussions on possible requirements of a system.

Dick Fortin gave an update on the Conservation Commission and noted that the natural resources inventory is the top priority. Dick Fortin explained that the Foss Mountain burn has been postponed due to the need for additional research. ***Dick Fortin made a motion, seconded by Ed Reilly, to authorize the burn for the fall. Motion unanimously carried.***

Ed Reilly indicated that the Board still needs to address the possible issue in the basement and suggested that a professional be hired to assess and address the damages. ***Ed Reilly made a motion, seconded by Dick Fortin, to contact a cleaning company to assess and remove any mold issues in the basement. Motion unanimously carried.***

Ed Reilly stated that he received an email from Shane Gurney regarding an issue on Hatch Hill Road and noted that the pot hole has been taken care of by the Highway crew.

David Sorensen stated that the new Procurement Policy must be adhered to for the upcoming road project and that three prices should be secured for the rental of equipment. Ed Reilly noted that he wants a cost for all the projects for the year. Dick Fortin stated that a cost for the road project should be obtained separately.

Signature items included letter to the citizens, letter to Federal Service Desk for SAM Registration, Yield Tax Warrant for C. Elizabeth Hatch (R09-003) and Report of Wood Cut for the Town of Eaton (R09-025).

Scott Perkins filed a Building Permit application for a 26x48 garage on existing foundation at 86 McCormack Lane (R09-011-E). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201907).

Lindsey & Steve Kafka filed a Building Permit application for a 4960-square-foot single-family residence at 694 Potter Road (R01-006). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201908).

The Board reviewed correspondence from Counsel regarding Fairpoint. ***Dick Fortin made a motion, seconded by Ed Reilly, to offer Fairpoint \$7,158.52 with the interest to be waived. Motion unanimously carried.***

The Board reviewed and approved a Purchase Order form to be utilized by Town employees.

Senator Jeb Bradley offered his assistance with solving traffic issues in Eaton.

The Board reviewed information on SB306 and indicated that a letter will be sent to Senator Bradley voicing the Board's opposition to the bill.

The Board reviewed NHDOT approval of preliminary plans for the Potter Road bridge.

The Board reviewed the Professional Services Agreement with Hoyle Tanner & Associates for the Potter Road Bridge. Execution of the Agreement was tabled until next meeting.

Chris Kennedy met with the Board regarding the annual Boy Scouts barbeque on June 18<sup>th</sup>, and indicated that the Scouts will once again paint the pillars at the beach. ***Ed Reilly made a motion, seconded by Dick Fortin, to approve the activity at the beach. Motion unanimously carried.***

Suzanne Raiche was in attendance.

The meeting adjourned at 8:52 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**June 4, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, June 4, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$11,043.86 for 19 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of May 21, 2019 as amended. Motion unanimously carried.***

Carroll Shackford met with the Board regarding his property on Eaton Road and noted that he does not own the trailer. It was the consensus of the Board that they will do some research on the issue.

David Sorensen stated that he has received a request to cut back the bamboo at the corner of Ridge Road at Route 153 due to the visibility issue. It was noted that the Highway crew will be asked to cut the bamboo.

Ed Reilly stated that he received a call from John Hartman regarding the curve sign at the Little White Church and requested that NHDOT be contacted to cut back the brush and limbs covering the sign.

Dick Fortin explained that he received a call from Elsie Limmer, who asked that the run off ditch be moved as it is close to her shallow well.

Dick Fortin explained that Service Master has quoted a cost of \$375 to perform air and surface testing in the basement. ***Dick Fortin made a motion, seconded by Ed Reilly, to hire Service Master to perform the testing. Motion unanimously carried.***

Dick Fortin noted that American Air Systems has submitted an estimate to repair the air conditioning unit and offered to share in the cost as he shoveled the roof. After much discussion, ***David Sorensen made a motion, seconded by Ed Reilly, to hire American Air Systems to repair the air conditioning unit with the Town paying the entire amount. Motion carried 2-1 with Dick Fortin voting in the negative.***

Dick Fortin explained that he reviewed property on Breezy Point Road and that it appears they are expanding the retaining wall with larger rocks. It was noted that NHDES will be contacted.

Dick Fortin stated that the structure on Michael Callis' property is in Eaton. After some discussion, the Board requested that a letter be sent asking for a Building Permit application to be submitted at the next meeting.

Ed Reilly stated that he received an email from John Hartman regarding the letter which was sent to NHDOT and suggested that David Sorensen contact Senator Bradley to request assistance.

Ed Reilly explained that Asplundh will be hauling the wood from his property and indicated that the wood cut on the scenic roads should also be removed. Dick Fortin stated that he reviewed the trees marked on Potter Road, which appears to be a reasonable cut.

Stanley Gemborys met with the Board regarding his property on Long Pond and questioned whether the Town would have a copy of his septic system. It was noted that files will be reviewed to determine whether a copy of the plan is available.

Signature items included permits, Yield Tax Warrant for Donald Hall (R05-001) and Professional Services Agreement for the Potter Road bridge final design phase.

Suzanne Jones signed checks.

Stephen & Tricia Larson filed a Building Permit application for a roof-mounted solar array at 90 Thurston Pond Road (R04-011-C). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201910).

Choremi Trust filed a Building Permit application for interior restoration of a bathroom, breezeway and utility room at 874 Potter Road (R01-001). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201911).

Road Agent Stubby Heath met with the Board to discuss Highway Department operations. Stubby Heath explained that in order to put the road project out to bid, an engineer would have to develop the specifications. Stubby noted that he is proposing to rent equipment to ditch and install the underdrain for the roads. After much discussion, **Ed Reilly made a motion, seconded by Dick Fortin, to have Stubby Heath obtain equipment rental rates from a minimum of three companies. Motion unanimously carried.** Stubby Heath submitted a copy of Tamworth's Personnel Policy for the Board's review.

Eleanor Border met with the Board regarding the printers for Motor Vehicle registrations and explained that the State will no longer be supporting the current printers. Eleanor Border also noted that Patrick Ramsey at Northledge Technology would be a good resource for the Town's computer needs. **Dick Fortin made a motion, seconded by David Sorensen, to approve up to \$500 for the replacement of the two printers. Motion unanimously carried.** It was also suggested that Patrick Ramsey be contacted to review the Town's computer setup.

The Board reviewed documentation on a Radio Grant through the State. It was the consensus of the Board to have Thaire Bryant pursue the grant.

Matthew Watson requested clarification on the classification of a yurt. The Board deemed a yurt to be a residential structure under Articles IV and XIV.

The Board reviewed the service numbers and draft ambulance service RFP in preparation of Monday evening's joint Selectmen's meeting.

The Board reviewed an application for Beach Attendant and set up an interview for Tuesday, June 11<sup>th</sup>, at 6 pm.

***At 9:03 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss an application for property tax deferral. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).***

***Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 9:40 pm.

***Dick Fortin made a motion, seconded by David Sorensen, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).***

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 9:45 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 11, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, June 11, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:01 pm.

The Board met with an applicant for the Beach Attendant position and reviewed the hours and days available. The Board reviewed the policy to handle issues, communications with the other attendants and their expectations for the position. The Board explained that the book containing the property owner listing should be used to notate any concerns by the attendant.

The Board reviewed and clarified some aspects of the Beach Use Policy.

The meeting adjourned at 6:48 pm.

Respectfully submitted,

*Dick Fortin*

Dick Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 18, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, June 18, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$36,963.06 for 22 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of June 4, 2019 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the Non-Public Session on June 4, 2019 as written. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of June 11, 2019 as written. Motion unanimously carried.***

Michael Callis met with the Board regarding his property on Eaton Road and stated that he is showing customers how a retaining wall can have more than one use. Dick Fortin stated that the structure is a pizza oven and not a retaining wall. Michael Callis stated that he will be constructing an ADU and Ed Reilly explained that he will have to adhere to all Town regulations. Ed Reilly questioned the existing septic system and Michael Callis stated that it is a three-bedroom system located on the Conway portion of the lot. David Sorensen stated that the issue to be discussed is that the oven is in violation of Zoning and requires a Building Permit. Michael Callis requested two weeks to pursue the possibility of an ADU. Ed Reilly stated that this meeting is to address a permit for the oven. Michael Callis stated that if the oven is an issue, he will move it over the Town line. David Sorensen noted that it is an illegal structure until a permit is issued. Dick Fortin stated that a permit is required for the structure and that if pizza is being sold, it will require Planning Board approval. Ed Reilly submitted a preliminary list of items within the Zoning Ordinance to be addressed prior to issuance of a permit for an ADU.

The Board met with Natalie Perry regarding the position of Beach Attendant and reviewed the duties and schedule for beach coverage.

David Sorensen noted that he called Senator Bradley's office regarding the letter sent to NHDOT to request assistance.

Dick Fortin explained that he called NHDES regarding the property on Breezy Point and was informed that it is crucial that the Town document the septic system alterations. Dick Fortin noted that NHDES is willing to address multiple travel trailers on one lot if the issue arises this summer.

Dick Fortin gave an overview of the Conservation Commission projects and explained that Mark Watson has offered to grade Willis Bean Road. It was the consensus of the Board to approve the grading. Dick Fortin stated that the Commission is still discussing the use of a propane flamer. After discussions on liability and access by a propane truck, it was the consensus of the Board to direct the Commission to not pursue burning by private individuals on Town blueberry fields. Dick Fortin gave an update on the Natural Resource Inventory project and noted that the Commission will be reviewing available data on the internet.

Dick Fortin gave an overview of his research on Elbow Hill Road and noted that he would like to pursue the NHDES change of use regulations. It was noted that a letter will be drafted to the property owner.

Dick Fortin stated that he met with the Carbones and Stubby Heath regarding the length of Everett White Road and explained that an agreement has been reached as to where the Carbones would park to allow for snow removal and storage.

The Board discussed the status of the ambulance service requests for proposal.

Ed Reilly gave an overview of the site visit to the Kafka property on Potter Road.

Judith Wilson met with the Board regarding an old electric pole which has been laying on the side of the road and requested that it be removed. It was noted that the Board will contact Eversource.

Ed Reilly gave an update on the Planning Board and the recent Public Hearing for tree cutting on the scenic roads. Ed Reilly stated that the Planning Board has requested that a date be set for a Joint Board meeting. The Board set a tentative meeting date of Wednesday, September 25<sup>th</sup>.

Signature items included Diesel Certificate of State Use and Notice of Intent to Cut for the Town of Eaton.

Suzanne Jones signed checks.

Choremi Trust filed a Building Permit application for demo of an existing barn and construction of a 24x18x16 post and beam barn at 874 Potter Road (R01-001). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201912).

Waukeela Landco filed a Building Permit application for interior remodel of the maintenance building at 23 Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201913).

Chris Kennedy met with the Board regarding the beach and noted that there are several posts which need to be replaced.

The Board reviewed a letter from NHDOT to the Town of Conway regarding road repairs on Route 153.

Carroll County Sheriff's Office submitted the May patrol activity reports.

Hoyle Tanner & Associates submitted an update on the Potter Road bridge project.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 9:12 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 1, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Monday, July 1, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 2:00 pm.

***At 2:00 pm, Ed Reilly made a motion, seconded by Dick Fortin, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel matters. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).***

***Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 2:30 pm.

***Ed Reilly made a motion, seconded by Dick Fortin, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).***

Dick Fortin explained that the NHDES culvert crew has been working on the mapping of culverts within the Town and noted that the box culvert on Ridge Road is not shown on the map. It was the consensus of the Board to have the crew assess that culvert and show it on an updated map.

The Board reviewed proposed changes to the upgrade of the private section of Crystal Lake Road.

The meeting adjourned at 3:20 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 2, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, July 2, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$24,271.86 for 21 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of June 18, 2019 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of July 1, 2019 as written. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the Non-Public Session on July 1, 2019 as written. Motion unanimously carried.***

George Diller, Nancy & Jack Burns, Ken & Linda McKenzie and Wes Smith of Thorne Surveys met with the Board regarding the private section of Crystal Lake Road. George Diller explained that he is seeking a modification of the approved road upgrade as the original location of the turnaround is very expensive. George Diller stated that Freedom Fire Chief Rob Cunio was involved in the new plan and noted that the turnaround is now larger. David Sorensen noted that the turnaround is now closer to McKenzie's property. Ken McKenzie noted that it is not an issue and that the location has been flagged. Dick Fortin stated that he spoke with Chief Cunio, who expressed concerns regarding access during winter months. Ken McKenzie noted that this past winter the road was not maintained as wide as usual. George Diller indicated that he wants everyone to approve this plan so that there are no issues later in the process. Wes Smith explained that in an April email, Chief Cunio expressed concerns regarding the overall width of the road and the large pine tree at the first corner. George Diller questioned whether all the issues will be taken care of by removing that tree and adding gravel to widen the road. Wes Smith indicated that he will get specifics from Chief Cunio and revise the plan. It was noted that the plan will be resubmitted for Selectmen review at the next meeting and that a Zoning Board meeting can be set for August 5<sup>th</sup>.

David Sorensen explained that David Weathers asked whether the Eaton Selectmen will be submitting a letter to NHDOT regarding Route 153. It was noted that David Sorensen will contact Senator Bradley's office to get further information.

David Sorensen gave an update on the broadband meeting at the Albany Town Hall and explained that the Carroll County Broadband Committee has filed for a grant.

David Sorensen gave an overview of the MWV Economic Council meeting.

Dick Fortin explained that he contacted NHMA legal staff on behalf of the Conservation Commission regarding the Willis Bean Road and explained how the road can be blocked off during mud season.

Dick Fortin raised the issue of beach passes for residences that are rented. It was the consensus of the Board that the renter would receive one sticker and that the property owner could receive either a sticker or a pass.

Road Agent Stubby Heath met with the Board regarding Highway Department operations and submitted three quotes for rental of equipment. After review of the quotes, ***Dick Fortin made a motion, seconded by Ed Reilly, that the lowest quote for equipment rental and operator submitted by Richard Heath Inc. be approved for the Stewart and Bull Pasture Road project. Motion unanimously carried.*** Road Agent Heath noted that some of the picnic tables for the beach cannot be repaired and should be replaced. Ed Reilly suggested that if the tables are bad, they should be disposed of and that a total count to replace should be generated. The Board and Road Agent Heath reviewed the proposed location of the driveway access to dump winter sand. ***Ed Reilly made a motion, seconded by Dick Fortin to approve the construction of a driveway to be done after trees are marked with an approved cost of up to \$3000. Motion unanimously carried.***

Eleanor & John Border filed a Building Permit application for the interior remodel of the back porch at 217 Hatch Hill Road (R11-006). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201914).

Michael Callis filed a Building Permit application for a stone wall with barbeque and pizza oven at 2040 Eaton Road (R03-020). The Building Permit application was reviewed and denied by the Board of Selectmen based on the description of the structure and permit type of commercial being circled. It was noted that Michael Callis will be contacted to make corrections to his application.

Brian & Monique Hebert filed a Building Permit application for a 6x8 mud room addition at 2031 Eaton Road (R02-005-C). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201916).

At her request, the Board met with Elsie Limmer to clarify the Beach Use Regulations and the expectations of the Board for the Beach Attendants. Dick Fortin stressed that the Beach Attendant is to avoid conflict and that a resident without a pass should be urged to get their pass but not denied access to the beach. David Sorensen noted that a list of property owners is in the beach hut that can be used to verify residency. Ed Reilly noted that any issues should be brought to the attention of the Selectmen, who will address the situation.

Dick Fortin raised the issue of permitting a propane truck up Manson Hill. It was the consensus of the Board to permit the trucks access across Foss Mountain Road.

Dick Fortin questioned whether the Board wants to pursue the cleaning of the basement. It was the consensus of the Board to request that ServiceMaster submit an estimate.

Dick Fortin explained that Caitlin Flynn has reported a large pine tree on Town property that is in danger of falling onto her house. It was noted that the Board will review the tree and property and report back at next meeting.

Dick Fortin stated that he contacted Milford Flooring regarding the Town Hall floor and they indicated that it would cost approximately \$2000 for vinyl (not including the underlayment and labor).

Dick Fortin noted that he spoke briefly with Conway Planner Tom Irving regarding a possible ADU on Michael Callis' property. It was noted that Conway will have to be involved in the approval process.

Dick Fortin gave an update on Affinity Electric and noted that they will be submitting a quote for the replacement of street lights.

Ed Reilly submitted a draft letter regarding Elbow Hill Road. After some discussion and corrections, it was noted that the Board will sign and send the letter later this week.

The Board reviewed a Settlement Agreement with NNETO. ***Dick Fortin made a motion, seconded by Ed Reilly, to approve the Agreement and to refund NNETO \$7158.52 for 2012 through 2015. Motion unanimously carried.*** The Board signed the Agreement.

The Board reviewed a memo from Assessor Jason Call regarding the Purity Spring property (R06-007). ***David Sorensen made a motion, seconded by Ed Reilly, to revise the property assessment. Motion unanimously carried.***

The Board reviewed a memo from Assessor Jason Call regarding an exemption request by the South Eaton Meeting House (R06-033). After review of NH State requirements and the status of the property, ***Ed Reilly made a motion, seconded by Dick Fortin, to postpone the exemption until next year. Motion unanimously carried.***

NHDOT advised the Town of proposed guard rail replacement on Route 153.

Primex submitted notification of a \$237.71 premium holiday distribution for the 2018 Property & Liability program.

Marnie Cobbs submitted a request for the Selectmen to pursue replacement of the horsepower sign at the Town Beach. It was noted that NH Marine Patrol will be contacted.

Ralph Wilkewitz submitted concerns regarding the items in Crystal Lake at the camp beach.

Granite State Analytical Services submitted results for the June 19<sup>th</sup> beach water tests.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 9:55 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 16, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, July 16, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$7,596.11 for 18 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of July 2, 2019 as amended. Motion unanimously carried.***

Melissa Arruda and Betty Cosmo met with the Board regarding their property on Breezy Point. Melissa Arruda explained that they would like to place one RV on the property from June through September and questioned whether they have to go through the appeal process. Ed Reilly explained that the RV can only be occupied up to 45 days per calendar year. Dick Fortin noted that only one camper will be permitted on the lot. Melissa Arruda explained that the camper and the porta-potty are pumped during the summer. Melissa Arruda questioned whether the existing grandfathered camper can be replaced with a newer unit. Dick Fortin noted that the Board will have to research the grandfathering issue.

Stacy Harris, Madison Postmaster, met with the Board regarding the speed of traffic on Route 153 and noted that she has spoken to Carroll County Sheriff's Deputies about possible methods of reducing the speed. Stacy Harris also stated that she spoke to William Lambert of NHDOT regarding crosswalks and that Mr. Lambert had suggested erecting digital speed signs. Stacy Harris noted that she suggested installing rumble strips and moving the 30 mph zone closer to the meadows and noted that Mr. Lambert was supportive of the rumble strips. It was noted that the Board will draft a letter to William Lambert stating their support of rumble strips and that during the budget season, the Board will consider funds for signs. It was also noted that cones can be placed on the yellow lines stating "Caution, pedestrian crossing". David Sorensen indicated that William Lambert has acknowledged the last letter from the Selectmen and stated that due to the number of requests throughout the State, it may take several weeks before he can address the Selectmen's concerns.

David Sorensen noted that the beach is being utilized by the North Conway Swim Team. The Board discussed use of the beach after hours.

David Sorensen gave an update on the Eastern Slope Airport Authority and an overview of the recent aviation camp.

Dick Fortin gave an update on the tree between the Flynn and McKendry property. It was noted that the deeds will be further reviewed and that the property boundaries will be marked.

Dick Fortin gave an update on the Conservation Commission and stated that he has informed the Commission that the Selectmen are not comfortable with a private burn of the blueberry fields. Dick Fortin explained that Marnie Cobbs is concerned about milfoil at Crystal Lake and has asked that the Selectmen review the lake attendant program and consider hiring an attendant. David Sorensen stated that he is not in favor of the Town Beach attendants taking on the responsibility of inspecting boats. Ed Reilly questioned whether the Conservation Commission would be willing to pick up part or all of the approximate \$37,000 cost. It was noted that this decision will have to go to the voters at Town Meeting.

Dick Fortin gave an update on the repair of the air conditioning unit and explained that at least one control board will need to be replaced. Dick Fortin stated that American Air will submit a cost estimate for the possible work necessary to repair the unit.

Dick Fortin explained that he is still working on the electric upgrade at Town Hall and that he is working out details with Brian Bailey.

Dick Fortin noted that at least five picnic tables will have to be replaced and that funds should be budgeted next year.

Dick Fortin explained that Larry Nash has requested that several flags and one flag pole be replaced on Brownfield and Eaton Roads. ***Ed Reilly made a motion, seconded by David Sorensen, to authorize the replacement of up to 10 flags and one flag pole. Motion unanimously carried.***

Ed Reilly submitted a summary sheet of the Carroll County Sheriff Department's activity for May.

Ed Reilly noted that he did not measure the setback of a structure on Brownfield Road as reported. The Board discussed the structure and David Sorensen noted that there has been a misunderstanding.

Signature items included PA-28 Inventory Form and Notice of Intent to Cut for Duncan Wilson (R06-034).

Suzanne Jones signed checks.

Michael Callis filed a Building Permit application for a stone wall with barbeque and pizza oven at 2040 Eaton Road (R03-020). The Building Permit application was reviewed, approved (residential/non-commercial use only) and signed by the Board of Selectmen (Permit #201915).

Carroll County Broadband submitted information on current scope of work and grant and requested that the Selectmen submit a Letter of Commitment for participation in the Committee. The Board tabled the matter until next meeting.

Governor Sununu reported on the State budget and invited the Selectmen to an information meeting on Friday, July 19<sup>th</sup>.

Town of Conway submitted information on the Household Hazardous Waste Collection Day on Saturday, September 21<sup>st</sup>.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 8:58 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 6, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, August 6, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$101,650.00 for 28 items. The Payroll manifests were also reviewed and signed.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes of July 16, 2019 as amended. Motion unanimously carried.***

Wayne Bradbury met with the Board regarding the installation of a temporary shelter on his property. It was established that the temporary structure would not meet setbacks and, therefore, would require Zoning Board approval.

Wayne Bradbury raised the issue of the bamboo on the corner and noted that it is creating an issue with site distance. Dick Fortin noted that the plants are on private property and that black plastic would be the best solution. It was the consensus of the Board to further discuss this issue at a later time.

Nancy Burns and Jeanne Hartman met with the Board regarding storage in the basement for Eaton Community Circle materials.

David Sorensen questioned the status of the Foss Mountain burn. Dick Fortin explained that the Conservation Commission is moving forward with the Forest Service burn this fall.

Ed Reilly submitted an updated summary sheet of the Carroll County Sheriff Department's activity.

Dick Fortin stated that someone attempted to camp in the Grove and indicated that there is no sign. The Board discussed the adoption of an Ordinance for enforcement purposes.

Dick Fortin explained that Paul King will be conducting the deed research on the property between McKendry and Flynn properties for a cost not to exceed \$1000.

The Board reviewed an email from Judy Fowler regarding the bamboo at the corner of Ridge Road. Dick Fortin noted that some of the plant is within the State right of way. Ed Reilly questioned whether the State has a specific method for handling the bamboo. David Sorensen stated that the State and property owner must be contacted to discuss removal.

Ed Reilly stated that the Little White Church will be requesting a Building Permit to remove the steeple. **Ed Reilly made a motion, seconded by Dick Fortin, to waive the fee for the demolition permit. Motion unanimously carried.**

Ed Reilly noted that there is a street light out on Route 153 across from the Hartman property and requested that Eversource be contacted to replace the bulb.

Signature items included correspondence to Stephen Larson and Daniel Stepanauskas and Yield Tax Warrant for Duncan Wilson (R06-034).

Suzanne Jones signed checks

Road Agent Stubby Heath met with the Board to discuss Highway Department operations. Ed Reilly requested that Stubby Heath contact NHDOT regarding the preferred method for removing the bamboo at the corner of Ridge Road. It was noted that the Town crew will cut back the bamboo to eliminate the safety concerns. Stubby Heath noted that the road work on Stewart and Bull Pasture Roads will begin next week.

Dick Fortin questioned the feasibility of pooling resources with surrounding towns to purchase and share a digital speed limit sign. Ed Reilly suggested having a meeting with surrounding towns to discuss the possibility and suggested hosting another training session.

The Board reviewed the Carroll County Broadband participation agreement. It was the consensus of the Board to show interest but not commitment at this time.

David Sorensen gave an update on the Facility Committee and explained that the Committee is proposing to move forward with a proposal for a 40x30 addition. The next Committee meeting is scheduled for September 18<sup>th</sup> at 6 pm.

The Board met with Suzanne Raiche and Eleanor Border to review an estimate from Northledge Technologies for computer upgrades. **Dick Fortin made a motion, seconded by David Sorensen, to approve \$3747 for the upgrade, which includes two printers. Motion unanimously carried.**

The Board received a thank you note from Betty Cosmo and Melissa Arruda.

State of NH submitted a Statement of Remittance for the Quarter 1 Highway Block Grant payment of \$13,249.36.

NHDOT submitted the payment schedule of the Highway Block Grant Aid for Fiscal Year 2020.

CarePlus Ambulance submitted Quarter 2 activity reports.

Primex advised that the Town will receive a premium holiday distribution of \$252.03 for the Workers' Compensation program.

Carroll County Sheriff's Office submitted the June and July activity reports.

The Board reviewed a letter from Counsel and requested that additional information be obtained. The Board tabled reconsideration of property tax deferral until the next meeting.

The Board discussed issues at the beach and two recent incidents.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 8:54 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 20, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, August 20, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$250,864.79 for 16 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of August 6, 2019 as amended. Motion unanimously carried.***

Marianne Jackson and Charlie Macomber met with the Board to give an update on the Age-Friendly Community program and noted that there is material available on the Gibson Center's website. Marianne Jackson gave an overview of the 211NH and Homeshare programs. Charlie Macomber invited the Selectmen to a meeting on September 11<sup>th</sup> at the Gibson Center.

The Board discussed the proposed burn on Foss Mountain by the US Forest Service this fall and noted that no Town volunteers are necessary for the burn. Dick Fortin noted that the burn will be scheduled when favorable conditions are present.

David Sorensen stated that Peter Klose is reviewing information on digital speed signs and will submit information and a proposal to the Selectmen.

S & T Trust/Bill Ela filed a Building Permit application for a 30x40x22 garage at 87 Crystal Lake Road (R04-001-H). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201920).

Dick Fortin gave an update on the Conservation Commission and Town land. It was the consensus of the Board to not pursue any changes to the land or the deed for the Joseph Snow spring lot. Dick Fortin explained that the bridges on Willis Bean Road have been repaired.

Road Agent Stubby Heath met with the Board and gave an update on the Stewart and Bull Pasture Road project. Dick Fortin noted that the last heavy rain washed away materials. Stubby Heath noted that the shoulders will be seeded and mulched before winter and that the road will be shimmed and coated to make the surface smooth for the plows.

Eleanor Border met with the Board regarding the printers and computer upgrade and explained that the printers will cost more than anticipated, raising the total cost to \$4,607. ***Ed Reilly made a motion, seconded by Dick Fortin, to approve the***

***increase of \$860 for a total cost of \$4607 for the computer and printer upgrades. Motion unanimously carried.***

Dick Fortin suggested that the Town Hall electrical upgrades be pursued with Field Electric for an approximate cost of \$5680. Dick Fortin noted that the proposal does not include the exit lights for which funding was appropriated at Town Meeting and noted that he will obtain a more definitive cost for the next meeting.

Dick Fortin stated that camping on Town lands seems to be increasing. The Board will further review policies regarding camping on the various properties.

Ed Reilly gave an update on the Planning Board and explained that the Board is working on the Steep Slope Ordinance. The Board discussed enforcement of the regulations.

Signature items included Land Use Change Tax Warrant for Jenkins Family Trust (R07-008).

Suzanne Jones signed checks.

Community Church of Eaton filed a Building Permit application to demolish the steeple and waterproof the belfry at 2371 Eaton Road (U01-008). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201917).

Michael & Jennifer Rust filed a Building Permit application for interior remodel at 5 Ridge Road (U01-024). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201918).

Quddus Snyder filed a Building Permit application for interior remodel at 140 Youngs Road (R04-027-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201919).

Choremi Trust advised that the proposed barn approved on Building Permit #201912 has been revised to be 24x20x18 rather than 24x18x16. The Board of Selectmen reviewed and approved the revision and amended Permit #201912.

The Board discussed the road project and waiver of the competitive bid process. The Board will draft a letter of explanation to answer questions put forth by Shane Gurney.

The Board reviewed a proposal from Service Master. Dick Fortin will make contact for clarification and possible revisions.

The Board reviewed a letter from Senator Jeb Bradley to NHDOT Commissioner Victoria Sheehan regarding Route 153.

Upper Saco Valley Land Trust reported that the Town's property on Foss Mountain Road has been inspected and is in compliance with the conservation easement.

The Board reviewed a newspaper article regarding short-term rental laws and requested that the information be forwarded to the Planning Board.

The Board reviewed and approved the MS-434 Revised Estimated Revenues report.

The Board requested an update from Hoyle Tanner & Associates regarding the Potter Road bridge project.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 10:08 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 3, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, September 3, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$49,712.42 for 16 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of August 20, 2019 as amended. Motion unanimously carried.***

Ed Roberts met with the Board regarding his Building Permit application for two decks on his shed on Thurston Pond Road. David Sorensen questioned whether there are any utilities in the shed. Ed Roberts stated there is water but that it is not connected. Greg Grinnell questioned whether there is an approved septic system and Ed Roberts stated that it is approved but not installed. Dick Fortin noted that the approval was granted in 2003 and that the approval is only good for 4 years. Dick Fortin stated that the original Building Permit stated occupancy of the shed was not permitted and that without an approved septic system, water cannot be plumbed into the structure. Dick Fortin explained that the structure does not meet Town requirements for a dwelling and that there are a lot more requirements to meet before the Selectmen can permit occupancy. Ed Roberts questioned whether he can expand the structure and eventually live in it and Dick Fortin stated that with the proper permits it can be converted to a dwelling. Dick Fortin questioned whether it was understood that the shed cannot be occupied and that the Selectmen are given authority to inspect the property with no prior notice as agreed to through legal counsel when the last permit was issued. Greg Grinnell noted that there is a compost toilet on the property. Dick Fortin stated that the Selectmen want to conduct a site visit before acting on the Building Permit application. Ed Roberts agreed to the visit.

Matthew & Carissa Fusco filed a Building Permit application for a 28x28 two-car garage at 101 Thurston Pond Road (R04-011). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201923).

Dick Fortin gave an overview of events regarding run off on Thompson Hill Road and noted that the Highway crew has fixed the ditch.

Deborah Bryant Trust filed a Building Permit application for interior repairs, insulation and sheetrock at 441 Stewart Road (R12-001-l). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201921).

Thaire Bryant explained to the Board that he will not be available for the National Primary Election and that under RSA 658:19, he can appoint a replacement. Thaire Bryant noted that he has asked Paul Hennigan to act as Moderator for that election.

Thaire Bryant notified the Board of a meeting in Conway on September 24<sup>th</sup> regarding Air BnBs.

Dick Fortin gave an update on the Foss Mountain burn and indicated that the US Forest Service must do a NEPA for invasive species prior to the burn.

The Board reviewed an estimate from Field Electric regarding the lighting and electric at Town Hall. ***Dick Fortin made a motion, seconded by Ed Reilly, to move forward with Field Electric. Motion unanimously carried.***

Dick Fortin explained that Paul King has verified the lot dimensions of the lot between Flynn and McKendry and noted that the tree to be removed is not on Town property. It was the consensus of the Board that this information should be forwarded to the property owner and tenant.

Dick Fortin noted that he is still working on securing cost estimates for the street lights. Ed Reilly noted that if the Town replaces the street lights, there will still be monthly fees and charges if maintenance is needed. Dick Fortin stated that he will obtain the cost to replace the fixtures and also the monthly fees.

The Board reviewed the submitted proposals for ambulance service.

The Board discussed agenda items for the Joint Board meeting on September 25<sup>th</sup> and listed the following for the agenda: Noise Ordinance, Air BnBs, Capital Improvement Committee, Camping on Town land, speed limit signs, review of current Regulations by the Planning Board, and the vision of Eaton's future.

David Sorensen explained that he will be changing the categories of Current Use on his property and that he is working with Town Assessor Jason Call on the conversion.

The Board reviewed an email from Hoyle Tanner & Associates regarding the Potter Road bridge. It was the general consensus of the Board to authorize Josif Bicja to work with the State to schedule the project earlier than FY 2023.

Heather McKendry met with the Board regarding the status of the South Eaton Meetinghouse parcel of land. It was noted that the land may be eligible for tax exempt status next year if the work on the shed and parking area is completed before April 1<sup>st</sup>.

Suzanne Jones reviewed and signed checks.

The Board reviewed an email from Stacey Harris regarding the rumble strips on Route 153. The Board will draft a letter to William Lambert of NHDOT requesting temporary strips in the Spring and also to meet prior to placement of those strips.

Tri-County CAP submitted documentation supporting their request for funding at the next Town Meeting.

Northern Human Services/The Mental Health Center submitted a request for funding at the next Town Meeting.

UNH advised the Board that William Heath has achieved the status of Roads Scholar One.

Granite State Analytical Services submitted the water testing results for the July 25<sup>th</sup> beach water sampling.

NHDOT advised of public hearings on the NH Transportation Ten Year Plan and invited the Board to participate in the hearing.

The Board reviewed information submitted by Peter Klose on digital radar speed signs. It was the consensus of the Board to explore the issue of purchasing the signs via an article on the Warrant for funding.

The Board reviewed an email from Town Counsel regarding property taxes. It was noted that the Board will send a letter to the resident.

Suzanne Raiche was in attendance.

The meeting adjourned at 9:35 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 5, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Thursday, September 5, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 2:30 pm.

The Board of Selectmen reviewed the Accounts Payable manifest and signed checks totaling \$3,000.00 for 1 item.

The Board reviewed an email from Hoyle Tanner & Associates regarding the Potter Road bridge. It was the consensus of the Board to not move the project forward with federal funds, due to the increase in project costs of approximately \$150,000.

Signature items included correspondence to NHDOT, Quddus Snyder and Shane Gurney and Field Electric estimate.

The Selectmen departed Town Hall at 2:50 pm to conduct a site visit on Thurston Pond Road. After leaving said property, the Board visited a property on Ridge Road which has an active permit for interior remodeling. The Selectmen returned to Town Hall at 3:58 pm and adjourned the meeting.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 16, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Monday, September 16, 2019 at the Evans Memorial Building. Present were Dick Fortin and Ed Reilly. The meeting was called to order at 8:00 am.

The Board reviewed the four submitted ambulance proposals in preparation for the joint Selectmen's meeting at the Freedom Town Hall tonight at 6 pm.

The meeting adjourned at 9:20 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 17, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, September 17, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$4,769.53 for 16 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of September 3, 2019 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the September 5, 2019 Special Meeting as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the September 16, 2019 Special Meeting as amended. Motion unanimously carried.***

Frank Holmes met with the Board regarding property on Thurston Pond Road and explained that the property owner signed the deed covenants but is disregarding the requirements.

Marnie Cobbs met with the Board regarding the proposed burn on Foss Mountain and that Ranger Tom Trask will be overseeing the burn. Marnie Cobbs indicated that White Mountain Oil is supporting the burn because of Town participation and that the Conservation Commission is seeking conditional approval to work towards a possible tractor burn in 2021. Ed Reilly stated that he is unsure as to whether the Board will approve the burn as there are still questions and information needed. David Sorensen questioned whether Board approval is being sought so that White Mountain Oil will place a propane tank on the Watson property. Ed Reilly stated that he wants to review specific answers to the recommendations put forth by Tom Trask so that the Town is protected. Marnie Cobbs indicated that the Commission is seeking approval to continue researching a possible burn in 2021 with a propane burner. ***Dick Fortin made a motion, seconded by Ed Reilly, to approve the Conservation Commission's continued research of burning Town lands on Foss Mountain in 2021 with a tractor-driven propane burner. Motion unanimously continued.***

Tim Ostendorf and Bobby Barker met with the Board regarding property on Towle Hill Road and requested clarification of the land that is in current use.

Dana Cunningham met with the Board regarding zoning and noted that there are residents who do not want businesses within Snowville. Dick Fortin noted that there is no distinction between Eaton and Snowville within the regulations. David Sorensen

suggested meeting with the Planning Board to discuss the concerns. Dick Fortin explained that there is a process for amending the Zoning Ordinance and that an appointment should be made to speak to the Planning Board.

Dick Fortin stated that he spoke with ServiceMaster regarding a possible change to their proposal and noted that the furnace/pump room could be cleaned for approximately \$1200. ***Ed Reilly made a motion, seconded by David Sorensen, to move forward with the cleaning of the furnace and pump rooms. Motion unanimously carried.***

Ed Reilly gave an update on the Planning Board meeting and status of the new Steep Slope Ordinance. Ed Reilly gave an overview of the preliminary meeting with a realtor for 95 Brownfield Road.

Dick Fortin gave an update on the ambulance service meetings.

Signature items included correspondence to Kevin Flynn and Peggy Wescott, Emergency Services Contract with Center Conway and Land Use Change Tax Warrant for David & Linda Sorensen (R11-030).

Suzanne Jones signed checks.

Whit Whitman & Sue Wiley filed a Building Permit application for a 32x22 2-story addition at 195 Brownfield Road (U02-011). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201922).

Steven Dautrich filed a Building Permit application to renew Permit #201722 for a gambrel barn/home at 250 Brownfield Road (R10-007). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201924).

Steven Dautrich filed a Building Permit application to renew Permit #201723 for a stone fireplace and 3 decks at 250 Brownfield Road (R10-007). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201925).

Meri Larson filed a Building Permit application for a 4x12x6 chicken coop at 217 Brownfield Road (U02-013). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201926).

The Board reviewed RSA 80 regarding tax liens and indicated that Town Counsel will be questioned regarding the parameters of RSA 80:38 II-a and III.

The Board reviewed the activity reports submitted by the Carroll County Sheriff's Office for August and the summary sheet submitted by Ed Reilly.

The Board reviewed an email from Thaire Bryant regarding Air B&Bs.

The Board reviewed a notice that updates should be compiled for the Emergency Operations Plan.

The Board reviewed the water test results for the August 28<sup>th</sup> beach water testing.

The Board scheduled a meeting for Thursday, September 26<sup>th</sup>, at 4 pm to conduct a site visit on Youngs Road.

The Board discussed the site visit to the Roberts property on Thurston Pond Road. The Board requested that the current Building Permit application be returned so that it can be corrected and submitted in person at their next meeting.

Suzanne Raiche and Eleanor Border were in attendance.

The meeting adjourned at 9:42 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 26, 2019**

A duly-noticed special meeting of the Board of Selectmen took place on Thursday, September 26, 2019 at the Evans Memorial Building. Present were Dick Fortin and Ed Reilly. The meeting was called to order at 4:00 pm.

The Board reviewed the property file for the Snyder property on Youngs Road. The Selectmen departed Town Hall at 4:45 pm to conduct a site visit and meet with Quddus Snyder. The Board reviewed the actual out buildings that had been removed or moved in comparison to the tax card and Current Use map. The Board viewed the current house renovations, new barn and log cabin. The septic system location, size, permit process and State review were discussed at length. Quddus Snyder agreed to pursue making the system legitimate according to State regulations and will meet with the Selectmen at their next meeting to give an update on those efforts.

The Selectmen returned to Town Hall at 5:30 pm and adjourned the meeting.

Respectfully submitted,

*Dick Fortin*

Dick Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 8, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, October 8, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$17,736.88 for 29 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the September 17, 2019 Meeting as amended. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the September 26, 2019 Special Meeting as amended. Motion unanimously carried.***

Ed Roberts filed a Building Permit application for a 10x26 deck and a 6x20 deck on Thurston Pond Road (R04-011-F). David Sorensen questioned the status of the septic system and Ed Roberts stated that he is gathering costs for a system design. David Sorensen reminded Mr. Roberts that the shed is an accessory building with no toilet, plumbing or occupancy permitted. The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201927).

Frank Holmes met with the Board regarding construction without a permit and questioned why there is no type of penalty. Ed Reilly explained that the Selectmen do require removal of a structure if it does not meet Town Ordinances.

Bobby Barker and Tim Ostendorf met with the Board regarding property they recently purchased on Towle Hill Road and stated that they would like to host events within the barn. The Selectmen referred the matter to the Planning Board for preliminary review.

Joyce Blue/Community Church of Eaton filed a Building Permit application to rebuild the 8x8x36 steeple at 2371 Eaton Road (U01-008). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201928). ***Dick Fortin made a motion, seconded by Ed Reilly, to waive the permit fee. Motion unanimously carried.***

Quddus Snyder met with the Board regarding the Selectmen's recent visit to his property. Dick Fortin submitted information from Bob Tafuto regarding the existing septic system and noted that the system was not inspected by the State. Quddus Snyder suggested having a new system designed and that if the current system fails, the new system would be installed. Dick Fortin stated that a certified septic inspector should review the system to determine if the State will approve the existing system, which is required by the Town. Quddus Snyder stated that he will pursue the inspection.

Quddus Snyder filed a Building Permit application to renew Permit #201712 for a log home at 140 Youngs Road (R04-025-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201929).

Quddus Snyder filed a Building Permit application for a 28x48 shop/garage at 140 Youngs Road (R04-025-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201930).

Road Agent Stubby Heath met with the Board to review Highway Department Operations. Stubby Heath submitted William Heath's evaluation for the Board's review. ***Dick Fortin made a motion, seconded by Ed Reilly, to confirm William's anniversary date of June 23<sup>rd</sup> and to approve a \$4 per hour raise retroactive to that anniversary date. Motion unanimously carried.***

Dick Fortin stated that he spoke to Paul DegliAngeli regarding the plowing contract with Conway and indicated that last year's cost was \$8400. ***David Sorensen made a motion, seconded by Ed Reilly, to plow for the Town of Conway for \$9000 for the 2019-2020 winter season. Motion unanimously carried.***

David Sorensen gave an update on the MWV Solid Waste District and indicated that the budget will be increased next year to cover the cost of on-site well testing.

Dick Fortin stated that he has signed the burn plan and that the burn on Foss Mountain by the US Forest Service will take place when favorable conditions are found.

Dick Fortin gave an update on the ambulance contract meetings. ***Dick Fortin made a motion, seconded by Ed Reilly, to begin contract negotiations with Action Ambulance Service. Motion unanimously carried.*** It was noted that the next meeting will be on October 21<sup>st</sup> at the Freedom town hall at 6 pm.

Dick Fortin gave an overview of the Capital Improvement Committee and indicated that the Plan would be approved as a Warrant Article at Town Meeting.

Signature items included the MS-1 Summary of Valuations and HealthTrust portal user authorization.

The Board reviewed a request for funding for Tri-County CAP's Homeless Intervention and Prevention Program. It was noted that a letter will be sent outlining the method of submitting a petitioned Warrant Article for Town Meeting.

Carroll County Sheriff's Office submitted the September activity reports.

The meeting adjourned at 9:29 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 15, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, October 15, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,264.47 for 9 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the October 8, 2019 Meeting as amended. Motion unanimously carried.***

Paul and Chris of Martin & Jean Construction met with the Board regarding the installation of a generator at 190 Brownfield Road.

David Sorensen gave an update on the Eastern Slope Airport Authority and the proposed jet hangar.

Dick Fortin gave an update on the Conservation Commission and current projects. Dick Fortin noted that the lake hosts at Conway Lake deterred two possible cases of milfoil entering the lake.

Dick Fortin stated that he is still working with Affinity Electric regarding the street lights. Ed Reilly noted that the replacement bulb on Route 153 is different and indicated that it may be an LED light.

Dick Fortin explained that Paul King is still working on the Canal Lot to clarify ownership of that parcel.

Dick Fortin stated that Abundant Air Systems cleans furnace ductwork and should be considered once ServiceMaster has removed the wall boards in the furnace room.

Ed Reilly gave an update on the Planning Board and indicated that it was suggested that the Selectmen insert a letter in the December tax bills regarding short-term rentals. The Board reviewed an email from Dennis Sullivan. Ed Reilly gave an overview of the preliminary meeting with Bob Barker and Tim Ostendorf regarding their property on Towle Hill Road and noted that the property lies in two municipalities (Eaton and Freedom).

Road Agent Stubby Heath met with the Board briefly to discuss the propane for Town Hall and indicated that Rymes Oil would lay a line if the Town digs the trench.

Bob Haynes met with the Board regarding an irrigation well for livestock.

Signature items included correspondence to Ed Roberts and the 2019 Equalization Data Certificate.

Suzanne Jones signed checks.

State of NH submitted a Statement of Remittance for the 2019 Municipal Aid in the amount of \$2,005.14. ***Dick Fortin made a motion, seconded by Ed Reilly, to utilize the unanticipated revenue to reduce the tax rate. Motion unanimously carried.***

HealthTrust submitted the Medical Insurance premium rates for 2020.

Eastern Slope Airport Authority submitted a request for funding for 2020. It was noted that the Authority will be advised of the procedure and deadlines for submitting a petition for Town Meeting.

NH Department of Revenue Administration advised the Board that the 2019 equalization process is underway. The Board reviewed a listing of the property sales in Eaton.

The Board reviewed a request to utilize Town Hall during weekend hours. It was the consensus of the Board that the request be denied for security and safety reasons.

The meeting adjourned at 7:47 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 29, 2019**

A duly-noticed meeting of the Board of Selectmen took place on Wednesday, October 30, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 1:00 pm.

The Board reviewed the preliminary tax rate and supporting budget materials and discussed utilizing \$10,000 from the fund balance to reduce the tax rate. Ed Reilly noted that the total tax rate is lower than last year. After further discussion, it was the consensus of the Board not to utilize monies from the fund balance and to set the municipal rate at \$4.89.

The Board reviewed a request from Zoning Board Chairman Steve Larson to appoint Megan Hoffer as an alternate to the Zoning Board. The Board will discuss the matter further with Steve Larson.

South Eaton Meeting House filed a Building Permit application to renew Permit #201830 for a 16x20 shed on Burnham Road (R06-033). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201931).

Edward Pliner & Pamela Burns filed a Building Permit application to install a generator on a pad at 190 Brownfield Road (U02-019). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201932).

The Board reviewed an email from NHMA legal counsel regarding a property on Towle Hill Road. The Board approved the letter to the Town of Freedom requesting information on said property.

The Board discussed the street lights and whether the Town should pursue changing over to LED lights.

The Board reviewed the voter list to gather names of possible candidates for the Capital Improvement Committee.

The meeting adjourned at 2:00 pm.

Respectfully submitted,

*Richard Fortin*

Richard Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**November 5, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, November 5, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$24,979.34 for 26 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the October 15, 2019 Meeting as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the October 29, 2019 Special Meeting as amended. Motion unanimously carried.***

Tom Flavin met with the Board regarding property on Glines Hill Road and questioned the process for removing and/or relocating structures on the property.

Dick Fortin stated that Field Electric is qualified to work on the street lights and suggested requesting an estimate rather than waiting for Affinity. Ed Reilly noted that Eversource recently replaced bulbs with LED bulbs and questioned whether the fixtures must be replaced. Dick Fortin stated that some of the fixtures are slated to be removed. The project will be further discussed with Eversource.

The Board discussed the Capital Improvement Committee. Ed Reilly questioned the task to be accomplished. Dick Fortin stated that the Selectmen can formulate a list of possible projects in upcoming years and the Committee's task will be to prioritize those projects. The Board agreed to research the State Statutes regarding the formulation of the Committee and to discuss the findings at their next Board meeting.

Dick Fortin indicated that Mark & Heather Schwartz are working with Alpine Title on the Town Vault. The Board will research the procedure for selling a Town building.

***Ed Reilly made a motion, seconded by David Sorensen, to appoint Megan Hoffer as an alternate to the Zoning Board of Adjustment. Motion unanimously carried.***

Ed Reilly stated that the Planning Board Chairman suggested that information regarding short-term rentals be included within the Selectmen's Report in the Town Report and questioned whether the issues are clear enough to outline to residents. Dick Fortin noted that it is the Planning Board's responsibility to clarify the regulations and that the explanations should be put forth in their report.

Signature items included the Property Tax Warrant.

Suzanne Jones signed checks.

Waukeela Landco filed a Building Permit application to replace the kitchen exhaust hood at 25 Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201933).

State of NH submitted a Statement of Remittance for Quarter 2 Highway Block Grant payment of \$13,249.36.

Carroll County Sheriff's Department submitted activity reports for October patrols.

White Mountain Community Health Center submitted a request for funding at the 2020 Town Meeting in the amount of \$755.

Primex submitted the 2020 Unemployment Compensation renewal rate of \$500.

Primex submitted the Property & Liability renewal rate of \$6,321.

Primex submitted the Workers' Compensation renewal rate of \$3,704.

State of NH submitted information on the National Flood Insurance Program.

The meeting adjourned at 8:23 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 15, 2019**

A duly-noticed meeting of the Board of Selectmen took place on Friday, November 15, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 1:00 pm.

Resident Eugene Long was present for the meeting.

The Board reviewed the draft ambulance contract submitted by Action Ambulance Service in preparation for the next joint Selectmen's meeting on Monday, November 18<sup>th</sup>, at the Freedom Town Hall at 6 pm.

The Board reviewed the itemization of work performed and related invoice from ServiceMaster and approved the invoice for payment.

David Sorensen gave an update on the Lower MWV Solid Waste District meeting.

The meeting adjourned at 2:10 pm.

Respectfully submitted,

*Richard Fortin*

Richard Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 19, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, November 19, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:01 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$342,468.87 for 17 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the November 5, 2019 Meeting as written. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the November 15, 2019 Special Meeting as amended. Motion unanimously carried.***

George Diller and Nancy & Jack Burns joined the Board to give an update on the Crystal Lake Road upgrade project. George Diller gave an overview of the status and noted that L.A. Drew is the contractor. ***Ed Reilly made a motion, seconded by Dick Fortin to extend the deadline for completion of the road project to September 30, 2020 as requested by the property owners. Motion unanimously carried.***

The Board reviewed the preliminary Solid Waste budget and associated cost share spreadsheet and discussed the need for a second hazardous waste collection day. ***Ed Reilly made a motion, seconded by Dick Fortin, to continue with one collection day in the fall of each year. Motion unanimously carried.***

Road Agent Stubby Heath met with the Board regarding road projects for 2020 and noted that cost estimates will be submitted for the Board's review. Ed Reilly stated that the Board can review the estimates and refer back to the project listing that was submitted last year. The Board also discussed winter plowing and equipment maintenance.

Dick Fortin stated that he received an email from Kristy Foster regarding the lights at the Town Garage. Dick Fortin noted that he explained the Selectmen are still working on the lights.

The Board discussed the status of the ambulance contract meetings.

Ed Reilly gave an overview of the applicable State Statutes regarding a Capital Improvement Committee and noted that RSA 674:6 sets forth the duty of the Committee. It was noted that the Board will further research and discuss the Committee.

**At 7:30 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to consider an application for assistance. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).**

**Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.** The Board reconvened public session at 7:45 pm.

**David Sorensen made a motion, seconded by Dick Fortin, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (David Sorensen-Yes, Dick Fortin-Yes, Ed Reilly-Yes).**

The Board reviewed the 2019 Sheriff Traffic Patrol Summary Sheet submitted by Ed Reilly.

Ed Reilly gave an update on the Planning Board and explained that the draft Steep Slope Ordinance is almost complete.

Lawrence Hawes filed a Building Permit application for a generator on a pad at 189 Benlor Drive (R01-049). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201934).

CarePlus Ambulance submitted the Quarter 3 activity reports and an update on Brewster Ambulance assuming management of CarePlus.

NH Municipal Association submitted an update on services, resources and events included with the Town's membership.

NH Office of Professional Licensure and Certification submitted information on the updated Manufactured Housing Installation requirements.

The Board reviewed information on selling tax deeded properties. The Board tabled this topic until their next meeting pending further research on the process.

The meeting adjourned at 8:58 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 3, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, December 3, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$12,106.75 for 16 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the November 19, 2019 Meeting as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes of the November 19, 2019 Non-Public Session as written. Motion unanimously carried.***

Thaire Bryant met with the Board regarding his position as Moderator and noted that he will be seeking a replacement to train during his next term. Thaire Bryant reviewed the February 11<sup>th</sup> primary election and volunteers needed for the day.

Helon & Megan Hoffer filed a Building Permit application for a 10x6 firewood storage shed at 83 Ridge Road (U01-031). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201935).

John Border met with the Board and gave an update on the Broadband Committee and the grant received to conduct a study. John Border requested a parcel count report and information from current internet providers. ***Ed Reilly made a motion, seconded by Dick Fortin, to send letters to Consolidated Communications and Spectrum requesting information on broadband coverage in Eaton. Motion unanimously carried.***

Road Agent Stubby Heath met with the Board to discuss Highway Department operations and proposed projects for next year. Stubby Heath explained that he is proposing to reconstruct approximately 3000 feet of Bull Pasture Road for an estimated cost of \$100,000 plus \$8,000 for asphalt grinding and \$130,000 for pavement. Ed Reilly questioned how much of the work will be done by Town employees. Stubby Heath noted that Town employees will be paid through regular payroll costs and that the construction cost will be approximately \$75,000 for gravel and \$25,000 for equipment rental. Stubby Heath also noted that a larger Town vehicle will cost approximately \$182,000 and that the garage roof was estimated at \$42,000.

Dick Fortin explained that he spoke with Building Inspector David Pandora regarding the residence on Stewart Road and noted that an inspection will be performed. Ed Reilly noted that he will contact Fire Chief Merrill regarding the residence.

Dick Fortin gave an overview of the property disturbance at 195 Brownfield Road and that the contractor was requested to replace the silt fence to protect Snow Brook. The Board will send a letter to the property owners thanking them for addressing the Board's concerns.

Dick Fortin explained that information regarding the ambulance contract was forwarded to Town Counsel for review and gave an overview of Counsel's opinion.

Dick Fortin stated that the furnace room is ready to be finished and suggested installing cement board. It was the consensus of the Board to purchase the supplies to replace the wall boards.

Dick Fortin submitted a proposal for Eversource to address the street lights. Ed Reilly suggested thanking Eversource for moving forward and replacing the existing bulbs with LED bulbs.

Signature items included Notice of Intent to Cut for William Reny (U01-034-A) and Acceptance of Domestic Septage Agreement with North Conway Water Precinct.

Carroll County Sheriff's Office submitted activity reports for November.

Carroll County submitted the 2020 MS-46 Appropriations report.

The Board reviewed an email from Standard Power. It was the consensus of the Board not to pursue a meeting.

Primex submitted their DPW Fire Safety Survey results.

The meeting adjourned at 9:45 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

TOWN OF EATON, NEW HAMPSHIRE 03832

EVANS MEMORIAL BUILDING

BOARD OF SELECTMEN

December 17, 2019

DRAFT

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, December 17, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 1:00 pm.

The Board reviewed the updated Ambulance Service Agreement and letter to CarePlus Ambulance service requesting information.

The Board reviewed emails from Hoyle Tanner & Associates regarding the Potter Road bridge project. ***David Sorensen made a motion, seconded by Dick Fortin, to opt for construction in 2021 and to raise and appropriate the funds at Town Meeting in 2020. Motion unanimously carried.***

The Board reviewed and approved a request for assistance and discussed the use of resident aide donated funds.

The Board reviewed a draft proposal to Eversource for the street lights. It was the consensus of the Board to forward the proposal. It was noted that Eversource rebate program would be investigated for the Town Hall light replacement project.

The meeting adjourned at 2:50 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 17, 2019**

The regular meeting of the Board of Selectmen took place on Tuesday, December 17, 2019 at the Evans Memorial Building. Present were David Sorensen, Dick Fortin and Ed Reilly. The meeting was called to order at 6:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$46,329.47 for 22 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes of the December 3, 2019 Meeting as written. Motion unanimously carried.***

Dick Fortin gave an update on the work to the furnace room and walls downstairs.

David Sorensen stated that he spoke to Conway Selectmen Dave Weathers regarding the second Hazardous Waste Collection Day and relayed that the Eaton Selectmen are not in favor.

Dick Fortin gave an update on the Planning Board and explained that the Steep Slope Ordinance will be presented at a Public Hearing on January 8<sup>th</sup> as an amendment to the Zoning Ordinance.

Dick Fortin stated that he has been in contact with Abundant Air, who quoted a cost of \$900 to sanitize the vents and clean the heat system. Ed Reilly questioned whether cleaning the vents is necessary. Dick Fortin will obtain a second opinion.

Dick Fortin explained that he received a packet of information regarding the Town Vault from Mark Schwartz. Dick Fortin noted that Paul King has indicated that the Town does not have a clear title for the building and that further research must be conducted.

Signature items included correspondence to Sue Wiley & Whit Whitman, Consolidated Communications and Charter Communications and Liquor License for the Laura Foundation.

The Board reviewed a letter from Senator Jeb Bradley and email from John Hartman regarding traffic issues at the sharp corner on Route 153. The Board will send a letter to NHDOT Assistant Commission Cass expressing their willingness to meet to further discuss the issue.

Primex advised the Board that the Town received an Unemployment Compensation distribution of \$230.83, which will be applied to the 2020 invoice.

Hoyle Tanner & Associates advised that Eversource will be relocating poles and moving wires at the Potter Road bridge within the next few weeks.

SAU #9 Superintendent Richard requested information on the Town Report and Town Meeting hours.

The Board scheduled a meeting for Monday, January 6, 2020 at 1 pm to begin work on the 2020 budget.

Road Agent Richard Heath met with the Board to discuss upcoming road projects and vehicle purchase. The Board requested that Road Agent Heath put together a five-year plan with costs for review at the January 6<sup>th</sup> meeting.

The meeting adjourned at 8:22 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner