

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 2, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, January 2, 2013 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifests for \$29,903.68 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of December 18, 2012 were accepted as amended.

Jack Rose of Carroll County Transit explained that they are requesting \$3000 from each Town that is serviced by the Blue Loon bus service and that he will put together a petition for signatures. Jack Rose stated that Eaton is not part of the daily bus schedule but is covered under the dial-a-ride program where a resident can call to schedule transportation as needed.

Rick Young stated that Ed Ellis has purchased the Storms property and will have the Young Road right-of-way documented on the property survey plan to be recorded at the Registry of Deeds.

Rick Young gave an overview of the Planning Board meeting and explained that Ken Deans met with the Board for a conceptual review. Rick Young stated that the proposal is to subdivide Camp Cove Campground into five individual house lots.

Signature Items included a letter to Dr. Carl Nelson regarding deadlines for Town Meeting.

Susan Brooks signed checks.

Legislative Bulletin #2 listed the House Committees.

Dr. Carl Nelson requested information on the Town's Annual Report and Town Meeting voting hours.

State of NH submitted a remittance statement for the 2012 Meals and Rooms Tax payment.

Councilor Ray Burton submitted a report for inclusion in the Town Report.

The Board scheduled a meeting for Thursday, January 10, 2013 at 1 pm for the purpose of working on the 2013 budget.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:29 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 10, 2013**

A special meeting of the Board of Selectmen took place on Thursday, January 10, 2013 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 1 pm.

Signature items included letters requesting Reports of Wood or Timber Cut.

The budget was reviewed and a proposed budget for 2013 was developed. There is a Public Hearing on the budget on Thursday, February 7<sup>th</sup>. Notices will be posted.

The meeting adjourned at 2:50 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 15, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, January 15, 2013 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$11,132.96 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meetings of January 2 and January 10, 2013 were accepted as written.

Lee Stack questioned the history of Crystal Lake Road. Rick Young explained that the Selectmen were petitioned in 1984 to take over the road but at that time most of the property owners wished to keep the road private. Rick Young noted that the Selectmen held a Public Hearing in August 2011 when the Board was petitioned to lay out the road. The Board discussed the steps of the process to take over the road. Rick Young stated that he spoke with Elwyn Thurston about putting together a detailed material listing for the proposed upgrade of Crystal Lake Road.

Representative Ed Butler offered his assistance to the Board and noted that he can be contacted via e-mail.

Rick Young gave an update on the financial position of the Conservation Commission and noted that the timber cut on Bush Road is almost complete. Rick Young stated that Dick Fortin is still working on the Foss Mountain trail project and that the Commission will be performing lake monitoring this year. Rick Young stated that the Commission will begin the boundary marking project on January 26<sup>th</sup>.

Rick Young stated that Mark Lucy of White Mountain Survey and Phil Steel met with the Conservation Commission regarding the water issues at Camp Waukeela and explained that three options were presented: do nothing; relocate Snow Brook; or install three culverts across the road between the Camp and Town beaches.

The Board reviewed and revised the proposed 2013 budget. It was noted that the budget, warrant and detailed listing of payments will be needed for the Budget Hearing on Thursday, February 7<sup>th</sup>.

Carol Mayhofer signed checks.

Legislative Bulletin #3 listed the NHMA legislative policy positions.

Legislative Bulletin #4 listed the new House and Senate Bills.

The Town of Conway submitted an ACE expense breakdown and payment schedule.

David Pandora submitted a building inspection report for property on Brownfield Road.

NHDOT submitted interim bridge inspection reports and stated that the bridges are in compliance with NHDOT's recommendations.

LGC submitted the Town's Public Official Schedule Bond.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:12 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 5, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, February 5, 2013 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$20,130.72 for 17 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of January 15, 2013 were accepted as amended.

Rick Young stated that he met with David Pandora regarding the inspection for an accessory apartment on Brownfield Road and noted that the reason for the sprinkler in the bedroom is that there is no second means of egress.

Rick Young stated that the contractor working on the Transfer Station renovations defaulted before the work was completed, which will start up again in the spring. Rick Young explained that Phase 3 of the project came in under bid, so the Town will be putting up a small building to replace the small project trailer. Rick Young stated that they are looking for a citizen's representative for the Solid Waste Board.

Rick Young gave an update on the Camp Waukeela water issue and explained that Phil Steel will be coming back with a plan for a perched beach.

Rick Young stated that he and Don Bacich met with Jason Call to review the tax cards and explained that Jason showed them a different type of tax card. Rick Young made a motion, seconded by Don Bacich to authorize Lianne Boelzner to pursue getting cost estimates and timeframes from Jason Call.

Rick Young explained that Elwyn Thurston has requested an article for \$25,000 for Hatch Hill, Stewart and Foss Mountain Roads. It was noted that there is \$13,057.41 in encumbered funds from last year. It was the consensus of the Board to place an article on the Warrant for \$15,000.

Signature items included Notice of Intent to Cut.

Carol Mayhofer signed checks.

The Board reviewed the Warrant and unanimously voted on Articles 5 through 15 to recommend. On Article 16, the Board unanimously voted to not recommend.

Richard Fortin filed a building permit application for a kitchen remodel at 20 Stewart Road (U02-017). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201218).

Richard Fortin/Whit Whitman filed a building permit application to convert a bedroom to a bathroom at 203 Brownfield Road (U02-012). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201219).

Greg Grinnell filed a building permit application for a barn rebuild and overhang at the corner of Paul Hill and Thurston Pond Road (R04-011-N). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201220).

North American Power submitted their power rates with steps to switch carriers.

North Country Council submitted a request for information on the Roberts Road bridge project. It was noted that John Krebs would be contacted for further information.

NHDOT submitted a statement of remittance for the Highway Block Grant aid.

Public Service of NH invited the Selectmen to an informational meeting to discuss storm restoration and other energy topics.

Legislative Bulletin #5 dealt with Veteran's Exemptions and contingency funds.

Legislative Bulletin #6 dealt with new House and Senate bills.

Legislative Bulletin #7 explained HB522 which would allow selectmen to sign manifests outside of a public meeting and HB 297 relative to the management of trust funds and capital reserve funds.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**PUBLIC HEARING ON THE BUDGET**  
**February 7, 2013**

The Public Hearing on the budget took place on Thursday, February 7, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 pm.

Copies of the budget, proposed Warrant, proposed Zoning Ordinance amendments, detailed payments and revenues were distributed.

Don Bacich reviewed the budget and proposed changes for 2013. The increases in the proposed budget are payroll, taxes, insurance costs and the solid waste budget which increased due to hiring an additional 1-1/2 people at the transfer station. The overall increase in the budget is approximately \$18,000.

Rick Young went through the Sources of Revenue and proposed Warrant.

Rick Young explained that Buttermilk Hollow Association petitioned the Town to take over Crystal Lake Road and that Article #7 would give the Selectmen the authority to layout the road and expend \$25,000 to bring the road up to Town standards. It was noted that the cost of the upgrade will be reimbursed to the Town through betterment assessment fees imposed on the property owners of the Association.

Jack Rose of Carroll County Transit explained that they would like to expand the Dial-A-Ride service into the Town of Eaton and noted that the service costs the rider \$5 each way. It was noted that the service is not available at this time but would be immediately upon appropriation of \$3000, which is the amount asked of every service area Town.

Ken McKenzie explained that Article 17 is an effort to regulate campaign financing.

There being no further questions, the meeting adjourned at 7:45 pm.

Respectfully submitted,  
*Lianne M. Boelzner*  
Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 19, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, February 19, 2013 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$174,760.38 for 15 items. The payroll manifest was also reviewed and signed.

The Minutes for the meetings of February 5, 2013 and February 7, 2013 were accepted as written.

The Board reviewed an Application for Abatement of Property Taxes. It was noted that the application would be forwarded to Jason Call.

Rick Young stated that he has reports of DSL being available on Lary Road and Hatch Hill Road, which means that internet service may be available throughout the entire Town. It was noted that the Master Plan chapter currently being written addressing internet availability will have to be reviewed.

Rick Young explained that after meeting with John Krebs of North Country Council, the information on the Roberts Road bridge was furnished by Hoyle & Tanner and then forwarded to John Krebs. Rick Young stated that it will cost approximately \$7000 to finish the bridge design and that construction is slated for 2018.

Rick Young stated that the Conservation Commission invited Selectmen and Planning Board members to attend a presentation by Upper Saco Valley Land Trust (USVLT) regarding build-out analysis in the Conway Lake area. Rick Young noted that the Commission agreed to pay \$2000 towards the project with the expectation of receiving digitalized tax maps.

Rick Young stated that Paul Hennigan gave a presentation to the Conservation Commission on his former farm land as it relates to wet areas and drainage. It was Paul Hennigan's belief that the cumulative upgrades at the camp affect the water and drainage issues.

Rick Young gave an overview of the blueberry quantities picked for the past few years and noted that Ryan Bushnell mows 10 acres per year in exchange for the blueberry contract.

Signature items included Permits, MS-6 Budget of the Town and Town Warrant.

Susan Brooks signed checks.

NH Department of Transportation invited Eaton to participate in their Traffic Incident Management Responder Training course.

American Council of Engineering Companies submitted a letter of support for HB623, which would restore funding to the environmental State Aid Grant program.

Tri-County CAP submitted a letter explaining their current financial position and encouraging consideration of their funding request.

Legislative Bulletins #8 and #9 dealt with SB121 which would change the distribution of Meals & Rooms Tax, SB49 which modifies the planning board appeal procedure and HB617 which would increase the gas tax.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 5, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, March 5, 2013 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$20,002.46 for 18 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of February 19, 2013 were accepted as amended.

Fred Goss requested information pertaining to Article 7. Rick Young explained that the Selectmen have been petitioned to lay out Crystal Lake Road and that this Article addresses all the steps of laying out, upgrading and adopting the road. Rick Young further stated that the entire cost of the process will be borne by the Buttermilk Hollow Association members through Betterment Assessment fees.

Dave Gerling explained that David Pandora has conducted the final inspection of his apartment and requested a letter of compliance for his bank. Rick Young explained that the apartment will not be totally approved until such time as the Town adopts the proposed zoning amendment which will permit accessory apartments.

Thaire Bryant submitted his Town Meeting Moderator's Rules for the Board's review and comment. Thaire Bryant and the Selectmen reviewed the Warrant.

Ephraim Thompson Trust filed a building permit application for a remodel (replace roof, siding and windows on barn; insulate farmhouse basement; replace windows, drywall electric, roof and insulation in cottage; install solar panels on roof) at 78 Birch Hill Road (R10-029-000). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201221).

Randall & Gail Parker filed a building permit application for construction of a 16' x 20' shelter/storage cabin at 61 Roberts Road (R10-004). The building permit application was reviewed and denied by the Board of Selectmen pending submission of additional information as to the intended use of the structure.

Signature items included Permits, Timber Tax Warrant and Intent to Cut Timber Application.

Carol Mayhofer signed checks.

The Law Office of Gardner Fulton & Waugh submitted their new e-mail addresses.

Northern New England Telephone Operations filed an application for Abatement of their property taxes.

NHDOT requested that contact information for Town Officials and the road inventory be updated after Town Meeting.

NHDES issued a Letter of Deficiency for the Eaton Village Preservation Society.

PRIMEX Risk Management Bulletin dealt with reducing the risk of roof collapse from snow and ice buildup.

NH Legislative Bulletins #10 and #11 primarily dealt with HB 617 which would increase the gas tax and HB286 which would enable municipalities to issue bonds for broadband infrastructure.

The Board reviewed materials pertaining to a property issue on Eaton Road (Route 153) and requested that additional information be obtained from Jason Call.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 12, 2013**

A special meeting of the Board of Selectmen took place on Tuesday, March 12, 2013 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 11 am.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,400.94 for 9 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of March 5, 2013 were accepted as written.

Rick Young reported on the financial position of the Conservation Commission. Rick Young explained that the Commission is still working on the trail project and that they will be pursuing grant funds for the project. Rick Young noted that a prescribed burn will be scheduled for Foss Mountain. Rick Young stated that representatives of the Green Mountain Conservation Commission gave a presentation and overview of their Long Pond water sampling project.

The Board once again reviewed the Building Permit application from Randall & Gail Parker for a 16'x20' shelter/storage cabin at 61 Roberts Road (R10-004). The application was denied due to the intended residential occupancy.

Signature items included Timber Tax Warrants and Certificate of Occupancy.

Carol Mayhofer signed checks.

NH Department of Transportation reported updated Highway Block Grant Aid funding for fiscal year 2013.

Local Government Center reported on two accounting classes to be held beginning March 20<sup>th</sup>.

Legislative Bulletin #12 reported on HB617 which deals with the gas tax increase and SB102 which would give municipalities the option of electing Conservation Commission members.

The meeting adjourned at 1:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 2, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, April 2, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$18,437.47 for 23 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of March 12, 2013 were accepted as amended.

Rick Young gave an update on Crystal Lake Road and noted that Butternut Hollow Association's attorney is still working on the property deeds.

Rick Young stated that a medical alert call was dispatched for a section of Birch Hill which is not plowed and then ended up being a false alarm. It was requested that Center Conway Fire be contacted to request a first quarter bill for emergency services so that the property owner can be billed for the \$250 charge to the Town.

Randall & Gail Parker filed a building permit application for a 16'x20' storage barn with an 8'x12' loft area at 61 Roberts Road (R10-004-000). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201301) with the condition that the barn shall have no occupancy and that it shall not be used as a shelter.

Signature items included Permit, 2013 Assessing Services Agreement and Current Use Application.

Carol Mayhofer signed checks.

The Board reviewed and denied an Application for Current Use for property located on Eaton Road. The Board requested that the property owner be invited to meet with the Board to discuss the denial.

The Board reviewed the verbiage on the Building Permit and application. It was the consensus of the Board that the following be added to the application cover page: Issuance of a building permit is conditional upon the Board of Selectmen or their designated representative being able to visit the property to ensure compliance with permit conditions.

In Addition advised that they would be increasing their fee to \$25 for bi-weekly payroll processing.

Antioch University submitted information on their NH Selectperson Institute.

Executive Councilor Raymond Burton submitted an informational letter on the Council.

Craig Nichols of NHDRA submitted a Community Action Report summarizing his visit to Eaton on March 6<sup>th</sup>.

Local Government Center issued their spring Frontline Supervisor newsletter.

FEMA issued notice of a change in the flood maps (Panel #355 and 365).

NH Department of Safety issued the new policy guidelines for the new Emergency Notification System.

Upper Saco Valley Land Trust submitted information on their Easement Exploration Series and the 4<sup>th</sup> Annual Art Celebrates Place held at Tin Mountain. USVLT also submitted their spring newsletter.

NH Health Officers Association and Local Welfare Administrators Association submitted information on their upcoming training sessions.

Northeast Resource Recovery Association announced their annual recycling conference to be held in June.

NH Department of Revenue Administration issued the new Standards for Monitoring of Local Assessment Practices.

M.A. Bean Associates submitted a packet of information regarding bridge replacement for the Board's review.

UNH Cooperative Extension will be holding Basic GIS seminars at the Conway Fire Station on April 17<sup>th</sup>.

The Annual Spring Planning and Zoning Conference is scheduled for Saturday, May 11<sup>th</sup>, in Manchester.

NH Department of Safety will be holding a meeting at the Conway Fire Station on April 5<sup>th</sup> for the purpose of submitting a request for public assistance relating to the severe winter storm in February.

Legislative Bulletins #13 through #15 dealt primarily with HB617 relative to the gas tax.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:20 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 16, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, April 16, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$18,876.76 for 18 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 2, 2013 were accepted as amended.

Edward Kane filed a building permit application for a 27'x34' pool house and relocation of the pool at 172 Stewart Road (R09-027). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201303) with the condition that the pool house shall have no residential occupancy and that State septic approval be obtained and submitted to the Town prior to start of the project.

Roy Alley filed a building permit application for a 24'x30' single-story residence with an 8'x10' deck on Eaton Road (U01-044). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201302) for the residence only. The proposed deck was not approved as it does not meet setback requirements.

Rick Young gave an update on the Solid Waste District meeting and noted that the Town of Conway has been interviewing for a part-time recycling attendant. Rick Young explained that as part of the upgrades to the transfer station, a new electronic gate will be installed at the gate house to keep vehicles from entering without approval of the gate attendant.

Rick Young gave an update on the Conservation Commission and explained that they are currently trying to schedule a prescribed burn within the next two weeks. Rick Young gave an overview of the on-going projects and noted that the boundary marking project may be put out to bid as the Commission is extremely busy.

Rick Young stated that Dan Stepanauskas has found European Bittersweet off of Bend Road and explained that the Bittersweet is very invasive. Rick Young indicated that the Commission has authorized payment of \$720 for eradication of the Bittersweet and apple tree release at the Giles Farm.

Rick Young stated that he met with William Abbott of USVLT regarding a parcel of land to determine if the Town is interested in accepting the property, which would require

approximately 80 acres of TSI (timber stand improvement) work. The Board concurred that USVLT should retain ownership of the property.

Don Bacich stated that he stopped at 20 Pond View Drive to advise the contractor to obtain a Building Permit. It was noted that an application has not yet been submitted.

Signature items included a Notice of Intent to Cut, 2013 Emergency Services Contract with the Freedom Fire Department and Yield Tax Warrants.

Carol Mayhofer signed checks.

NHDOT issued a notice of award of XTS 3000 Radio to the Emergency Management Director.

The Board reviewed an application for property tax exemption. The application was denied as the property does not meet the criteria as set forth in RSA 72:23.

PRIMEX submitted notification of the 2013 Premium Holiday for the Workers' Compensation Program.

The Board approved a request to inventory, inspect and replace Town flags.

SAU #9 submitted an estimated schedule of payments for the 2013/14 school year.

NHDOT issued their fixed price diesel fuel contract and fuel site listing.

NHDOT issued an approval of engineering study for the Roberts Road bridge project. It was noted that the next step is for the Town and Hoyle Tanner to negotiate the scope and fee for the final design, which must be submitted to DOT for approval.

Legislative Bulletins #16 and #17 reported on SB146 which would impact local welfare assistance, HB183 regarding absentee ballots, SB49 amending the procedure to appeal Planning Board decisions, SB111 permitting Towns to appropriate funds for up to five years and HB134 permitting Towns to establish contingency funds to cover unanticipated expenses.

Rick Young stated that he spoke with Aaron Blake regarding representation on the Planning Board and noted that due to his new work schedule and other planned projects, it is a good time for Don to rotate onto the Board. ***Rick Young made a motion, seconded by Don Bacich, to appoint Don as the Selectmen's representative to the Planning Board beginning with the April 17<sup>th</sup> meeting. Motion unanimously carried.***

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:55 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 7, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, May 7, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$124,530.24 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 16, 2013 were accepted as amended.

Don Bacich reported that Rick Young, Lianne Boelzner and he attended the Mt. Washington Valley Regional Collaboration kick-off meeting of community and business leaders on Tuesday, May 7<sup>th</sup>. The Collaboration is represented by a partnership of MWV Economic Council, MWV Chamber of Commerce and the MWV Housing Coalition. All towns in the Valley were represented. The purposed of the MWV Regional Collaboration is to improve and diversify the economic growth of the MWV region by thinking, planning and acting regionally.

Rick Young explained that he contacted Tom Tilton of Ossipee Mountain Electronics regarding the Motorola XTS 3000 radios offered by the State and was informed that they were a good radio but no longer supported by Motorola. Rick Young stated that Tom assured him that they could program and service the radios. Don Bacich signed the agreement to accept, inventory and maintain the radio from NH Department of Safety for the Emergency Management Director.

Rick Young stated that Hoyle Tanner & Associates have reported that the 80% reimbursement on the design phase will not be received from the State until the design and bid work has been completed. The Board reviewed, approved and signed the Design and Bid Phase scope and fee from Hoyle Tanner for the Roberts Road Bridge (NHDOT Project #15997).

Rick Young reported on the progress of the clean-up at the grove and noted that the trees and stumps are being removed.

Rick Young explained that at the request of a resident, he checked the trees at the beach and noted that at least one of the six trees in the clump of red maples is rotted and needs to be removed. Elwyn Thurston will be asked to remove the rotted tree and to trim the dead limbs on the remaining trees.

Edward Kane filed a building permit application to revise the pool house size to 30x36 at 172 Stewart Road (R09-027). The building permit application was reviewed, approved and Permit #201303 was amended to reflect the new dimensions.

Susan Tolman/Twin Brook Farm filed a building permit application to replace sills, foundation stone and back steps at 222 Birch Hill Road (R10-026). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201304).

William Palmer filed a building permit application for repairs/upgrades and 8x8 concrete hot tub pad at 20 Pond View Drive (R04-010-00C). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201305).

Signature items included three Yield Tax Warrants.

Carol Mayhofer signed checks.

State of NH submitted a statement of remittance for the 4<sup>th</sup> quarter Highway Block Grant Aid payment of \$6,966.36.

NH Department of Revenue Administration issued the Town's Equalization Ratio of 100% for the Tax Year 2012.

NH Trustee of Trust Funds issued their Spring 2013 newsletter.

LGC-PLT advised that their appraiser will be inspecting Town properties for the 2013 renewal process.

Legislative Bulletins #18, #19 and #20 dealt with HB617 regarding the road toll/gas tax, HB 595 repealing phase 2 of the voter identification law and HB183 regarding the processing of absentee ballots.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:12 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 21, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, May 21, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$5,124.44 for 11 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of May 7, 2013 were accepted as amended.

Alice Burns asked about funding for recreation programs and questioned whether after-school care is eligible. Don Bacich explained that after-school care is not eligible, the North Conway and Madison programs are covered and that a receipt or registration form should be submitted for reimbursement.

Peter Dow met with the Board regarding Current Use and building permits for his property. Rick Young explained that the area to be designated as Current Use needs to be monumented at each corner and that the measurements need to be clearly documented on the map.

Greg Grinnell filed a building permit application for a 28x40 two-story new residence at 15 Thurston Pond Road (R04-011-00N). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201306).

John and Eleanor Border filed a building permit application for a kitchen remodel at 217 Hatch Hill Road (R11-006). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201307).

Don Bacich reported on the Planning Board meeting and noted that the draft Natural Resources chapter of the Master Plan was reviewed.

Rick Young gave an update on the financial status of the Conservation Commission and noted that the Commission has received quotes for the boundary marking project. Rick Young explained that the Commission is looking at several log landing locations by Brooks Pasture but has not yet made a decision.

Signature items included correspondence, PSNH Pole Attachment application, Service agreement with Lyman Oil and Notice of Intent to Cut Wood.

Susan Brooks signed checks.

NHDOT requested assistance in identifying any historical bridges in Eaton.

Tri-County CAP invited the Selectmen to their open house on June 13<sup>th</sup>.

Normand & Associates announced the establishment of the Social Security Disability Rights Center of New England.

NHDOT approved the scope and fee of the final design on the Roberts Road bridge (Project #15997).

USVLT notified the Board that they will be scheduling a monitoring visit for the conservation easement on the Town's Foss Mountain Road property.

GFOA announced their Certificate of Conformance Program for small governments. Lianne Boelzner noted that she would like to purchase the "blue book" which sets forth the GAAP requirements and then will report back to the Board.

Legislative Bulletins #21 and #22 dealt primarily with HB617 regarding the gas tax and HB595 regarding the Voter ID law amendment.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:47 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 4, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, June 4, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$23,115.89 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of May 21, 2013 were accepted as written.

Don Bacich explained that an issue has arisen which will require a cemetery plot deed to be revised. Rick Young noted that he will contact the family prior to issuance of the new deed.

Chris Kennedy requested use of the Town beach on Thursday, June 20<sup>th</sup>, 6 to 7:30 pm for a Scouts' event. The Board approved the request.

Rick Young stated that he spoke to Dave Gerling regarding the tree that needs to be removed and noted that the firewood is to be put in his yard. The Board stated that a bid request should be put together to remove the two trees and pine branch at the Snowville Cemetery. The specifications are to indicate that the firewood shall be left at an abutting property but that the brush is to be removed.

Rick Young explained that Will Abbott of USVLT and Forrest Bell of FB Environmental would like to meet with the Town land use Boards to review the build-out analysis. It was noted that a joint meeting of the Conservation Commission, Zoning Board, Selectmen and Planning Board will be held at the July 17th Planning Board meeting.

Rick Young stated that the Conservation Commission met unofficially on Friday night to review the upcoming timber harvest and possible log landing locations.

Signature items included correspondence and June 2013 Tax Warrant.

Carol Mayhofer signed checks.

NHDES granted Foss Mountain Farm Realty Trust (R08-013) authorization to begin work under their Forestry Notification.

NHDOS notified the Board that due to the number of applications, the Town did not receive grant funding for the generator. The Board discussed moving forward on the project and noted that surrounding communities should be contacted to obtain information on their emergency generator.

Time Warner Cable notified the Town that their internet service will be upgraded to the 2Mbps service at no additional cost to the Town.

The MWV Regional Collaboration will be meeting on Tuesday, June 25<sup>th</sup>, 8 to 10 am. It was noted that Rick Young, Don Bacich and Lianne Boelzner will be attending.

NH Local Welfare Administrators Association gave an overview of the new training schedule and membership benefits.

LGC-PLT issued an update on the Employment Law Hotline.

Legislative Bulletins #23 and #24 dealt with the defeat of HB617 (gas tax bill) and SB152 (casino bill), the amendment to HB595 (voter ID bill) and the status of HB295 (background check bill).

Guy and Casey Marino filed a building permit application for a 16x20 storage shed on Brownfield Road (R11-032-00A). The building permit application was reviewed and denied by the Board of Selectmen until such time as the portion of land out of current use has been monumented and a map submitted to the Town.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:34 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 18, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, June 18, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$10,507.74 for 15 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of June 4, 2013 were accepted as amended.

Allan Bean raised the issue of flood insurance for his property. The Board stated that they would write a letter explaining that the National Flood Insurance Program application process is underway and request additional time to finalize the application requirements.

Ken McKenzie questioned the status of the Crystal Lake Road project. Rick Young stated that the property deeds are being drawn up by Buttermilk Hollow Association's lawyer. It was noted that updated plans will be submitted to the Planning Board naming the road to Blue's subdivision as Alaya Lane.

Chris Kennedy questioned whether the Scouts could paint the posts at the beach as a community service project while holding their gathering on Thursday. It was the consensus of the Board to approve the project and that the bills for the paint should be submitted to the Town.

Don Bacich gave an overview of his meeting with a representative from Arthur's Memorials at the Snowville Cemetery.

Guy & Casey Marino filed a building permit application for a 16x20 2-story storage shed on Brownfield Road (R11-032-00A). The building permit application was reviewed, approved with the condition that there be no residential occupancy and signed by the Board of Selectmen (Permit #201308).

Randy Parker filed a building permit application for remodeling at 61 Roberts Road (R10-004). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201309).

Don Bacich explained that he contacted Fairpoint Communications to request information on DSL service for the broadband service map being generated by North Country Planning Commission.

Rick Young explained that the timber sale at Brooks Pasture is slated to begin in approximately two weeks and that the logs will be trucked out through Maine. Rick Young reported that the Conservation Commission has received \$5000 from the Davis Conservation Foundation for the Foss Mountain trail project.

Approval was requested to hold a family gathering of 25-30 people at the beach on Saturday, July 6<sup>th</sup>. The request was denied as the Board felt it would be difficult to accommodate that many people on a weekend.

The Board opened the sealed bids for tree removal at the Snowville Cemetery: Northern Roots Tree & Landscape - \$800; Barry's Tree Service - \$675; S.H. DeWitt -- \$1100. ***Rick Young made a motion, seconded by Don Bacich to award the job to Barry's Tree Service. Motion unanimously carried.***

Signature items included Agreements to Cut Timber on Bush and Foss Mountain Roads and two Abatement Applications.

Susan Brooks signed checks.

The Board reviewed an agenda for the Workforce Housing workshop to be held on June 21<sup>st</sup> in Bedford, NH.

The Board reviewed the FEMA application submitted for reimbursement of costs associated with Storm Nemo.

NHDES submitted septic approval for the pool house system for Edward Kane at 172 Stewart Road (R09-027).

NHDRA advised of a training class on June 26<sup>th</sup> on how the County tax rate is equalized and calculated.

Legislative Bulletin #25 dealt with HB278 regarding sprinkler systems and HB595 regarding voter identification.

LGC, HealthTrust Inc and Property-Liability Trust submitted proposed amended by-laws and advised of the public hearings on those amendments.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:34 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 24, 2013**

An emergency meeting of the Board of Selectmen took place on Monday, June 24, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7:30 am.

*Rick Young made a motion, seconded by Don Bacich, to enter non-public session under RSA 91-A:3-II(a). Motion unanimously carried by roll call vote.*

*At 8:30 am, Rick Young made a motion, seconded by Don Bacich, to leave non-public session and to seal the Minutes. Motion unanimously carried by roll call vote.*

The meeting adjourned at 8:32 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**

**July 2, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, July 2, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$14,631.42 for 17 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of June 18, 2013 were accepted as amended. The Minutes of June 24, 2013 (Public & Non-Public sessions) were accepted as written.

The Board discussed the position of Road Agent. ***Don Bacich made a motion, seconded by Rick Young, to appoint Allan Bean as Road Agent until the March 2014 election. Motion unanimously carried.***

Don Bacich discussed the issues at the Snowville Cemetery and noted that he met with a representative of Arthur's Memorials.

Don Bacich explained that he received a notice on FairPoint's expanded broadband coverage and noted that although there are some areas in question, the map for North Country Council can now be updated.

Don Bacich gave an overview of the MWV Regional Collaborative meeting and stated that the next meeting will be in September.

Rick Young stated that the Town needs a front-end loader and noted that cost estimates will be obtained from three dealers for the Board's review.

Rick Young gave an update on the Conservation Commission and stated that he and Peter Klose will be meeting with Ryan Bushnell regarding the blueberry management.

Aaron Blake raised a concern regarding a septic system being installed off Thompson Road and possible road erosion issues.

Thomas Butcher filed a building permit application for a 14x24 garage at 385 Burnham Road (R06-035). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201310).

Edward Reilly filed a building permit application for a 7x40 porch at 33 Roberts Road (R10-002). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201311).

State of New Hampshire submitted a statement of remittance for the spring fire training.

Town of Conway submitted flyers for the Household Hazardous Waste Collection Day to be held on Saturday, September 21<sup>st</sup>.

LGC issued a notice of the 2010 HealthTrust surplus return of \$1700.08 which the Town will receive in August.

Gardner Fulton & Waugh advised the Board of their rate increases effective in July.

NH Trustees of the Trust Funds reported on GASB 54 and training on the Right-to-Know law as it pertains to email.

NHDES issued an Approval for Operation for Edward Kane (R09-027) at 172 Stewart Road.

Legislative Bulletins # 26 and #27 reported on HB595 relative to the voter identification law and HB183 relative to processing absentee ballots.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 10:42 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 16, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, July 16, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$36,784.76 for 15 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of July 2, 2013 were accepted as amended.

Barbara Brackett questioned the issue of liability for the right-of-way by her property. It was noted that her property deed should be reviewed to determine ownership.

Don Hall indicated that Ossipee Mountain Electronics needs permission from the various agencies to use their frequencies on the new EMD portable radio. It was noted that a permission slip would be created and sent to the agencies.

John Border filed a building permit application for a 20x30 2-stall horse barn with a 12' shed roof overhang at 217 Hatch Hill Road (R11-006). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201312).

Peter & Marylou Dow filed a building permit application for a 5x7 chicken coop at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201313).

Peter & Marylou Dow filed a building permit application for a 16x20 greenhouse at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201314).

Peter & Marylou Dow filed a building permit application for a 16x12 goat barn at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201315).

Peter & Marylou Dow filed a building permit application for a 12x8 shed at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201316).

Peter & Marylou Dow filed a building permit application for a 27x18 greenhouse at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201317).

Peter & Marylou Dow filed a building permit application for a 35x18 farm stand at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201318).

Peter & Marylou Dow filed a building permit application for a 12x20 greenhouse at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201319).

Peter & Marylou Dow filed a building permit application for a 16x20 greenhouse at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201320).

Signature items included Current Use application, correspondence and Cemetery Deed.

Carol Mayhofer signed checks.

The Board reviewed the Resolution of Intent for participation in the National Flood Insurance Program (NFIP). ***Rick Young made a motion, seconded by Don Bacich, to adopt the Resolution. Motion unanimously carried.*** It was noted that the Planning Board will be holding a Public Hearing on proposed amendments to the Subdivision and Site Plan Regulations which will complete the NFIP application requirements.

The Board reviewed price quotes for a Ford F550 and dump body. ***Rick Young made a motion, seconded by Don Bacich, to purchase the truck and body for \$49,389 (which includes the trade-in allowance) and to withdraw the funds from the Capital Reserve fund. Motion unanimously carried.***

Rick Young gave an update on the Conservation Commission and noted that the timber harvest on Foss Mountain is underway. Rick Young explained that Ryan Bushnell has received NRCS grant funding to remove rocks and reclaim the blueberry fields.

G.W. Brooks & Son submitted truck and equipment rental rates.

NHDES issued an Approval for Construction for Michael Allain (R10-034) on Bull Pasture Road.

Carroll County Regional Coordination Council issued a community transportation services directory.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:50 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 6, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, August 6, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$188,911.71 for 22 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of July 16, 2013 were accepted as written.

Joan McBrien met with the Board regarding her current use information form. It was noted that the Town property files would be checked to determine if a map is on file.

Don Bacich gave an overview of the Public Hearing held on July 31<sup>st</sup> for the proposed amendments to the Subdivision and Site Plan Regulations.

Betsy Edge met with the Board regarding her property at 2399 Eaton Road. After reviewing the deed, Betsy Edge gave permission for the Selectmen to enter her property to measure and mark the bounds according to the deed. Rick Young stated that the Board needs to make sure that all improvements are contained within the described boundaries. It was noted that there is an ice house being used for storage located on the lot.

Gary & Brooke Giese filed a building permit application for repairs, rewiring, plumbing and replacement of ceilings and 14-foot sill at 48 Brownfield Road (R03-041). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201321).

Donald & Patricia Philbrick filed a building permit application to replace an existing 8x20 deck with a 10x20 deck at 84 Crystal Lake Road (R04-001-G). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201322).

Candace Maher filed a building permit application to demolish a cabin and rebuild in the existing footprint on Stewart Road (U02-016). The building permit application was reviewed, approved with the condition of no residential occupancy and signed by the Board of Selectmen (Permit #201323).

Chris Kennedy explained that the Scouts have painted half the posts at the beach and will finish before fall. A bill for paint and supplies was submitted for reimbursement.

Rick Young explained that he researched the number of hours the Town leased the loader backhoe in the past year and indicated that the cost was approximately \$3000 per month. The Board reviewed the Southworth-Milton lease/purchase details and noted that it will cost the Town \$1992 per month for five years. ***Don Bacich made a motion, seconded by Rick Young to lease the loader backhoe for five years. Motion unanimously carried.***

Rick Young stated that the Town Hall roof leak work is being scheduled and that the cost will be approximately \$600.

Signature Items included a Cemetery Deed and Notice of Intent to Cut Wood.

Carol Mayhofer signed checks.

NHDOT submitted the State Highway Block Grant Aid payments for Fiscal Year 2014 and statement of remittance for the July payment.

Eastern Slope Airport Authority invited the Selectmen to attend their Annual Meeting on August 23<sup>rd</sup>.

USVLT reported on their meeting with Moira Simonds.

Jane Hubbard offered her services to test the Town's Emergency Operations Plan.

G.W. Brooks & Son submitted backhoe rental rates.

NH Division of Public Health Services submitted analytical results for the water samples taken at the beach on July 11th.

Granite United Way submitted results from their energy conservation project research.

NH Department of Safety reported on the updated record check law for hawkers and peddlers.

Associated General Contractors of NH submitted the 2013 Construction Directory.

NHDES issued an Approval For Operation for Greg Grinnell (R04-011-00N).

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:22 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 20, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, August 20, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$49,105.55 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of August 6, 2013 were accepted as written.

Steve Dautrich filed a building permit application for a 38x40 garage on Brownfield Road (R10-007). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201324).

Janet Bridgham and Nancy Burns joined the Board to discuss the issue of markers for multiple burials in one lot. It was the unanimous consensus that the Cemetery Regulations will be updated to specify that only one headstone is permitted per lot and that ground level markers are permissible if additional markers are desired.

Elaine Klose explained that the Little White Church would like to hold a community event in October which would include a tour of the cemetery adjacent to the Church. It was the consensus of the Board to approve the use of the cemetery.

Thaire Bryant met with the Board regarding Current Use designations for his property.

Signature Items included CAP agreement with PRIMEX.

Carol Mayhofer signed checks.

Granite State Minerals submitted a 2013-14 ice control salt quotation.

The Town of Conway issued a warning for recycling for Permit #1038.

NHMA announced a Budget and Finance Workshop to be held on September 10<sup>th</sup>.

NH Division of Public Health Services submitted the beach water sample test results.

NHDES issued an Approval for Operation for Alfred & Noreen Frizelle (U01-043) at 2308 Eaton Road.

The final Legislative Bulletin gave an overview of all of the 2013 adopted laws.

Jeanne Hartman was in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 3, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, September 3, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$10,799.14 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of August 20, 2013 were accepted as written.

Phil Steele explained that is exploring the possibility of restoring a camping area on his or an abutting property with a lean-to or platform to be used perhaps one week out of the season. Rick Young stated that it would be easier to accomplish if the use occurs on his own land as the abutting property is zoned residential and this proposal would be a commercial use. It was noted that the issue would be researched.

Frank Lombardi met with the Board regarding placement of a home on his Eaton Road property (R05-024). Rick Young explained that the first step of the process is to submit a Building Permit application and that if the structure cannot meet setback requirements, a denied permit application would allow application to the Zoning Board.

Edward Roberts filed a building permit application for a 16 x 20 shed on Thurston Pond Road (R04-011-00F). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201325).

Mike & Tina Allain filed a building permit application for a 24 x 30 single-family residence on Bull Pasture Road (R10-034). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201326).

The Board discussed the issue of a property on Brownfield Road and noted that a letter will be drafted addressing two Zoning Ordinance violations.

Signature Items included permits and revised Cemetery Regulations.

Carol Mayhofer signed checks.

The Board reviewed the MS-4 Revised Estimated Revenues and approved MS-1 Extension request.

The Board received a Financial Accountability and Reporting course description for review and future discussion.

PUC issued NH Energy Code approval to Michael & Tina Allain on Bull Pasture Road (R10-034)

LGC Health Trust and Property-Liability Trust both issued checks for the 2010 surplus distribution.

LGC Health Trust and Property-Liability Trust both issued notices that their respective organizations are now non-profit corporations.

CASA of NH requested inclusion in the Town's 2014 budget. It was noted that they will be advised of the procedure for inclusion on the Town Meeting Warrant.

NHDOT advised of the Public Hearing schedule for the NH Transportation Ten Year Plan.

NH Health Officers Association issued an agenda for the Annual Meeting and Workshop.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:45 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 17, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, September 17, 2013 at the Evans Memorial Building. Present were Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$3,075.63 for 18 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of September 3, 2013 were accepted as written.

Dick Fortin/Whit Whitman filed a building permit application for remodeling at 95 Brownfield Road (R03-033). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201327).

Frank Lombardi filed a building permit application for a new mobile home on Eaton Road (R05-024). It was noted that the incomplete application would be returned to the property owner for updating and that the Selectmen would conduct an on-the-ground property check.

Rick Young gave an update on the Edge property and noted that a Boundary Line Adjustment will be required to encompass all the buildings onto one lot.

Larry Nash gave an overview of the roof job and noted that the top of the chimney is falling apart and needs to be repaired.

Signature Items included permits.

Susan Brooks signed checks.

NH Department of Safety issued a Statement of Remittance for the reimbursement of costs associated with programming the new EMD portable radio.

Ms. Fitzpatrick requested that a caution sign be posted on Ridge Road. It was the consensus of the Board that a sign is not necessary as it is posted for 25 mph.

Northern Human Services requested funding for 2014 and submitted an outline of their services. It was noted that they would be advised that a signed petition would be required for inclusion on the Town Warrant.

NH Division of Public Health Services submitted the test results for the August 29<sup>th</sup> beach water sampling.

Anthem Blue Cross/Blue Shield issued a statement regarding their participation in the State Health Insurance Exchange.

PRIMEX submitted information on their various programs.

NHGFOA announced a networking session on October 3<sup>rd</sup> regarding the new property tax rate setting process and updated MS forms.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 1, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, October 1, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$9,862.38 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of September 17, 2013 were accepted as amended.

Frank Lombardi filed a building permit application for a new mobile home on Eaton Road (R05-024). It was noted that the right setback on the application was incorrect as the Selectmen conducted a site visit to measure setbacks based on the proposed location of the mobile home. The application was denied as the proposed location of the structure does not meet the required 125-foot setback from Purity Lake.

Betsy Edge gave an overview of the status of her property and noted that she will be discussing the option of a boundary line adjustment with John to encompass the buildings on her lot. Betsy Edge requested an abatement of \$535.73 in interest for the back taxes. After some discussion regarding the questions and process of determining ownership of the lots, ***Rick Young made a motion, seconded by Aaron Blake, to grant an abatement of accrued interest in the amount of \$535.73. Motion unanimously carried.*** It was noted that Jason Call would be advised that Betsy Edge's property is  $\pm 1/2$  acre with the house and that the remaining property is owned by John Edge which includes the garage, boathouse and two storage buildings. It was also stated that Jason Call would be asked for an estimated value for the Land Use Change Tax.

Lizette Snyder met with the Board for assistance with her Current Use information paperwork. After review of the Current Use map, the information sheets were filled out and submitted.

Signature Items included Occupancy Permit #2013-05 for Donald & Denise Boulet at 55 Thurston Road (R11-025-A).

Carol Mayhofer signed checks.

David Pandora submitted inspection reports for Donald & Denise Boulet at 55 Thurston Road (R11-025-A) and John & Eleanor Border at 217 Hatch Hill Road (R11-006).

Town of Conway submitted a notice of Public Hearing on changes to Conway Code Chapter 113/Solid Waste to be held October 8<sup>th</sup> at 4:15 pm at Conway Town Hall.

State of NH submitted a statement of remittance of FEMA funds in the amount of \$5928.15 for Storm Nemo (FEMA-4105-DR-NH).

NH Department of Safety submitted close-out paperwork for the FEMA funding. The Board reviewed and signed the Project Completion Certification Report and Acceptance of Audit Requirements form.

NH Department of Safety issued a notice of LEPC/REPC responsibilities. It was noted that the notice has been forwarded to EMD Don Hall.

Community Development Finance Authority issued notice of available CDBG Planning Grant funds.

Caterpillar Financial Corp. submitted the finalized lease agreement.

Jennifer Gilbert, NFIP State Coordinator, scheduled a meeting with the Selectmen to review the Town's floodplain permit process, regulations and maps for Wednesday, October 23<sup>rd</sup>, at 10 am. It was noted that this meeting is required by FEMA for enrollment in the NFIP.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:43 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 15, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, October 15, 2013 at the Evans Memorial Building. Present were Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$9,198.32 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of October 1, 2013 were accepted as written.

Rick Young gave an update on Crystal Lake Road and indicated that the deed work is nearing completion and that the Selectmen can begin work on the Betterment Assessment agreements.

Rick Young gave an overview of the Conservation Commission's financial status and ongoing projects. Rick Young explained that the Commission will be pursuing a grant to fund a project whereby sulphur will be applied to the blueberry fields in an attempt to control the grass. Rick Young noted that Ryan Bushnell has received the grant funds for the rock-popping project, the boundary line marking project is moving forward and that road work will be done on the Willis Bean Road in the area of the logging bridges.

William & Bonnie Palmer filed a building permit application for an 8x12 garden shed at 20 Pond View Drive (R04-010-00C). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201328).

Signature Items included correspondence and Intent to Cut Wood.

Carol Mayhofer signed checks.

MWV Regional Collaboration announced their next meeting for Thursday, October 31<sup>st</sup>, at the Red Jacket Mountain View beginning at 8 am.

MWV Economic Council announced their Annual Meeting and Dinner for Friday, November 22<sup>nd</sup>, at the Red Jacket Mountain View.

NHDES issued Notice of Acceptance of Permit Application for John McBride at 2369 Eaton Road (U01-012).

Ron Briggs issued Notice of Encroachment Waiver Request for John McBride at 2369 Eaton Road (U01-012).

NHDRA issued a notice that the setting of 2013 municipal tax rates will begin on October 22<sup>nd</sup>.

Property-Liability Trust announced their December 10<sup>th</sup> Annual Meeting and solicited volunteers to serve on the Board.

Town of Conway issued their 2012 Return of Perambulation.

HealthTrust issued their Fall 2013 newsletter.

Upper Saco Valley Land Trust issued their Autumn 2013 newsletter.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 23, 2013**

A special meeting of the Board of Selectmen took place on Wednesday, October 23, 2013 at the Evans Memorial Building. Present were Rick Young and Don Bacich. The meeting was called to order at 10 am.

Jennifer Gilbert and Susan Slack of the NH Office of Energy and Planning joined the Board to review the National Flood Insurance Program and FEMA requirements for floodplain management.

Jennifer Gilbert explained that the Town will need to amend their Floodplain Management Ordinance to adopt the March 2013 maps. Rick Young stated that there is no history of flooding in Eaton and questioned whether adoption of the new maps means the Selectmen are approving the accuracy of the maps. Jennifer Gilbert stated that adoption does not mean the maps are accurate and explained that the Ordinance needs to be in place in the event that a development occurs within the flood hazard area. Rick Young questioned what would need to transpire to correct the maps. Jennifer Gilbert explained that the maps are the same as the 1975 version and that the best available information was used. Jennifer Gilbert explained that the Town could hire an engineer and document each property to change the maps or the property owners can hire a surveyor and apply for a LOMA as needed. Rick Young stated that he has been watching the progress of the new Act and questioned the change in elevations. Jennifer Gilbert stated that there are new coastal maps which are based on new data and noted that the new Act took effect on October 1<sup>st</sup>.

Jennifer Gilbert explained that according to aerial maps with the floodplain overlay, there is 1374 acres of land with 31 structures within the flood hazard area and that there have been five letters of map amendment (LOMA) issued. Jennifer Gilbert gave an overview of the LOMA process and stated that if base flood elevation is not available, the surveyor can request that FEMA establish that elevation.

Jennifer Gilbert stated that the Building Permit application can monitor development but that construction of any structure occurring within the flood hazard area will require a Floodplain Development Permit. Jennifer Gilbert explained that there is a Federal variance process for structures that are constructed within the floodplain and gave an overview of the process and required construction materials. Jennifer Gilbert stated that flood insurance rates are based on lowest floor grade, base flood elevation and highest adjacent grade.

It was noted that any structure built within the flood hazard area before March 19, 2013 will be affected by the Bigger Waters Act as it removed the subsidized rates. Therefore,

those properties will need an elevation certificate or LOMA to access reasonably priced flood insurance rates. Jennifer Gilbert explained that if the Town is part of the NFIP, a property owner can purchase flood insurance while applying for a LOMA and then cancel the policy for a refund once the elevations have been established and LOMA received.

Jennifer Gilbert stated that she will forward an electronic version of the sample floodplain development permit application and checklist and the link to UNH's Granitview, which will allow the Town to view properties with the floodplain overlay.

The meeting adjourned at 11:50 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 5, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, November 5, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$10,741.76 for 21 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of October 15, 2013 were accepted as written. The Minutes for the meeting of October 23, 2013 were accepted as amended.

Sheriff Dominic Richardi and Chief Deputy Rich Young submitted a breakdown of calls within the Town for this year to date. Don Bacich indicated that it would be beneficial to have a comparison of prior years. Rick Young indicated that Route 153 and Stark Road have become very busy and that speed is an issue. Deputy Young stated that at the request of the Selectmen, those roads could be patrolled more frequently. Sheriff Richardi explained that the Town has the option of raising funds to contract an officer specifically for the Town.

Rick Young gave an update on the status of Crystal Lake Road and indicated that a Warrant for the Betterment Assessments needs to be prepared. It was noted that Michael Brooks is finishing up the deed work and would like to finalize everything at the November 19<sup>th</sup> Selectmen's meeting and November 20<sup>th</sup> Planning Board meeting.

Aaron Blake indicated that he has received another complaint regarding property on Brownfield Road and stated that there is concern for the groundwater due to oil spillage and fuel leaks. It was noted that the Selectmen will meet with the property owner.

Signature Items included permit, renewal confirmation for PLT and Notice of Intent to Cut Wood.

Carol Mayhofer signed checks.

George Diller requested a copy of his cemetery deed and information on the monumentation of his plot.

State of New Hampshire issued a Statement of Remittance for the Quarter 2 Highway Block Grant payment.

CarePlus Ambulance questioned whether a second ambulance staffed at a Tamworth station is desired and noted that the Town of Effingham is interested in joining the current four-town coverage contract.

HealthTrust announced their annual meeting and requested nominations for the Board.

NHMA announced their annual meeting and conference.

NH Department of Safety announced the availability of Homeland Security Grant funds with an application deadline of December 13, 2013.

Tri-County CAP submitted a request for funding in 2014, along with supporting information.

PRIMEX submitted the 2014 Unemployment and Workers' Compensation program renewal rates.

HealthTrust announced the Town's return of surplus to be received in March 2014 and submitted the 2014 health insurance rates. It was noted that different insurance plans will be investigated.

Property-Liability Trust issued the 2014 renewal rates.

NHDES issued an Approval of Construction and Approval for Operation for John McBride at 2369 Eaton Road (U01-012).

NHDES issued an Approval for Operation for Michael Allain on Bull Pasture Road (R10-034).

UNH announced their Forest Laws for Municipal Officials workshop.

MacKensen & Company submitted their Autumn 2013 Trustee Times newsletter.

US Department of Commerce announced the suspension of the 2014 Boundary and Annexation Survey.

NHDRA issued the Carroll County 2013 apportionment.

NHMA issued a notice that the 2014 dues will be increasing from \$620 to \$950.

The meeting adjourned at 9:27 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 19, 2013**

A special meeting of the Board of Selectmen took place on Tuesday, November 19, 2013 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 9 am.

Perley and Kathy Day joined the Board to discuss their property at 663 Brownfield Road. Perley Day explained that he has stored his trailers on the lot for years and that NHDOT has indicated that they are not an issue. Don Bacich explained that the Selectmen have received complaints from residents. Perley Day noted that most of the trailers are moved during the winter as he keeps that corner plowed. Don Bacich questioned whether all the vehicles are registered and Perley Day indicated that all the trailers are registered. Rick Young explained that the Zoning Ordinance requires that trailers be stored in an inconspicuous location and out of sight and questioned when the trailers will be moved. Perley Day stated that he needs to schedule help and the snow may prevent him from completing the job until after winter; however, he agreed to work towards compliance with Town Zoning.

The meeting adjourned at 9:12 am.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**November 19, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, November 19, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$324,303.72 for 20 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of November 5, 2013 were accepted as written.

Daniel Brooks questioned the regulations regarding the construction of a summer camp. Rick Young explained that a dwelling unit requires a minimum of 720 square feet and a septic system. Daniel Brooks stated that the camp would not have electric, plumbing or insulation. Rick Young stated that the camp could become a home and, therefore, must meet all Town and State codes.

Atty. Mike Brooks, Don Philbrick and Ken McKenzie joined the Board regarding Crystal Lake Road. Atty. Brooks explained that he has all the signed deeds except for the Release Deeds from George Diller and Jill Evans which should be received tomorrow. Atty. Brooks stated that the last item is the road deed to the Town and is seeking conditional approval from the Selectmen so that the Planning Board can give final approval of the plans. ***Rick Young made a motion, seconded by Aaron Blake, to accept Crystal Lake Road as set forth on the Boundary Line Adjustment/Road Relocation plan (Thorne Surveys Dwg. #10-46) conditional upon final approval by the Planning Board. Motion unanimously carried.*** The Board reviewed and signed the Betterment Assessment warrant in the amount of \$26,983.84 for the upgrade of Crystal Lake Road.

Atty. Brooks and the Board discussed the proposal for Effingham and Ossipee to join the current four-town ambulance contract with CarePlus. It was the consensus of the Board to let the Towns join the contract and to individually negotiate their contract price to finish the group contract in December 2015.

Rick Young gave an overview of the Solid Waste District meeting held on November 8<sup>th</sup> and noted that the recycling compliance attendant will remain at 20 hours per week.

Rick Young reported on the Conservation Commission and noted that they will be moving forward with the experimental sulphur use and that a grant will be sought for funding the project. Rick Young stated that the Commission is still reviewing the trail reconstruction bids and that the project should be awarded at the next meeting.

Willis Williams filed a building permit application for a bathroom remodel at 129 Foss Mountain Road (R09-020). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201329).

Peter & Marylou Dow filed a building permit application to remove two greenhouses and construct a 20x32 livestock barn at 2954 Eaton Road (R05-028). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201330).

Signature Items included the 2013 Equalization Certificate for the DRA.

Susan Brooks signed checks.

UNH Technology Transfer Center submitted an information packet on the proposed Municipal Data Sharing Pool, along with a Memorandum of Understanding drafted by the DRA. It was noted that input will be requested from Jason Call as to the need of joining the program.

The Board reviewed the discussion notes and action items from the last MWV Regional Collaboration meeting.

Carroll County Coalition for Public Health announced their next meeting to be held on Thursday, December 5<sup>th</sup>.

Craig Nichols of DRA submitted the findings of his 2012 cyclical review monitoring.

Atty. Whitelaw of Mitchell Municipal Group submitted an update on the Fairpoint case.

White Mountain Community Health Center submitted a request for funding in 2014.

NHDES issued an Approval For Construction for Lee Stack on Towle Road (R06-027).

The Board reviewed the 2013 Tax Rate Calculation. It was noted that the December Tax Warrant will be prepared and ready for approval next week.

The Board discussed the South Eaton Meetinghouse in regards to ownership. It was noted that the property will be researched to document the owner history.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:40 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 3, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, December 3, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$38,852.40 for 20 items. The payroll manifest was also reviewed and signed.

The Minutes for the meetings of November 19, 2013 were accepted as written.

The Board reviewed a request for a road race scheduled for Sunday, June 22, 2014 beginning at 8 am at King Pine. Don Bacich signed the DOT permit application for a parade permit.

Suzanne Raiche stated that John Edge has questioned his tax bill for the land on Eaton Road (U01-010). The Selectmen explained that the change is due to the correction of Betsy Edge's property.

Faith Timberlake-Alves filed a building permit application to remodel/convert the first floor to an apartment and construct a 4x8 entryway at 2351 Eaton Road (U01-006). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201331).

Greg Grinnell filed a building permit application to construct a 10x28 deck/screen porch at 15 Thurston Pond Road (R04-011-0N). The building permit application was reviewed, approved and signed by the Board of Selectmen (Permit #201332).

Signature Items included a permit and letter of support for the Carroll County Sheriff's Department.

***Rick Young made a motion, seconded by Don Bacich, to ratify the December 2013 Tax Warrant signed out of session. Motion unanimously carried.***

Carol Mayhofer signed checks.

The Board reviewed a notice of the Special State Primary Election to be held on January 21, 2014. It was noted that the Selectmen will hold their meeting beginning at 11 am that day.

Nubi Duncan requested clarification of a building permit if a property is sold. The Board explained that a building permit is good for one year and then must be renewed; any changes to the footprint, number of bedrooms or location requires approval and an amended permit. It was also noted that in order to obtain a residential permit, State septic approval and State Energy Code Certification are required.

USVLT reported that their inspection of the Town's Foss Mountain Road property shows compliance with the terms of the conservation easement.

The Board reviewed a notice from North American Power Company and directed that the Town accounts be switched.

North County Council issued their 2013 Annual Report.

Atty. Whitelaw of Mitchell Municipal Group submitted an update on the Fairpoint case.

MWV Regional Collaboration submitted a priority matrix based on the October 31<sup>st</sup> meeting.

The Board reviewed the Master Plan process and discussed the time frame for completion.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:34 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**  
**EVANS MEMORIAL BUILDING**  
**BOARD OF SELECTMEN**  
**December 17, 2013**

The regular meeting of the Board of Selectmen took place on Tuesday, December 17, 2013 at the Evans Memorial Building. Present were Don Bacich, Rick Young and Aaron Blake. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$16,794.99 for 19 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of December 3, 2013 were accepted as written.

Rick Young gave an update on the financial status of the Conservation Commission and stated that the Foss Mountain Trail bid was awarded to Off The Beaten Path.

Rick Young explained that Phil Steele submitted a plan for corrective measures of beach erosion to DOT, who will not approve work in the right of way. Rick Young noted that he and Paul Savchick will be attending a meeting in Gilford on Thursday to further discuss the issues.

Signature Items included a Notice of Intent to Cut and PA-34/Inventory of Property Transfer for Crystal Lake Road.

Carol Mayhofer signed checks.

Lower Mt. Washington Valley Solid Waste District requested information on the Town's recycling procedures. The Board filled out the questionnaire.

Eastern Slope Airport Authority submitted a request for funding in 2014.

Tri-County CAP submitted an update on the agency's progress of their program modifications.

Mitchell Municipal Group submitted an update on the Fairpoint case.

Jennifer Gilbert of NH Office of Energy and Planning submitted an overview of her community assistance visit and provided additional information and web site links regarding the National Flood Insurance Program.

The Board reviewed a letter from John Edge regarding the change in his property assessment (U01-011). It was noted that a letter would be drafted to be signed by the Board next week explaining the basis for the changes.

The Board reviewed an article from the December 16<sup>th</sup> Conway Daily Sun regarding the Conway Public Library and the library's Services to Non-Residents Policy. Lianne Boelzner gave an overview of the Library Trustee's meeting and noted that the proposed change in method of billing has been postponed for a year and that the Trustees will be requesting a meeting with the Eaton and Albany Selectmen. The Board directed that the article be posted on the Town website under the 2014 Town Meeting information.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:40 pm.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner