

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 3, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, January 3, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the accounts payable manifest for \$37,044.50 for 16 items. The payroll manifest was also signed.

The minutes for the meeting of December 20<sup>th</sup> were accepted as amended.

Rick Young said he had spoken with Elwyn Thurston about health insurance coverage and the Selectmen's discussion on benefits. Elwyn Thurston and Allan Bean were both satisfied with the outcome.

The Selectmen agreed to write a letter to Matthew Weegar regarding a noise complaint and firing guns for an extended period of time on Snowville Rd.

Nancy Burns inquired about erecting a sign on Brownfield Rd marking the beginning of Snowville. Rick Young explained the sign regulations. There was also a discussion about the Shackford trailer on Rte 153. Nancy Burns was advised to contact Carroll Shackford.

There was an extensive review of Legislative Bulletin #2 and eyebrows raised over some of the new bills that have been filed for next legislative session.

The Selectmen reviewed the applications for a new administrator and set up appointments for interview next week.

Stanley Gemborys met with the Selectmen and inquired on the relationship of the Town to the Green Mountain Conservation Group. The Town is not a member at this time since Green Mountain focus primarily on the preservation of the Silver Lake - Ossipee Lake section of the Saco stratified aquifer. He will make inquiries on what would be involved in joining the group and was persuaded to act as the Town representative should it come about.

Stanley Gemborys also inquired about the annual Town appropriation for fuel assistance (\$500 to TRICAP) since it did not appear to be very much. Rick Young explained that while all the towns raised some funds, the bulk of the money for fuel assistance (several million

dollars) was from federal sources. It had been cut back for this year but some of it has recently been restored.

The Selectmen agreed to review employee policies next week.

The Zoning Board of Adjustment in Tamworth has a Public Hearing on an application for a cell tower scheduled for January 10<sup>th</sup>.

Nancy Malvesta has submitted her resignation from the Planning Board.

Carol Mayhofer signed checks.

Comments made at a Selectmen's meeting in Madison about the legal status of Glines Hill Rd were reviewed.

Correspondence from Kenneth McKenzie requested copies of numerous property cards with the new property values.

Paul Hennigan had recently attended a Moderators workshop and had submitted a polling place checklist for review by the Selectmen in time for the Primary Day next Tuesday. The Selectmen agreed to hold their meeting from 11 a.m. to 1 p.m. on that day.

The budget was reviewed.

Jason Call has completed The USPAP Manual for the statistical assessment update of property values. The Department of Revenue Administration will be picking up their copy on Thursday.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9 p.m.

Respectfully submitted,

David V. Maudsley

David V. Maudsley

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 10, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, January 10, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. The meeting was called to order at 11 a.m. It was Presidential Primary Election Day.

The Board of Selectmen reviewed checks and signed the accounts payable manifest for \$1,427.55 for 3 items. The payroll manifest was also signed.

The minutes for the meeting of January 3<sup>rd</sup> were accepted as amended.

Rick Young said the Conservation Commission will be meeting with Ryan Bushnell who is interested in taking over the blueberry fields previously leased by Arthur Harvey. The timber cut on Town lands is still on hold.

Betsy Edge inquired about the status of the size of her lot on Crystal Lake. The matter is still with the assessor.

Correspondence from the Mitchell Group summarized a recent NH Supreme Court decision on the Right to Know Law.

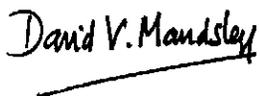
Legislative Bulletin #3 discussed various bills pending before the Legislature on the Right to Know Law and listed some of the new bills that have been filed.

The Board of Selectmen reviewed and revised the employment policies clarifying vacation time and eligibility for health insurance.

The Selectmen reviewed questions to be put to the applicants for the Administrator position on Thursday.

The meeting adjourned at 1 p.m.

Respectfully submitted,



David V. Maudsley

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**January 17, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, January 17, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the accounts payable manifest for \$12,010 for 21 items. The payroll manifest was also signed.

The minutes for the meeting of January 10th were accepted as read.

The Selectmen reviewed, revised, approved and signed new employment policies. The Selectmen voted unanimously to appoint Lianne Boelzner as the new Town Administrator. A letter of appointment was signed. Rick Young said he would contact her by phone.

Don Bacich distributed a final draft of the process for replacing the Town Administrator.

Kenneth McKenzie met with Selectmen to discuss correspondence he had sent regarding properties on Crystal Lake (R03-046-000 and R03-047-000). He said he had researched the deeds and they are one lot although taxed as two. The issue will be referred to the Assessor.

The budget was reviewed. There is a Public Hearing on the budget on Thursday, February 9<sup>th</sup>. Notices have been posted. We also have a visit from a representative of Senator Ayotte office on that day.

The Local Government Center updated members with a detailed account of the current status of their issues with the Secretary of State.

Kenneth McKenzie had requested additional property cards.

Carroll County United is holding a meeting on January 31<sup>st</sup> in Chocorua on supporting people to stay or become healthy.

The budget was reviewed and a proposed budget for 2012 was developed. The major change was a substantial increase in employee benefits due to the revision of the employment policies.

Tom Henderson of the Upper Saco Valley Land Trust was asking the Town to respond to a questionnaire, the results of which would be used as part of the development of a Strategic Conservation Plan for an eleven town area.

The Department of Environmental Services has issued a permit for construction of a septic system for Carol Hanson on Rte 153 (R02-004-000).

Carol Mayhofer signed checks.

Primex has issued their certificate of insurance for Worker Compensation and Employers Liability coverage.

Brad Borden had sent a letter complimentary of the Town Hall Tatler.

Legislative Bulletin #4 expressed concern over proposed changes in the Land Use Change Tax (LUCT). The telephone pole tax exemption issue is back again. Attempts to resolve the issue over entrance to a property were discussed.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9 p.m.

Respectfully submitted,

*David V. Maudsley*

David V. Maudsley

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 7, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, February 7<sup>th</sup>, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. Lianne Boelzner was also present. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the accounts payable manifest for \$19,128.00 for 14 items. The payroll manifest was also signed.

The minutes for the meeting of January 17<sup>th</sup> were accepted as amended.

Rick Young said the Lower Mount Washington Solid Waste District met last Monday. Most of the discussion was about closing the Dump Store. The Conway Board of Selectmen would like to close the store because of liability. There have been two lawsuits against the Town because of accidents there. Colleen Cormack, the Albany representative, would like it to stay open and would like to send out a questionnaire to residents to get their input. Conway will be setting up a Public Hearing to discuss the issue.

Rick Young said that he had spoken with Elwyn Thurston about the Annual Meeting warrant and Elwyn Thurston would like \$25,000 to finish Bean Rd and do repairs and reconstruction on Hatch Hill Rd. The Selectmen approved the request. Elwyn Thurston mentioned that one of the Town trucks had been involved in an accident with no damage to the Town truck.

The warrant was reviewed. A new number for the Solid Waste was received from Conway. The overall budget was approved and will be presented to the Public Hearing on Thursday. The budget is up approximately \$21,000 over last year due mainly to increases in health insurance.

Legislative Bulletins #5,6,and 7 dealt with several bills relating to municipal affairs including telephone pole tax exemptions, entrance to private property and interest rates on delinquent taxes.

All the petitions are in for the Annual Meeting and all have the requisite number of valid signatures for registered voters.

The Solid Waste District payment for Eaton for 2012 is down to \$45,180 due to the paying off of a bond.

The US Census permit form for 2011 has been submitted indicating there were two new houses last year.

The Primex newsletter drew attention to the criteria used for unemployment benefits.

The Local Government Center Property Liability Trust has issued the Public Official Schedule Bond for the Town.

Carol Mayhofer signed checks.

Steve Gurney discussed an overpayment on his tax bill. He will be issued a refund next time.

It was noted that the School Budget is up despite a reduction in the number of students.

Jason Call will be sending a letter on his interpretation of the Burns property issue raised by Kenneth McKenzie and on the Edge property.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9 p.m.

Respectfully submitted,

David V. Maudsley

David V. Maudsley

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**PUBLIC HEARING ON THE BUDGET**

**February 10, 2012**

The Public Hearing on the budget took place on Thursday, February 10<sup>th</sup>, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. The meeting was called to order at 7 p.m. The meeting was attended by 10 residents, a record in recent years.

Copies of the budget, proposed warrant and listing of detailed payments were distributed.

Rick Young and Don Bacich reviewed the budget and proposed changes for 2012. The major changes in the proposed budget are a significant increase in health insurance and a reduction in the solid waste budget. The overall increase in the budget is about \$21,000.

Aaron Blake went through the proposed warrant. It is almost identical to last year. There is a special warrant article for the Highway Department for \$25,000 for Bean Rd and Hatch Hill Rd. There are minor changes in the social service agency requests.

The meeting adjourned at 7:35 p.m.

Respectfully submitted,

*David V. Maudsley*

David V. Maudsley

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**February 21, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, February 21<sup>st</sup>, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. David Maudsley was also present. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$162,336.55 for 17 items. The payroll manifest was also signed.

The Minutes for the meeting of February 7th, 2012 were accepted as amended.

The Minutes for the Public Hearing on the Budget on February 9th, 2012 were accepted as amended.

David Sorensen filed a building permit application for a storage shed at 67 Old Portland Road. The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit # 201121). The fee of \$16 was paid by check.

Brenda Kummerer-Cyr of Lakes Region Partnership for Public Health gave a presentation on substance abuse prevention with the Mount Washington Valley Region. The Selectmen were identified as one of the five core sectors during this strategic planning process. It was noted that the Board would receive a copy of the report when completed in June.

Ben Southwick filed a building permit application for demolition of the current residence and construction of a new residence at 87 Birch Hill Road. The building permit application was reviewed and approved conditional upon receipt of the State septic approval. (Building Permit #201122) Permit fee will be \$248.60.

Jeanne Hartman requested permission for the Eaton Community Circle to hold a buffet supper on election day. It was agreeable to the Board.

Carol Mayhofer signed checks.

The issue of surety bonding for public officials was discussed. Eaton's officials are covered by the Property-Liability Insurance Trust policy.

Rick Young gave an update on the Lower Mount Washington Solid Waste District

meeting and indicated that he has expressed Eaton's support if the dump store is closed due to liability issues.

The Board reviewed and approved an e-mail request from Karen Estey requesting to use the Eaton Beach in May for a RENEWS (Roy Esteys Network for Education on Water Safety) foundation event.

The Warrant and MS-6 Budget form was reviewed and signed by the Board. It was noted that both would be posted at Town Hall and the store.

Legislative Bulletins #8 and 9 dealt with several bills relating to municipal affairs including telephone pole tax exemptions, fees for vital records and interest rates on delinquent taxes.

The Coalition Communities updated the Town on the Constitutional Amendment for education funding.

The Board reviewed a Memo from Jason Call regarding the Burns property.

The Town of Conway has posted a Public Hearing notice for proposed changes to the Solid Waste Ordinance on Tuesday, February 28<sup>th</sup> at 4:05 pm.

The Board reviewed RSA 674:39-aa. It was noted that notice regarding involuntarily merged lots will be published in the Town Report.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:02 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 6, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, March 6th, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. David Maudsley was also present. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$12,520.12 for 14 items. The payroll manifest was also signed. A request for an accident report from the State of NH Department of Transportation was signed.

The Minutes for the meeting of February 21st, 2012 were accepted as amended.

Paul Hennigan reviewed with the Board a letter received from the Attorney General's office regarding an inspection of the election/ballot area.

Rick Young noted that Karen Estey has been informed of the approval to use the beach.

Rick Young stated that Judie Goss' death is not listed in the Vital Statistics within the Town Report. It was noted information should be gathered for Town Meeting. Suzanne Raiche explained that she gathers the vital statistics information from the State of NH Vital Records and Judie Goss passed away in Maine.

There was discussion on the issue of obtaining an accident report. The Board will be submitting a letter to Sheriff Conley detailing the issues.

Rick Young stated that the building permit for the Ephraim Thompson Farm (Map R10 Lot 009) is still on hold until the issue of the septic system has been finalized. Rick Young noted that the property across the street is totally in Current Use so the septic may be relocated onto the subject property. Marni Cobb questioned the Current Use penalty if the septic system does have to be placed on the lot across the street and the annual taxes on a one-acre house lot. It was noted that the information would be requested from Jason and forwarded to Marni.

Jeanne Hartman submitted her letter of resignation as Deputy Town Clerk effective April 20<sup>th</sup>, 2012.

Carol Mayhofer signed checks.

Legislative Bulletins #10 and 11 dealt with several bills relating to municipal affairs including Right-to-Know law remedies and changes to allowance of firearm discharge.

The new Executive Director of the Upper Saco Valley Land Trust, William Abbott, wrote a letter of introduction to the Board.

Careplus Ambulance Service submitted a dispatch report for 4<sup>th</sup> quarter of 2011.

The State of NH issued a notice regarding reduced FBI fees for criminal history record checks.

NH Employment Security issued a copy of the 2011 Eaton community profile based on submitted survey data.

NH Department of Transportation distributed information on the 2012 Block Grant Aid program along with a request to update the information following Town Meeting.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 13, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, March 13th, 2012 at the Evans Memorial Building. Present were Rick Young, Aaron Blake and Don Bacich. David Maudsley was also present. The meeting was called to order at 11 a.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$12,303.18 for 5 items. The payroll manifest was also signed.

The Minutes for the meeting of March 6, 2012 were accepted as amended.

The Board reviewed a memo from Jason Call regarding the Ephraim Thompson Farm septic/Land Use Tax issue. It was noted that the Selectmen will need a copy of the septic plan to determine the impact as the proposed septic for the 7-bedroom house will be across the street downhill.

Rick Young raised the issue of political signs and the Town Beach and it was noted that all Town property is off limits for any type of political signage.

Aaron Blake stated that there is a push from Federal and State agencies for local governments to adopt ordinances dealing with affordable housing. Mr. Blake noted that if the Selectmen agree on a policy, the Planning Board will draft and adopt an ordinance, which would then become part of the Master Plan. It was noted that Jason Call needs to make sure that taxes are being assessed for additional dwelling spaces. The Board noted that the septic systems can be reviewed during the building permit process. It was noted that a letter of support on adopting ordinances addressing affordable housing/in-law apartments should be sent to the Planning Board so that they can move forward with the regulation.

Rick Young gave an overview of the Conservation Commission meeting held the prior evening and noted that the condition of the blueberry fields on Foss Mountain is an issue due to the grass overgrowing the bushes.

Rick Young stated that an anonymous donor has offered the Town 245 acres and noted that Paul Savchick is investigating any conditions placed on the land to determine whether there will be costs to the Town to accept the land.

Quality Insulation in Meredith is offering free estimates for energy saving measures to municipalities.

The Town of Conway will be holding a public hearing on Tuesday, March 27<sup>th</sup>, at 4:05 p.m. to discuss the proposed changes to their Solid Waste Ordinance.

Carol Mayhofer signed checks.

Legislative Bulletin #12 dealt mostly with default budgets in SB2 towns.

The Board thanked David Maudsley for his 23 years of service to the Town.

The meeting adjourned at 12:25 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**March 20, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, March 20th, 2012 at the Evans Memorial Building. Present were Rick Young and Don Bacich. David Maudsley was also present. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$7818.57 for 12 items.

The Board of Selectmen reviewed and signed the MS-2 Report of Appropriations Actually Voted.

The Minutes for the meeting of March 13, 2012 were accepted as written.

The Board reviewed a memo from Jason Call regarding the Ephraim Thompson Farm land use change tax. It was noted that the septic system will impact an approximate 3000 square feet.

The Board discussed the intent of Current Use and noted that properties need to be monitored and issues addressed.

Craig Nichols of the NH Department of Revenue visited Town Hall on March 7<sup>th</sup> and requested an opportunity to meet with the Selectmen to review the statistical update. It was noted that a meeting should be set for the following week.

Legislative Bulletin #13 noted that HB 1674 dealing with interest rates on delinquent property taxes was killed and a change to HB1282 would make workforce housing optional for communities rather than mandatory.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 3, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, April 3rd, 2012 at the Evans Memorial Building. Present were Aaron Blake, Donald Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$13,970.71 for 16 items. The payroll manifest was also reviewed and signed.

Signature items included cemetery deeds for E-4 and F-4 in the Snowville Cemetery and three Veteran Exemptions. The Board reviewed a Forest Stewardship Plan and signed a Current Use Application for Lot R10-20A.

The Minutes for the meeting of March 20, 2012 were accepted as written.

Representatives from the King Pine Triathlon requested and obtained signatures from the Selectmen in order to apply for the necessary permits. It was noted that arrangements have already been made for police and EMT coverage.

Robert Bridgham explained that the MWV Housing Coalition is applying for a Tax Credit grant to continue their research on workforce housing and noted that the Coalition is seeking support from local communities. The Selectmen indicated that a letter of support would be prepared and submitted.

Betsy Edge met with the Board regarding her property located at 2399 Eaton Road (Map U01 Lot 011). It was noted that research would be done in an attempt to clarify the change in lot size.

Rick Young explained that there is a controlled burn scheduled for Foss Mountain on Saturday, depending on the weather conditions. It was noted that Dick Fortin is coordinating the burn on behalf of the Conservation Commission.

The Board requested that for next meeting, a copy of the RSA regarding Veteran's Exemptions be available and that the exemptions reviewed by the DRA be checked.

William Perk filed a building permit application for a gazebo at 942 Brownfield Road (R11-021). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit # 201123). The fee of \$5 was paid by cash.

The Board reviewed Lot R11-032A as the potential buyers inquired as to whether they could obtain a building permit for an accessory structure. It was noted that a permit for an accessory building cannot be issued prior to construction of a residence. It was also noted that land needs to be taken out of Current Use, payment of the LUCT and a plot plan delineating the house lot will need to be submitted prior to issuance of any permits.

The Board discussed the Zoning Ordinances regarding accessory buildings. It was noted that the Planning Board should put forth an amendment to the Ordinances that would permit the Board of Selectmen to issue a building permit for an accessory structure prior to construction of a residence.

The Board indicated that a letter should be sent to all property owners who have land in Current Use stating that they need to submit the Current Use designation and management plans.

Manatron submitted a Maintenance and Support Schedule for 2013.

NH Municipal Association requested input from the Selectmen via a survey regarding legislative policy proposals.

Time Warner notified the Board that they are going through an internal restructuring but that there will be no impact on the cable system in Town.

NH Department of Transportation submitted a report of the biennial inspection of Eaton's bridges. It was noted that the Potter Road and Roberts Road bridges should be posted as "E2."

Legislative Bulletin #14 reported on HB514 dealing with entry on private land and noted that revisions are still underway.

Legislative Bulletin #15 reported on the hearing regarding HB514 and indicated that the revised language may not be passed and that the new definition of "meeting" under the right-to-know law (SB393) has been deemed inexpedient to legislate.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:32 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**April 17, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, April 17th, 2012 at the Evans Memorial Building. Present were Aaron Blake and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for 11,894.41 for 21 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 3, 2012 were accepted as amended.

Cliff Cabral of Cly's Clean-Up explained to the Board that the price this year will be increased by approximately \$1000 due to fuel costs but that the total should still be under the budgeted \$6000. Cliff was given a copy of the Cemetery Regulations and the work to be completed was reviewed.

Rick Young explained that the Conservation Commission agreed to once again permit grandchildren of residents to attend the Tin Mountain summer program. It was also noted that the contract with Ryan Bushnell is being revised at this time.

Ben Southworth met with the Board regarding a Building Permit for a residence and screened porch at 78 Birch Hill Road (R10-029). It was noted that the State Septic approval has conditions. A date for the digging of the road to run electric and septic lines has not yet been set; Ben stated that Elwyn would be notified when the work is to be done. The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit # 2012001).

After an update on interested candidates, the Selectmen voted unanimously to authorize Suzanne Raiche to hire Denise Frappier as Deputy Tax Collector.

Signature items included Timber Intents for the Town of Eaton (R013-5&6) and Elizabeth Hatch (R9-003).

Carol Mayhofer signed checks.

Legislative Bulletins #16 and #17 reported on HB1223 dealing with right-to-know violations and HB514 relative to entry on private land.

The Board reviewed the 2012/2013 Current Use Assessment Range.

FEMA reported that the Town does not belong to the National Flood Insurance Program. It was noted that the Town adopted the required regulations and that an application should be submitted.

PSNH submitted application forms for temporary pole attachments. It was noted that an application should be submitted again this year.

Mike Kelleher of E9-1-1 requested clarification of emergency response for Crystal Lake Road.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 1, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, May 1st, 2012 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$11,051.28 for 11 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of April 17, 2012 were accepted as written.

Eaton Cemetery Trustees Nancy Burns, Victoria Murphy and Janet Bridgham submitted a draft copy of updated regulations for review. After much discussion, several modifications were made. The Trustees will make the necessary changes and submit for approval and adoption at the next Selectmen's meeting. It was noted that signs will be placed at the cemetery listing some of the regulations.

Victoria Murphy requested approval to hold a function at her property in mid-September and noted that it is basically a family function. Permission was granted for the family event (non-commercial) with the condition that the music would be turned off by 10 pm.

Barry Portnoy requested a renewal of Building Permit #201003 for a chicken coop, turkey coop and garage at 11 Crystal Lake Road (R04-01E). The request was approved and permit issued by the Board of Selectmen (Building Permit #201205).

David Lovequist filed building permit applications for a woodshed, chicken coop and potting shed at 67 Willis Bean Road (R07-019). The building permit applications were reviewed, approved and signed by the Board of Selectmen (Building Permit #201202, #201203 and #201204).

Signature items included an Application for Current Use for Lot R07-023.

Susan Brooks signed checks.

Legislative Bulletins #18 and #19 reported on HB1223 dealing with right-to-know violations, HB514 relative to entry on private land and HB 1510 regarding taxpayer lawsuits. The Board reviewed the latest language of HB514.

The State of New Hampshire reported payment of Highway Block Grant funds in the amount of \$7,080.57.

NHDRED reported that inspections need to be completed.

Purity Spring Resort notified the Board that they have applied to NHDES to allow work on an outpost building which requires a shoreline permit.

The Board reviewed a sample letter from Jason Call requesting information on properties current use. It was noted that a listing of subject properties should be compiled.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:56 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**May 15, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, May 15th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$115,547.30 for 16 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of May 1, 2012 were accepted as amended.

Eaton Cemetery Trustees Nancy Burns and Janet Bridgham joined the Board to review the updated Cemetery Regulations. The Board adopted and signed the new Regulations. It was noted that the new regulations should be sent to all plot owners and mailed with the tax bills.

Signature items included Intent to Cut and Cut Timber Agreements with Dan Stepanauskas, MS-5 Financial Report, Pole Attachment application to PSNH, letter to Betsy Edge and Certificate of Occupancy for Robert & Valerie LaGram.

The Board reviewed and approved a letter to the Planning Board requesting consideration of zoning amendments to address accessory buildings and dwellings.

Rick Young stated that he had attended a Solid Waste meeting and that the Town was authorized to proceed with stage 3 of the landfill expansion.

Rick Young noted that the Conservation Commission will begin logging in a few weeks, which is financially beneficial to the Town.

Rick Young explained that Dave Douglass is surveying a parcel of land on Youngs Road, which is a Class 6 road. Rick Young stated that the road was moved and that the new owner of the property does not want the survey to show the prescriptive ROW.

The Board reviewed a letter from the Town of Conway regarding perambulation. Rick Young stated that Conway's highway crew does the marking and does not have to be reviewed. Rick Young further stated that the Freedom and Madison lines need to be done.

The Board reviewed a letter from George Diller regarding his assessment. It was requested that the letter be forwarded to Jason Call for an opinion.

Carol Mayhofer signed checks.

SAU #9 submitted the 2012/13 payment schedule for the Eaton School District.

NHDOT advised the Board that the Purity Springs Resort's Triathlon has been approved for June 24<sup>th</sup>.

NHDES advised that freshwater beach sampling will begin June 18<sup>th</sup> and that the water will be sampled three times during the summer.

NHDES advised of a Notice of Proposed Administrative Fine for Barker Ostendorf Inc.

Legislative Bulletin #20 dealt with the passing of HB1223 which is the amended Right-To-Know Bill, which now goes back to the House for further review.

Legislative Bulletin #21 dealt with HB1510 regarding taxpayer standing which was amended to address only unlawful or unauthorized governmental conduct.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:56 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 5, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, June 5th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$12,235.81 for 21 items. The payroll manifests were also reviewed and signed.

The Minutes for the meeting of May 15, 2012 were accepted as written.

Eaton Cemetery Trustees Victoria Murphy and Janet Bridgham joined the Board to review the proposed Cemetery sign, which is 18x24 and will cost approximately \$100. The Board discussed updates to the Cemetery Regulations regarding corner monuments and gardens and noted that once they are finalized, a copy should be sent to Arthur's Memorials.

Eddie Ellis raised the issue of Youngs Road and noted that the entrance portion of the road was moved 50 to 60 years ago. It was noted that research will be done regarding prescriptive ROWs and how to proceed. It was also noted that the current right-of-way goes to a Class 6 Town road.

Purity Spring Resort filed a building permit application to reconstruct their cabin on Hoyt Road (R06-007). The building permit application was reviewed and denied by the Board of Selectmen. Purity Spring Resort will now file an application with the Zoning Board.

Phil Steele advised the Board of the situation at his beach and the state-owned land and noted that he would be willing to dump materials on the property to stop the erosion. Rick Young noted that 6x6 crushed stone should stop the issue and stated that the State may permit him to dump the materials on their land. It was noted that DES needs to be contacted to determine what they will allow on that property.

Kathy Fisher submitted receipts for alternative recreation activities for her daughter and noted that the Conway Rec was \$95 for the summer camps. Don Bacich noted that there is a provision for residents to attend the North Conway Recreation summer camps. It was the consensus of the Board to reimburse for the lacross camp.

Betsy Edge submitted a request under RSA 674:39aa to restore the involuntary merging of lots and requested that her lot (U01-011) be restored to the 1/3 acre as shown in 1984. Rick Young stated that he will research the tax map archives as the next step.

Chris Kennett requested permission to utilize the beach on Thursday, June 14<sup>th</sup>, 5 to 8 pm for a boy scout gathering of 12 to 15 scouts and parents. It was noted that the boy scouts will act as lifeguards. The Board voted to permit the use.

Carol Mayhofer signed checks.

Signature Items included the Property Tax Warrant, Cemetery Deed for D2 (Plots C&D) and the designated heating plan agreement with Lyman Oil.

The Board discussed the issue of Crystal Lake Road properties. The Town ordinances require a 50-foot ROW built to Town specifications if more than two houses are accessed. It was noted that currently there is a 20-foot ROW to one residence. The Board asked that clarification be obtained on who is responsible for the cost of upgrading the ROW if more property owners want to build.

NHDES notified the Selectmen of a deficiency in the public water system at the Inn at Crystal Lake.

NHDES notified the Town that they have approved the timber harvest by Elizabeth Hatch (R09-003).

NHDES issued a Shoreland Impact Permit (2012-01122) for Purity Spring Resort (R06-007).

Legislative Bulletins #22 and #23 dealt with HB1223 Right-To-Know Law violations and HB514 Entry onto Private Lands.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 10:27 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**June 19, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, June 19th, 2012 at the Evans Memorial Building. Present were Aaron Blake and Don Bacich. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$19,235.95 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of June 5, 2012 were accepted as written.

Ken McKenzie indicated that the Burns property is still assessed as two lots and expressed concern that two houses could be built. Tax cards will be reviewed to determine whether it is one or two lots. Mr. McKenzie requested a copy of the property database in excel format.

Sherm DeWitt explained that the cemetery at the White Church is becoming overgrown with limbs and stated that trees need to be trimmed. Aaron Blake stated that the Board would discuss the upkeep with the current property maintenance company. Mr. DeWitt stated that he spoke with John Edge, who would be willing to work with him to clear the abutting trees. Aaron Blake stated that if this work is not covered under the current contract, the Board will look to put it out to bid through the proper process.

Susan Brooks signed checks.

Signature Items included a letter to the NH Liquor Commission for the Snowvillage Inn, Certificate of Occupancy for David Norton (R11-032-00B), Cemetery Deed for C11 (A &B) and a letter to George Diller.

NHDES gave Phil Steel emergency authorization to repair his beach area, which contains several conditions and requires that work be completed by July 13th.

The Town of Conway informed the Board of the Wal-Mart expansion as it has potential regional impact. The Planning Board hearing is June 28<sup>th</sup>.

NHDRA submitted its 2011 Assessment Review.

Legislative Bulletin #24 noted that HB1510 relative to taxpayer standing and SB289 relative to voter identification will now go to the Governor.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 3, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, July 3rd, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$39,654.21 for 20 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of June 19, 2012 were accepted as written.

Janet Bridgham joined the Board to review the Cemetery Regulations. It was noted that sprawling plants makes it difficult to maintain the cemetery; therefore, the regulations were edited to specify that flowers are permitted close to the headstone and that gardens are not permitted.

Bradford Borden filed a building permit application for a utility shed at 83 Ridge Road (U01-031). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit # 201206).

Purity Spring Resort filed a building permit application for a camping cabin on Hoyt Road/ Purity Lake (R06-007). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit # 201207).

Aaron Blake explained that he received a call from Sandy Thoms on June 23<sup>rd</sup> indicating that the portable toilets at the beach needed to be cleaned and that he called Blow Brothers. Mr. Blake stated that on June 24<sup>th</sup> at 4:00 pm, there were 34 cars in the parking lot. The Board reviewed the Town column regarding events at the beach and it was noted that a correction will be sent to Nancy Williams for the next column.

Carol Mayhofer signed checks.

Don Bacich stated that he reviewed the condition of the trees at the White Church cemetery and noted that there are large trees with dead branches to be taken down and that someone should review the condition and come up with a proposal.

Rick Young stated that Elwyn is waiting for a starter motor for his excavator and that as soon as he can move the machine, he will fix Foss Mountain Road and the access road to Ken McKenzie's property.

Primex reported that the Town of Eaton has earned \$4,994.45 under the Premium Holiday agreement of the Worker's Comp program; thereby giving the Town a credit for next year's premium.

NHDES issued a letter of compliance for Barker Ostendorf Inc. For April and July 2011.

Deputy Brian Argue of the Carroll County Sheriff's Office inquired as to the areas of concern for the Town that his department may be able to assist with. It was noted that the top priority is speeding on Route 153.

The Board reviewed and approved a proposal from Alpine Web Design to update the Town's website. After review of the budget and actual expenditures, the Board authorized additional office time to address the website update and current use project.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:23 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**July 17, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, July 17th, 2012 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$5,089.72 for 13 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of July 3, 2012 were accepted as amended.

Mary Reed of the Carroll County Coalition for Public Health reviewed the services they offer and noted that they operate out of the Carroll County Sheriff's Office. Ms. Reed explained that supplies and personnel are available for any event in which the Town needs assistance. Ms. Reed reviewed and submitted a copy of the Carroll County Regional Public Health Emergency Annex.

Rick Young explained that the Conservation Commission worked on revising the Blueberry Lease Agreement and has extended the agreement from 6 to 10 years. It was noted that a new clause regarding the mowing has been added to make sure that the brush growth is kept under control.

Signature Items included a permit, Blueberry Lease Agreement and Cemetery Regulations.

Carol Mayhofer signed checks.

The Board reviewed a letter from Alexander and Kathleen McKenzie regarding their property on Willis Bean Road. It was noted that that portion of Foss Mountain Road is not maintained during the winter.

The Town of Conway issued a Potential Regional Impact notice for a project located at 1439 White Mountain Highway in Conway. The public hearing for the project is July 26<sup>th</sup> at 7 pm.

NH Department of Health and Human Services issued a press release for their Seniors Farmers' Market Nutrition Program.

The Eastern Slope Airport Authority invited the Selectmen to their Annual Meeting on August 17, 2012.

The Coalition Communities issued a Fiscal Report for 2012 and requested support for the next year. The Board tabled discussion until the next meeting.

NH Department of Environmental Services issued a letter of compliance for Barker Ostendorf Inc. For January and April 2012.

NH Division of Public Health Services issued testing results for the Crystal Lake beach. It was noted that all three water samples met EPA requirements.

CarePlus Ambulance provided a second quarter update.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:25 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 7, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, August 7th, 2012 at the Evans Memorial Building. Present were Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$16,951.24 for 17 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of July 17, 2012 were accepted as amended.

Bob Carper/Donald & Denise Boulet filed a building permit application for a new log home and attached garage on Thurston Road (R11-025-00A). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201208) with the condition that full-size septic design plans be submitted to the Town.

John Border filed a building permit application for a bathroom renovation at 217 Hatch Hill Road (R11-006). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201209).

Norman Tregenza met with the Board to give an overview of his campaign for State Representative and history of his time in office. Mr. Tregenza stated that he is running for the at-large seat, which covers most of the county.

Shawn Landers and Jackie Gray met with the Board to discuss gardens at the Snowville Cemetery. It was noted that the existing garden would be removed.

Ted Zanker met with the Board to discuss the issue of poor cell and cable service at Breezy Point and asked whether a proposal for a tower has come before the Board. Rick Young stated that Barry Hill had proposed a tower on Libby Mountain but no formal application has come before the Town. It was noted that Time Warner is not interested in expanding service in Eaton because of the low population.

Signature Items included a form from the NHDRA requesting information on the use of Form PA-28 and 2012 Assessing Services Agreement which was tabled until next meeting.

Susan Brooks signed checks.

Marla Browning requested information on minimum lot sizes and road frontage.

NHDOT issued a letter setting forth the payments for the Highway Block Grant Aid and a statement of remittance for the first payment of \$10,589.34.

The Town of Conway issued flyers for Household Hazardous Waste Collection Day to be held on Saturday, September 15<sup>th</sup>, 8 to 11:30 am.

NHDRA issued the Education Tax Warrant for Tax Year 2013.

The American Red Cross requested funding from the Town. It was noted that they would be advised that in order to raise funds, a petition must be submitted for Town Meeting.

The Board reviewed an unsigned letter from a town resident regarding issues at the Town Beach. It was noted that a copy should be sent to Sandy Thoms with a request to meet with the Board at 7:15 pm on August 21<sup>st</sup> to discuss the letter.

Rick Young stated that he spoke to Tim Chandler regarding the window sills at Town Hall and that he will be scheduling a time to finish the work. The Board requested that Dick Fortin be contacted to paint the rear entryway.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:24 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**August 21, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, August 21st, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$4,910.91 for 9 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of August 7, 2012 were accepted as amended.

Mike Callis gave a brief overview of his campaign for State Representative of District 7.

Sandy Thoms and Mary Lou Dow met with the Board to review an unsigned letter from a town resident regarding the Town Beach. It was noted that the Board has approved several social functions at the beach including the one in question and an upcoming small gathering for Cindy Goslee.

Nancy Burns advised the Board that she is pursuing the creation of a Historical Society and is seeking interested people. Rick Young suggested that she meet with the Planning Board.

Signature Items included the 2012 Assessing Services Agreement, Extension for MS-1 and Intents to Cut.

Carol Mayhofer signed checks.

The Board reviewed a letter from Kathryn Stewart regarding a 9-1-1 issue. It was noted that both the Bureau of Emergency Communications and CarePlus Ambulance service should be contacted to correct the Brownfield Road dispatch issues.

Randall Carroll requested permission to place a mirror at his driveway on Route 153. The Board noted that it is private property and that Mr. Carroll should seek permission from his neighbor.

NH Public Health Services issued test results for the August 2<sup>nd</sup> water testing at the Town Beach.

NH Department of Health and Human Services reported that they will be offering free EPA Lead Safety Training classes for contractors.

Local Government Center is offering courses for basic accounting and financial reporting.

NH Department of Safety has requested paperwork to close out the Hazard Mitigation Plan project.

Rick Young stated that Dick Fortin will be power washing the deck and ramp and then painting the door and entryway.

Rick Young stated that there will be a meeting on August 30<sup>th</sup> at 10 a.m. regarding the water issues at Camp Waukeela to find a permanent solution.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 4, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, September 4th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$194,865.11 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of August 21, 2012 were accepted as written.

Janet Bridgham, Victoria Murphy and Nancy Burns presented the proposed cemetery sign. It was noted that the sign will be one sided and that once it is ready, the Highway Department will assist in installing the sign.

Ralph Wilkewitz and John Hartman met with the Board to discuss adding a local group of volunteers to the contacts in the Emergency Operations Plan. Mr. Wilkewitz will begin putting together a list of volunteers and it was the consensus of the Board that the contact information will be added to the Plan.

Signature Items included an Intent to Cut and Agreement to Cut Timber for Town land.

Carol Mayhofer signed checks.

NH Division of Public Health Services issued test results for water testing at the Town Beach on August 23 and 24, 2012.

Rick Young gave an overview of the meeting on August 30<sup>th</sup> to review the water issues at Camp Waukeela and noted that Mark Lucy has been hired by Phil Steele to come up with a viable solution.

NHDOT issued a letter regarding excavating in the alleged State right-of-way.

NH Governor's Commission on Disability issued a notice regarding changes to the NH Architectural Barrier Free Design Code.

Northern Human Services requested Town Funding for next year. It was noted that they will be reminded that a signed petition will be required.

NHDRA issued a training schedule for the new property tax equalization process.

UNH submitted a request to release property information for the Mosaic Parcel Map program.

NHDHHS issued a public health threat declaration and map showing the affected areas.

Mapping and Planning Solutions issued the Emergency Operations and Hazard Mitigation meeting schedule.

Suzanne Raiche and Denise Frappier were in attendance.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 11, 2012**

The special meeting of the Board of Selectmen took place on Tuesday, September 11th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 11 a.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$2,611.88 for 11 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of September 4, 2012 were accepted as amended.

The Board discussed the issue of Crystal Lake Road and concurred that a joint meeting between the Planning Board and Selectmen should be held. It was also noted that a site visit is needed and that Elywn Thurston should be in attendance.

Rick Young stated that the logging on Foss Mountain has generated approximately \$17,700 in revenue so far with cutting still in process. Rick Young explained that the site was reviewed and that the Conservation Commission will be working with the Town forester on erosion control measures.

Rick Young stated that the Conservation Commission will be appropriating up to \$5,000 for someone to mow the fields and noted that they have a proposal for a 14-person crew at a rate of \$1800 to \$2000 per day.

Rick Young stated that the Conservation Commission has agreed to do boundary marking on the Town lands. Rick Young stated that there has been a request to utilize Town lands for bear baiting and explained that the Conservation Commission unanimously agreed that it not be permitted.

Richard Fortin/Whit Whitman filed a building permit application to convert barn/shed space into finished living space on Brownfield Road (U02-012-00). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201210).

NHDES notified the Town that they have received an application for a septic system at 172 Stewart Road (Map R09-027-000).

Time Warner Cable advised the Town that several channels will soon only be available in digital and that customers are able to request a digital adapter.

The meeting adjourned at 1:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**September 18, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, September 18th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$5,224.68 for 12 items.

The Minutes for the meeting of September 11, 2012 were accepted as amended.

Paul Savchick, Ted Hoyt and Steve Hoyt met with the Board regarding a potential Boundary Line Adjustment within Woodland Acres Development. Mr. Savchick explained that the proposal is for Purity Spring Resort to sell 2.25 acres to the Heirs of William C. Kennett which will be joined to their current 93-acre lot (R06-008). Ted Hoyt questioned whether this transfer of land would affect their ability to obtain a building permit. Rick Young stated that a permit can be issued for each of the lots. It was noted that multi-unit development cannot take place as the existing road is not to Town specifications. The Selectmen signed an agreement stipulating that the proposed boundary line adjustment would not extinguish any rights that Purity Spring Resort has to a building permit on its remaining land.

The Board discussed the history of Crystal Lake Road and concurred that a joint meeting with the Planning Board and a site visit will be scheduled.

The Board discussed the issue of Young Road and requested that Mr. Storms be invited to meet with the Board on October 2<sup>nd</sup> to discuss the laying out of the road.

NHDES submitted a Septic Approval for Kane at 172 Stewart Road. The Board requested that Mr. Kane submit plans and an explanation for the second septic system.

Mr. Carper advised the Board that the Boulet log cabin on Thurston Road (R11-025-00A) will need to be relocated and questioned the side setback requirements. It was noted that Mr. Carper invited the Board to review the location. Mr. Young will visit the property to affirm the location.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:00 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 2, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, October 2nd, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$9,570.84 for 11 items.

The Minutes for the meeting of September 18, 2012 were accepted as written.

Edward Reilly/Jeanne Simha filed a building permit application for a deck with a shed roof overhang at 33 Roberts Road (R10-002). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201211).

Chester Conboy filed a building permit application for a new residence on Willis Bean Road (R07-020). The building permit application was reviewed and denied by the Board as the property already contains a residential structure. Mr. Conboy noted that the existing structure will be removed after completing the new residence. Rick Young stated that the existing structure must be removed prior to issuance of a building permit. Chester Conboy requested a permit for demolition of the existing residential structure. The application was approved and signed by the Board of Selectmen (Building Permit #201212).

Ken McKenzie questioned the objective of the meeting on Crystal Lake Road. Rick Young explained that the Board has been asked by the Association to settle the issue of the road and that the Board is attempting to get all interested parties together. Rick Young stated that it seems unproductive to upgrade the existing cul-de-sac if down the road there also needs to be another cul-de-sac. Ken McKenzie stated that if the Association does not turn the road over to the Town, he will fight all actions by the Association.

Attorney Rick Sager joined the Board to represent Dick Storms regarding Young Road. Aaron Blake gave a brief overview of the road and stated that the Selectmen are attempting to lay out the road so as to be acceptable to everyone. Rick Young noted that Thorne Survey was told not to show the existing road on a property survey and that Eddie Ellis requested that the Board guarantee access to his property through that road and to layout the road per RSA 231:8. Rick Young stated that the Board wants to make sure that the road remains open to the public and questioned Dick Storms' intent. Atty. Sager noted that the road is in horrible condition. Rick Young stated that the road has been there about

65 years and gave a brief overview. Atty. Sager stated that any historical information regarding the road would be helpful to him and indicated that the cable across the road has been removed without permission. Aaron Blake stated that it is his belief that the cable was removed to move the trailer. Atty. Sager stated that Dick Storms does not want the road across his property and questioned why the trailer and garage were built in the right-of-way. Atty. Sager recommended rebuilding the bridge and locating the road in the original location. Rick Young stated that the road was moved because it was right at Mr. Shackford's door and noted that there are prescriptive rights. Atty. Sager stated that Eddie Ellis may have rights but is unsure about public rights and questioned what the Board is seeking. Rick Young stated that the existing road has been the public way and that it became a Class 6 road in 1924. Rick Young stated that the Board is looking for Dick Storms to agree that the road as exists will remain open to the public. Atty. Sager stated that the former road is flat and has easier access if the bridge were fixed and questioned whether anybody else accesses the property. It was noted that the property is used by the Ellis family and that the road has been used by hunters for many years. Atty. Sager stated that he will discuss the issue with Dick Storms and that Eddie Ellis will be invited into that discussion. Atty. Sager questioned whether there is any evidence regarding the moving of the road. Rick Young stated that most of the evidence will be in the form of public testimony.

Aaron Blake explained that Theresa Kennett of the MWV Housing Coalition met with the Planning Board and requested members volunteer for their new regional board. It was noted that Theresa Kennett will be meeting with the Selectmen on October 16th.

Signature Items included an Intent to Cut, Timber Report, MS-1 and SAU #9 audit report.

Dave Lovequist submitted a copy of a NETRA trail arrow. Rick Young stated that NETRA should be contacted to explain that all Town roads are off limits to off-road vehicles.

CASA NH requested town funding for next year. It was noted that they should be advised that a signed petition is required for inclusion on the warrant.

NH Electric Coop requested information on scenic roads to avoid cutting brush and trees. It was noted that there are no scenic roads in their service area.

Primex submitted information on their coverage options.

George and Victoria Murphy submitted information on the road silt problem which fills Snow Brook Pond. It was noted that Elwyn Thurston will take a look at the silt trap.

FEMA stated that the flood insurance rate maps will become final on March 19, 2013 and that the Town should be receiving map copies in February.

LGC reported the new healthcare reform requirements and stated that they will be preparing and submitting all the paperwork.

Primex requested a listing of community emergency response personnel for the purpose of workers' compensation coverage.

The NH Governor's Commission on Disability reported that HB1362 went into effect on August 12<sup>th</sup> which allows Town Clerks to waive registration and licensing fees for service dogs.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:50 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 10, 2012**

A special meeting of the Board of Selectmen took place on Wednesday, October 10th, 2012 at Crystal Lake Road. Present were Aaron Blake, Don Bacich and Rick Young. Also present were Paul Savchick, Elwyn Thurston, Ken McKenzie, Frank Hundley, Paul Hennigan and Don Philbrick. The meeting was called to order at 1 p.m.

Rick Young gave a brief overview of the history and noted that the Selectmen were petitioned in 2011 to take over the road, at which time Elwyn Thurston had come up with an estimate to bring the road up to Town specifications. The estimated cost was for \$40,000 which included an upgrade to the existing cul-de-sac to a 100-foot diameter as required by the Town Road Specifications. It was later determined that because of allowances required for cuts and fills, a 100-foot diameter cul-de-sac could not be constructed at the existing site as it would require a deeded right-of-way of 130 to 140 feet in diameter. Working within constraints of the deeded 100-foot cul-de-sac precludes construction of a cul-de-sac to Town standards. Approximately 30-feet of surface area was lost to stabilizing cut and fill slopes. The finished cul-de-sac would end up being approximately 70-feet in diameter rather than the required 100-feet previously stipulated by the Board of Selectmen.

Rick Young stated that he would like to walk the road from the cul-de-sac to the Burns property in an attempt to locate a site for a future cul-de-sac. Rick Young stated that the Town Zoning Ordinances permit only two residences beyond the existing cul-de-sac and that Ken McKenzie has built the first house. A third house would require the owner to bring that portion of the road up to Town standards.

The Selectmen do not feel it is possible to build a cul-de-sac to Town specifications at the current cul-de-sac location nor along the section of road accessed via the 20-foot right-of-way of McKenzie, Burns, Diller and Evans. Rick Young pointed out that the existing cul-de-sac was constructed on a 100-foot diameter deeded piece of land which involved excessive cuts and fills. The Town road specifications require cuts and fills be stabilized to a 1.5 to 1 slope. Meeting this requirement reduces surface area of the constructed cul-de-sac to approximately 70-feet. Ken McKenzie stated that he is not sure he agrees with that statement and noted that it will create a steeper drive if the slope demands cut and/or fill to construct the cul-de-sac. Rick Young stated that the standards require that the 30-foot approach to the turn around be no more than 2% grade. Paul Hennigan noted that it would require almost a 140-foot diameter because of the slopes. Paul Savchick questioned whether the standards allow a retaining wall rather than slopes and Rick Young stated they do not.

Ken McKenzie noted that the Subdivision Regulations formerly required pavement but Crystal Lake Road is gravel. Rick Young stated that it is not a good idea to pave a short section of road maintained by a grader. Ken McKenzie questioned whether there is any leeway in the dimension requirements.

Rick Young stated that there appears to be an issue on who owns the portion of road from the cul-de-sac to Evans' property. Ken McKenzie stated that Butternut Hollow Association owns the road and that it should be maintained to the property line. Paul Hennigan stated that the intent was that the road ends at the cul-de-sac and noted that the abutters gave a 25-foot easement at the end of the property so that the land would be available when the road needed to be extended.

Ken McKenzie explained that he originally had a 20-foot deeded right-of-way from Route 153 to the Burns property which is now 50-feet to the Evans property. Ken McKenzie stated that when the Heaths laid out the subdivision, they kept ownership of the 50-foot right-of-way and then turned it over to the Association and noted that he had his attorney clarify the issue. Don Philbrick stated that the deeds address the right-of-way and that ownership ends at the cul-de-sac. Ken McKenzie stated that there was a mutual exchange of deeds between Heath and the abutters to create the 50-foot road.

Rick Young stated that if Butternut Hollow Association chooses to move forward, the road will have to be brought up to Town specifications. Ken McKenzie stated that he would not have an issue with that as long as the right-of-way after the cul-de-sac remains with no stipulations. Don Bacich noted that Ken McKenzie had requested that the roadway after the cul-de-sac to his property line be called Crystal Lake Road. Rick Young stated that the purpose is to refrain from calling that a driveway. Ken McKenzie stated that it could be an unimproved portion of Crystal Lake Road and explained that if it is labeled as his driveway, the plowing and maintenance becomes his problem. Ken McKenzie stated that the Association has an obligation to maintain that right-of-way and noted that there is no recorded maintenance agreement as is required. Don Philbrick noted that the deeds stipulate that property owners do not have to contribute to the maintenance until such time as they utilize the road.

After walking the road from the existing cul-de-sac to the Burns property, it was noted that the best placement for the second cul-de-sac would be on the west side of the road on the property owned by George Diller. Paul Savchick noted that there really is no other location or option. Rick Young noted that the cost of building the road may devalue the properties. Ken McKenzie stated that he is willing to make allowances but not jeopardize the safety of his property. Paul Savchick questioned what would be reasonable. Ken McKenzie stated that he would concede to a smaller cul-de-sac and noted that 70-feet seems reasonable.

Rick Young questioned whether everyone agrees that the site is reasonable for a hammerhead turn around. Ken McKenzie stated that the Town requires a circular turn around. Paul Savchick stated that in some instances the hammerhead is better. Ken McKenzie stated that he wants fire personnel to approve the design before the Town approves anything. Paul Savchick noted that the Town is only seeking location of the cul-

de-sac and not upgrading the rear portion of the road. Ken McKenzie stated that he will seek legal counsel about the issue as the Town cannot reduce the 50-foot right-of-way.

Paul Savchick stated that he is comfortable with the turn around on the Diller property and that he does not believe the Association can be made to widen or pave the roadway. Ken McKenzie stated that the Selectmen must adhere to the road specifications. Paul Savchick stated that RSA 674:41 directs the Selectmen as to how a building permit can be granted as long as the property and road is shown on an approved subdivision plan.

Rick Young stated that if the upgrades are done to the road up to the existing cul-de-sac and the Town takes it over, Ken McKenzie will maintain the road from the existing cul-de-sac to his property. Ken McKenzie stated that if the Association dissolves, he has no one to sue regarding the maintenance and noted that he will not go after the Town and will not stand in the way of the Town taking it over. Paul Hennigan stated that the cul-de-sac is the end of the maintained roadway by the Association, which was the understanding and signed agreement when the Association was created. Ken McKenzie stated that if another residence is built and the extended road is upgraded to Town standards, they will probably petition for the Town to take that over as well.

Paul Savchick stated that the reason for increasing the right-of-way is to insure that the Town has enough land for maintenance. Ken McKenzie stated that he will not support waiving the 50-foot right-of-way but can see waiving the actual roadway from 20 to 18-feet. Paul Savchick stated that the Board still needs to be assured that a road to Town specifications can be built within the approved 50-foot right-of-way. Ken McKenzie stated that he is seeking his attorney's opinion as he does not think the Town has the right to alter the requirements.

Rick Young stated that the next step is to put the Association on notice about upgrading the road to Town specifications and that the Selectmen need to rescind their prior decision concerning upgrade of Crystal Lake Road and physical limitations associated with the existing cul-de-sac. Ken McKenzie stated that unless building occurs on the Diller and Burns properties, the safety issue brought about by the cul-de-sac is still not being addressed. Rick Young noted that if the Association has the road upgraded and taken over by the Town for maintenance, the Board will give them options and requirements. Paul Savchick stated that any reduction or reconfiguration of the cul-de-sac needs to meet safety requirements. Ken McKenzie stated that he wants the fire department involved in that decision. Paul Savchick stated that once the boundary line adjustments come to the Planning Board with a reduced cul-de-sac, all property owners will have to sign liability waivers.

Rick Young stated that requiring a 100-foot cul-de-sac on a 100-foot deeded tract of land does not work if cuts and fills are involved. The Town needs to ask for a larger diameter deeded right-of-way or settle for less than a 100-foot cul-de-sac in order to account for cut and fill slopes. Paul Savchick noted that if the Planning Board conducts a site visit, it may eliminate this issue in the future. It was noted that perhaps the Planning Board should require As-Built Plans as part of the final subdivision approval.

The meeting adjourned at 2:22 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**October 16, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, October 16th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 p.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$4,503.76 for 14 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of October 2, 2012 were accepted as amended.

The Minutes for the meeting of October 10, 2012 were accepted as amended.

Theresa Kennett of the MWW Housing Coalition gave a brief overview of the housing study and distributed copies of the booklet which explains the results. Theresa Kennett explained that they are putting together a regional group to discuss the affordable housing issues and brainstorm regarding possible solutions and requested the Selectmen join that group.

Aaron Blake stated that the cemetery at the Little White Church has two trees that need to be removed and that there is some trimming that also needs to be done. It was noted that the work to be done should be outlined.

Don Bacich explained that Gene Long and John Hartman dropped off materials from FEMA which they would like to make available to the residents on election day. Don Bacich stated that Gene Long requested utilizing the Town Hall during Selectmen meetings to hold a CPR program, which would be offered at no cost to the Town. Don Bacich stated that John Hartman proposed designating the Little White Church as a secondary emergency facility but that they do not have a generator. Rick Young stated that the Church is not a feasible location as the septic facilities are not adequate.

Rick Young stated that George Diller has requested documentation regarding the restriction of houses on a driveway. It was noted that he would be sent the Subdivision and Zoning Ordinance definitions that address the issue.

Rick Young stated that Elwyn Thurston reviewed the culvert and catch basin near the Murphy property. It was noted that Elwyn Thurston and George Murphy both agreed that the silt in the pond did not come from the road.

Rick Young stated that Elwyn Thurston has asked for some of the wood from the cutting on Town land to be used at the Town Garage. It was the consensus of the Board that using that wood at the garage would be a good idea.

Rick Young stated that Eddie Ellis has not heard from Dick Storms or his attorney and has requested that the Board move forward with laying out the road per RSA 231.

Rick Young stated that Mark Lucy/White Mountain Survey presented Camp Waukeela with an estimate of over \$15,000 to put together a plan and apply for a permit to address the water and erosion issues.

Rick Young stated that the Conservation Commission contracted with a cutting crew to work on Foss Mountain at a cost of \$1800 per day for two days.

Rick Young stated that the next step for the Crystal Lake Road issue is to meet with Elwyn Thurston to come up with an estimate and proposal and that the property owners will have to apply for boundary line adjustments to their properties. Ken McKenzie stated that if no one builds on the properties after the existing cul-de-sac, there is still a safety issue. Rick Young stated that the existing road to the cul-de-sac will have to be brought up to Town specifications and that the Board will rescind their previous requirement of a 100-foot cul-de-sac. Rick Young explained that the Board will require the largest diameter possible within the 100-foot deeded right-of-way. Ken McKenzie stated that the size has to be acceptable to the fire department.

Heather McKendry filed a building permit application for window replacement, insulation and exterior re-siding at 210 Brownfield Road (U02-015). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201213).

Larry Nash explained that he has an opportunity to obtain a fire vehicle from the State at no cost. Rick Young stated that there is no place to store the vehicle and is not in favor of the vehicle. Larry Nash stated that because of the burns by the Conservation Commission, it would be a good idea to have the water supply. It was noted that the vehicle is a pick up with no tanks. The Board indicated that they would further discuss the issue and get back to Larry Nash.

Signature Items included an Meeting Warrant for elections and PSNH Pole Licenses.

Carol Mayhofer signed checks.

Time Warner Cable advised that their internal restructuring has been completed.

NHDES issued a Complete Forestry Notification for Eleanor/Farish Jenkins.

Carroll County Regional Coordination Council submitted the Minutes of their October meeting.

NH Fire Standards and Training announced training for the Public Information Officer to be held in December.

NH Trustees of Trust Funds submitted a brief overview of the proposed changes in NH Legislature regarding the handling of funds.

LGC submitted their annual audit report and notice of surplus funds to be returned as invoice credits.

NHDOS announced the Competitive Local Grant Application Period. It was noted that the grants would be researched and that application will be made for a new generator.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:17 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 6, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, November 6th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 11 a.m.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$216,933.34 for 23 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of October 16, 2012 were accepted as amended.

Chester Conboy filed a building permit application for a new residence at 104 Willis Bean Road (R07-020). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201214) with the condition that no occupancy permit shall be issued until the existing 16x28 structure is removed.

The Board reviewed and edited the proposed zoning amendments for an Accessory Dwelling Unit and Accessory Buildings. It was noted that the changes would be made and sent out to the Planning Board for review.

Rick Young stated that the Board met on Crystal Lake Road with Elwyn Thurston. It was noted that the largest area available for the cul-de-sac has been staked out. Rick Young explained that Elywn has given an estimate of \$25,000 to replace culverts, clear/brush cut, move the road over by the stonewall and resurface the road from Route 153 up to and including the existing cul-de-sac.

Rick Young stated that he attended the Solid Waste committee meeting and explained that the Town will be hiring new help for the transfer station. Rick Young stated that the dump store will be worked on and that they will be utilizing temporary shelving. Rick Young stated that the landfill expansion project will be going out for bid.

Rick Young stated that the Town of Conway is forwarding building permit information to the transfer station foreman so that they can keep track of where construction debris is coming from. It was noted that criteria will be obtained from Paul DegliAngeli and that Eaton permit information will also be sent to the foreman.

Signature items included a permit, letter to the members of the Buttermilk Hollow Association, Intent to Cut and Timber Cut Agreement for Town Lands (R13-005).

Carol Mayhofer signed checks.

The Board reviewed a letter from Dick Storms' attorney regarding Young Road. Rick Young stated that Ed Ellis has requested that the Board put the Young Road issue on hold as he is working on a possible solution to the access issues.

The State of New Hampshire issued a statement of remittance for a Highway Block Grant payment in the amount of \$10,589.34.

NH Employment Security issued the 2012 edition of Eaton's community profile.

Primex issued their 2013 unemployment compensation contribution summary.

LGC issued renewal rates for 2013 property liability and health insurance.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 1:20 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**November 20, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, November 20th, 2012 at the Evans Memorial Building. Present were Aaron Blake and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$116,789.05 for 12 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of November 6, 2012 were accepted as amended.

Paul Hennigan questioned the status of the agreements sent to the Buttermilk Hollow Association members. It was noted that all but one agreement has been returned to the Town. Rick Young stated that the next step will be to apply for a Boundary Line Adjustment. Rick Young explained that the As-Built plan must show the road relocated as Portnoy's stone wall is actually within the right of way.

Rick Young stated that he has been dealing with Skip Smith regarding property for sale on Paul Hill Road, which was discontinued in 1925 by vote at Town Meeting. It was noted that in order to upgrade the access to the property, the abutters will have to be contacted for approval.

The Board reviewed the year-to-date budget figures and indicated that billing for fire, building inspection and the library should be checked on so that they are paid by the end of the year.

The Board discussed the issue of the trees at the Eaton Cemetery. Rick Young will mark the trees and an Invitation to Bid will be put together to drop and remove the dangerous trees.

The Board reviewed the proposed Zoning amendments for Accessory Buildings and Accessory Dwelling Units. The Board discussed the difficulty of enforcing an inspection and Certificate of Occupancy if a property is sold and, therefore, removed that condition from the amendment.

Signature items included Intent to Cut for Eleanor Jenkins, Cartographic Associates Data Release, letter to Betsy Edge, and 2012 Equalization Data Certificate.

Carol Mayhofer signed checks.

Tri-County CAP and White Mountain Community Health Center submitted funding requests for 2013.

Upper Saco Valley Land Trust advised the Board that based on their annual monitoring, the Town appears to be in compliance with the Foss Mountain Road property conservation easement.

The Board reviewed a proposal from Xerox for a new photocopier. Lianne Boelzner explained that Porter Office Machines offers a State off-rental machine for \$1200 and that the maintenance contract is 1.5-cents per copy. It was the consensus of the Board that the copier should be purchased from Porter.

Jeanne Hartman was in attendance.

The meeting adjourned at 9:10 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 4, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, December 4th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$55,057.04 for 12 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of November 20, 2012 were accepted as written.

Joanne Kelly/David Condoulis filed a building permit application for barn renovations/repairs at 10 Ridge Road (U01-036). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201215).

Rick Young stated that the Town of Conway is attempting to have citizens renew their dump stickers on a timely basis. It was noted that applications will be obtained from Conway and made available to Eaton residents on the website and at Town Hall.

The Board discussed the Pedlar's End/Alex McKenzie property and noted that the new owner would like to construct a new residence and leave the old structure as a historical building. It was the consensus of the Board that the proposal is in conflict with the Zoning Ordinance which states only one residential structure is permitted on a lot.

The Board opened and reviewed a sealed bid for the removal of trees at the Eaton Cemetery. The Board accepted the bid from Sherman DeWitt for \$880. It was noted that a Certificate of Insurance will be needed and that work must be completed by December 31st.

Signature items included the December Property Tax Warrant and Report of Timber Cuts.

Carol Mayhofer signed checks.

NH Department of Revenue Administration submitted the 2012 tax rate with associated calculation materials.

Starting Point submitted a request for funding in 2013 along with their budget.

Local Government Center submitted a refund and explained that the value of the Town Garage was reassessed for insurance coverage.

NHDES submitted an Approval for Operation for Donald Boulet on Thurston Road (R11-025).

The Board reviewed an email regarding property on Birch Hill. It was noted that a building permit will be required for the repair work being proposed.

The Board reviewed an email regarding property on Glines Hill Road. It was noted that no permit could be found for the demolition and that the owner should be advised to file for a permit.

The Board reviewed an email regarding property on Paul Hill Road in regards to the road and the assessed valuation.

The Board reviewed the proposed Zoning Ordinance amendment for accessory dwelling units. Additional language will be added to address square footage, building codes and the number of residential structures permitted on a lot.

The Board rescheduled their first meeting in January to Wednesday, January 2<sup>nd</sup>, 7 - 9 pm, due to the holiday.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:27 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner

**TOWN OF EATON, NEW HAMPSHIRE 03832**

**EVANS MEMORIAL BUILDING**

**BOARD OF SELECTMEN**

**December 18, 2012**

The regular meeting of the Board of Selectmen took place on Tuesday, December 18th, 2012 at the Evans Memorial Building. Present were Aaron Blake, Don Bacich and Rick Young. The meeting was called to order at 7 pm.

The Board of Selectmen reviewed checks and signed the Accounts Payable manifest for \$63,701.05 for 20 items. The payroll manifest was also reviewed and signed.

The Minutes for the meeting of December 4, 2012 were accepted as written.

Dave Gerling met with the Board regarding his accessory apartment and questioned what is needed to bring the unit into compliance. Rick Young stated that an inspection is required to make sure that everything is up to code and that an occupancy permit will then be issued. Dave Gerling noted that the septic approval is for 3 bedrooms.

Mary Ann Page/Bill Volk filed a building permit application for demolition of an existing 30x40 residence at 134 Glines Hill Road (R03-003). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201216). Mary Ann Page questioned whether the land in current use can be moved. Rick Young stated that the land within current use needs to be monumented by a professional and that an updated plan needs to be submitted to the Selectmen.

Don Bacich filed a building permit application to finish part of the basement at Pond View Drive (R04-010-00B). The building permit application was reviewed, approved and signed by the Board of Selectmen (Building Permit #201217).

Signature items included two Intents to Cut and a Certificate of Occupancy.

Susan Brooks signed checks.

Rick Young gave an update on the Conservation Commission and stated that Peter Klose has become a full member of the Commission. Rick Young stated that Green Mountain Conservation gave a presentation and that the ECC will become a member of their organization with Peter Klose acting as the representative. Rick Young stated that the boundary line marking project will begin after the holidays. Rick Young explained that Dick Fortin met with the AMC regarding the trails and noted that the cost will be approximately \$13,000 to move the trail.

The Board reviewed a proposal for printing of the Town Report and noted that the deadline for submitting materials is February 19<sup>th</sup>.

The Board reviewed property values provided by LGC-PLT for insurance purposes. It was noted that Elwyn Thurston will review the garage values and that the content value at Town Hall would be revised.

Legislative Bulletin #1 indicated that there are proposed changes to the annual equalization process and the current use rules.

NHMA submitted their 2013-2014 Legislative Policy Positions.

Carl Wagner submitted a letter of introduction as the new LGC Health and Safety Advisor.

NH Department of Safety requested letters of intent for the Hazard Mitigation Grant Program for funding to implement cost-effective measures that reduce damage and risk from the effects of natural disasters.

NHGFOA announced a training seminar on the Annual GAAP Updates to be held on January 10<sup>th</sup>.

NHDRA submitted an update on the Timber Tax procedure which requires electronic filing of forms PA-7 and PA-8.

Eastern Slope Airport Authority submitted a request for funding for 2013 and noted that they will be submitting a petition.

Suzanne Raiche and Jeanne Hartman were in attendance.

The meeting adjourned at 9:34 p.m.

Respectfully submitted,

*Lianne M. Boelzner*

Lianne M. Boelzner