

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 2, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, January 2, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifests for \$23,751.24 for 20 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by Rick Young, to adopt the Minutes for the meeting on December 19, 2017 as written. Motion carried, with David Sorensen abstaining.***

***Ed Reilly made a motion, seconded by Rick Young, to adopt the Minutes for the meeting on December 29, 2017 as written. Motion carried, with David Sorensen abstaining.***

Shane Gurney met with the Board to discuss Highway Department operations and the status of the sander shed. Rick Young noted that the Town has paid \$750 for concrete and other materials/supplies associated with the original quote. Rick Young noted that the original quote for the shed will be reduced by that amount. Shane Gurney noted that the shed will require more time as it is now a timber frame shed. Rick Young stated that Board of Selectmen never approved a mortise and tendon structure and noted that the Town should not be billed for the extra time involved for the unauthorized change of plans. Ed Reilly stated that the amount owed for the shed is \$4050.

Dick Fortin met with the Board and noted that he will be running for Selectmen in March.

Rick Young gave an update on the health inspection on Thompson Hill Road.

Rick Young explained that there have been a number of false alarms in Eaton and submitted a draft alarm ordinance for review and further discussion. Rick Young noted that the Town used to bill for the alarms, which prompted the property owners to correct the deficiencies in their system.

The Board discussed the issue of house numbers. Rick Young gave an overview of a recent fire call to a residence with no house number posted. Ed Reilly stated that the Selectmen's Report in the Town Report should stress the importance of making sure a house number is visible at the road.

Ed Reilly explained that he spoke with John Hartman regarding the Warrant Article for police coverage. David Sorensen recommended funding at the same amount this year

and reducing the coverage. It was the consensus of the Board to insert the Article at the increased amount with the option of amending the Article at Town Meeting.

Signature items included Notice of Intent to Cut for Lindsay & Steve Kafka (R01-006) and Report of Wood Cut for Town of Eaton (R06-013).

Suzanne Jones signed checks.

State of New Hampshire submitted a Statement of Remittance for the 2017 Rooms & Meals Tax of \$21,031.29.

Carroll County Sheriff's Department submitted the December activity reports.

Children Unlimited submitted a request for funding at Town Meeting and an overview of their programs.

NH Department of Transportation submitted the inspection report of Eaton-owned bridges.

The Board reviewed job descriptions for the Road Agent and Road & Maintenance Equipment Operator/Laborer. ***David Sorensen made a motion, seconded by Ed Reilly, to adopt both job descriptions. Motion unanimously carried.***

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:06 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 16, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, January 16, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifests for \$9,210.10 for 25 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the meeting on January 2, 2018 as amended. Motion unanimously carried.***

The Board reviewed an updated Private Alarm System Ordinance. Rick Young stated that he will submit to the Fire Chiefs for review and raised the issue as to whether the funds generated by billing for false alarms should be given to the Fire Departments. Ed Reilly suggested splitting the fines between the Town and Fire Department.

Rick Young explained that Rockingham Electric has specified a light fixture to replace the existing one at Town Hall. Rick Young suggested possibly adding a light at the cellar door and noted that the cost will be approximately \$800. ***David Sorensen made a motion, seconded by Ed Reilly, to replace the existing light and add one at the cellar door for a maximum cost of \$1000. Motion unanimously carried.***

The Board reviewed estimated costs and schedule for the Potter Road bridge for the purpose of budget planning.

Rick Young explained that the Selectmen have not received a definite direction for the Town Vault and suggested adding funds to the Building Capital Reserve account to be prepared for potential upgrades or removal.

The Board scheduled a meeting for Thursday, January 18<sup>th</sup>, at 1 pm to begin preparing the 2018 budget.

Rick Young gave an update on the health inspection on Towle Hill Road and indicated that the final inspection has been performed and all paperwork signed.

Rick Young explained that he has been researching the method of securing Planning Board members and indicated that most Towns have an elected Board. Rick Young raised the question of whether the Town should move to that method of securing Board members.

The Board discussed the issue of two properties violating the newly-adopted Winter Road Maintenance Ordinance and requested that the Ordinance be sent to the property owners.

The Board discussed the road issues due to the recent rain storm. Rick Young stated that one property owner on Glines Hill Road will be contacted and asked to fix the culvert in his driveway to avoid water coming onto the Town road. David Sorensen indicated that had the Highway Department cut holes into the snow banks, it would have reduced the damage to the roads. The Selectmen noted that they will add a reminder in their Annual Report that culverts in driveways are the responsibility of property owners and that they must be maintained.

Ed Reilly stated that he spoke to Shane Gurney regarding chains for the grader. Rick Young suggested obtaining an opinion from Freedom Road Agent, Scott Brooks, as to the proper type of chain before making a purchase and indicated that the purchase should be made after Town Meeting.

Signature items included MS-60A Auditor Option, Supplemental Notice of Intent to Cut and Yield Tax Warrant for Robert Kennett (R05-005) and Application for Current Use for Mark & Nancy Watson (R13-008-A).

Suzanne Jones signed checks.

The Board reviewed a letter from John Edge. The Board scheduled a meeting for Wednesday morning and indicated that the Town Assessor should set the time.

***David Sorensen made a motion, seconded by Ed Reilly, to encumber \$29,423.15 (\$6759 from Article 19 for the Carroll County Sheriff's Department contract and \$22,664.16 remaining from the Highway Block Grant). Motion unanimously carried.***

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:16 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 18, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Thursday, January 18, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 1:00 pm.

The budget and 2017 expenditures were reviewed and a proposed budget for 2018 was developed. The Board also reviewed the Capital Reserve and Trust Fund accounts to determine funding needs for anticipated projects. There is a Public Hearing on the budget on Thursday, February 8<sup>th</sup>. Notices have been posted.

The meeting adjourned at 3:45 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 24, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Wednesday, January 24, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 10:00 am.

The Board met with John & Betsi Edge and Town Assessor Jason Call to discuss the assessed value and Current Use process for property on Eaton Road.

Jason Call explained that assessed values are based on market value and that during the update last year, the Department of Revenue Administration validated the values. The history of the property and Current Use designation was discussed. John & Betsi Edge left the meeting at 11:17 am.

***At 11:24 am, Rick Young made a motion, seconded by David Sorensen, to enter non-public session under RSA 91-A:3 II(c) to consider a request for property tax abatement. Motion carried by roll call vote (Rick Young-Yes, Ed Reilly-Yes, David Sorensen-Yes).***

***David Sorensen made a motion, seconded by Ed Reilly, to leave non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 11:58 am. David Sorensen made a motion, seconded by Ed Reilly, to seal the Minutes because it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Rick Young-Yes, Ed Reilly-Yes, David Sorensen-Yes).***

The Board discussed budgets and scheduled a meeting for Wednesday, January 31<sup>st</sup>, at 9 am to continue working on the proposed 2018 budget.

The meeting adjourned at 12:40 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 31, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Wednesday, January 31, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 9:00 am.

The Board reviewed and revised the proposed budget for 2018. The Board also reviewed the preliminary Warrant and voted on each Article.

There is a Public Hearing on the budget on Thursday, February 8<sup>th</sup>. Notices have been posted.

David Sorensen gave an update on the Eastern Slope Airport Authority.

The meeting adjourned at 11:49 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 6, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, February 6, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifests for \$188,130.81 for 26 items. The Payroll manifests were also reviewed and signed.

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the meeting on January 16, 2018 as amended. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by David Sorensen, to adopt the Minutes for the meeting on January 18, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the meeting on January 24, 2018 as written. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by David Sorensen, to adopt the Minutes for the Non-Public Session held on January 24, 2018 as written. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by David Sorensen, to adopt the Minutes for the meeting on January 31, 2018 as written. Motion unanimously carried.***

Betsi Edge met with the Board and offered a proposal to settle the BTLA case if the Town waived all interest and penalties since 2013. The Board noted that they will discuss the proposal and make a decision.

Rick Young gave an overview of the MWV Solid Waste District meeting and noted that the proposal of installing cameras has been dropped. Rick Young explained that the Household Hazardous Waste Collection Day has been discussed and that other options are being explored such as hosting a collection day two or more times per year all the way to receiving hazardous waste year-round.

Rick Young gave an update on the Highway Department complaints that he handled and noted that there are still roads with no holes in the snow banks. Ed Reilly stated that crowns appear to be gone and asked how to handle the situation. Rick Young stated that additional training is required.

Rick Young explained that he spoke with David Hobbs regarding the light on the gable end of Town Hall and indicated that the light will be placed on a switch and a new light installed at the door.



Ed Reilly indicated that Shane Gurney has requested funding for a blower, water tank and tailgate spreader. It was the consensus of the Board to approve the water tank and spreader and to add \$5,000 to the Highway Department budget.

Signature items included correspondence to Gerard & Polly Vanasse and Commerical Property Tax Management.

The Board reviewed, adopted and signed the Regulation of Private Alarm Systems Ordinance.

State of New Hampshire submitted a statement of remittance for Q3 Highway Block Grant Aid of \$8,581.34.

John Edge submitted a follow-up letter on the January 24<sup>th</sup> meeting.

Carroll County Sheriff's Department submitted activity reports for January.

The Board reviewed the budget, draft Warrant and revenues in preparation of the Budget Hearing on February 8<sup>th</sup>.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:20 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**PUBLIC HEARING ON THE BUDGET**  
**February 8, 2018**

The Public Hearing on the budget took place on Thursday, February 8, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The Public Hearing was called to order at 7 pm.

Copies of the budget, proposed Warrant, 2017 detailed payments and revenues were distributed.

Rick Young reviewed last year's expenditures and this year's proposed budget. Rick Young explained the increase in Personnel Administration and noted that health insurance costs have been budgeted to cover all possible scenarios. Rick Young indicated that the Highway Department budget has been increased to cover wages and explained the road damages which will have to be addressed this year. Paul Hennigan questioned the cost to repair the truck tire/rim and the sander. Rick Young noted that the tire and rim cost approximately \$600.

David Sorensen reviewed the revenues for last year and proposed revenues for this year. Rick Young explained the Highway Block funds received under SB38 and indicated that the funds were split between gravel and the Potter Road bridge.

Ed Reilly reviewed the Warrant Articles. Ed Reilly explained that the Selectmen abstained on the vote for the Recreation Program only because of the method of funding. Ed Reilly stated that the Selectmen abstained on the vote for the Sheriff's Department due to the cost and Rick Young noted that the amount could be amended at Town Meeting. Paul Hennigan questioned the purchase of signs and Rick Young noted that the batteries have to be changed daily. John Hartman noted that the police presence has slowed the traffic and Jane Gray noted that the reduced speed limit has had a positive effect.

Jane Gray explained the need for a proper location to store historical documents and feels the Article will make everyone aware of that need.

The Board reviewed the new ordinance governing Private Alarm Systems as there have been numerous false alarms this past year.

There being no further questions, the Public Hearing was adjourned at 8:30 pm.

The Board reviewed a request for abatement of interest and penalties. ***David Sorensen made a motion, seconded by Ed Reilly, to approve an abatement of \$1,303.16 in interest only. Motion unanimously carried.***

The meeting adjourned at 9:52 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 20, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, February 20, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$8,570.01 for 17 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by David Sorensen, to adopt the Minutes for the meeting on February 6, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Budget Hearing on February 8, 2018 as amended. Motion unanimously carried.***

Gerard Vanasse met with the Board regarding the shed on his property. The Board provided Mr. Vanasse with all the information to apply for a Variance and reviewed the procedures of the Zoning Board of Adjustment.

Wes Smith and Steve Kafka met with the Board regarding property on Potter Road and requested clarification on an accessory dwelling unit. It was noted that the Board would further discuss the issue.

The Board reviewed the Employment Policies regarding medical insurance. ***Rick Young made a motion, seconded by David Sorensen, to amend the policy to add an exception for a road agent working 16 hours or more per week to be eligible for medical insurance. Motion unanimously carried.***

The Board reviewed the current sand policy and noted that residents are permitted to access the Town sand for a few containers or small amount in a pick up truck for personal use only. The Board requested that this information be given to Nancy Williams for the Town column.

Ed Reilly gave an update on the Planning Board and explained that the Site Plan Review and Subdivision Regulations will be reviewed once again after receiving public input.

Signature items included a permit, Notice of Intent to Cut for Karen Hatch (R07-023), Report of Settlement Meeting, 2018 Warrant and MS-636 Proposed Budget.

Suzanne Jones signed checks.

The Board reviewed an inspection report of Steve Newcombe's property submitted by David Pandora. It was noted that prior to issuance of an Occupancy Permit, the Selectmen will review issued Building Permits compared to what was actually constructed.

The Board reviewed a listing of roads to be paved by NH Department of Transportation for this summer.

The Board reviewed information on HB1634 relative to regulating disorderly houses.

The Board once again reviewed the Zoning Ordinance as it relates to Accessory Dwelling Units. ***David Sorensen made a motion, seconded by Rick Young, to approve the conceptual design submitted by Steve Kafka for his property on Potter Road. Motion unanimously carried.***

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:37 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 6, 2018**

The regular meeting of the Board of Selectmen took place on March 6, 2018 at the Evans Memorial Building. Present were Rick Young, Ed Reilly and David Sorensen. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$22,982.49 for 23 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by David Sorensen, to adopt the Minutes for the meeting on February 20, 2018 as amended. Motion unanimously carried.***

Ed Reilly asked for clarification on the issue of Accessory Dwelling Units to report to the Planning Board. Rick Young noted that Item #2 should be removed or revised as the definition makes it clear that an ADU can be within a detached accessory building.

Ed Reilly stated that he would like the Road Agent to sign off on the Laborer's time sheets.

Signature items included the 2018 Assessing Agreement.

George & Victoria Murphy filed a Building Permit application for a 36x48 Garage/Barn at 499 Stewart Road (R12-001). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201733).

Zachary & Ginger Berger filed a Building Permit application for a 10x12 Shed on an existing footprint as approved by the Zoning Board of Adjustment at 434 Stewart Road (R09-010). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201731).

Edward Roberts filed a Building Permit application to renew Permit #201602 on Thurston Pond Road (R04-011-F). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201732).

NH Department of Revenue Administration submitted recommendations for the 2018 Assessing Contract.

Elaine Weathers submitted a request to meet with the Board regarding the Beach. It was noted that the Board will begin discussions on the Beach next month.

The Board reviewed an application for Tax Abatement of Tax Year 2017.

Carroll County Sheriff's Office submitted activity reports for February. The Board reviewed the summary sheet submitted by Ed Reilly.

The Board reviewed the Newcombe property and indicated that a letter will be sent outlining the Building Permits required prior to issuance of a Certificate of Occupancy.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:06 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 13, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, March 13, 2018 at the Evans Memorial Building. Present were Rick Young and Ed Reilly; David Sorensen joined the meeting in session. The meeting was called to order at 11:00 am.

***Ed Reilly made a motion, seconded by Rick Young, to adopt the Minutes for the meeting on March 6, 2018 as written. Motion unanimously carried.***

Rick Young explained that Hoyle Tanner & Associates has finished the Engineering Study and has submitted the report to NH Department of Transportation for review and approval.

Signature items included correspondence to Steven Newcombe and updated Employment Policy.

The meeting adjourned at 1:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner



**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 20, 2018**

The regular meeting of the Board of Selectmen took place on March 20, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$65,693.93 for 14 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the meeting on March 13, 2018 as written. Motion unanimously carried.***

Richard "Stubby" Heath Jr. met with the Board to discuss Highway Department operations. Stubby indicated that once the snow is gone, a list of culverts to be replaced and/or repaired will be generated and that property owners can be notified that their culverts need attention.

The Board reviewed the on-going projects and issues and noted that Sheriff Richardi will be meeting with the Board at 7 pm on April 3<sup>rd</sup>.

The Board reviewed the funding formula for the Recreation Program and requested that user stats be requested from Conway.

The Board discussed the issue of the Town Vault. It was noted that Ed Reilly will contact the property owners for an update on how they wish to proceed and Dick Fortin volunteered to work on the repairs of the Vault.

Ed Reilly explained that Shane Gurney has requested being paid for his vacation time. After review of the Employment Policies and extensive discussion, it was the consensus of the Board to deny the request.

The Board discussed the issue of access to Town Hall. It was noted that the locks should be changed and that a Knox Box be installed for the Fire Department.

The Board met with Kim Bowker regarding the position of Deputy Town Clerk/Tax Collector. ***Dick Fortin made a motion, seconded by David Sorensen, to hire Kim Bowker as Deputy Town Clerk. Motion unanimously carried.***

The Board reviewed duties of the Selectmen for the next year. ***Dick Fortin made a motion, seconded by Ed Reilly, to appoint David Sorensen as Eaton's Representative to the Eastern Slope Airport Authority for the next two years. Motion carried with David Sorensen abstaining.***

Ed Reilly was appointed to the Lower MWV Solid Waste, David Sorensen was appointed to the Conservation Commission and Dick Fortin was appointed to the Planning Board and first point of contact for the Cemetery.

The Board reviewed RSA 91-A and indicated that all employees and Board members should be given a copy for review. The Board requested that NHMA be contacted regarding possible training and that the issue be put on all Board agendas for next month.

Chris Kennedy met with the Board regarding foster children in the Town and explained that the Town is responsible for school tuition for those children. Chris Kennedy requested information on the foster homes so that he can track the enrollment numbers to verify tuition bills from SAU #9.

Signature items included MS-232 Report of Appropriations Voted.

Suzanne Jones signed checks.

NH Department of Revenue Administration submitted Tax Year 2017 equalized ratio of 102.9%. It was noted that a meeting should be scheduled with the Assessor to review the process of determining the assessment and sales ratios.

Upper Saco Valley Land Trust submitted two reports for review by the Conservation Commission. It was noted that the Selectmen and Planning Board will be invited to the presentation of these reports to the Commission.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:15 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 3, 2018**

The regular meeting of the Board of Selectmen took place on April 3, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$34,718.49 for 31 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the meeting on March 20, 2018 as written. Motion unanimously carried.***

Sheriff Richardi met with the Board to discuss the amended Warrant Article authorizing the Carroll County Sheriff's Department to provide traffic and law enforcement coverage for 2018. The Selectmen and Sheriff discussed days, times of coverage and length of tours that will be worked by the Deputies.

Elaine Weathers met with the Board regarding the Beach and explained that she has several people interested in working at the beach this summer. Ed Reilly noted that the Board will further discuss the issue and formulate a plan for the summer.

Kristine Foster-Carbone met with the Board and expressed her interest in serving on the Planning Board. ***Dick Fortin made a motion, seconded by David Sorensen, to appoint Kristine Foster-Carbone as a regular member of the Planning Board. Motion unanimously carried.***

Ed Reilly reported that he had received a complaint about the condition of Stewart Road and that he has spoken with Road Agent Stubby Heath regarding the complaint. Stubby Heath suggested that in order to correct some areas of Stewart Road, it would be necessary to dig under-drains in the road to keep water from pooling and causing damage to the road. It was agreed that cost estimates for upgrading paved roads in Eaton should be generated.

Ed Reilly reported that he spoke with Don Philbrick regarding Buttermilk Hollow Association's ownership of portions of Crystal Lake Road.

Ed Reilly stated that he contacted Matt Burke regarding the Town Vault, to let him know that the Selectmen are discussing repairs to the building.

David Sorensen suggested that the Board write a letter of appreciation to David Condoulis regarding the open shed that he constructed in the area of the Town garage.

Dick Fortin explained that he met with Marnie Cobbs regarding Conservation Commission issues and questioned when the Commission became responsible for the Willis Bean Road. It was noted that research will be done on the issue.

Marnie Cobbs and Dennis Sullivan met with the Board to discuss a joint meeting of all Boards. A discussion ensued and it was agreed that a Joint Meeting would be scheduled for Wednesday, May 23<sup>rd</sup>. Marnie Cobbs also noted that USVLT will be giving a presentation of their groundwater protection study at the May Conservation Commission meeting.

Dick Fortin gave an overview of the Zoning Board of Adjustment meeting and noted that the guidelines for when a Building Permit is required need to be clarified within the Zoning Ordinance.

Signature items included a permit, MS-535 Financial Report and Application for Parade Permit.

Suzanne Jones signed checks.

NH Division of Parks & Recreation submitted information on properties to be inspected for Land & Water Conservation Program compliance.

The Board reviewed an email regarding construction of a treehouse. It was the consensus of the Board to prepare a letter explaining that all dwelling units must adhere to Eaton's Zoning Ordinances and that without such compliance, the proposed treehouse cannot be approved.

The Board reviewed a Franchise Agreement proposal from Charter Communications. It was noted that Eaton has never had an agreement and it was the consensus of the Board to forego signing the Agreement at this time.

Kim Bowker and Jeanne Hartman were in attendance.

The meeting adjourned at 11:08 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 17, 2018**

The regular meeting of the Board of Selectmen took place on April 17, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$27,879.17 for 25 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the meeting on April 3, 2018 as amended. Motion unanimously carried.***

Stubby Heath met with the Board to discuss Highway Department operations, equipment rates and budget. The October State-declared storm disaster was also discussed in preparation for the State FEMA agent review of damages and paperwork.

Matthew Burke met with the Board regarding 190 Brownfield Road and indicated that the vacant parcel of land is under agreement for purchase. Matthew Burke explained that the potential new owners are willing to take ownership of the Town Vault and to repair the building with no guarantee that it will remain on the property in the future. Dick Fortin recused himself as a Selectmen for this discussion, due to a conflict of interest. Ed Reilly noted that the Selectmen will further discuss the issue and make a decision. Matthew Burke noted that the Vault is in total disrepair and has been neglected by the Town for many years. Matthew Burke then discussed the condominium building and status of the boundary line adjustment. It was noted that the deed to record the boundary line adjustment can be accomplished with the sale of the vacant parcel of land.

Chris Kennedy met with the Board to discuss the verification of students from Eaton attending the Conway schools. It was noted that there does not appear to be a clear method for verifying residency and that once Chris Kennedy has had an opportunity to further discuss the issue with the SAU office, he will report back to the Selectmen.

Ed Reilly raised the issue of beach attendants for this summer. The Board reviewed and edited the Beach Attendant duties. It was the unanimous consensus of the Board to advertise for attendants and to post the Beach Attendant Duties on the Town website.

Heather McKendry met with the Board to express her interest in serving on the Planning Board and indicated that she would be willing to remain on the Zoning Board at this time. ***David Sorensen made a motion, seconded by Ed Reilly, to appoint Heather McKendry as a regular member of the Planning Board. Motion unanimously carried.***

Ed Reilly reviewed the November 17, 2017 letter from Town Counsel regarding the private section of Crystal Lake Road and requested that copies be furnished to the other Selectmen.

Ed Reilly stated that he reviewed the information regarding the pole licenses and indicated that the Pole License documents should be reviewed by all the Selectmen and discussed at the next Selectmen's meeting.

The Board scheduled a meeting for May 1<sup>st</sup> beginning at 5:30 pm to discuss personnel issues in non-public session.

David Sorensen gave an update on the Conservation Commission and reviewed the Commission's project listing. David Sorensen explained that Town Forester Dan Stepanauskas will be preparing a timber-type report for Town properties as part of the forest management update. David Sorensen noted that the Commission is discussing the feasibility of purchasing GIS software.

David Sorensen gave an update on the Eastern Slope Airport Authority and explained that they are restructuring the Boards.

Dick Fortin identified several potential issues with Town Hall (furnace and water in the basement) that should be monitored.

Dick Fortin reviewed the recent Zoning Board of Adjustment meeting and questioned the procedures for the Public Hearing. It was suggested that the list of training opportunities provided by NHMA be made available to all Board members.

Dick Fortin reviewed the issue of when a Building Permit is required and the spirit of the Ordinance. It was noted that the Planning Board will be asked to review the language for possible updates to clarify when a Permit is needed.

Dick Fortin gave an update on the Planning Board and indicated that a Public Hearing is scheduled for May 9<sup>th</sup> to review the final updates to Site Plan Review, Subdivision and Excavation Regulations and associated application forms. Dick Fortin noted that the Planning Board will begin work on Steep Slope and Ridgeline Ordinances.

Dick Fortin requested that the Board reconsider the March 20<sup>th</sup> decision on payment of vacation time. After considerable discussion, ***Dick Fortin made a motion, seconded by David Sorensen, to pay Shane Gurney one week vacation time. Motion unanimously carried.***

Signature items included Emergency Services Contract with Freedom Fire & Rescue Department and correspondence to Matthew & Tucker Watson, David Condoulis and Susan Stuart.

The Board reviewed a request to use Foss Mountain. Dick Fortin explained that there is an application process and \$75 fee for commercial usage.

John Edge submitted information on his property relative to winter maintenance of the roads. The Board tabled this issue until next meeting.

Randy Cooper resigned as Eaton's representative to the MWV Economic Council.

Primex submitted the final Property & Liability Insurance renewal rate for FY2019.

Carroll County Sheriff's Department submitted the March 2018 activity reports.

Steven & Lindsay Kafka submitted an Application for Current Use. The application was given to the Town Assessor for comment prior to approval by the Selectmen.

The Board discussed the Town Vault. ***David Sorensen made a motion, seconded by Ed Reilly, to sell the Town Vault for \$1.00 to the property owners. Motion carried, with Dick Fortin abstaining.***

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 11:24 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 1, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, May 1, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 5:41 pm. Also present was Road Agent Stubby Heath.

***At 5:43 pm, David Sorensen made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss personnel matters. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***David Sorensen made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 6:10 pm.

***Ed Reilly made a motion, seconded by David Sorensen, to seal the Minutes because it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

Road Agent Stubby Heath and the Board discussed Highway Department operations.

The meeting adjourned at 6:30 pm.

Respectfully submitted,

*Richard Fortin*

Richard Fortin



**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 1, 2018**

The regular meeting of the Board of Selectmen took place on May 1, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$18,231.84 for 16 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the meeting on April 17, 2018 as written. Motion unanimously carried.***

Larry Nash met with the Board regarding the requirements to construct a pond. Dick Fortin noted that it requires a NHDES permit and review by the Eaton Conservation Commission.

Cameron Kennedy and Jessie Lozanski met with the Board to discuss a home occupation.

David Sorensen gave an update on the Eastern Slope Airport Authority and noted that the Executive Committee has been increased to five members.

Dick Fortin indicated that he did a site inspection of Ridge Road as requested by John Edge and did not find any issues to be addressed by the Board. Dick Fortin stated that he also reviewed the potential issue reported by Joan Kojola and did not find any indication that the trees have been impacted.

Dick Fortin explained that a request for information regarding construction of a stonewall on Brownfield Road needs clarification as to whether it is a structure. After a lengthy discussion, it was the consensus of the Board that this stonewall does not require a Building Permit.

Dick Fortin explained that the driveway on Eugene Long's property will be expanded and that the Conservation Commission will monitor the project due to the vernal pool on the property.

Dick Fortin explained the complaint received regarding a property on Breezy Point Road. It was noted that NHDES has been contacted and that the Town should pursue the septic issue with NHDES. It was also noted that the property owner should be sent a letter advising that the Town Assessor will be conducting an inspection of the property.

Signature items included permits.

Dick & Holly Fortin filed a Building Permit application to demolish an existing shed and construct an attached 10x14 garden shed at 20 Stewart Road (U02-017). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201801).

Dick & Holly Fortin filed a Building Permit application to construct a 4'6" x 6' wood shed at 20 Stewart Road (U02-017). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201802).

Heather McKendry explained that she will be researching ownership of the South Eaton Meetinghouse.

State of NH submitted a Statement of Remittance for the Q4 Highway Block Grant payment of \$8,556.83.

The Board reviewed an email from NHMA regarding Planning Board membership. It was noted that the email will be forwarded to the Zoning and Planning Board Chairs.

The Board reviewed an email from Charter Communications regarding the franchise agreement. The Board requested that the issue be forwarded to Town Counsel for guidance.

The Board reviewed an inspection report from Building Inspector David Pandora for 190 Brownfield Road.

The Board received a listing of hazard mitigation action items to review for further discussion at their next meeting.

CarePlus Ambulance submitted their Quarter 1 activity report.

NH Department of Revenue Administration submitted the final 2017 equalized assessed valuation for Eaton.

Hoyle Tanner & Associates submitted the Professional Services Agreement for the preliminary design phase of the Potter Road Bridge. It was noted that the agreement will not be executed until approved by NH Department of Transportation.

The Board reviewed information regarding the pole licenses and indicated that information will be requested from Town Counsel.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 9:52 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 15, 2018**

The regular meeting of the Board of Selectmen took place on May 15, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$99,225.63 for 23 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Special Meeting on May 1, 2018 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Non-Public Session on May 1, 2018 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Meeting on May 1, 2018 as amended. Motion unanimously carried.***

Thaire & Deborah Bryant filed a Building Permit application to construct an amateur radio antenna at 441 Stewart Road (R12-001-I). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201804).

Gerard & Polly Vanasse filed a Building Permit application for a 13x20x12 metal frame shed as approved by the Zoning Board of Adjustment at 22 Glines Hill Road (U01-021-B). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201805).

Heather McKendry filed a Building Permit application for a 4-1/2 x 5-1/2 step/deck at 210 Brownfield Road (U02-015). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201806).

Realtor Dick Reuper met with the Board to discuss the status of the Jordan property. After review of the 1996 subdivision and property assessment card, the Board discovered that due to an oversight by the Town, the Land Use Change Tax was not assessed. ***Dick Fortin made a motion, seconded by David Sorensen, to forego the Land Use Change Tax that should have been charged in 1996 for this property. Motion unanimously carried.***

Ed Reilly explained that he spoke with Stubby Heath regarding dust control for additional roads in Town. It was noted that information on costs should be submitted for further discussion with the Board.

The Board discussed the agenda for the Joint Board Meeting on Wednesday, May 23<sup>rd</sup>.

Holly Fortin met with the Board regarding the Conservation Commission. **David Sorensen made a motion, seconded by Ed Reilly, to appoint Holly Fortin as a regular member of the Conservation Commission. Motion carried, with Dick Fortin abstaining.**

Marnie Cobbs met with the Board regarding Willis Bean Road and asked whether the road can be closed during mud season to preserve the integrity of the road. Ed Reilly noted that he will seek an opinion from legal counsel.

Marnie Cobbs explained that the Conservation Commission should have copies of all deeds for Town land so that deed restrictions and easements can be monitored.

Dick Fortin gave an update on the Planning Board and noted that updated Site Plan, Subdivision and Excavation Regulations have been adopted. Dick Fortin noted that the Board had a preliminary review of Marla Browning's property on Stewart Road.

Suzanne Raiche met with the Board regarding the possibility of offering swim lessons. It was noted that the issue of liability will be pursued with Primex.

Dick Fortin explained that the Planning Board discussed the status of 190 Brownfield Road and is encouraging the Selectmen to address the issues of how the property is listed. **David Sorensen made a motion, seconded by Ed Reilly, to send a letter addressing the status of the property. Motion unanimously carried.**

The Board addressed the status of Camp Waukeela and requested that an appointment be made to perform a site visit on Wednesday, May 23<sup>rd</sup>, at 5 pm.

Signature items included Notices of Intent to Cut for Elizabeth Hatch (R09-003), Donald Hall (R5-001), Steven Kafka (R01-006), Town of Eaton (R09-025), Duncan Wilson (R06-034) and Karen Hatch (R07-023), Yield Tax Warrants for Richard Storms (R05-041) and Donald Hall (R05-001) and Agreement to Cut Timber between Frank Perreault and the Town of Eaton.

Suzanne Jones signed checks.

Matthew Weegar filed a Building Permit application for a 10x20x8 open-front wood shed at 43 Snowville Road (U02-031). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201803).

MWV Economic Council is requesting confirmation of a Town Representative and alternate for the Board of Directors.

USVLT advised that they will be conducting a site visit to ensure compliance with the conservation easement on the Foss Mountain Road property.

The Board reviewed correspondence from Town Counsel regarding the Charter Communications Franchise Agreement. The Board tabled this issue until the next meeting.

The Board reviewed the community profile submitted by NH Employment Security and requested that they be notified of the errors contained within the report.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 10:34 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 23, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on May 23, 2018 beginning at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin. The meeting was called to order at 5:00 pm.

The Selectmen left Town Hall to conduct a site visit at Camp Waukeela and met with Dallas Emery. The Board reviewed the temporary placement of the 10x12 shed to replace the tack room for the summer. Dallas Emery will contact the Selectmen in the fall when the tack room has been rebuilt to site the permanent location of the shed.

The Selectmen viewed the new septic system and discussed the placement of the water tanks. Dallas Emery explained that the tanks will temporarily remain outside until the fall and he will contact the Selectmen with final plans.

Dallas Emery discussed with the Selectmen the possibility of changing the current configuration of camp buildings to create a more community-based footprint while maintaining the original square footage.

The Selectmen arrived back at Town Hall and adjourned the meeting at 6:00 pm.

Respectfully submitted,

*Richard Fortin*

Richard Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 5, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, June 5, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 5:47 pm.

***At 5:48 pm, Dick Fortin made a motion, seconded by David Sorensen, to enter non-public session under RSA 91-A:3 II(c) to discuss personnel matters. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***David Sorensen made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 6:25 pm.

***David Sorensen made a motion, seconded by Ed Reilly, to seal the Minutes because it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

The meeting adjourned at 6:30 pm.

Respectfully submitted,

*Richard Fortin*

Richard Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 5, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, June 5, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$26,627.78 for 18 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Meeting on May 15, 2018 as amended. Motion unanimously carried.***

***Ed Reilly made a motion, seconded by Dick Fortin, to adopt the Minutes for the Special Meeting on May 23, 2018 as amended. Motion carried, with David Sorensen abstaining.***

Frank Holmes met with the Board regarding the picnic tables at the beach. ***David Sorensen made a motion, seconded by Dick Fortin, to authorize the purchase of two 8-foot picnic tables and two flower barrels for the beach. Motion unanimously carried.***

George Cleveland and Charlie Macomber of the Gibson Center met with the Board regarding the creation of AARP Age-Friendly Communities. George Cleveland explained the program and indicated that they are seeking letters of support and designation of a representative for the steering committee. ***David Sorensen made a motion, seconded by Dick Fortin, to prepare a letter of support and participation in the Age-Friendly Community Network. Motion unanimously carried.***

Helon & Megan Hoffer filed a Building Permit application for interior renovations at 83 Ridge Road (U01-031). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201809).

Dallas Emery met with the Board to give an update on the water storage tanks at Camp Waukeela. It was noted that a Building Permit application will be submitted when a cover is constructed for the tanks.

Bob Blaney, Eugene Long and John Hartman met with the Board regarding the school budget and contracts. Ed Reilly noted that it will take a vote of the Eaton voters to make any changes to the contracts and that this discussion should be taking place with the Eaton School Board.

Ed Reilly noted that tires have been found on Foss Mountain Road and that it will cost \$5 each to remove them to the solid waste facility.



Chris Kennedy met with the Board regarding the annual Boy Scouts barbeque/work night at the beach. It was noted that the event is scheduled for June 19<sup>th</sup>.

Ed Reilly gave an update on the MWV Solid Waste meeting and the Conway transfer station.

Dick Fortin explained that he spoke with Kevin Kaveny of NHDES regarding a possible septic system issue on Breezy Point Road and was informed that the Selectmen should deal with the issue due to time constraints on State inspectors. Ed Reilly suggested putting the possible violation in writing to NHDES.

Perley & Kathy Day filed a Building Permit application to replace an existing 6x8 deck with a new 12x16 deck at 663 Brownfield Road (R11-015). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201807).

JoAnn Kelly filed a Building Permit application for a new roof and replacement of sills on a garage at 2189 Eaton Road (R03-015). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201808).

Eleanor Jenkins filed a Building Permit application for a ground mount solar array installation at 381 Towle Hill Road (R07-008). It was noted that land will be taken out of Current Use and that the application has been submitted to the Assessor. The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201810).

Craig & Jacqueline Wilson filed a Building Permit application for a single-family residence at 65 Paul Hill Road (R04-010-E). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201811).

Signature Items included June 2018 Property Tax Warrant and Notices of Intent to Cut for Town of Eaton (R09-025) and South Eaton Meeting House (R06-033).

Suzanne Jones signed checks.

Rymes Heating Oil submitted a Fixed Price Agreement for propane at the Town Garage. **David Sorensen made a motion, seconded by Dick Fortin, to accept the fixed price of \$1.449 for propane and to authorize Ed Reilly to sign the Agreement as Chairman. Motion unanimously carried.**

Don Philbrick requested that Crystal Lake Road be treated for dust control. It was noted that this issue will be discussed with Stubby Heath at the next Selectmen's meeting on June 19th.

NH Department of Environmental Services advised that Elizabeth Hatch must resubmit the wetlands application packet for the timber harvest on her property at 219 Stewart Road (R09-003).

David Sorensen submitted a proposal for a committee to begin work on a possible upgrade to Town Hall. It was noted that the Board will review the proposal for discussion at their next meeting.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 11:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 14, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Thursday, June 14, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 5:36 pm.

***At 5:40 pm, Dick Fortin made a motion, seconded by David Sorensen, to enter non-public session under RSA 91-A:3 II(b) to conduct interviews and hire beach attendants. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***David Sorensen made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 7:46 pm.

The Board reviewed properties scheduled for tax deed. ***Dick Fortin made a motion, seconded by Ed Reilly, to schedule a meeting on Tuesday, June 19, 2018 beginning at 6:30 pm to discuss payment terms for a property and to notify the Tax Collector to postpone the deed for this property. Motion unanimously carried.***

The Board discussed the possibility of adopting Procurement and Ethics Policies.

David Sorensen gave an update on the Eastern Slope Airport By-Law Committee meeting.

The Board discussed possible candidates for the AARP Aging Community Steering Committee and noted that Ellie Border should be approached about this position.

The meeting adjourned at 8:47 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 19, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, June 19, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 6:30 pm.

***At 6:30 pm, David Sorensen made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss property taxes. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***Dick Fortin made a motion, seconded by David Sorensen, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 6:40 pm.

***Dick Fortin made a motion, seconded by David Sorensen, to seal the Minutes because it is determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

The meeting adjourned at 6:42 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 19, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, June 19, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$41,419.84 for 24 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Special Meeting on June 5, 2018 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Non-Public Session on June 5, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Meeting on June 5, 2018 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Special Meeting on June 14, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Non-Public Session on June 14, 2018 as written. Motion unanimously carried.***

Sheriff Richardi met with the Board to discuss procedures for reporting any issues at the Town Beach. The Board also reviewed the current schedule of patrols in Eaton.

Matt Watson met with the Board to discuss building a small platform-style cabin on his property in Woodland Acres. Matt Watson explained the proposal and noted that the cabin would have 580 square feet on the ground floor and that the structure would be constructed out of reclaimed, recycled and upcycled materials. Matt Watson submitted plans for the cabin, compost outhouse and sink filter system. Dick Fortin stated that the proposal needs to be reviewed and approved by NH Department of Environmental Services as a septic system is required once water is available inside a building. Matt Watson questioned the feasibility of a portable yurt and Ed Reilly noted that there would still be an issue with the square footage. Matt Watson questioned whether there is any consideration for housing styles available today as opposed to when Zoning was adopted in 1973. Dick Fortin explained that if someone wants to change the Ordinances, they can meet with the Planning Board. Dick Fortin explained that a Building Permit application can be submitted and that once it is denied, the applicant can seek a Variance from the Zoning Board of Adjustment.

Susan Wiley met with the Board regarding the property at 190 Brownfield Road and noted that condominium documents are being drafted. The Board explained the process required to obtain Planning Board final approval for the condominiums.

Mark & Nancy Watson filed a Building Permit application for a 38 x 48 x 28 barn at 258 Willis Bean Road (R13-012). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201812).

Stubby Heath met with the Board to discuss Highway Department operations and the status of dust control for the gravel roads. **David Sorensen made a motion, seconded by Dick Fortin, to authorize Ed Reilly to review the costs and to approve/not approve the expenditure for additional dust control. Motion unanimously carried.** The Board discussed a property on McCormack Lane and noted that Stubby Heath will review the condition of the road and report back to the Board. David Sorensen explained that the Board will be working on a policy of requiring that Town projects (barring emergencies) estimated to reach a certain monetary threshold as determined by the Selectmen, be put out to bid.

Judy Fowler met with the Board regarding the knotweed on the corner of Ridge Road and explained that it has reduced visibility and is a hazard and questioned when the section of Ridge Road will be paved. Ed Reilly stated that according to the Road Agent, there is a need to allow the fill placed on Ridge Road to settle and that paving should take place within the next few weeks.

Suzanne Raiche met with the Board to review and execute Tax Deeds.

Dick Fortin gave an update on the Planning Board and noted that Marla Browning received approval for a Boundary Line Adjustment. Dick Fortin explained that Steve Larson met with the Planning Board to review areas of the Zoning Ordinance that may need to be reviewed and clarified. It was noted that the Selectmen will work on amendments to be submitted to the Planning Board for consideration.

Dick Fortin raised the issue of a possible non-permitted business and requested that information be gathered for further review by the Board.

Signature items included correspondence to John Edge, Larry Nash and William Day & Sons Inc.

The Board reviewed a memo from Assessor Jason Call. The Board then reviewed, calculated and approved an Abatement of property taxes.

The Board reviewed the May activity reports submitted by the Carroll County Sheriff's Office and summary sheet submitted by Ed Reilly.

The Board reviewed a request for clarification on Yield Taxes. It was noted that detailed information on the timber cut and yield tax assessed would be presented to the Board for further review.

The Board discussed the issue of a Class VI road which has been gated by a property owner. The Board will research State statutes and further discuss at their next meeting.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 10:25 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 3, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, July 3, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$23,268.13 for 22 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Special Meeting on June 19, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Non-Public Session on June 19, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Meeting on June 19, 2018 as amended. Motion unanimously carried.***

Joe Ricardelli met with the Board regarding street lights not working on Eaton Road.

Jayson Rubin and Dallas Emery of Camp Waukeela met with the Board regarding use of the Town Beach by the camp counselors.

Stubby Heath met with the Board to review Highway Department operations and the status of current projects. Ed Reilly requested that a listing of the culverts that are being repaired and replaced be submitted to Town Hall for recordkeeping. Stubby Heath explained that he will be performing a job on Potter Road at the boat launch as a private contractor and that he will be placing large rocks behind the ditch line.

Steve and Lindsay Kafka met with the Board regarding placement of a dock at their property. Dick Fortin explained that NH Department of Environmental Services issues the permits for docks.

Madelyn Fisher met with the Board regarding the Town Beach and was hired as an attendant.

David Sorensen stated that he spoke with the NHDOT crew performing the mowing on the side of the road and noted that NHDOT will be removing the trees in the area of the grove.



Dick Fortin explained that he visited the beach as he heard about an individual being denied access. The Board discussed the issue of individuals attempting to use one pass for multiple vehicles. The Board clarified the policy that one pass permits one vehicle.

Steven Newcombe filed a Building Permit application to enclose a farmer's porch, finish the family room over the garage, a 10x9 deck and a 7x8 deck at 1945 Eaton Road (R02-009). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201813).

Signature items included Certificate of Occupancy for Steven Newcombe (R02-009), PA-28 Form, Yield Tax Warrant for Larry Nash (R10-020) and correspondence to Norman Lesser.

Suzanne Jones signed checks.

Marnie Cobbs met with the Board regarding a possible issue on Potter Road as people are accessing Conway Lake over private property. Dick Fortin noted that the property can be posted and that the Sheriff's Department can then be called if someone trespasses. Ed Reilly noted that this is private property and that the property owners will need to take care of this issue.

The Board reviewed an email from Douglas Allin regarding the Town Beach.

The Board reviewed a letter from John Edge regarding his property on Ridge Road.

Nancy Burns submitted a request for additional signs at the three entrances to Eaton. It was the consensus of the Board not to approve the signs.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 10:16 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 17, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, July 17, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 6:15 pm.

***At 6:15 pm, David Sorensen made a motion, seconded by Dick Fortin, to enter non-public session under RSA 91-A:3 II(c) to discuss emergency services incidents. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***Dick Fortin made a motion, seconded by David Sorensen, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 6:53 pm.

***Ed Reilly made a motion, seconded by Dick Fortin, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

The meeting adjourned at 6:54 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 17, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, July 17, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$22,066.86 for 29 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Meeting on July 3, 2018 as written. Motion unanimously carried.***

Brian & Ashley Moffitt filed a Building Permit application for a 36x32 single-family residence at 5 Thurston Road (R11-025-E). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201816).

Heather McKendry filed a Building Permit application to add screens and screen door to an existing porch at 210 Brownfield Road (U02-015). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201815).

Heather McKendry explained that she is interested in purchasing the land next to her property and that she is willing to do the research as the ownership has been in dispute.

Ed Reilly notified the Board that he has asked the NH Municipal Association if the Town can control parking on Class V roads.

Ed Reilly suggested that the Beach Use Policy be updated for next year in light of the issue regarding the number of vehicles attempting to access the beach with one pass.

David Sorensen explained that the Conservation Commission will be addressing the issue of mountain bikes on Foss Mountain and will erect signs that state they are not permitted on the trail.

David Sorensen raised the topic of forming a committee to research the possibility of upgrading/expanding Town Hall. It was the consensus of the Board to have David Sorensen put together the committee.

Dick Fortin gave an update on the Planning Board and explained that the Board is working on potential updates to the Zoning Ordinance.

Peter & Joyce Blue filed a Building Permit application to replace rot at 177 Brownfield Road (U02-004). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201814).

The Board reviewed the June activity reports from Carroll County Sheriff's Office and the summary sheets prepared by Ed Reilly.

The Town of Freedom invited the Selectmen to their meeting on August 13<sup>th</sup> to discuss the ambulance service.

Paul Paradis requested that Foss Mountain Road be graded again to reduce the crown on the road.

Conway Recreation Department reported that three children registered for the spring programs and that there are 11 children enrolled in summer camp.

NH Division of Public Health Services submitted the Crystal Lake beach water test results for June 25, 2018.

Town of Conway submitted information on the September 22<sup>nd</sup> Household Hazardous Waste Collection Day.

The Board discussed a property on Brownfield Road. It was requested that information be sent to Town Counsel for opinion and direction.

The Board discussed the picnic benches at the beach. ***David Sorensen made a motion, seconded by Ed Reilly, to remove five tables and put them into storage. Motion unanimously carried.***

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 9:34 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 26, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Thursday, July 26, 2018 at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin. David Sorensen joined the meeting in progress. The meeting was called to order at 7:00 pm.

***At 7:00 pm, Dick Fortin made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(c) to discuss emergency services incidents. Motion carried by roll call vote (Ed Reilly-Yes, Dick Fortin-Yes).***

***Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 7:38 pm.

Thaire & Deborah Bryant filed a Building Permit application for an active receiver vertical antenna at 441 Stewart Road (R12-001-I). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201817).

Waukeela Landco filed a Building Permit application for a 16x16 post & beam building to cover the water tanks at 25 Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201818).

Whit Whitman & Sue Wiley filed a Building Permit application for interior remodel at 195 Brownfield Road (U02-011). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201819).

Ed & Jeanne Reilly filed a Building Permit application to revise the roof pitch, remove existing front and side porch framing and to re-roof at 33 Roberts Road (R10-002). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201820).

David Sorensen explained that Albany Selectman Rick Hiland has proposed that surrounding Towns have a joint meeting to discuss issues in an attempt to join forces for solutions.

David Sorensen gave an update on the Eastern Slope Airport Authority.

Ed Reilly submitted information from NHMA legal counsel regarding possible ways to address parking issues on Potter Road.

Dick Fortin explained that Mark & Heather Schwartz would like to move forward on purchasing the Town Vault. It was noted that the deed would be secured and paperwork drawn up to sell the building.

Linda Jenkins requested information on replacing a bridge on her property. Dick Fortin explained that NHDES issues culvert permits and that Ms. Jenkins will need to contact their office for application and instructions.

The meeting adjourned at 10:04 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 7, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, August 7, 2018 at the Evans Memorial Building. Present were Ed Reilly and David Sorensen. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$12,201.61 for 27 items. The Payroll manifest was also reviewed and signed.

***Ed Reilly made a motion, seconded by David Sorensen, to adopt the Minutes for the Special Meeting on July 17, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Non-Public Session on July 17, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Regular Meeting on July 17, 2018 as amended. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Special Meeting on July 26, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to table the Minutes for the Non-Public Session on July 26, 2018. Motion unanimously carried.***

Betty Cosmo, Melissa Arruda and Rene Moniz met with the Board to discuss the DeMoranville property on Breezy Point Road. Rene Moniz stated that she read the Zoning Ordinance and requested clarification of the alleged violation as one camper is grandfathered and the Ordinance states "stored" rather than "used". Ed Reilly explained that all structures and buildings must meet setbacks and that only one camper is permitted on the lot. Rene Moniz stated that they do not agree and that additional clarification is requested. Rene Moniz questioned the appeal process and Ed Reilly stated that a Variance can be requested from the Zoning Board of Adjustment.

Zach Page met with the Board regarding his property on Elbow Hill Road and explained that he researched the road issue and believes the Town relinquished all rights when the road was discontinued. Ed Reilly explained that State Statute gives the public right to use a discontinued road and that the gate must remain unlocked at this point. Ed Reilly stated that one Selectman is not present and that this issue will be further discussed by the full Board before rendering any decisions.

Peter & MaryLou Dow filed a Building Permit application to close in an existing deck and to add an 8x12 enclosed deck at 2954 Eaton Road (R05-028). The Building Permit

application was reviewed, approved and signed by the Board of Selectmen (Permit #201821).

Carol Mayhofer met with the Board to discuss the new policy of no dogs/no glass at the Grove and questioned how the policy can be adopted without a vote at Town Meeting. Ed Reilly explained that the Board has received numerous complaints regarding dogs at the Grove and based their decision on those complaints. It was noted that the Board will further discuss the issue.

Cindy Bailey met with the Board regarding distribution of beach passes and stated that it is inconvenient to obtain them at Town Hall. Ed Reilly stated that the Board will further discuss the issue but that the current procedure seems to work well and that there are ways of obtaining a pass by mail.

Cindy Bailey stated that in an effort to limit the cost of law enforcement, the Town should put up fluorescent flags to reduce the speed of traffic.

Stubby Heath met with the Board to discuss Highway Department operations and gave an update on culvert replacements. After review of the budget, the Selectmen approved a reduction in work hours of the Highway Department crew for the remainder of the summer.

The Board reviewed a proposed sign regarding access to Conway Lake encouraging boaters to check their boat for plant life/invasive species. It was the consensus of the Board to approve the sign.

Signature items included correspondence to Norma McGlashing and an abatement on Yield Taxes.

Suzanne Jones signed checks.

Town of Tamworth submitted information on CarePlus Ambulance Service.

Kevin Talbot requested clarification on access to Crystal Lake with a dog via the canoe ramp.

State of New Hampshire submitted a statement of remittance for highway block grant in the amount of \$13,039.47.

New Hampshire Department of Safety advised on FEMA funding in the amount of \$3,074.68 for debris removal and \$6,968.81 for road repairs due to the October storm.

State of New Hampshire submitted the FY19 Highway Block Grant payment schedule.

NH Public Health Services submitted water test results for the July 18<sup>th</sup> beach samples.

Suzanne Raiche and Kim Bowker were in attendance.



The meeting adjourned at 10:55 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 21, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, August 21, 2018 at the Evans Memorial Building. Present were David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$229,492.04 for 18 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Meeting on August 7, 2018 as amended. Motion unanimously carried.***

S & T Trust filed a Building Permit application to construct an 8x12 shed, 4x10 bbq/ fireplace and install veneer on retaining walls at 87 Crystal Lake Road (R04-001-H). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201824).

Carol Mayhofer and Cindy Bailey met with the Board regarding the “no dog” policy at the Grove. David Sorensen explained that due to schedules, the full Board has not had the opportunity to further discuss the issue.

David Sorensen gave an update on the Conservation Commission and noted that they will be having the brush cut this year on all three Foss Mountain properties.

Dick Fortin gave an overview of the meeting in Freedom with CarePlus and all contracting Towns.

NH Department of Transportation submitted approval for the engineering study and preliminary plan scope for the Potter Road bridge. The Board then reviewed and signed the Agreement for Professional Services with Hoyle Tanner & Associates.

Signature items included an abatement of Yield Taxes.

Suzanne Jones signed checks.

Roy Alley filed a Building Permit application to expand the rear deck to 16x16 and to install a flag pole at 2294 Eaton Road (U01-044). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201822).

Michael & Terri Mahanor filed a Building Permit application to renew Permit #201718 for a single family residence at 17 Thurston Road (R11-025-D). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201823).

State of New Hampshire submitted a Statement of Remittance for a FEMA payment of \$3,072.68 for the debris removal after the October 31<sup>st</sup> storm.

CASA submitted a request for funding in 2019. It was noted that they will be advised of the process to petition the Town for funding at Town Meeting.

Tri-County CAP submitted financial information for their annual funding request.

PRIMEX submitted information on the 2018 Property & Liability Insurance coverage.

Carroll County Sheriff's Office submitted the July activity reports. The Board reviewed the summary sheets prepared by Ed Reilly.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 9:26 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 28, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, August 28, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:02 pm.

***At 7:03 pm, David Sorensen made a motion, seconded by Dick Fortin, to enter non-public session under RSA 91-A:3 II(c) to discuss property issues and under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***David Sorensen made a motion, seconded by Dick Fortin, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 9:26 pm.

***David Sorensen made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

The Board reviewed and amended a draft personnel evaluation form. ***David Sorensen made a motion, seconded by Dick Fortin, to adopt the personnel evaluation form as amended and that all employees will be evaluated annually in September. Motion unanimously carried.***

Perley & Kathy Day filed a Building Permit application to add an 8x16 section to the existing 16x20 deck and to enclose the entire deck at 663 Brownfield Road (R11-015). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201825).

Diane Portnoy filed a Building Permit application for a 12x28 chicken coop at 11 Crystal Lake Road (R04-001-E). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201826).

The Board received copies of the updated Franchise Agreement from Charter Communications and have scheduled a public hearing for September 18<sup>th</sup> at 7 pm.

The Board reviewed the 2018 MS-434 Revised Estimated Revenues.

The meeting adjourned at 10:06 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 4, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, September 4, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$65,605.21 for 14 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Non-Public Session on July 26, 2018 as written. Motion carried with David Sorensen abstaining.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Meeting on August 21, 2018 as amended. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Meeting on August 28, 2018 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Non-Public Session on August 28, 2018 as written. Motion unanimously carried.***

Perley Day met with the Board regarding his property on Brownfield Road. Ed Reilly stated that the Selectmen want to understand the current operations on the property as the Board has received an application for an inspection station. Perley Day explained that he has been operating a repair business for over 50 years. Dick Fortin noted that in 2004 the Zoning Board of Adjustment made a ruling on Perley's business (see attached). Perley Day explained that he did not have anyone at that meeting to vouch for his business and that the decision of the Zoning Board was not accurate. Bill Thoms stated that Perley Day was repairing vehicles and equipment prior to the adoption of Zoning in 1973 and stated that the Town grader and sanders were repaired by Perley in the late 1960s. Fred Goss stated that he has been in business since 1968 and has always taken his equipment to Perley for repairs and that Perley's repair business should be grandfathered. Ed Reilly stated that the Selectmen need to gather all pertinent information to take to Town Counsel. Carroll Shackford stated that in the late 1960s, people exchanged services and that Perley was in business at that time. David Sorensen stated that Perley Day's property is in the Residential District and that he has a non-conforming business so the Selectmen need all the background information. Jim Higgins stated that Perley repaired his parents' vehicles in the late 1960s and early 1970s. David Sorensen explained that all of this information will be forwarded to Town Counsel, who will give the Selectmen direction as to how to proceed. David Sorensen noted that action must be taken to remove some of the trucks on the property. Perley

Day explained that he owns the trucks but does not have titles to all of them and stated that he has been trying to remove some of the trucks.

Zach Page filed a Building Permit application for a 6x6 shed and 10-1/2x11x10 solar array at 15 Elbow Hill Road (R13-010). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201828).

Zach Page explained that he spoke to Eric Thomas at NHDES, who told him that a septic system is not required unless water is in a pressurized system. Zach Page questioned whether he can use the winter parking lot for overnight parking. Stubby Heath indicated that he should park in the back corner out of the way of the plows.

Stubby Heath met with the Board to review Highway Department operations. Stubby Heath explained that he is getting cost estimates for Bull Pasture and Stewart Roads and also to replace the backhoe tires. The Board discussed the garage roof and noted that Dick Fortin will discuss the roof with Larry Nash.

Ed Reilly raised the issue of dogs at the grove and noted that he was informed that dogs have always been allowed. Dick Fortin noted that the signs were put there because of numerous complains about dogs barking. It was the consensus of the Board that the issue can be discussed at Town Meeting.

Don & Heidi Field filed a Building Permit application to replace deck footings and to convert an 8x30 deck to a three-season room at 378 Towle Hill Road (R07-003-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201827).

Upper Saco Valley Land Trust advised that the Town is in compliance with the conservation easement on the Foss Mountain Road property.

NH Division of Public Health Services submitted beach water test results from the August 15<sup>th</sup> samples.

***At 9:50 pm, David Sorensen made a motion, seconded by Dick Fortin, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***David Sorensen made a motion, seconded by Dick Fortin, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 10:13 pm.***

***David Sorensen made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

The Board reviewed property information for a residence on Breezy Point Road and set a meeting for a property inspection for Saturday, September 8<sup>th</sup>, at 8 am.

The Board further discussed Perley Day's property and requested that the Minutes be sent to Town Counsel for further direction.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 11:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 8, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Saturday, September 8, 2018 beginning at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin. The meeting was called to order at 8 am.

The Selectmen traveled to perform a property inspection on Breezy Point Road and met with Chris Talalas. The following is a list of items addressed/discussed:

- Small building – removal of trailer and enclosure of the structure – no permit acquired;
- Small building is being used for storage, recreation room and play area. There is no plumbing or living accommodations in the building;
- Discussion of removing/rebuilding structures – any changes will require a Building Permit and/or Zoning Board of Adjustment approval;
- Proposed new roof and siding on two-story residence – permit will be required for the siding as the cost is more than \$1500;
- Septic leach field – Chris Talalas indicated that the original installation had a retaining wall and that he only added some more rocks. Chris Talalas stated that he will contact DES and noted that there was an issue with the installer.

The Selectmen returned to Town Hall and adjourned the meeting at 9:10 am.

Respectfully submitted,

*Richard Fortin*

Richard Fortin



**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 11, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, September 11, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 11:00 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,673.10 for 8 items.

Ed Reilly noted that the street light is still out at the corner of Ridge Road and Glines Hill Road and asked that Eversource be notified.

Ed Reilly gave an overview of the inspection at the McGlashing property on Breezy Point Road and noted that the owners will be submitting a Building Permit application for the work already completed.

Ed Reilly explained that he viewed the septic system installed at 217 Brownfield Road and questioned whether the Selectmen as Health Officers should be monitoring the system. David Sorensen questioned whether water samples should be taken. Dick Fortin noted that any upgrade to the existing system is good and that the process should be easy for property owners to upgrade deficient systems.

Marnie Cobbs discussed limiting access on Willis Bean Road during mud season and suggested placing jersey barriers across the road. Dick Fortin noted that the Board should seek legal counsel on this issue. Marnie Cobbs noted that according to NHMA the Board can limit access. It was noted that the Board will further discuss the issue.

Dick Fortin indicated that he spoke to Steve Larson regarding possible members for the Zoning Board. It was noted that the Board will arrange for training for Zoning Board members and that the training session will be open for surrounding Towns.

***Ed Reilly made a motion, seconded by David Sorensen, to appoint Holly Fortin as an alternate to the Zoning Board of Adjustment. Motion carried with Dick Fortin abstaining.***

David & Linda Sorensen filed a Building Permit application for a ground-mount solar array at 67 Old Portland Road (R11-030). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201829).

South Eaton Meetinghouse filed a Building Permit application for a 16x20 post and beam carriage shed (storage) on Burnham Road (R06-033). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201830).

State of New Hampshire submitted a Statement of Remittance for a FEMA payment of \$6,582.83 for road repairs after the October 31<sup>st</sup> storm.

MWV Regional Collaborative advised of a meeting on October 18<sup>th</sup> to review and discuss the recent demographic data.

Carroll County Sheriff's Department submitted the August activity reports.

The Board reviewed an email from Marla Browning praising Road Agent Stubby Heath on the condition of the road.

Carroll County Delegation advised of a meeting on September 17<sup>th</sup> to review supplemental appropriations.

The meeting adjourned at 1:08 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**September 18, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Tuesday, September 18, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 6:30 pm.

***At 6:30 pm, David Sorensen made a motion, seconded by Dick Fortin, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***Dick Fortin made a motion, seconded by David Sorensen, to adjourn the non-public session and return to public session. Motion unanimously carried. The Board reconvened public session at 6:50 pm.***

***David Sorensen made a motion, seconded by Dick Fortin, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

Dick Fortin requested that Stubby Heath view the road at the South Eaton Meetinghouse to make sure the water is draining away from the building.

Dick Fortin questioned whether the tar roads are cold patched. Stubby Heath explained that they are but that it does not hold up very well. Stubby Heath stated that he is putting together estimates to repair the roads.

Ed Reilly questioned the condition of the garage roof. Stubby Heath stated that the roof can be insulated but that the eaves should be extended. Dick Fortin questioned whether a dropped ceiling can be installed. Stubby Heath stated that it would limit the equipment in the garage. Dick Fortin noted that Larry Nash will be submitting a price estimate for the roof.

Stubby Heath explained that he would like to purchase a wing for the new truck for a total cost of approximately \$6500. The Board noted that they will further discuss the purchase and requested that a list be generated for review during budget preparation.

The meeting adjourned at 7:06 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 18, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, September 18, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:08 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$4,069.84 for 11 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Meeting on September 4, 2018 as written. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Non-Public Session on September 4, 2018 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Special Meeting on September 8, 2018 as amended. Motion carried with David Sorensen abstaining.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Special Meeting on September 11, 2018 as amended. Motion unanimously carried.***

Donna McCluskey met with the Board regarding her property on Stewart Road. It was noted that the Road Agent will view the location of a proposed driveway to determine whether a culvert will be required.

At 7:30 pm, Ed Reilly opened a Public Hearing to consider a Franchise Agreement with Charter Communications for cable services. David Condoulis expressed concerns regarding a 15 year agreement when there are residents in Town without cable services. David Condoulis questioned whether the Board can postpone signing the Agreement and attempt to negotiate for an extended service area. David Sorensen requested that surrounding Towns be contacted to determine if the Agreements have been signed and to gather information on their service areas. It was the consensus of the Board to delay signing the Agreement and to gather information for review and further discussion. There being no further public comment, the Public Hearing was closed at 8:05 pm. The Board requested that Selectmen of surrounding Towns be contacted to schedule a joint meeting to discuss cable service areas and that Consolidated Communications also be contacted to request a meeting.

The Board reviewed and discussed the summary sheets of the Carroll County Sheriff's Department activity for the past four months.

The Board discussed purchase of a wing plow and tabled a decision until next meeting so that it can be further discussed with the Road Agent.

David Sorensen noted that the Building Committee will be holding their first meeting at 6 pm on October 18<sup>th</sup>.

Dick Fortin noted that he contacted NHDES for clarification on compost toilets and gray water and explained that when there is "running water" in a structure, a septic system is required.

Dick Fortin stated that he researched "failed systems" within the Health Officers' Manual and indicated that there are guidelines. It was noted that a Manual will be obtained for the Board.

Dick Fortin gave an update on the Planning Board and explained that the Board is working on proposed amendments to the Zoning Ordinance for the Town Meeting. The Board discussed updates to Accessory Dwelling Units and stated that they support permitting an ADU in a detached accessory structure.

Signature items included correspondence to Chris Talalas.

The Board reviewed information on a training session for Zoning Board members to be held at the Eaton Town Hall on Monday, October 29<sup>th</sup>.

State of NH submitted a Statement of Remittance for a FEMA payment of \$6,968.81 for a culvert replacement after the October 31<sup>st</sup> storm.

Effingham Fire Chief Randy Burbank submitted a request to hold a meeting of all six contract Towns to begin discussing the new ambulance contract.

June Garneau of Mapping & Planning reminded the Board to review the Emergency Operations Plan and make notes of changes to be considered during the next update.

The Board reviewed the budget and expenditures for the Executive line item. ***David Sorensen made a motion, seconded by Dick Fortin, to authorize an additional five hours per week for the Town Administrator through the end of the year for the sole purpose of organizing and filing paperwork. Motion unanimously carried.***

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 11:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 2, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, October 2, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$16,135.04 for 21 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Special Meeting on September 18, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Regular Meeting on September 18, 2018 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Non-Public Session on September 18, 2018 as written. Motion unanimously carried.***

Roy Alley met with the Board regarding after-hours activity at the beach and explained that someone was setting off fireworks. Roy Alley questioned whether the Town is liable if someone gets hurt because there is no gate or fence to keep people out. Roy Alley suggested the use of cameras to monitor activity. Ed Reilly noted that the Board will further discuss the issue. Dick Fortin explained that unless the Town has a specific ordinance, the Sheriff's Department cannot take any action.

Eugene Long reviewed competency ratings of each of the Conway schools and questioned why higher competency levels are not required. David Sorensen questioned whether this issue has been discussed with the School Board. Eugene Long stated that not providing children with a good education is a form of child abuse.

John Hartman explained that there is a drainage issue at the Little White Church and noted that the NHDOT is not maintaining the road shoulders correctly. John Hartman requested that the Selectmen or Road Agent contact NHDOT to have the problems corrected.

John Hartman stated that the street light at the four corners is still not working. Ed Reilly noted that the pole number has been submitted to Eversource and that it should be repaired soon.

Roy Alley questioned whether there is any recourse for the 18-wheelers using Route 153 and explained that he has contacted the Sheriff's Department, State Police and

trucking companies. It was requested that the Sheriff be contacted to meet with the Board to further discuss possible solutions.

The Board reviewed and approved a memo to members of the Building Committee. The Committee will hold their first meeting on October 18<sup>th</sup>.

Dick Fortin explained that Kristine Foster-Carbone will be resigning from the Planning Board and has expressed an interest in joining the Conservation Commission.

Dick Fortin stated that he met with Road Agent Stubby Heath at the McCluskey property and determined that a culvert will be required at the driveway entrance when the driveway permit is approved.

The Board discussed proposed Zoning Ordinance amendments regarding structures and accessory dwelling units.

Road Agent Stubby Heath met with the Board to review Highway Department operations. ***Dick Fortin made a motion, seconded by Ed Reilly, to authorize the purchase of a plow wing. Motion unanimously carried.***

***At 8:34 pm, David Sorensen made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***David Sorensen made a motion, seconded by Dick Fortin, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 9:01 pm.

***David Sorensen made a motion, seconded by Dick Fortin, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

Signature Items included Yield Tax Warrant for Lindsay & Steve Kafka (R01-006) and MS-1 Summary Inventory of Valuation.

The Board reviewed information from Town Counsel regarding property on Brownfield Road.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 9:42 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 16, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, October 16, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$23,539.24 for 21 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Meeting on October 2, 2018 as amended. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Dick Fortin, to adopt the Minutes for the Non-Public Session on October 2, 2018 as written. Motion unanimously carried.***

The Board met with Sheriff Richardi to discuss traffic patrol schedules for the remainder of the year. Sheriff Richardi explained that he contacted State Police Troop G regarding the truck complaints and noted that officers are willing to patrol Route 153. Ed Reilly requested that the Selectmen be informed on the progress of those patrols.

The Board met with Perley and Kathy Day regarding their property on Brownfield Road. After review and amendment, the Days and the Selectmen signed an Agreement relative to the trucking and repair business operating on the Day property.

The Board met with Road Agent Stubby Heath and reviewed each application for the laborer position. After careful review and discussion of qualifications, ***David Sorensen made a motion, seconded by Ed Reilly, to hire William Heath based on the Road Agent's recommendation. Motion unanimously carried.*** The Board then discussed pay rates for the Town and surrounding entities. ***Ed Reilly made a motion, seconded by Dick Fortin, to pay William Heath \$18 per hour. Motion unanimously carried.***

Stubby Heath explained to the Board that he met with GMI and that estimates will be submitted to repair Bull Pasture and Stewart Roads.

Ed Reilly raised the issue of the beach and questioned whether there is anything that can be done to limit the after-hours activity. Dick Fortin suggested raising the issue at Town Meeting and ask the voters how they would like the Selectmen to proceed.

Chris Kennedy met with the Board to discuss the school tax rate formula and gave an update on the School Board.



Dick Fortin gave an update on the Planning Board and explained that the Board is working on proposed amendments to the Zoning Ordinance. The Board reviewed the preliminary amendment to the definition of structures and Dick Fortin noted that the Board will also be addressing structures on properties in Current Use so that property owners are aware that they are not permitted.

Signature items included Workers' Compensation Notice of Compliance, Certificate of Occupancy for Thomas Kugel (R04-011-K) and NH Department of Safety Inspection Station application for Day's Truck Repair.

Michael & Terri Mahanor filed a Building Permit application for a 14x20 screened house at 17 Thurston Road (R11-025-D). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201831).

Norma McGlashing filed a Building Permit application to remove a travel trailer, close in the building and install a window at 76 Breezy Point Road (R01-033). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201832).

Carroll County Sheriff's Office submitted activity reports for September 2018.

CarePlus Ambulance submitted Quarter 3 activity reports.

HealthTrust submitted information on insurance renewal for 2019. The Board tabled this discussion until next meeting so that they could review the information.

The Board reviewed the proposed 2018 tax rate. After much discussion, **David Sorensen made a motion, seconded by Dick Fortin, to utilize the fund balance to reduce the tax rate and to set the municipal rate at \$4.67. Motion unanimously carried.**

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 10:12 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 6, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, November 6, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 11:00 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$24,834.61 for 26 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Meeting on October 16, 2018 as written. Motion unanimously carried.***

Ed Reilly explained that he spoke with several residents, who expressed that there appears to be fewer large trucks on Route 153, which could be attributed to the completion of several timber jobs in the area. Ed Reilly requested that Sheriff Richardi be asked to meet with the Selectmen to once again discuss the issue.

Ed Reilly noted that there are several street lights not working in Town and requested that a list of pole numbers be put together. Dick Fortin stated that he will generate a listing.

David Sorensen gave an update on the Eastern Slope Airport Authority and an overview of the proposed changes to the By-Laws. It was noted that the vote on these changes will take place at 6 pm on November 27<sup>th</sup> at the American Legion in Fryeburg.

Dick Fortin gave an overview of the Zoning Board training and indicated that the training was well attended and received by the surrounding Towns.

David Sorensen gave an overview of the first Building Committee meeting and noted that the Committee will be meeting again on November 13<sup>th</sup>.

The Board met with Road Agent Stubby Heath regarding Highway Department operations and future equipment purchases. The Board also discussed removing additional pine trees to create a road to dump sand behind the garage and for storage. Stubby Heath explained that the cost to reconstruct approximately 3800 feet of Bull Pasture Road will be approximately \$140,000 plus \$40,000 for gravel and the cost of culverts. The Board also discussed the condition of Stewart Road. The Board requested that Stubby Heath put together a list of proposed projects and equipment for the next five years.

Signature items included the December 2018 Tax Warrant and 2018 Equalization Certificate.

Meri Larson filed a Building Permit application to relocate a garage door at 217 Brownfield Road (U02-013). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201833).

The Board reviewed information on the HealthTrust member portal. ***Dick Fortin made a motion, seconded by David Sorensen, to name Lianne Boelzner as the authorized user. Motion unanimously carried.*** The Board signed the Authorized User Certification.

The Board reviewed the proposed 2019 health insurance costs and requested that additional policies be researched.

State of NH submitted a statement of remittance for the Quarter 2 Highway Block Grant Aid payment of \$13,039.47.

The Board reviewed the 2019 Town Meeting Schedule and requested that the January 9<sup>th</sup> Public Hearing on proposed Zoning Amendments be added to the list.

The Board reviewed a letter from Rick Young regarding property on Brownfield Road. It was noted that this issue will be put on the agenda for further research and discussion.

Action EMS requested information on the current ambulance contract and indicated that they intend to bid on upcoming ambulance contract renewal.

Marnie Cobbs met with the Board regarding a controlled burn on Foss Mountain and explained that she will be applying for a grant to cover the cost.

Marnie Cobbs raised the issue of Potter Road access to Conway Lake and it was the consensus of the Board to support posting "No Commercial Use" at the boat put in. Marnie Cobbs noted that Penny Deans has asked that the Town verify that the right-of-way is ditch to ditch.

Marnie Cobbs explained that the Conservation Commission will be proceeding with the natural resource study and indicated that software will be needed. Marnie Cobbs suggested that perhaps Kim Bowker can assist with the software by inputting and maintaining the data. Dick Fortin questioned the cost of the software and Ed Reilly questioned why it is necessary. Marnie Cobbs explained that once the natural resources are defined, the Planning Board can use the information to delineate wetlands and soil types.

Chris Kennedy met with the Board and gave an update on the School Board and the upcoming contract reviews.

Primex submitted information on the Property & Liability, Workers' Compensation and Unemployment Compensation renewal rates for next year.

White Mountain Community Health Center submitted information regarding funding requests for next year.

Starting Point submitted information regarding funding requests for next year.

NH Department of Safety submitted information on Procurement Policies and noted that in order to be eligible for FEMA funds, the Town must adopt a policy.

NH Department of Environmental Services submitted a Wetlands Permit application for work to be done by NH Department of Transportation on Brownfield Road.

Carroll County Sheriff's Office submitted activity reports for October traffic patrols.

The Board reviewed information on a portable sound system. The Board will further research prices for sound systems.

The Board discussed cable services in Town and asked that input be requested from residents as to whether they are interested in receiving cable services from Time Warner.

The meeting adjourned at 5:05 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 20, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, November 20, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$210,943.54 for 18 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Meeting on November 6, 2018 as amended. Motion unanimously carried.***

Road Agent Stubby Heath met with the Board to discuss plowing issues. The Board noted that residents need to understand that the road is not yet frozen and that gravel is moved to the sides of the road.

Peggy Wescott met with the Board regarding the traffic issues at the corner and noted that there was another accident a few weeks ago. Peggy Wescott noted that NHDOT has not cleaned the brush by the sign and that the arrow sign is missing at the Little White Church. David Sorensen questioned whether a flashing light at the corner would help. Peggy Wescott noted that reflective dots on the guardrail in front of her house would also help alert traffic.

Ed Reilly gave an update on the Lower MWV Solid Waste District and submitted a copy of the 2019 proposed operating budget.

Ed Reilly explained that the lake access issues on Potter Road need to be addressed by the property owners and that the Town can install signs stating "no double parking."

Ed Reilly explained that Willis Bean Road is being destroyed by vehicles traveling in the mud. Dick Fortin questioned if legal counsel has given an opinion on whether the road can be closed during mud season. It was noted that additional research will be done on this issue.

David Sorensen gave an update on the Conservation Commission and indicated that the Commission has voted to increase the rate of pay for the Town Forester. David Sorensen indicated that the planks for the bridges have not yet been obtained and that there are two new members to be approved by the Board of Selectmen.

David Sorensen submitted a draft Procurement Policy for review and discussion at the next meeting.

Dick Fortin submitted a listing of poles with street lights and noted that three lights in Snowville are not working.

Dick Fortin explained that he received a call requesting a Foster Home inspection. The Board set the inspection for Friday morning.

The Board reviewed an email from John Hatch of Action Ambulance. The Selectmen discussed the upcoming ambulance contract renewal and noted that it was premature to meet with any ambulance companies.

The Board reviewed the update to the Hazard Mitigation Plan and placed the item on the agenda for next meeting.

The Board reviewed the summary Sheriff Department Traffic Patrol sheets.

The Board reviewed health insurance and prescription policies. ***David Sorensen made a motion, seconded by Dick Fortin, to change the prescription plan offered to the employees. Motion unanimously carried.***

Kim Bowker was in attendance.

The meeting adjourned at 9:26 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**November 24, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Friday, November 24, 2018. Present were David Sorensen and Dick Fortin.

The Selectmen met at 4 pm to conduct an inspection for a foster home on Thompson Hill Road. No issues were found during the inspection but all parties agreed that the water should be tested and results submitted to the Town.

The meeting adjourned at 4:45 pm.

Respectfully submitted,

*Dick Fortin*

Dick Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 4, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, December 4, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$143,185.62 for 21 items. The Payroll manifest was also reviewed and signed.

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Meeting on November 20, 2018 as amended. Motion unanimously carried.***

Philip & Michael Choremi filed a Building Permit application to demo a barn at 874 Potter Road (R01-001). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201834).

Philip & Michael Choremi filed a Building Permit application to demo a woodshed at 874 Potter Road (R01-001). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201835).

Road Agent Stubby Heath met with the Board to discuss Highway Department operations. The Board commended Stubby Heath and his crew on the excellent job plowing during the past few storms.

Ed Reilly raised the issue of closing off a Class VI road during mud season and the Board reviewed an email message from NHMA legal counsel.

Dick Fortin questioned whether the recycling program was discussed at the last Solid Waste District meeting. Ed Reilly indicated that it was not, but that he will pursue at the next meeting.

Dick Fortin explained that he will be contacting Freedom Selectman Les Babb regarding a meeting to begin the ambulance contract renewal.

Signature items included correspondence to Citizen's Bank and Yield Tax Warrant for Karen Hatch (R07-023).

The Board discussed the status of the Franchise Agreement with Charter Communications. It was noted that David Sorensen will put together a joint meeting of surrounding Towns to discuss the expansion of service areas. It was noted that public input will be sought to determine the interest in cable services.



Chris Kennedy met with the Board and gave an update on the School Board and budgets for next year. Chris Kennedy explained that a committee has been formed to study a cooperative school district and to study the existing contracts.

The Board discussed a recent ambulance call in Town and CarePlus' response to the request for information.

Eleanor Border submitted a request that the Selectmen negotiate for expanded cable service prior to signing an agreement with Time Warner.

The Board reviewed the MS-46 Proposed Budget for Carroll County for 2019.

The Board scheduled a meeting for 7 am on Monday to conduct field inspections and at 9 am on Monday to work on outstanding items.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 10:02 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 10, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Monday, December 10, 2018 at the Evans Memorial Building. Present were Ed Reilly and Dick Fortin. The meeting was called to order at 7:00 am.

The Selectmen conducted field inspections at the Town Garage and on Ben Road.

The meeting adjourned at 8:54 am.

Respectfully submitted,

*Dick Fortin*

Dick Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 10, 2018**

A duly-noticed special meeting of the Board of Selectmen took place on Monday, December 10, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 9:03 am.

The Board reviewed and revised the proposed Procurement Policy for further review at their next meeting.

***At 11:17 am, David Sorensen made a motion, seconded by Ed Reilly, to enter non-public session under RSA 91-A:3 II(a) to discuss personnel. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

***David Sorensen made a motion, seconded by Ed Reilly, to adjourn the non-public session and return to public session. Motion unanimously carried.*** The Board reconvened public session at 11:45 am.

***David Sorensen made a motion, seconded by Ed Reilly, to seal the Minutes because it was determined that divulgence of this information likely would affect adversely the reputation of a person other than a member of this Board. Motion carried by roll call vote (Ed Reilly-Yes, David Sorensen-Yes, Dick Fortin-Yes).***

The Board reviewed and discussed a letter from Rick Young regarding property on Brownfield Road. It was noted that the information will be forwarded to Town Counsel for opinion and direction.

The Board discussed the status of 190 Brownfield Road as the house is being occupied by one of the owners due to an emergency at their primary residence. The Board will draft a letter addressing the occupancy and outline the options.

The Board discussed the proposal to build a road to pile the sand behind the garage. David Sorensen questioned whether the benefit will outweigh the cost. Ed Reilly noted that the higher pile will allow access to sand that is not frozen and that costs can be obtained prior to actually putting in the road.

The meeting adjourned at 12:28 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 18, 2018**

The regular meeting of the Board of Selectmen took place on Tuesday, December 18, 2018 at the Evans Memorial Building. Present were Ed Reilly, David Sorensen and Dick Fortin. The meeting was called to order at 7:00 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$50,393.48 for 22 items. The Payroll manifest was also reviewed and signed.

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Special Meeting on November 24, 2018 as written. Motion unanimously carried.***

***David Sorensen made a motion, seconded by Ed Reilly, to adopt the Minutes for the Meeting on December 4, 2018 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Special Meeting on December 10, 2018 as written. Motion carried with David Sorensen abstaining.***

***Dick Fortin made a motion, seconded by David Sorensen, to adopt the Minutes for the Special Meeting on December 10, 2018 as amended. Motion unanimously carried.***

***Dick Fortin made a motion, seconded by Ed Reilly, to adopt the Minutes for the Non-Public Session on December 10, 2018 as written. Motion unanimously carried.***

Ed Reilly indicated that he received a phone call from Eversource regarding the street lights and was informed that the fixtures may be outdated. A meeting will be scheduled with Eversource to discuss the options.

David Sorensen questioned why there were no Eaton School Board members present at the SAU #9 Budget meeting.

David Sorensen gave an update on the Building Committee and explained that the Committee has requested that funds be raised at Town Meeting to hire an architect for preliminary drawings. Ed Reilly expressed concerns about costs for next year as there are major road issues to be addressed. Dick Fortin stated that he would like to see additional options to address the space and storage issues and suggested that the condition of the existing building be reviewed.

Dick Fortin explained that he met with John Cotter regarding the sound system at Town Hall. It was the consensus of the Board to proceed with testing and reconnecting the existing units.

Dick Fortin explained that he has reviewed snow storm data and noted that there has been an average of 20 to 23 storms per year for the past three years. Dick Fortin noted that a cost per storm should be calculated to assist in the budget process.

Dick Fortin noted that after reviewing deeds, there is enough space at the garage to construct a road and sand pile. The Board requested that an estimated cost be submitted prior to final approval of the project.

Carol Mayhofer met with the Board and explained that she will be submitting a petition to place an Article on the Warrant to remove the dog restrictions at the Grove.

Dick Fortin explained that he reviewed the FEMA floodplain maps and will be pursuing other methods of mapping to determine exactly which properties lie within the floodplain.

Signature items included Certificates of Occupancy for Matthew Burke et al. (U02-019) and Michael & Terri Mahanor (R11-025-D).

Waukeela Landco filed a Building Permit application to renew Permit #201729 for a storage shed at 25 Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201836).

Waukeela Landco filed a Building Permit application to renew Permit #201730 to replace the tack room at 25 Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201837).

Matthew Burke et al. filed a Building Permit application for interior remodel to create a duplex at 190 Brownfield Road (U02-019). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201838).

Eleanor Jenkins requested that the Selectmen explore expansion of cable services to South Eaton prior to signing the franchise agreement with Spectrum.

Carroll County Sheriff's Office submitted activity reports for December patrol.

Philip Choremi notified the Board that there will be a change in contractors for his demo project. Building Permits #201834 and #201835 were voided.

The Board scheduled a meeting for Wednesday, January 2<sup>nd</sup> at 9 am to begin work on the 2019 budget.

Suzanne Raiche and Kim Bowker were in attendance.

The meeting adjourned at 10:36 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner