

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**January 5, 2016**

A special meeting of the Board of Selectmen took place on Tuesday, January 5, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. Also present was Dave Witham of Primex. The meeting was called to order at 9:30 am.

Dave Witham gave an overview of the property-liability insurance coverage by Primex and reviewed Town operations to update the proposed policy.

The Board questioned coverage for events to be held to celebrate the Town's 250<sup>th</sup> celebration. It was noted that the Selectmen should generate and approve a volunteer roster for special events.

The Selectmen were pleased with the presentation, annual cost and comprehensive Town coverage.

The Board reviewed a listing of possible attorneys to be hired by the Zoning Board of Adjustment. It was the unanimous consensus of the Board that the proposed attorneys are not acceptable and that additional options should be investigated.

The meeting adjourned at 10:52 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**January 5, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, January 5, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed two Accounts Payable manifests for \$30,613.85 for 21 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of December 15, 2015 were accepted as written.

Peter & MaryLou Dow filed a Building Permit application for a 30x96x12 greenhouse at 2954 Eaton Road (R05-028). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201532).

Rick Young gave an overview of the issues regarding the location of a barn owned by Yvonne Hoyt located on the Dow property.

Rick Young stated that the property-liability insurance policy as presented by Primex is good coverage. ***Don Philbrick made a motion, seconded by Dick Fortin, to accept the proposal by Primex for property-liability insurance. Motion unanimously carried.***

The Board discussed the issue of Edward Roberts and noted that fines were due October 31<sup>st</sup> and corrective action on the building was due by December 31<sup>st</sup>. It was noted that the September 30, 2015 letter outlines the fines and set forth deadlines with a \$275 fine to begin on January 1, 2016. ***Don Philbrick made a motion, seconded by Dick Fortin, to impose a fine of \$275 for each and every day of violation, beginning on January 1, 2016. Motion unanimously carried.*** The Board then discussed how to proceed. ***Don Philbrick made a motion, seconded by Dick Fortin, to proceed to Superior Court under RSA 676:17 to seek an injunction to remove the building, collect the fines, and collect attorney fees. Motion unanimously carried.***

The Board discussed the issue of a camper located on John Perrie's property on Lary Road, which is in Current Use. It was noted that the Board will send a letter explaining to Mr. Perrie requesting information on the land disturbed and the Board's intent to enter the property to survey the location of the camper and any possible disturbance to the property in Current Use. It was noted that under the provisions of RSA 79:A(7), some of the land may be removed from Current Use and Land Use Change Tax will be initiated.

The Board discussed the possibility of new software for assessing and tax collection. It was noted that a cost estimate would be obtained for installing a server for the software.

The Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented for the purchase of cell booster, exterior emergency lights and generator. Furthermore, the Board acknowledged that the total cost of the project will be \$16,104 and that the Town will be reimbursed \$8,052 per the terms of the 50% EMPG cost share once the work has been completed. The Board reviewed and signed the Grant Agreement.

Signature items included Permit, Current Use Application for Reilly Family Trust and Henry & Gail Parker on Roberts Road (R10-005), Notice of Intent to Cut for Richard Mayo (R03-018) and Diesel Certificate for Downeast Energy.

Carol Mayhofer signed checks.

Center Conway Fire Precinct submitted documentation on Emergency Services calls for 2015.

NH Electric Coop requested information on scenic roads as they plan to perform routine brush and tree cutting. It was noted that there are no scenic roads in their jurisdiction.

State of NH submitted a Statement of Remittance for the 2015 Rooms & Meals Tax in the amount of \$19,427.94.

Mitchell Municipal Group submitted the December 14, 2015 Court Order regarding Fairpoint.

Minuteman Press submitted an updated Quote for the printing of the 2015 Town Reports.

CarePlus Ambulance submitted notification of intent to relocate their ambulance to 570 Plains Road in Tamworth.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:15 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**January 15, 2016**

A special meeting of the Board of Selectmen took place on Friday, January 15, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. Also present was Town Counsel Laura Spector-Morgan. The meeting was called to order at 8:15 am.

The Board presented and reviewed a packet of information and timeline regarding Edward Roberts and then discussed strategy to proceed. It was noted that Town Counsel will put together a letter for the Board's review.

The meeting adjourned at 8:45 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**January 18, 2016**

A special meeting of the Board of Selectmen took place on Monday, January 18, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 9:00 am.

The budget and 2015 expenditures were reviewed and a proposed budget for 2016 was developed. There is a Public Hearing on the budget on Thursday, February 4th. Notices will be posted.

The meeting adjourned at 10:15 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**January 19, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, January 19, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$8,637.64 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meetings of January 5, January 15 and January 18, 2016 were all accepted as written.

Rick Young explained that he has requested updated information from Hoyle Tanner Associates regarding the Roberts Road Bridge and noted that no confirmation on the project date has yet been received from NHDOT.

Dick Fortin gave an overview of the Public Hearing for the proposed Zoning Ordinance amendments.

Thaire Bryant met with the Board to discuss election workers and ballot clerks.

Waukeela Landco filed a Building Permit application to demolish and replace the dining hall on the existing footprint on Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201533).

Signature items included permits, Current Use Application for Reilly Family Trust and Henry & Gail Parker (R10-005), Veteran's Exemption, Certificate of Occupancy for Chester Conboy (R07-020), Resolution and Membership Agreement with Primex for Property-Liability Insurance and Purchase and Installation Agreement with Avitar Associates.

Susan Brooks signed checks.

Avitar Associates submitted notification that they will be unable to bid on the Town's Revaluation due to their current workload. The Board discussed the options and noted that Jason Call could perform a statistical update in lieu of the planned revaluation provided it would meet State assessment mandates.

NH Department of Transportation submitted inspection reports for municipally owned bridges.

The Board discussed members of the Zoning Board of Adjustment and noted that Robert Graf is stepping down. ***Don Philbrick made a motion, seconded by Dick Fortin, to appoint alternate Heather McKendry as a regular member and Carolyn Lucet as an alternate member of the Zoning Board of Adjustment. Motion unanimously carried.***

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:23 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**January 26, 2016**

A special meeting of the Board of Selectmen took place on Tuesday, January 26, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

Rick Young gave an overview of events regarding Edward Roberts and noted that Mr. Roberts' attorney, Chris Meier, has proposed approval to leave the existing building and to obtain two new building permits--one for the existing structure and a second one for a residential structure which would meet all requirements. It was noted that Chris Meier also stated that a condition of the permits would be that there will be no occupancy within the shed and no time limit on constructing the residence.

***Dick Fortin made a motion, seconded by Don Philbrick, to refuse the proposal put forth by Chris Meier and to direct Town Counsel to pursue their directive of January 15<sup>th</sup>. Motion unanimously carried.***

Signature items included a Notice of Intent to Cut for Michael Callis (R03-020).

The meeting adjourned at 7:27 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner



**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 2, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, February 2, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$165,791.92 for 15 items. The payroll manifest was also reviewed and signed.

The Minutes for the meetings of January 19 and January 26, 2016 were accepted as written.

Rick Young stated that the funding for the Roberts Road Bridge has been set for this year and that Hoyle Tanner Associates assisted with the rough draft of an Article for the Warrant.

Rick Young explained that he has been in contact with Sheriff Richardi regarding the petitioned Article to contract for services. Rick Young indicated that it would cost the Town approximately \$22,000 for two four-hour blocks of time twice a week if we went with the same contract that Albany has with the Sheriff's Department.

Dick Fortin gave an overview of the Planning Board meeting and stated that the Board has adopted the final language for the proposed amendment regarding non-conforming lots.

Dick Fortin questioned the requirement of elected officials living in Town. The Board agreed to follow up on the issue at their February 9<sup>th</sup> meeting.

Eugene Long met with the Board regarding White Mountain Community Health Center and offered a check to cover the funding request. Rick Young explained that the Town cannot expend funds without an appropriation and returned the check.

John Hartman met with the Board regarding Eaton's 250<sup>th</sup> celebration and requested \$3900 from the Eaton Day Capital Reserve. Rick Young noted that the Town cannot fund private endeavors. John Hartman stated that the funds would be coming back to the Town. The Selectmen agreed to address the issue again at their February 9<sup>th</sup> meeting.

James Thompson/Matthew Burke filed a Building Permit for interior remodel at 217 Brownfield Road (U02-013). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201534).

Signature items included permits, Memorandum of Understanding with Mapping & Planning Solutions for the Emergency Operations Plan update and Data Conversion Agreement with Avitar Associates.

Susan Brooks signed checks.

State of New Hampshire submitted a Statement of Remittance for Qtr3 Block Grant Aid in the amount of \$7996.03.

NH Department of Revenue Administration submitted the equalization assessment of 106.7% for Tax Year 2015.

Ralph Wilkewitz requested that a sign be placed on the corner of Bush and Stewart Roads indicating the road is not winter maintained. It was noted that the Highway Department will be asked to post the sign.

CarePlus/North Conway Ambulance Service submitted their Quarter 4 activity report.

NH Department of Safety submitted approval of the Town's emergency management grant but indicated that final approval must be obtained from FEMA.

The Board reviewed a draft letter from Town Counsel regarding Edward Roberts. ***Don Philbrick made a motion, seconded by Dick Fortin, to authorize Town Counsel to send this letter. Motion unanimously carried.***

The Board reviewed an estimate from Computer Port for a new server unit at Town Hall. ***Don Philbrick made a motion, seconded by Dick Fortin, to purchase the server and one-year subscription for Carbonite backup and to utilize funds from the Office Equipment Capital Reserve Fund. Motion unanimously carried.***

The Board reviewed the Warrant and voted on each Article to recommend.

Jeanne Hartman was in attendance.

The meeting adjourned at 9:35 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**PUBLIC HEARING ON THE BUDGET**  
**February 4, 2016**

The Public Hearing on the budget took place on Thursday, February 4, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The Public Hearing was called to order at 7 pm.

Copies of the budget, proposed Warrant, proposed Zoning Ordinance amendments, detailed payments and revenues were distributed.

Rick Young gave an overview of the Town's financial position. Dick Fortin reviewed the budget and proposed changes for 2016.

Don Philbrick reviewed the revenues for last year and proposed revenues for this year. Ken McKenzie questioned how the Rooms & Meals Tax is calculated. Don Philbrick explained that the State divides the funds based on population. Peter Klose asked why the property taxes are not listed. Rick Young explained the process of setting the tax rate and noted that later in the year, the Town can use the fund balance to reduce the taxes.

Rick Young reviewed the Warrant and explained the purpose of each of the Capital Reserve and Trust Funds, which are reported on in the annual Town Report. Rick Young explained that the Town has applied for an Emergency Management grant that will reimburse 50% of the costs and that the funding for the project will come from the Building Capital Reserve account

Rick Young explained that the Roberts Road Bridge has been approved for funding this year and that construction will begin in May and be completed by early December. Rick Young gave an overview of the project and noted that State will reimburse the Town 80% of the project costs.

Rick Young reviewed the petitioned Article requesting that the Town contract with the Carroll County Sheriff's Department for coverage and noted that the estimated cost for one year would be \$21,819 if we opt for a similar contract as Albany's. Ken McKenzie questioned where the funding will come from if approved. Rick Young noted that there is no funding so the actual contract would have to be postponed until next year.

Rick Young reviewed the petitioned Article regarding the formation of a committee to study the school and indicated that this Article should have been submitted for inclusion

on the School Warrant. Jane Gray explained that there are certain items that the Town would still be financially responsible for even if no children attended Conway schools. Jane Gray gave an overview of the studies that were conducted prior to entering into the current contract.

There being no further questions, the Public Hearing was adjourned at 7:52 pm.

The Board reviewed and approved a request for Public Assistance.

The meeting adjourned at 8:05 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**February 9, 2016**

A special meeting of the Board of Selectmen took place on Tuesday, February 9, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 11 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,131.89 for 10 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of February 2, 2016 were accepted as amended. The Minutes for the February 4, 2016 Budget Hearing were accepted as amended.

Signature items included Notice of Intent to Cut for Jon & Diane Marquis (R12-005) and Emergency Management Performance Grant acceptance of audit requirements.

Carol Mayhofer signed checks.

Edward Roberts filed a Building Permit for a 16x20x24 accessory building on Thurston Pond Road (R04-011-F). The Building Permit application was reviewed and denied by the Board of Selectmen for the following reasons: (1) the height of the building on the application is not correct, (2) it is a cabin, and not a shed, as it exists on the property currently, (3) applicant identified the structure as "residential" and (4) outstanding issues on the property have not been resolved by the applicant.

Dave Lovequist inquired if the Town had given permission to the Scrub Oaks Skedaddlers Snowmobile Club to use the Paul Hill and Willis Bean Class VI roads for snowmobiling. Rick Young indicated that the Selectmen had many years ago and that in return the Club was to sign, help police and educate the public against snowmobiling on the Foss Mountain blueberry fields.

The meeting adjourned at 1:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**February 9, 2016**

The special meeting of the Board of Selectmen reconvened on Tuesday, February 9, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 2:05 pm.

The Board reviewed the Employment Policy. ***Don Philbrick made a motion, seconded by Dick Fortin, to revise the minimum hours worked per week from 40 to 30 hours to accumulate holiday pay. Motion unanimously carried.***

The Board then reviewed personnel. ***Don Philbrick made a motion, seconded by Dick Fortin, to increase Lianne Boelzner's rate of pay effective with the next pay period. Motion unanimously carried.***

The Board reviewed the policy of issuing beach stickers/passes and made the following changes: Resident and Non-Resident homeowners will receive one vehicle sticker and one guest pass. Landowners will receive one sticker only and no guest pass. Long-term renters will be issued one vehicle sticker and no guest pass.

The Board reviewed the request from John Hartman for funding of the 250<sup>th</sup> Eaton Celebration. ***Don Philbrick made a motion, seconded by Rick Young, to not fund the two publications (cemetery and history of Eaton) as public dollars cannot be used to fund private endeavors. Motion unanimously carried.***

Judy Wilson talked with the Selectmen about the seemingly high number of power outages occurring between the Little White Church and Purity Springs Resort. The Selectmen agreed to contact Eversource to see if they could shed any light on the issue.

The meeting was adjourned at 3 pm.

Respectfully submitted,

*Dick Fortin*

Dick Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 16, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, February 16, 2016 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$33,864.80 for 7 items.

The Minutes for the morning meeting of February 9, 2016 were accepted as amended. The Minutes for the afternoon meeting of February 9, 2016 were accepted as written.

Rick Young explained that the Board of Trustees has voted to open the Little White Church for a service and requested that the Town remove snow for parking. After much discussion regarding liability and expending public funds for a private organization, ***Dick Fortin made a motion, seconded by Rick Young, to not use Town equipment, personnel or tax dollars for snow removal at the Church. Motion unanimously carried.***

Signature items included Town Warrant, MS-636 Budget of the Town, MS-60A Auditor Option & Schedule and updated Employment Policy.

Carol Mayhofer signed checks.

The Board reviewed and adopted the updated Beach Use Policy.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 22, 2016**

A special meeting of the Board of Selectmen took place on Monday, February 22, 2016 at the Evans Memorial Building. Present were Selectmen Rick Young and Dick Fortin. The meeting was called to order at 6 am.

***At 6:00 am, Dick Fortin made a motion, seconded by Rick Young, to enter non-public session under RSA 91-A:3 II(c). Motion carried by unanimous roll call vote.***

Selectmen Young and Fortin and Road Agent Stewart Heath entered non-public session.

***At 6:15 am, Dick Fortin made a motion, seconded by Rick Young, to seal indefinitely these Non-Public Minutes and to adjourn the non-public session. Motion carried by unanimous roll call vote.***

The Board and Stewart Heath reviewed and discussed the following items:

1. A list of road issues to be addressed for the upcoming year
2. Driveway Permit process requesting that the agreement between the Town and landowner be put in writing including size of culvert and who is to maintain the culvert
3. Road bans
4. Sand shed may not be needed and would be better to invest in a Grizzly screen for approximately \$15,000
5. Quote for re-roofing of Town garage
6. Quote to upgrade Stewart Road just below the Snowvillage Inn
7. Road signage
8. Vehicle intrusion in the Grove and ways to restrict vehicle access
9. Cost of firewood for the garage
10. Back-up grader operator
11. ROW issues

The meeting was adjourned at 7:07 am.

Respectfully submitted,

*Dick Fortin*

Dick Fortin



**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**March 1, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, March 1, 2016 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$12,587.67 for 22 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of January 16, 2016 were accepted as written. The Minutes for the meeting of January 22, 2016 were accepted as amended. The Minutes for the Non-Public Session of January 22, 2016 were accepted as written.

Eugene Long submitted information on the White Mountain Community Health Center.

Dave Norton filed an application for Building Permit for a ground-mount solar array at 796 Brownfield Road (R11-032-B). The Building Permit application was reviewed by the Board of Selectmen. The Selectmen requested an opportunity to review the issue of the shared driveway before acting on the Permit and indicated that they would review Planning Board materials at their next meeting.

Rick Young gave an update on the thank you gifts to be presented at Town Meeting. The Board unanimously voted on a thank you gift for Selectman Philbrick.

Rick Young explained that he has obtained a legal opinion from NHMA attorneys regarding the issue of John Perrie and noted that he will draft a letter requesting permission to inspect the property.

The Board discussed the issue of the sign on the Dow property and indicated that enough time has been given to bring the sign into conformance with the Zoning Ordinance. It was noted that the Board will draft a letter addressing the issue.

Rick Young gave an overview of the Solid Waste Committee meeting and gave an update on recycling at the Conway Transfer Station.

Signature Items included the King Pine Triathlon Parade Permit and correspondence.

Carol Mayhofer signed checks.

Eastern Slope Airport Authority submitted a report of their 2015 operations.

NH Department of Environmental Services advised of a rate increase for beach water sampling beginning this summer.

The Board reviewed a letter from Ken McKenzie describing the possible error in depicting an abutter's property as two lots. After review of deeds and tax cards, it was noted that a letter will be sent to the property owner to gather information and clarification.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:15 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 3, 2016**

A special meeting of the Board of Selectmen took place on Thursday, March 3, 2016 at the Evans Memorial Building. Present were Rick Young and Dick Fortin. Selectmen Don Philbrick joined the meeting via conference call. The meeting was called to order at 3 pm.

The Board reviewed plans and Minutes of the Arnold subdivision as it relates to the shared driveway located on Dave Norton's property. The Board then reviewed an application for Building Permit for a ground-mount solar array at 796 Brownfield Road (R11-032-B). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201535).

Signature Items included correspondence to John Perrie and Peter & MaryLou Dow.

The Board reviewed a letter from Atty. Chris Meier to Atty. Laura Spector-Morgan regarding Edward Roberts. The Board then conducted a conference call with Town Counsel beginning at 3:30 pm to discuss the building permit application and action by the Board of Selectmen. The conference call ended at 3:48 pm.

After much discussion, the Board agreed to consider acting on a new Building Permit application provided that the submitted information is accurate and that conditions of use and inspection would be attached to the approval.

The meeting adjourned at 4:10 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 8, 2016**

A special meeting of the Board of Selectmen took place on Tuesday, March 8, 2016 at the Evans Memorial Building. Present were Rick Young, Dick Fortin and Don Philbrick. The meeting was called to order at 11 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$5,594.63 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of March 1, 2016 were accepted as written. The Minutes for the meeting of March 3, 2016 were accepted as amended.

Carol Mayhofer signed checks.

Randall Cooper & Carolyn Lucet filed a Building Permit application for remodel of the second floor bathroom at 29 Ridge Road (U01-021). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201536).

The Board reviewed a request for a burial at the Snowville Cemetery in April. It was the consensus of the Board to allow the burial with the conditions that no equipment be used and that there be no snow removal on the roads.

Don Philbrick submitted a proposed amendment to the Town's definition of accessory building. It was noted that the Selectmen will work on revisions to this definition for presentation to the Planning Board.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 1:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**March 15, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, March 15, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,980.01 for 11 items.

The Minutes for the meeting of March 8, 2016 were accepted as written.

Thaire Bryant met with the Board to discuss the Emergency Management Performance Grant and requested permission to proceed with purchasing the equipment. It was the consensus of the Board to authorize the purchase and installation of the equipment once all final bids have been received.

Thaire Bryant questioned if there is any recourse for clear cutting lots. Dick Fortin questioned whether there is any recourse if an issue is caused on Town roads by the logging operation. Rick Young noted that the operation should be monitored to be sure there is no wash out on Town roads.

Rick Young explained that Hoyle Tanner & Associates will be putting out bid packets for the Roberts Road Bridge and that all questions will be directed to their office.

Rick Young gave an update on the Conservation Commission and on-going projects. Rick Young noted that a new contract will be put together for the maintenance of the blueberry fields. Rick Young stated that Peter Klose has stepped down as the Eaton representative to the Green Mountain Conservation Commission and that Kirsten Neves will fill that position.

Dick Fortin gave an update on the Planning Board and noted that the Board has formulated a plan for updating and adopting regulations in the year ahead. It was noted that Ed Reilly will now be the Selectmen's Representative to the Planning Board.

Signature Items included MS-232 Report of Appropriations Voted, MS-123 Report of Town Officials and Yield Tax Warrant for Michael Callis (R03-020).

Carol Mayhofer signed checks.

The Board reviewed, approved and authorized Dick Fortin to sign as Chairman the Agreement for Professional Services by Hoyle Tanner & Associates for the Roberts Road Bridge.

The Board of Selectmen, in a majority vote, accepted the terms of the Emergency Management Performance Grant (EMPG) as presented in the amount of \$3,500 for the update of the Local Emergency Operations Plan (LEOP). Furthermore, the Board acknowledges that the total cost of this project will be \$7,000, in which the Town will be responsible for a 50% match (\$3,500).

The Board reviewed the Advertisement for Bids which will be advertised next week in the Manchester Union Leader.

NH Department of Transportation submitted approval of the final contract plans and construction engineering and fee for the Roberts Road Bridge.

The Board reviewed and approved an email from Town Counsel, which will be sent to Edward Roberts' attorney regarding his Thurston Pond Road property.

Town of Conway submitted notification of Public Hearing for a project with potential regional impact.

***Rick Young made a motion, seconded by Dick Fortin, to appoint Victoria Murphy as Trustee of the Trust Funds for the vacant three year term. Motion unanimously carried.***

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:22 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**April 5, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, April 5, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$16,748.32 for 23 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of March 15, 2016 were accepted as written.

Carroll County Commissioners David Sorensen, David Babson and Chris Ahlgren and County Administrator Ken Robichaud met with the Board to review County operations and discuss the updated tax rate.

Dick Fortin indicated that the picnic tables at the beach have been moved and noted that one table needs to be repaired. Dick Fortin stated that there is a table at the grove that needs to be moved from the edge of the water to the picnic area.

Dick Fortin questioned whether a licensed four-wheeler can operate on Town roads. Rick Young explained that State regulations preclude the use of ATVs on public roads unless Town officials vote otherwise and that the Conservation Commission and Selectmen voted not to open any Town roads or Town-owned lands to ATV use.

Rick Young stated that he and Peter Klose have met with Ryan Bushnell regarding the blueberry field maintenance and noted that a contract will be forthcoming.

Rick Young stated that Center Conway Fire Precinct has approved the hiring of a full-time Fire Chief and noted that it will most likely increase Eaton's contract cost.

Signature Items included the 2016 Assessing Services Agreement with Northtown Associates, Yield Tax Warrant for Richard Mayo (R03-018) and MS-535 Financial Report of the Town.

Carol Mayhofer signed checks.

Denise Frappier filed a Building Permit application for a 12 x 14 farmers porch at 122 Glines Hill Road (R03-003-B). The Building Permit application was reviewed and denied by the Board of Selectmen as the residence is within the setback.

Dale & Gary Schofield filed a Building Permit application for a 24x26 garage and 10x12 breezeway at 40 Ridge Road (U01-034-B). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201601).

Edward Roberts filed a Building Permit application for a 16x20x27 accessory building on Thurston Pond Road (R04-011-F). The Building Permit application was reviewed, approved with the conditions that no occupancy is permitted and that permission is granted to the Selectmen and/or their representative to inspect the building at any time without prior notice and signed by the Board of Selectmen (Permit #201602).

The Board reviewed and denied an application for property tax abatement.

The Board reviewed a letter from Kenneth McKenzie regarding the newly-adopted Zoning Ordinance amendments.

The Board reviewed a letter from Betsi Edge regarding property taxes on the Eaton Road property. It was noted that the Selectmen will draft a letter and enclose a copy of the tax statement.

NH Department of Transportation submitted a permit for the May 21<sup>st</sup> triathlon.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:29 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner



**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 19, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, April 19, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$26,119.40 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 5, 2016 were accepted as written.

Nancy Burns questioned the procedure for receiving funds for the 250<sup>th</sup> events. The Selectmen explained that receipts must be submitted for reimbursement. Nancy Burns noted that she will be bringing welcome signs to the Board for approval and the cost is approximately \$300 per sign.

Josephine Belville and Brenda Pabon of the NH Department of Revenue and Town Assessor Jason Call met with the Board to discuss procedures and requirements for the Town's 2016 revaluation.

The Board reviewed the Statistical Revaluation Contract with Northtown Associates. ***Rick Young made a motion, seconded by Ed Reilly, to accept and sign the contract as presented. Motion unanimously carried.***

Brian & Monique Hebert filed a Building Permit application for a 40x60x16 greenhouse at 2031 Eaton Road (R02-005). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201603).

The Board reviewed the bid summary submitted to the Board by Hoyle Tanner & Associates for the Roberts Road Bridge. ***Rick Young made a motion, seconded by Dick Fortin, to accept the bid of \$582,018 from Michael Hansen Construction. Motion unanimously carried.***

Rick Young gave an update on the Conservation Commission and the ongoing projects.

Ed Reilly gave an update on the Planning Board and an overview of the preliminary meeting with Marla Browning for a subdivision.

Signature items included permit, correspondence to John & Betsi Edge and Lorenz & Laura Reibling, Yield Tax Warrant for Jon & Diane Marquis (R12-005) and Notice of Intent to Cut for Town lands (R06-013).

The Board reviewed an application for Current Use from John Edge (U01-010) which was tabled until next meeting pending information from the Assessor.

The Board reviewed a letter from Kenneth McKenzie.

CarePlus/North Conway Ambulance submitted the Quarter 1 activity report.

Property-Liability Trust submitted their run-off plan as required by NH Department of Labor.

NH Department of Safety advised the Town that the \$3,500 grant to update Eaton's Emergency Operations Plan has been approved.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:22 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**April 22, 2016**

A special meeting of the Board of Selectmen took place on Friday, April 22, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 am.

Matthew Burke & James Thompson filed a Building Permit application for a 34x10 deck and a 17x4 deck at 217 Brownfield Road (U02-013). The Building Permit application was reviewed and denied by the Board of Selectmen as the residence is within the setback.

The meeting adjourned at 7:05 am.

Respectfully submitted,

*Richard H. Young*

Richard H. Young

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 3, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, May 3, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$126,719.65 for 26 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 19, 2016 were accepted as written. The Minutes for the meeting of April 22, 2016 were accepted as written.

Frank Lombardi filed a Building Permit application for a 28x60 mobile home at 2871 Eaton Road (R05-024). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201609).

Mark & Nancy Watson filed a Building Permit application for a 5x15 generator pad at 258 Willis Bean Road (R13-012). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201610).

Mark & Nancy Watson filed a Building Permit application for 12 solar modules (40'x4') at 258 Willis Bean Road (R13-012). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201608).

Mark & Nancy Watson filed a Building Permit application for a 12x28x11 shelter logic garage at 258 Willis Bean Road (R13-012). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201607).

Denise Frappier filed a Building Permit application for a 14x14 farmer's porch at 122 Glines Hill Road (R03-003-B). The Building Permit application was reviewed, approved with the ZBA condition that the porch not infringe on the setback any more than the existing house and signed by the Board of Selectmen (Permit #201604).

Matthew Burke & Jim Thompson filed a Building Permit application for a 34x10 rear deck and 11x4 side deck with stairs at 217 Brownfield Road (U02-013). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201605).

Valerie LaGram filed a Building Permit application for a 32x24x18 barn/garage at 73 Towle Hill Road (R06-012-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201606).

The Board discussed recent road grading and concerns relative to timing of the grading, ditch cleaning and drainage issues. It was agreed that the Selectmen would meet with Stewart to share thinking of both the Board and others in Town.

Heather McKendry questioned whether the Town would sell property as she is interested in an abutting parcel. Rick Young explained that land has been given to the Town and that if some is sold, people may no longer donate lands to the Town.

Signature Items included permits, Emergency Services Contract with Freedom Fire & Rescue Department, correspondence to John & Lindsey Burns and John Perrie, Land Use Change Tax Warrant for Heather Schwartz and Notices of Intent to Cut Wood For Robert Kennett (R05-005 and 007) and David & Elaine Weathers (R10-018).

Carol Mayhofer signed checks.

The Board reviewed an Application for Current Use from John Edge (U01-010) and a memo from Assessor Jason Call. The application was denied as the map is inaccurate, there are buildings on the property and the property is not in its natural state.

State of New Hampshire submitted a statement of remittance for the Quarter 4 Highway Block Grant in the amount of \$8,975.41

Betsi Edge acknowledged that she received a letter from the Selectmen and that she will contact the Board once she returns home.

NH Department of Revenue Administration submitted approval of the revaluation contract with Northtown Associates.

NH Department of Revenue Administration submitted Eaton's 2015 total equalized valuations.

It was noted that there is some work being done at Milt's Lodge/Purity Springs Resort and that they should be notified to submit a Building Permit application.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:55 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**May 17, 2016**

A special meeting of the Board of Selectmen took place on Tuesday, May 17, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 4:30 pm.

The Board of Selectmen met with Matthew Low, Josif Bicja and Jillian Semprini of Hoyle Tanner & Associates and Mike Hansen of Michael Hansen Construction regarding the Roberts Road Bridge over Snow Brook.

As part of the Preconstruction Conference, the following documents were reviewed, approved and signed: Agreement Between Owner and Contractor for Construction Contract, Wetlands Permit and Notice to Proceed.

The meeting adjourned at 5:13 pm.

Respectfully submitted,

*Lianne Boelzner*

Lianne Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**May 17, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, May 17, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$8,776.96 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of May 3, 2016 were accepted as amended.

Attys. Barbara Loughman and Diane Gorrow met with the Board to discuss legal services.

Rick & Donna Young filed a Building Permit application for a 12x16 raised bed garden at 1347 Stark Road (R01-014). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201611).

Ed & Jeanne Reilly filed a Building Permit application for a 10x5 shed addition, dormer and change in roof pitch at 33 Roberts Road (R10-002). The Building Permit application was reviewed, approved with the condition that the window openings meet Life Safety 101 requirements and signed by the Board of Selectmen (Permit #201612).

Richard Dole & Lana Nickerson filed a Building Permit application for a 13x18 manure storage bin at 35 Foss Mountain Road (R09-018). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201613).

Purity Spring Resort filed a Building Permit application for interior remodel and shingle/window replacement at 1254 Eaton Road (R06-004). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201614).

Randy Cooper & Carolyn Lucet filed a Building Permit application for a 28-panel roof-mounted solar panel array at 29 Ridge Road (U01-021). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201615).

The Board reviewed a request to purchase three Welcome To Eaton signs. ***Rick Young made a motion, seconded by Ed Reilly, to purchase three signs with funding to come from the Eaton Days Capital Reserve account. Motion unanimously carried.***

The Board reviewed property on Stewart Road regarding occupancy violations. After much discussion, it was the consensus of the Board to have legal counsel review the file.

***Dick Fortin made a motion, seconded by Ed Reilly, to secure the services of the Soule Firm. Motion unanimously carried.***

Ed Reilly gave an update on the Planning Board and explained that they are working on amendments to the Site Plan and Subdivision Regulations regarding potential regional impact.

Signature Items included correspondence to Quddus Snyder, Notice of Intent to Cut Wood For Adelaide Aitken Realty Trust (R05-006 and R06-019, 21, 21-A) and Yield Tax Warrants for Richard & Madelyn Storms (R05-039), Thomas Moschella (R04-010-E), Norman Lesser (R03-001), Snowville L&T (R10-039) and Twin Brook Farm (R10-024).

Carol Mayhofer signed checks.

NH Department of Transportation submitted Bid Approval for the Roberts Road bridge for the amount of \$582,018.

Tri-County Community Action submitted a letter of thanks to the voters of Eaton for the financial support.

June Garneau of MAPS submitted the scheduled meeting dates of May 26, June 16 and June 30 for the Emergency Operations Plan update meetings.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 11:15 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner



**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**May 23, 2016**

A special joint meeting of the Board of Selectmen and Planning Board took place on Tuesday, May 23, 2016 at the Evans Memorial Building. Present were Selectmen Dick Fortin, Rick Young and Ed Reilly and Planning Board members Paul Savchick, Dennis Sullivan, Frank Holmes, Peter Klose and Thaire Bryant. Also present was Atty. Barbara Loughman. The meeting was called to order at 7 pm.

***Frank Holmes made a motion, seconded by Thaire Bryant, to enter into non-public session under RSA 91-A:3 II(e). Motion carried by unanimous roll call vote.***

***At 8:25 pm, Thaire Bryant made a motion, seconded by Ed Reilly, to adjourn the non-public session. Motion unanimously carried by unanimous roll call vote.***

All Planning Board members left the meeting at this time and the Selectmen discussed a property issue with Atty. Loughman.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$70.00 for 1 item. Signature Items included the June 2016 property tax warrant.

The Board reviewed a letter from John Perrie and it was noted that he will be meeting with the Selectmen on June 7<sup>th</sup>.

Rick Young explained that Bob Haynes, caretaker for the Portnoy property, has indicated that they will be resealing their asphalt driveways and offered to reseal the Town section of Crystal Lake Road free of charge. It was the consensus of the Board to gladly accept the offer.

Rick Young raised the issue of beach passes for a household that has two non-married adults and whether each person could be issued a sticker. It was the consensus of the Board to follow current policy and issue one sticker and one guest pass.

Dick Fortin noted that Larry Nash will be assessing the roof at Town Hall and submitting an estimate for review.

The meeting adjourned at 9:42 pm.

Respectfully submitted,  
*Lianne M. Boelzner*  
Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 7, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, June 7, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$17,479.06 for 26 items. The payroll manifest was also reviewed and signed.

The Minutes for the regular and special meetings of May 17, 2016 were accepted as written. The Minutes of the regular meeting on May 23, 2016 were accepted as written. The Minutes of the Non-Public Session on May 23, 2016 were accepted as amended.

Jim Doucette met with the Board as authorized representative for John Perrie. Jim Doucette explained that the current logging road on the property is being utilized to clean the property and that trees have been cut to open up a view, but that no building site has been established. Jim Doucette further explained that the trailer on the property is being utilized as a work trailer. Rick Young explained that the property is in Current Use and that a fifth-wheel camper is not permissible. Dick Fortin noted that the camper is referred to as a shed, which is also not permitted on Current Use land. Jim Doucette questioned whether a tool trailer would be permitted if removed when the owner is not present on the property. Rick Young noted that the tool trailer must still meet setbacks and noted that the deed also requires a 100-foot buffer. It was the unanimous consensus of the Board to extend the deadline for removal of the camper to June 30, 2016 after which fines will be assessed.

Brian Hebert explained to the Board that the proposed greenhouse specifications have changed and it was the consensus of the Board that the new specs are covered under the existing building permit.

Nick Abramo met with the Board regarding the Zoning Board of Adjustment. ***Rick Young made a motion, seconded by Ed Reilly, to appoint Nick Abramo as an Alternate to the Zoning Board of Adjustment. Motion unanimously carried.***

William Spiess filed a Building Permit application for two 16x16x13 Solar PV pole mount arrays at 69 Bush Road (R12-001-E). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201616).

Chester Conboy filed a Building Permit application for a 5x6x8-1/2 generator shed and attached 13x20 solar panel array at 104 Willis Bean Road (R07-020). The Building

Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201617).

Quddus Snyder filed a Building Permit application for a 26x40x23 two-story Post & Beam Barn at 140 Youngs Road (R04-025-A). The Board reviewed documentation of property ownership. Quddus Snyder stated that there will be no commercial or public space in the barn. The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201618).

Peter Dow questioned whether he can place an A-frame sign at the beach. Rick Young stated that no signs are permitted on Town property and noted that off-premise signs are limited to 4-square feet and that a building permit will be required.

Chris Kennedy requested permission for the Scouts to hold their annual barbeque at the beach on June 16<sup>th</sup>. The Board gave permission and it was noted that the Scouts will fix the perimeter posts and trim the grounds.

The Board reviewed two estimates to repair the roof at Town Hall. ***Rick Young made a motion, seconded by Ed Reilly, to accept the estimate for replacement of the entire front roof. Motion unanimously carried.***

Rick Young explained that R.L. Heath is working on the Cove Road extension as part of Ken Dean's subdivision and has requested a change in specifications. Rick Young noted that Burr Phillips engineered the road and has submitted updated specs to be met. ***Dick Fortin made a motion, seconded by Ed Reilly, to approve the requested road construction specification change for the under-drain from stone to sand with the condition that ASTM/C33 concrete sand be used as specified by Engineer Burr Phillips. Motion unanimously carried.***

The Board discussed a request to review the beach pass policy to allow homeowners to exchange the guest pass for a sticker. It was the unanimous consensus of the Board to revise the current policy to give homeowners the option of one sticker and one guest pass or two stickers.

Rick Young gave an overview of the Solid Waste District meeting and Ed Reilly gave an overview of the Public Official training seminar that he attended.

Signature Items included Notice of Intent to Cut Wood For Elizabeth Hatch (R09-003) and Town of Eaton (R13-005), Agreement to Cut Timber with Frank Perrault and Northern Forest Resource and Yield Tax Warrants for John Low & Jonna Carter (R09-013) and Elizabeth Hatch (R09-003).

Carol Mayhofer signed checks.

The Board reviewed a request for timber yield tax abatement.

State of NH submitted statement of remittance for the Roberts Road bridge project in the amount of \$232,807.20.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 11:14 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**June 21, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, June 21, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$18,057.78 for 25 items. The payroll manifest was also reviewed and signed.

The Minutes of the regular meeting on June 7, 2016 were accepted as amended.

Brian Hebert met with the Board regarding the Planning Board. ***Rick Young made a motion, seconded by Ed Reilly, to appoint Brian Hebert as a regular member of the Planning Board. Motion unanimously carried.***

Rick Young gave an update on the Cove Road construction project as part of the Dean subdivision.

Dick Fortin stated that he visited the Roberts Road bridge project and noted that the silt fences are not yet in place. The Board discussed the status of the project.

John Hartman met with the Board to request permission to utilize the beach on July 7<sup>th</sup> for the participants of the Village Harmony event. It was the consensus of the Board to grant permission as residents will be transporting the visitors to the beach.

Rick Young explained that he received an inquiry as to whether the Town would consider adopting a noise ordinance as loggers are beginning operations too early in the day.

Rick Young gave an update on the Conservation Commission and on-going projects and noted that the Commission will be giving \$954 in scholarships for the Tin Mountain camp.

The Board discussed the status of the request for information from John Burns. It was noted that a second request will be sent.

Signature Items included Application for Property Tax Credit, Beach Use Policy, Notice of Intent to Cut Wood For Larry & Laura Nash (R10-020 and R11-037), PA-28 Inventory election form, correspondence to Snowville L&T and application for tax abatement.

Carol Mayhofer signed checks.

MaryAnne O'Mara filed a Building Permit application to renew Permit #201501 for a single-family residence at 240 Towle Hill Road (R06-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201619).

The Board reviewed an informal verbal request for timber yield tax abatement. It was the consensus of the Board that based on the submitted stumpage values, the timber tax assessed is accurate.

The Board reviewed a summary sheet of bids for the EMP Grant. ***Rick Young made a motion, seconded by Dick Fortin, to award the generator bid to Rod's Electric and the Propane Tank/Fuel to White Mountain Oil. Motion unanimously carried.*** It was the consensus of the Board to rebid the electric portion of the project.

State of NH submitted a Statement of Remittance for the statewide checklist in the amount of \$325.

NH Department of Revenue submitted information regarding House Bill 1198 related to valuation of poles and conduit owned by telephone utilities.

The Board discussed the status of road conditions.

The Board reviewed a letter from Counsel regarding a property issue and noted that a letter will be sent to the property owner.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:47 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**June 30, 2016**

A special meeting of the Board of Selectmen took place on Thursday, June 30, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

***Dick Fortin made a motion, seconded by Ed Reilly, to enter into non-public session under RSA 91-A:3 II(a). Motion carried by unanimous roll call vote.***

***At 8:45 pm, Dick Fortin made a motion, seconded by Ed Reilly, to adjourn the non-public session and to seal the Minutes indefinitely. Motion carried by unanimous roll call vote.***

Signature Items included proposals for the generator and propane tank as awarded at the last meeting and correspondence to Edward Kane.

The meeting adjourned at 8:57 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**July 5, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, July 5, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$7,282.42 for 22 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on June 21, 2016 were accepted as amended. The Minutes of the special and Non-Public meetings on June 30, 2016 were accepted as written.

Dick Fortin noted that he visited the Roberts Road bridge construction site and indicated that the silt fences are now installed.

Rick Young gave an update on the Cove Road project and indicated that the road should be completed in the next few weeks.

Rick Young explained that a meeting is being scheduled for August 27<sup>th</sup> regarding Crystal Lake Road but that a definite time has not been set.

Kevin Dubois expressed concerns regarding the maintenance of Thurston Pond Road.

Signature Items included Resolution and CAP Program agreement with Primex and Notice of Intent to Cut for Thomas Kugel (R04-011-K).

Carol Mayhofer signed checks.

The Board reviewed a letter from John Perrie regarding his property on Lary Road. It was noted that legal counsel will be sought prior to the next meeting.

NH Department of Transportation advised of a culvert project on Route 153 scheduled for Winter 2016 and requested information on potential impacts.

NH Division of Public Health submitted water test results from June 27, 2016.

Suzanne Raiche and Jeanne Hartman were in attendance.



The meeting adjourned at 10:20 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**July 19, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, July 19, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$9,315.44 for 17 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on July 5, 2016 were accepted as written.

Dick Fortin stated that he received a phone call about the Foss Mountain trail. The Board discussed options to discourage people from trampling on the vegetation.

The Board discussed the condition of the roads and the effects of the last storm.

Nancy Burns requested permission to display historical items at Town Hall during the election season. Rick Young noted that there is a security issue and that the Town would not be responsible for any mishaps. Ed Reilly noted that donators must be told that they would be leaving items at their own risk.

Nancy Burns questioned if the Selectmen ever recognize volunteers for their efforts because she had met with Brian Smith about a standard gift for volunteers which would cost about \$30 and contain the Town seal. Rick Young explained that the Selectmen have always chosen a special item for retiring volunteers.

Quddus Snyder filed a Building Permit application for a 16x8 sauna building at 140 Youngs Road (R04-025-A). The Board reviewed the Current Use map and determined that land will have to be removed from Current Use or the structure relocated. It was noted that information will be forwarded to the Assessor to pursue the LUCT. The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201620).

Rick Young raised the issue of a property on Cove Road and noted that there appears to be site work and renovations to the house. It was noted that the property owners will be contacted to submit a Building Permit application.

Rick Young gave an update on the Conservation Commission and noted that the Commission is focusing on the blueberry fields.

The Board discussed the status of the camper on John Perrie's property. It was the consensus of the Board to contact Mr. Perrie and agree to the removal of the camper by the beginning of September.

Rick Young stated that Bob Haynes contacted him regarding a stockade fence on the Portnoy property. It was the consensus of the Board that no Building Permit is required by the Zoning Ordinance.

Ed Reilly gave an update on the Planning Board and explained that the Board is working on new Site Plan and Subdivision application forms.

Signature items included correspondence to John Edge and A-10 Current Use Application.

Carol Mayhofer signed checks.

The Board reviewed a letter from Ronald Cima and tabled the issue pending further research.

The Board reviewed a letter from Edward Kane and noted that a response will be drafted for the next meeting.

North Conway Ambulance Service submitted Quarter 2 activity and fleet maintenance reports.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:30 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**July 27, 2016**

A special meeting of the Board of Selectmen took place on Wednesday, July 27, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7:03 pm. Also present was Road Agent Stewart Heath.

***Rick Young made a motion, seconded by Ed Reilly, to enter into non-public session under RSA 91-A:3 II(a). Motion carried by unanimous roll call vote.***

***At 8:10 pm, Rick Young made a motion, seconded by Ed Reilly, to adjourn the non-public session.***

Signature Items included correspondence to the State of NH.

The meeting adjourned at 8:15 pm.

Respectfully submitted,

*Richard Fortin*

Richard Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**August 2, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, August 2, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$427,606.44 for 27 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on July 19, 2016 were accepted as amended. The Minutes of the special and Non-Public meetings on July 27, 2016 were accepted as amended.

Norman Tregneza met with the Board to give an overview of his platform as a candidate for State Representative and asked the Board if they had any issues to be addressed if he is elected.

Peter Dow met with the Board regarding the possibility of a commercial kitchen at the farm on Eaton Road. Rick Young noted that the Board will research the issue but that most likely Site Plan review will be required.

The Board gave an overview of the Planning Board and asked whether Peter would be interested on serving on the Board. ***Rick Young made a motion, seconded by Ed Reilly, to appoint Peter Dow as a regular member of the Planning Board. Motion unanimously carried.***

Matthew Burke met with the Board regarding the Snow property on Brownfield Road and gave several possible uses that might be pursued. It was noted that the property is in the Village District but that Zoning Board approval might be required.

Matthew Burke questioned if there are any measures which could be taken to reduce the speed of traffic on Brownfield Road. It was noted that Brownfield Road is a State highway and that the Board has not been successful in getting the speed limit reduced on State roads.

Stan Gembroys met with the Board regarding the beach and indicated that there should be a handicap-accessible porta-potty and parking space. The Board indicated that they will pursue the issue.

Dick Fortin questioned whether the work on Crystal Lake Road is now complete. Rick Young noted that he met the highway crew to review the work to be done and the project is now complete.

Dick Fortin explained that he reviewed the Foss Mountain trail and indicated that he will discuss with Jed of Off The Beaten Path the possibility of cutting more steps in the ledge.

Rick Young noted that barrier rocks have been placed at the grove to eliminate overnight RV parking.

Rick Young explained that he received an inquiry regarding a log landing for a timber harvest on Town property. It was the consensus of the Board to not pursue a landing on the abutter's property.

Bob Haynes inquired as to whether a Building Permit is required for their proposed method of securing canoes and kayaks on the beach. The Board reviewed the proposal and it was the general consensus that a permit is not required.

Ed Reilly raised the issue of SB146 relative to Accessory Dwelling Units and noted that an amendment to the Zoning Ordinance will be required to adhere to the new legislation.

Ed Reilly raised the issue of competitive bidding for Town projects. The Board discussed the Town's policy for obtaining bids.

Signature items included correspondence to John Perrie and NH Department of Transportation, Notice of Intent to Cut for Chester Conboy (R07-020) and Diana Simonds (R07-022), Contractor's Application For Payment #1 for the Roberts Road bridge project and MS-1 Extension Request form.

Carol Mayhofer signed checks.

State of NH submitted a statement of remittance for Quarter 1 Block Grant Aid for \$13,051.17.

Jason Call submitted documentation for the potential Land Use Change Tax for Quddus Snyder. It was noted that paperwork will be submitted at the next meeting to remove property from Current Use to accommodate the sauna building.

The Board reviewed an email from Al Frizelle regarding excessive noise from Camp Waukeela. It was noted that the Town does not have an ordinance to address this issue.

The Mental Health Center submitted notice of intent to pursue level funding from the Town at this year's Town Meeting.

Town of Conway submitted notification of the Household Hazardous Waste Collection Day to be held on Saturday, September 17<sup>th</sup>.

NH Division of Public Health submitted beach water test results from July 20<sup>th</sup>.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:18 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**August 16, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, August 16, 2016 at the Evans Memorial Building. Present were Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$50,199.04 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on August 2, 2016 were accepted as amended.

Rick Young noted that the meeting on Crystal Lake Road has been confirmed for 10:30 am on August 27th.

Rick Young gave an update on the Conservation Commission.

Rick Young raised the issue of the size of a handicap accessible porta-potty for the beach. It was noted that the concrete slab could be removed to accommodate one unit for next season.

The Board reviewed an email from Hoyle Tanner regarding Change Order #1 for the Roberts Road bridge. Ed Reilly questioned the allowance for the change in rock removal and Rick Young indicated that he will research that issue.

Ed Reilly gave an update on the Planning Board and an overview of the energy presentation given by Theresa Swanick. The Board discussed the possibility of installing solar at Town Hall and noted that an assessment should be done to determine possible location of the panels.

Rick & Donna Young filed a Building Permit application for a roof mount solar array at 1347 Stark Road (R01-014). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201621).

Eaton Village Preservation Society filed a Building Permit application to demolish and rebuild the deck and stairs on the exact footprint at 2318 Eaton Road (U01-042). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201622).

Chris & Heather Kennedy filed a Building Permit application to renew Permit #201521 at 182 Brownfield Road (U02-020). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201623).



Signature items included Land Use Change Tax Warrant for Quddus Snyder (R04-027-A), Notice of Intent to Cut for Jon & Diane Marquis (R12-005) and Robert Kennett (R05-005 & 007) and Yield Tax Warrants for Robert Kennett (R05-005) and David Weathers (R10-018).

Carol Mayhofer signed checks.

The Board reviewed an abatement request to correct a double billing of yield taxes. The Board approved the request and issued authorization to abate the duplicate yield tax bill in the amount of \$195.97.

MWV Supports Recovery Coalition submitted information for their annual fundraising event in September.

Senator Shaheen submitted contact information to be posted at Town Hall.

The Board reviewed the draft MS-434 Revised Estimated Revenues.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:55 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**August 27, 2016**

A special meeting of the Board of Selectmen took place on Saturday, August 27, 2016 on Crystal Lake Road. Present were Selectmen Dick Fortin, Rick Young and Ed Reilly. Also present were: Nancy Burns, George Diller, Linda & Ken McKenzie and Paul Hennigan. The meeting was called to order at 10:30 am.

Dick Fortin explained that the sole purpose of this meeting is to discuss the specifications of the private section of Crystal Lake Road. George Diller stated that having pull-offs in select locations rather than widening the road would maintain the character of the property. Nancy Burns stated that pull-offs seems to be the least invasive and noted that a turnaround will have to be located for safety vehicles. Ken McKenzie stated that he has given Nancy and George a list of items that will be required and noted that they have all agreed that there has to be a certain number of turn outs and a turnaround at the end. Ken McKenzie stated that there will need to be a basic agreement and survey of the layout approved by the Selectmen and Fire Chief.

Ken McKenzie stated that this agreement on the road upgrade will make S&T Trust/ Dudrick move their driveway as they have no right to enter onto the private section of the road. Ken McKenzie stated that once Buttermilk Hollow Association deeds that section of the road, there will be costs to plow and maintain. Rick Young noted that the Town is not involved in that issue and that before any decisions could be made, the cul-de-sac radius would have to be staked out on the ground. Nancy Burns stated that this issue can be resolved between the involved parties.

As those present walked the private section of Crystal Lake Road, Ken McKenzie earmarked a site for a possible pull out and noted that the road would have to be a minimum of 16 feet to pass two vehicles. George Diller noted that this would be on Don Philbrick's property and suggested putting the pull out near the pole at the top of the hill. Rick Young stated that two pull outs will be needed for visibility of the cul-de-sac and the top of the hill and that this would eliminate the need for anyone to have to back-up. Dick Fortin agreed due to the line of sight needed to travel the road. Nancy Burns expressed her agreement with the two pull outs. George Diller stated that he does not want to have to pay for two.

At the curve entering onto Diller's property, Ken McKenzie noted that the road is almost 16-feet wide and that rather than taking down the pine tree that the curve be widened around the tree. Ken noted that the tree is 2 to 3 feet from the center of the right of way. Rick Young stated that to address safety, he wants two pull outs up to this point. Ed Reilly noted that avoiding the tree will widen the road on the other side. George Diller stated that there is a 20-foot right of way with a 10-foot road.

Ken McKenzie sited the third proposed pull out at the bottom of the hill. George Diller noted that a pull out on the up-rise would give sight to the previous pull out and curve in the road. Dick Fortin noted that the location of the proposed pull outs seem to be flat so installation should not require a lot of work.

Ken McKenzie stated that in 2012 a site for the cul-de-sac was located close to the Burns-McKenzie property lines. Nancy Burns suggested a possible location for a turn-around on her property. Rick Young noted that the site will not work as it needs to be level. George Diller did not approve of the original location as he is not willing to cut trees.

Ken McKenzie stated that the Diller property is not grandfathered and so requires 200 feet of frontage on a road built to Town specifications. George Diller noted that he can merge his two lots to take care of the frontage requirement. Ken McKenzie stated that he is willing to support a Variance and Equitable Waiver by the Zoning Board as long as the pull outs and turnaround are taken care of.

Ed Reilly questioned whether the turnaround is for the emergency vehicles and noted that the Fire Chief should walk the road and help make the decision. Nancy Burns questioned what happens if the Fire Chief does not require what the Selectmen are mandating. Rick Young stated that he will not support any proposal that makes a vehicle have to back up and stated that he wants the pull outs and a turnaround. Ken McKenzie stated that the plan needs to be drawn out and noted that if the Selectmen and Fire Chief approve, he will agree to the plan which calls for pull outs, a turnaround and widening the curve around the tree. Ed Reilly noted that the Fire Chief may not require the turnaround. Ken McKenzie noted that the turnaround is needed for any large truck to be able to turnaround.

Ken McKenzie requested that the proposal be shown on a survey depicting the right of way. Rick Young noted that he will set up a meeting with the Freedom Fire Chief. Nancy Burns questioned whether a turnaround is legally required. Ed Reilly stated that he does not believe it is required. Rick Young stated that Eaton Zoning stipulates that permanent dead end streets shall terminate at a turnaround 100 feet in diameter. Ken McKenzie stated that the Selectmen cannot issue a building permit unless the road is built to Town specifications and noted that he is trying to help avoid that requirement.

Dick Fortin adjourned this portion of the meeting at 11:40 am by reiterating that a plan showing the turn outs and turnaround will be put together once the Freedom Fire Chief has walked the road and given his opinion.

The Board of Selectmen reviewed an issue with the Blymer cemetery lots. ***Rick Young made a motion, seconded by Dick Fortin, to honor the original payment agreement and to permit Ginger Blymer to give final payment of \$600 for the two cemetery plots. Motion unanimously carried.***

The meeting adjourned at 11:48 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**September 6, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, September 6, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$28,377.03 for 25 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on August 16, 2016 were accepted as written. The Minutes of the meeting on August 27, 2016 were accepted as written.

The Board reviewed a property on Woodland Acres Road regarding a Zoning violation and noted that a letter will be sent to the property owners.

The Board discussed the newly-renovated dining hall at Camp Waukeela and indicated that they will conduct a site visit on Sunday, September 11<sup>th</sup>, at 7 am.

The Board reviewed, approved and signed Change Order #1 for the Roberts Road bridge in the amount of \$29,800.

Rick Young explained that he met with Don Philbrick about the possibility of locating a pull out on his property as part of the upgrade to the private portion of Crystal Lake Road and noted that Don Philbrick agreed to the proposal.

Rick Young noted that the original generator for Town Hall can be sold or utilized at the Town Garage and that the transfer switch recently disconnected at Town Hall due to the installation of a new propane generator could be used. ***Rick Young made a motion, seconded by Ed Reilly to utilize the generator at the Town Garage. Motion unanimously carried.***

Johanna McBrien met with the Board to discuss the logging operation taking place on an abutting property. The Board provided the State Forest Ranger's contact information.

Rick Young noted that Frase Electric has viewed the Town Hall property and noted that it is not favorable for solar panels. However, panels could be installed on the Town Garage roof provided that some clearing of trees was done to let in adequate sunlight. The Board agreed that it would be a marginal site at best and elected not to remove any trees between Town Hall and the Town Garage.

Rick Young explained that he received a phone call regarding vehicles being sold from property on Eaton Road. It was noted that a letter will be sent to the property owner.

Ed Reilly questioned the design of the Roberts Road bridge and questioned if it is over-designed. Rick Young explained that the bridge must meet State specifications to be eligible for 80 percent reimbursement.

Ed Reilly questioned the status of repairs to a grave marker at the Snowville Cemetery. It was noted that a list of possible companies to perform the restoration will be compiled for next meeting.

Signature items included Notice of Intent to Cut for David Peterson (R12-005-B) and Resolution and CAP Agreement with Primex.

Carol Mayhofer signed checks.

Lucy Boynton/Boynton Family Trust filed a Building Permit application to expand an existing screen porch on property off Potter Road (R02-018). The Building Permit application was reviewed and denied by the Board of Selectmen as the existing structure is non-conforming.

Joan Sanphy & Mitchell Yeaton filed a Building Permit application to replace and raise the roof pitch on a residence on Cove Road (R01-037). The Building Permit application was reviewed and denied by the Board of Selectmen as the existing structure is non-conforming.

The Board reviewed an email regarding drainage issues at the South Eaton Meeting House. The Board will be conducting a site visit on Sunday, September 11<sup>th</sup>.

NH Department of Transportation submitted approval of Change Order #1 for the Roberts Road bridge.

NH Department of Transportation submitted the payment schedule for the Highway Block Grant Aid for fiscal year 2017.

CASA submitted a request for funding at Town Meeting in March. It was noted that a letter outlining the petition procedure will be sent.

NH Public Health Services submitted water test results for the August 17<sup>th</sup> samples taken at the Town Beach.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:36 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**September 7, 2016**

A special meeting of the Board of Selectmen took place on Wednesday, September 7, 2016 on Crystal Lake Road. Present were Selectmen Dick Fortin, Rick Young and Ed Reilly. Also present were: Freedom Fire Chief Justin Brooks, Nancy Burns, Linda & Ken McKenzie and Paul & Elaine Hennigan. The meeting was called to order at 10:00 am.

Dick Fortin explained that the purpose of this meeting is to solicit input from Chief Brooks regarding the location of the turnaround. Ken McKenzie noted that they will also be discussing the width of the road and the requirements of the Fire Chief.

Chief Brooks noted that his widest emergency vehicle is 102 inches. Chief Brooks explained that he would most likely use the existing cul-de-sac as a staging area and run a 4-inch line down the private section of the road, which is approximately 1000 feet. Chief Brooks also noted that he would set a truck at mid-point to help pump the water and indicated that his biggest tank holds 3000 gallons of water.

As those present walked the private section of Crystal Lake Road, Rick Young noted the two locations marked for pull outs – one midway up the first hill and the second at the top of the hill.

At the curve entering onto Diller's property, Ken McKenzie noted that the road will have to be widened to get around the tree. Rick Young noted that the curve can be graded and that the general outline of the curve on the right side already exists.

At the location of the proposed turnaround, Chief Brooks noted that there must be enough room to store snow. Nancy Burns stated that George Diller does not want to alter his property on the left side of the road as he wants to keep it for access to his property.

Chief Brooks stated that taking snow storage into consideration, the depth of the turnaround will have to be 50 feet measured from the center of the existing road and a minimum of 20 feet wide. The Selectmen measured out the turnaround and flagged a tree. Ken McKenzie noted that there is ledge in that area and Chief Brooks stated that test pits will show any ledge. The Selectmen measured and marked a 40-foot flared entrance for the turnaround. Chief Brooks assessed the entrance to Ken McKenzie's property and noted that he would not permit a full-size truck to enter his property during the winter.

The Selectmen reviewed the septic system plans for Nancy Burns' property and noted that due to the location, the materials removed from the turnaround site cannot be placed on her property.

Upon exiting the private section of Crystal Lake Road, it was noted that perhaps the excavation materials from the turnaround could be disposed of along the edge of the existing road to mitigate construction costs, which would also create another turnout and enhance parking possibilities.

Rick Young questioned the number of vehicles that would respond in the event of a mutual aid call. Chief Brooks explained that the run card specifies the vehicles that would respond and that each Department responds with their own fire trucks and private vehicles and that there would be at least one rescue vehicle and ambulance on site. Chief Brooks noted that he will meet with the other Fire Chiefs to work out a response plan.

Nancy Burns questioned how to proceed. Rick Young explained that a survey establishing the right of way and depicting the pull outs and turnaround needs to be developed. Ken McKenzie noted that the plan is needed to obtain cost estimates. Paul Hennigan stated that a plan needs to be developed to show what has been marked on the ground. Ken McKenzie stated that a Variance will then be needed to address the requirement of a road built to Town specifications.

Dick Fortin adjourned this portion of the meeting at 11:09 am.

Signature items included correspondence to Jessica Fortin & Brian Greenough and Yvonne Hoyt.

The meeting adjourned at 11:12 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner



**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**September 11, 2016**

A special meeting of the Board of Selectmen took place on Sunday, September 11, 2016. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7:00 am.

The Selectmen inspected the road ditch and whether it was responsible for rotting skirt boards on the north side of the South Eaton Meeting House.

The Selectmen determined that the side of the ditch in front of the building was higher than the center of the ditch and was not allowing water to flood the area adjacent to the building. The issue was probably related to the small distance from the skirt board to the ground, and a function of the amount of rain coming off the north side of the building's roof.

The Selectmen will have the Road Agent lower the center of the ditch a small amount, if possible, but felt the real solution was to re-slope the area close to the building and/or to install drainage to remove any accumulating water away from the building.

The Selectmen drove from South Eaton to Camp Waukeela.

Also present for this portion of the meeting were Ralph Mead and Waukeela's caretaker, Dallas.

The Selectmen measured the building and found the dimensions were off by 2 feet in one direction from the building permit. The permit dimensions were off by 10 feet from the tax assessment card. At that time, Ralph Mead admitted that the building was now 10 feet wider and was not built on the original footprint as was indicated on the building permit. The Selectmen also observed structural remodeling in the dishwasher and kitchen area that was not included in the building permit application as well.

Ralph Mead assured the Selectmen that someone would address the discrepancies as soon as possible.

The meeting adjourned at 8:26 am.

Respectfully submitted,

Richard Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**September 20, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, September 20, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$11,559.82 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on September 6, 2016 were accepted as written. The Minutes of the meeting on September 7, 2016 were accepted as amended. The Minutes of the meeting on September 11, 2016 were accepted as written.

Jim Harris met with the Board regarding a shed moved without a permit. Dick Fortin noted that the building is also within the Shoreland Protection setback and that the Town has a 125-foot setback requirement. Jim Harris noted that he will remove the structure.

Yvonne Hoyt and Tom Lane met with the Board regarding a recent letter from the Selectmen. Dick Fortin explained that the Zoning Ordinance specifically lists permitted uses within the Rural Residential District and spells out who is permitted to conduct business on the property. Tom Lane stated that he has permission from the property owner and noted that it is his legal residence while selling his own property. Rick Young noted that a Special Exception under Article 7, Section C should be sought from the Zoning Board.

Claudia Provencher met with the Board to obtain clarification on the Zoning Ordinance as it relates to signs. Rick Young noted that a Building Permit is required for each sign.

Matthew Burke and Whit Whitman met with the Board regarding the Snow property at 190 Brownfield Road. It was noted that a Special Exception under Article V Section B(2) may be required. Rick Young noted that he envisions this as a commercial property and that Site Plan Review will be required.

Dick Fortin questioned the status of securing services to repair the cemetery headstones. Rick Young noted that there are approximately 10 stones within the Snowville Cemetery that need repair. Rick Young stated that he has contacted Cliff Cabral regarding the small trees to be removed at the Cemetery and that it will be done in late October.

Rick Young explained that the Cove Road extension as part of Ken Dean's subdivision project is complete and that Ken Dean has been advised that a performance bond in the

amount of 5% of the project cost is now required for one year. ***Rick Young made a motion, seconded by Dick Fortin, to approve the Cove Road construction project on the property of Ken Dean as the road has been built to Town specifications conditionally upon submission of a performance bond or other financial security. Motion unanimously carried.***

Rick Young and Ed Reilly have viewed the rock dump used for the Roberts Road bridge project and noted that the \$400 allowance is not enough. Rick noted that he has contacted Josif at Hoyle Tanner regarding the allowance. Ed Reilly stated that the contractor also saved approximately two weeks of time by not having to remove the rocks.

Rick Young gave an update on the Conservation Commission and on-going projects and noted that the Town will be receiving \$4200 for the blueberries harvested on Foss Mountain.

Signature items included correspondence to Ronald Cima, Cemetery Deed for Maryce Blymyer, Reports of Wood Cut for Town of Eaton (R13-001 and R12-010) and Yield Tax Warrants for Aitken Realty Trust (R05-006) and Kenneth & Linda McKenzie (R08-011).

Carol Mayhofer signed checks.

***Dick Fortin made a motion, seconded by Rick Young, to adopt the NIMS concept of emergency planning and command. Motion unanimously carried.*** The Board reviewed and signed the NIMS Resolution.

***Rick Young made a motion, seconded by Ed Reilly, to adopt the 2016 Emergency Operations Plan. Motion unanimously carried.*** The Board reviewed and signed the Statement of Plan Adoption.

The Board reviewed a letter from Jonathan Simonds regarding restoration of merged lots. It was noted that the information will be sent to the Assessor for further research.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:11 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 4, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, October 4, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$140,332.62 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on September 20, 2016 were accepted as amended.

Jayson Rubin and Dallas Emery of Camp Waukeela met with the Board to discuss the speed limit on Brownfield Road. Dick Fortin explained that the Selectmen have tried to work with the NH Department of Transportation regarding speed limits in the Village with no success. Rick Young noted that one idea would be to purchase a sign with a blinking light and noted that the Camp would be responsible for purchasing and maintaining the sign. Rick Young explained that NHDOT advised against crosswalks as there are no sidewalks. Jayson Rubin questioned the status of the beach erosion project. Dick Fortin noted that the Conservation Commission oversees that issue and that they have worked with White Mountain Survey on possible options. Rick Young advised that Jayson could meet with the Conservation Commission at any regular meeting. Dick Fortin explained that the Selectmen conducted a site visit at the Camp based on a report that the dining hall had been enlarged by 10 feet and that the issued Building Permit specifically states that the structure would be rebuilt on the existing footprint. Dick Fortin also noted that there were renovations to the kitchen area and the post office building without a permit. Dick Fortin stated that the lifeguard chair also requires a permit and that it is within the 125-foot required setback from Crystal Lake, thereby requiring approval from the Zoning Board of Adjustment. Rick Young noted that the three gates also require a permit and that one of them is located within the setback, which will require a Variance from the Zoning Board.

Dick Fortin explained that he met with Jessica Davis at the Snowville Cemetery regarding the repairs of the headstones and submitted a cost estimate for the project. Dick Fortin noted that one monument is not covered by this proposal and explained the work required to repair that stone. ***Rick Young made a motion, seconded by Ed Reilly, to award the job to Jessica Davis. Motion unanimously carried.*** Rick Young explained that he met with Ken Williams regarding the headstones and submitted guidelines for cemetery restorations.

The Board discussed the condition of the gravel roads and Rick Young explained that grading of the roads cannot occur until it rains. Ed Reilly suggested researching the rental of a water truck.

Rick Young noted that he walked Snowville Cemetery with Cliff Cabral, Janet Bridgham and Nancy Burns. Rick Young explained that Cliff will be removing shrubs and saplings, as well as pruning trees this fall.

Rick Young stated that he received a message from George Diller about the Crystal Lake Road upgrade. Rick Young explained that he spoke with Dave Douglas and relayed the wishes of the Selectmen as put forth in the last two meetings and noted that the project is on hold as Thorne Surveys is busy on other projects.

Rick Young stated that he was contacted by Christopher Nee regarding the culvert at his property. It was noted that the highway crew will make sure it is cleaned out before the weekend.

Rick Young noted that Josif from Hoyle Tanner Associates has reported that Mike Hansen will not budge on the allowance for the removal of rocks at the Roberts Road bridge.

Steve Larson met with the Board to discuss the conditions as set forth in the Special Exception for non-conforming structures and noted that the Planning Board should clarify the language so that the intent is clear. Rick Young noted that the State has a 50-foot setback requirement from the shoreline and that a Variance can be obtained from the State. Steve Larson noted that septic system specifications from the State continually change and that rather than requiring that the system meet new regulations, a property owner could provide proof that the system is functioning and adequate.

Rick Young noted that he met with Center Conway Fire Chief Glen Merrill and reported that Center Conway Fire District will most likely be seeking an increase in the annual contract cost.

Rick Young gave an overview of the Lower MWV Solid Waste District meeting and noted that a second hazardous waste collection day is being considered. Rick Young noted that Paul DegliAngeli has offered to give the Selectmen a tour of the entire operation at the Transfer Station.

Ed Reilly have an update on the Planning Board and status of the amendments to the regulations.

Signature items included Agreement to Cut Timber with Daniel Stepanauskas and Richard McLucas, Contractor's Application for Payment #2 for the Roberts Road bridge project, Notices of Intent to Cut for Town of Eaton (R13-005 and 14) and Koukias Family Trust (R11-044).

Carol Mayhofer signed checks.

Steven Dautrich filed a Building Permit application to renew Permit #201519 for a single-family residence at 250 Brownfield Road (R10-007). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201624).

Joan Sanphy & Mitchell Yeaton filed a Building Permit application to replace and raise the roof pitch on a residence on Cove Road (R01-037). It was noted that a Special Exception for this project was granted by the Zoning Board of Adjustment. The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201625).

NH Employment Security submitted an updated Community Profile for the Town of Eaton.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:12 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**October 18, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, October 18, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$17,500.11 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on October 4, 2016 were accepted as written.

Greg Grinnell met with the Board to discuss a property on Towle Hill Road and questioned whether the existing barn could be converted to living space as it is within the setback. Rick Young noted that it could be converted and the Board reviewed the Current Use plan of the property.

Dick Fortin noted that Jessica Davis has started the cemetery stone restoration project and noted that the work may be prolonged to the Spring as most of the bases have been destroyed. The Board discussed placement of an old discarded head stone.

The Board discussed the Roberts Road bridge project and an email from Hoyle Tanner Associates requesting an extension for the project. ***Rick Young made a motion, seconded by Ed Reilly, to grant the extension of substantial completion by 26 days to November 15<sup>th</sup> and final completion by 11 days to November 30<sup>th</sup>. Motion unanimously carried.*** Ed Reilly expressed his concern that additional funds were not given for rock removal. Rick Young explained that he has expressed his concerns that no porta-potty is on the job site when it is part of the contract and required by the Town Zoning.

Ed Reilly gave an update on the Planning Board and reviewed the proposed fee structure.

Ed Reilly stated that he spoke to Stewart Heath about a water tank to assist with grading of the roads. Rick Young noted that Stewart Heath has indicated that there are no tanker trucks available for rent and that a trailer with a large tank pulled by the Town truck would require a CDL license.

Rick Young explained that he spoke to Center Conway Fire Chief Glenn Merrill, who advised him that Center Conway will be seeking a single-payment of \$14,000 for fire services next year.

Rick Young noted that a price estimate of \$14,000 for a membrane roof on the highway garage roof has been received. It was noted that additional estimates will be requested for traditional roofing materials.

Rick Young gave an update on the Conservation Commission and the on-going projects. Rick Young noted that a new contract is being drafted for the blueberry fields.

Rick Young indicated that additional signs stating “no dogs and no bottles” should be placed at the Town Beach.

Signature items included permits, Yield Tax abatement, reimbursement requests for the Hazard Mitigation and Emergency Operations Plan updates and Notices of Intent to Cut for William Spiess (R12-001-E), Dave Bailey & Bill Spiess (R12-001-D) and Ralph & Sunni Wilkewitz (R12-001-F/002)

Carol Mayhofer signed checks.

John Edge submitted an Application for Current Use. The Board tabled this application pending review by the Assessor and update of the assessing records to reflect the consummated boundary line adjustment.

PRIMEX submitted the 2017 Workers’ Compensation contribution rate.

Tri-County CAP submitted a funding request for the Tyler Blain House. It was noted that a letter outlining the petition process for Town Meeting will be sent.

The Board reviewed the deed notice list and requests for payment plans. It was noted that the Board will meet with property owners to finalize payment arrangements.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:45 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner



**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**October 21, 2016**

A special meeting of the Board of Selectmen took place on Friday, October 21, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

***At 7 pm, Rick Young made a motion, seconded by Ed Reilly, to enter into non-public session under RSA 91-A:3 II(c). Motion carried by unanimous roll call vote.***

***At 7:44 pm, Rick Young made a motion, seconded by Ed Reilly, to adjourn the non-public session and to seal the Minutes indefinitely. Motion carried by unanimous roll call vote.***

The meeting adjourned at 7:45 pm.

Respectfully submitted,

*Richard R. Fortin*

Richard R. Fortin

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**October 22, 2016**

A special meeting of the Board of Selectmen took place on Saturday, October 22, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 9 am.

***At 9:03 am, Rick Young made a motion, seconded by Ed Reilly, to enter into non-public session under RSA 91-A:3 II(c). Motion carried by unanimous roll call vote.***

***At 10:40 am, Rick Young made a motion, seconded by Ed Reilly, to adjourn the non-public session and to seal the Minutes indefinitely. Motion carried by unanimous roll call vote.***

The Board discussed the issue of payment plans for land-only parcels slated for tax deed. Rick Young noted that his research showed that most Towns do not permit payment plans unless there is a residence on the property. ***Rick Young made a motion, seconded by Ed Reilly, to adopt the policy that no payment plans will be accepted for land-only parcels slated for tax deeding. Motion unanimously carried.***

The meeting adjourned at 11:05 am.

Respectfully submitted,  
*Lianne M. Boelzner*  
Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**November 1, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, November 1, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$6,007.14 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes of the meetings on October 18, 21 and 22, 2016 were accepted as written. The Minutes of the Non-Public Sessions on October 21 and 22, 2016 were accepted as amended.

Thaire Bryant met with the Board to discuss election day set up of Town Hall.

Steve Larson questioned if there are any Town regulations for obtaining a marriage license. It was noted that State Vital Records would have the requirements.

Dick Fortin noted that Larry Nash will be reviewing the Town garage roof and will submit an estimate.

Rick Young raised the issue of dogs on the beach and the Board agreed that additional No Dog/No Glass signs for the Town Beach need to be installed before the spring.

Dick Fortin explained that he reviewed the Snowville Cemetery stones and indicated that there is one headstone that needs immediate attention. The Selectmen will meet at the Cemetery on Saturday morning to stabilize that headstone.

Rick Young submitted a copy of the 1992 Warrant which authorizes the Selectmen to administer tax deeded real estate issues.

Rick Young submitted a draft Blueberry Lease Agreement for the Board's review and adoption at the next Selectmen's meeting.

Ed Reilly explained that he spoke with Mike Hanson and stated that there is an issue with the northeast wing wall at the Roberts Road Bridge. It was noted that Hoyle Tanner Associates is reviewing the issue and will report to the Board.

Signature items included permits, Notice of Intent to Cut for Town of Eaton (R06-013), Extension of Agreement to Cut Timber, 2016 Equalization Certificate, 2017 Health Insurance Rates and Extension of Performance Period for the Hazard Mitigation Plan.

Carol Mayhofer signed checks.

Whit Whitman (et al) filed a Building Permit application to replace an existing window with a new entryway at 190 Brownfield Road (U02-019). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201626).

***Rick Young made a motion, seconded by Ed Reilly, to adopt the 2016 Hazard Mitigation Plan. Motion unanimously carried.*** The Board reviewed, adopted and signed a resolution adopting the updated Hazard Mitigation Plan.

The Board reviewed price quotes for heating fuel and diesel. ***Rick Young made a motion, seconded by Ed Reilly, to award the contract to Jesse Lyman Oil & Propane for both heating oil and diesel. Motion unanimously carried.***

The Board reviewed correspondence from Teresa Penalver regarding property taxes.

The Board reviewed a request for abatement of interest on Yield Tax. The Board unanimously consented to abating the interest based on the circumstances.

HealthTrust submitted information on renewal rates for 2017 with an explanation of the increase in premiums.

John Edge submitted an updated Application for Current Use. It was noted that the application will be forwarded to the Assessor for review and comment.

Kristine Cluff submitted a letter regarding the Snowville Cemetery.

State of NH submitted a Statement of Remittance for Q2 highway block grant aid in the amount of \$12,080.37.

Primex submitted the 2017 Unemployment Compensation rate.

NH Department of Transportation submitted approval of Change Order #2 for the Roberts Road bridge project.

NH Department of Transportation submitted a Wetlands Permit Application for their reconstruction project at Cascade Brook.

Jeanne Hartman was in attendance.

The meeting adjourned at 9:58 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**November 8, 2016**

A special meeting of the Board of Selectmen took place on Tuesday, November 8, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 11 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$2,621.46 for 6 items.

The Minutes of the meeting on November 1, 2016 were accepted as amended.

The Board discussed signage at the Beach and agreed to post a "Private Beach" sign in addition to the "No Dogs/No Glass" signs.

Dick Fortin reported that the headstone at the Snowville Cemetery needing to be straightened has been fixed and is now level.

The Town of Conway submitted the Eaton 2017 Solid Waste budget figure of \$58,740.

The Center Conway Fire Precinct submitted formal notification that Eaton's base rate for 2017 will be \$14,000 with no billing per individual calls. It was noted that the Precinct will bill quarterly and the Selectmen indicated that they prefer one bill per year.

Jack Burns submitted information on his Crystal Lake Road property which will be submitted to the Assessor for review.

Robert Tafuto of Ammonoosuc Survey submitted information on the Marquis property. It was the consensus of the Board that this is a civil, not a Town, issue.

Larry Nash gave an update on the Town Garage roof and indicated that the issue is with the windows not being properly flashed.

Signature items included permits.

Carol Mayhofer signed checks.

The meeting adjourned at 1 pm.

Respectfully submitted,  
*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**November 15, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, November 15, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$317,328.65 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on November 8, 2016 were accepted as amended.

Judy Fowler/Nancy Williams filed a Building Permit application for a 14'6"x13x9 porch at 71 Ridge Road (U01-029). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201629).

Paul & Elaine Hennigan filed a Building Permit application for a roof-mount solar array on an existing garage at 59 Crystal Lake Road (R04-001-J). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201627).

Fred Ghiloni filed a Building Permit application for a 32"x32" generator at 43 Thurston Pond Road (R04-011-Q). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201628).

Dick Fortin raised the issue of the wetlands violation on Stewart Road. It was noted that the Board will also look at a potential violation on Eaton Road and that the Conservation Commission will address both issues.

Dick Fortin questioned whether land in Current Use can be transferred between categories without penalty. Rick Young indicated that land can be reclassified with no penalties. Dick Fortin questioned whether Current Use land can be posted. Rick Young explained that it can be posted but not if the property owner is receiving the additional 10% recreational discount.

The Board reviewed a property assessment record for a property on Ridge Road as a result of an inquiry after the revaluation. It was noted that the Assessor will be holding office hours for property owners to ask questions and express concerns.

Ed Reilly gave an update on the Planning Board and explained that the Board has requested that no building permits be issued for properties under Site Plan review. Ed Reilly gave an overview of the status of the regulation amendments.

Chris Kennedy met with the Board to discuss the value of performing a survey regarding the recreation program. It was noted that there are currently 21 students, 12 of whom are in elementary grades. Rick Young explained that when Eaton voted out participation in the program, there were 28 school-aged children with only 5 participating in the rec program. Rick Young noted that the cost will most likely be \$30-35,000 based on the Town's valuation and what the Town of Albany paid this year.

Rick Young gave an update on the Conservation Commission and noted that the Blueberry Agreement will be ready for signature at the next meeting.

Signature items included permits, Notice of Intent to Cut for Donald & Wilhemine Hall (R05-01, 02 & 03) and December 2016 Property Tax Warrant.

Carol Mayhofer signed checks.

State of NH submitted statement of remittance for the Hazard Mitigation Plan grant payment of \$3,000.

White Mountain Community Health Center submitted 2017 fund request and supporting information.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:27 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**November 30, 2016**

A special meeting of the Board of Selectmen took place on Wednesday, November 30, 2016 at the Roberts Road bridge. Present were Selectmen Dick Fortin, Rick Young and Ed Reilly, Josif Bicja of Hoyle Tanner Associates and Mike Hansen of Hansen Construction. The meeting was called to order at 3 pm.

The Board reviewed and Chairman Fortin signed the Substantial Complete Certificate for the bridge project.

The Board conducted a final walkthrough for the bridge project and noted several items to be addressed prior to completion, including the placement of boulders and drainage ditches. Josif Bicja reviewed the outstanding items on the punch list for the bridge.

The meeting adjourned at 3:35 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner



**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**December 6, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, December 6, 2016 at the Evans Memorial Building. Present were Dick Fortin, Rick Young and Ed Reilly. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$86,849.85 for 28 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on November 15, 2016 were accepted as amended. The Minutes of the meeting on November 30, 2016 were accepted as written.

Mark and Nancy Watson met with the Board to request permission to access their property via a track vehicle which is too large to register as a snowmobile. Rick Young questioned use of the vehicle during mud season. Mark Watson explained that the track vehicle would be used and that a snowmobile will be used once there is snow on the ground. Ed Reilly noted that State statute gives the Selectmen authority to make the decision on whether OHRVs can be used. Rick Young stated that use during mud season is a concern and suggested giving permission once it is reviewed by the Conservation Commission and with the stipulation that the Watsons would maintain the water bars. Dick Fortin suggested giving permission for one year and then assessing the impact after mud season.

Waukeela Land Co filed a Building Permit application to amend Permit #201533 to reflect the dining hall increase in size to 46x54 on Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201631).

Waukeela Land Co filed a Building Permit application for kitchen renovations on Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201632).

Waukeela Land Co filed a Building Permit application for repairs to the post office building on Brownfield Road (R03-027). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201633).

Waukeela Land Co filed a Building Permit application for a lifeguard stand on Brownfield Road (R03-027). The Building Permit application was reviewed and denied by the Board of Selectmen as the structure does not meet setbacks.

Kevin Flynn met with the Board and explained that EVPS is seeking permission to create historical signage at the corner of Eaton and Brownfield Roads. ***Rick Young made a motion, seconded by Dick Fortin, to grant permission to EVPS to have the road signs produced and donated to the Town. Motion unanimously carried.***

Vince Vacarro met with the Board regarding the King Pine triathlon to be held on June 3<sup>rd</sup>. The Board reviewed and Dick Fortin signed the permission forms for the event.

Dick Fortin raised the issue and the Board discussed the ditches on Glines Hill Road.

Dick Fortin questioned the new entryway at 190 Brownfield Road and it was noted that the Building Permit application will be reviewed to confirm compliance. Ed Reilly explained that he has informed Matt Burke of the Planning Board's request that the Selectmen issue no further permits until Site Plan approval has been obtained.

Ed Reilly stated that the grade on Roberts Road still allows for ponding in the road.

Ed Reilly raised the issue of the definition of "structure" and questioned whether it should be reviewed by the Planning Board. It was the consensus of the Board that the definition should be reviewed.

Dick Fortin questioned the status of the repairs on the Town Garage and noted that he will contact Larry Nash for an update.

Quddus Snyder filed a Building Permit application for a roof-mounted solar array on the barn at 140 Young Road (R04-027-A). The Building Permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201630).

Signature Items included permits, Yield Tax Warrant for Chester Conboy (R07-020) and Notices of Intent to Cut for Dean & Kathryn Williams (R09-008) and Judith Wilson (R04-001-B).

Carol Mayhofer signed checks.

Upper Saco Valley Land Trust submitted notification of conservation easement compliance.

Tri-County CAP submitted their 2017 Town Meeting funding request with supporting documentation.

Primex submitted 2017 renewal rates for property and liability insurance coverage.

SAU #9 requested information on Town Report deadlines.

Thomas Kugel submitted a Shoreland Permit Application for his property on Thurston Pond Road (R04-011-K).

Kenneth McKenzie submitted a letter and information pertaining to the Burns property.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:35 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**December 20, 2016**

The regular meeting of the Board of Selectmen took place on Tuesday, December 20, 2016 at the Evans Memorial Building. Present were Dick Fortin and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$327,863.04 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes of the meeting on December 6, 2016 were accepted as written.

Dick Fortin raised the issue of the request presented by Mark and Nancy Watson and expressed his concern for use of the vehicle during mud season. Rick Young indicated that Willis Bean Road has always been open to the public during mud season on a 'pass at your own risk' basis. Rick Young also noted that the Watsons would be using a tracked vehicle, which would have much less impact on the road than rubber-tired rigs that have always been permitted by the Town. Rick Young also mentioned that the Conservation Commission reviewed the request and were amenable to the use. NHDOT had qualified the vehicle as a tractor and it has been registered by the Watsons as such and is now street legal.

Rick Young gave an update on the Conservation Commission and updated agreement with Ryan Bushnell for the blueberry fields.

The Board reviewed an update on the Roberts Road bridge and noted that the contractor will return in the spring to place more concrete at the southwest wingwall. The Board reviewed and Chairman Fortin signed the Certificate of Final Completion of Work.

Signature Items included Contractor's Application for Payment #3 for the Roberts Road bridge project.

Carol Mayhofer signed checks.

The Board reviewed correspondence regarding Yield Taxes.

State of NH submitted Statements of Remittance for grant payments of \$8,052 for the EOC upgrade and \$3,500 for the Emergency Operations Plan update.

Minuteman Press submitted a price quote for the Town Report.

The Board reviewed a property on Long Pond Road and it was noted that the owner will be notified to submit a building permit application.

Dick Fortin noted that he discussed the Burns property with Assessor Call and it was noted that further clarification will be sought.

Paul Savchick met with the Board requesting permission to utilize the Spur Road cul-de-sac for a log landing. It was the consensus of the Board to grant permission and directed Paul Savchick to communicate with the abutters to make sure there are no concerns.

Suzanne Raiche was in attendance.

The meeting adjourned at 10:35 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner